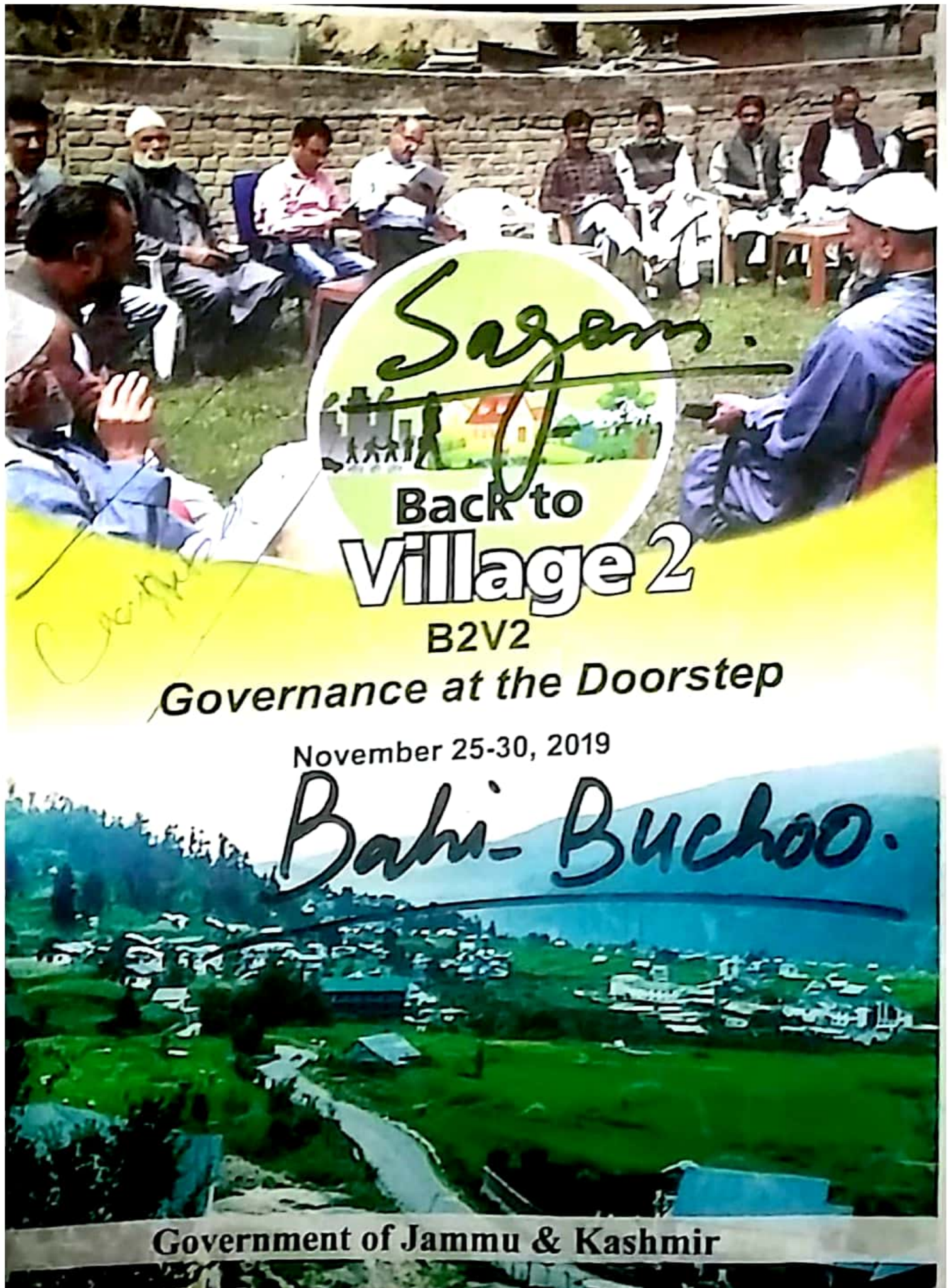




Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

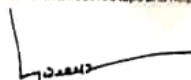
Message

In June 2019 Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, felicitated and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people, living with them, eating the same food, and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the beautiful forms of things - for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Sogran District wrote to the Hon'ble Prime Minister about the programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sampanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments/grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that the programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- i. Name: Dr. Mihiraj Adin Wani
- ii. Designation: Veterinary Assistant Surgeon
- iii. Department/Place of posting: Animal Husbandry FSC Varhad
- iv. Mobile No: 8082559670
- v. Email id: ahmadmehraj@gmail.com
- vi. Home District: Amravati
- vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Bahi, Mubho
- ii. Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department by DCI): 274737
- iii. Name of CD Block: Sagam
- iv. Name of Tehsil: Katol
- v. Name of District: Amravati

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 2
- ii. No. of hamlets in the Panchayat: 2
- iii. No. of households in the Panchayat: 630
- iv. Population (approx.) of the Panchayat: 3600

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	AEA
2	Revenue	Patwar
3	R.D.D.	JE
4	ICDS	Anganwadi worker
5		
6		
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	few chairs in Panchayat office
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No As per Panch. Rules

Date of last meeting held: 16/11/19

ii Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 16/11/19

iii Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

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v Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	<u>Sarpanch Secretary</u>	Yes/No	<u>20.5 lak</u>	Yes/No
ICDS (Nutrition)	Yes/No	<u>Infant</u>	Yes/No	<u>54000/-</u>	Yes/No
ICDS (Honorarium)	Yes/No	<u>Engineer</u>	Yes/No	<u>1,70,000/-</u>	Yes/No
Mid Day Meals (MDM)	Yes/No	<u>Head Mistress</u>	Yes/No	<u>10000/-</u>	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 10 No 100 % to total)

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d. Whether Action Plan has been approved by the DDC. Yes/No

If no, reason thereof

e. Whether the works have been started. Yes/No

No. of works started 2 No (20% to total)

If no, reason thereof

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (x)

2) BDO (x)

3) Others (specify): Administration

vii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof: Specimen signature not available

Also mention if it is being purchased by someone else

Project Officer Anganwadi Centre

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof: Honorarium deducted via CDDP Fund

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof: Items purchased by School Authority itself

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: meal is provided by School Authority

Also mention if it is being provided by someone else

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2010-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat. Rs 900 lakh

✓ No. of works approved: 196

✓ No. of works started: x

✓ No. of works completed: x

✓ No. of Job Card holders in the Panchayat: 352

✓ No. of man days generated: 116

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: Panchayat has no own resources

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- Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof _____
- Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details.

No of Elected Representatives trained	Place of training	Theme of training	No of days

- Quality of training. Poor/Satisfactory/Very Good/Excellent.
- Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent.
- Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training. Poor/Average/Good/Excellent.
- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
 - Elected representatives. Poor/Satisfactory/Good/Excellent
 - General Public. Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency applied but not sanctioned (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/CBC students			— Data not available —	
Scholarship for Minority students			— Data not available —	
Pension - Old Age	51	39	Approved but pending for	
Pension - Widow	15	13	— do —	
Pension - Disability	25	19	— do —	
PM Kisan Nidhi	352	336	Rejected by concerned authorities	
Ayushman Bharat			— Data not available —	
PM Jeevan Jyoti Bima Yojana			— Data not available —	
PM Suraksha Bima Yojana	14	-	-	-
PM Awas Yojana Gramin	05	43	Lack of funds	43
State Marriage Assistance Scheme	07	NIL	-	-

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8. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1. Establishment of Dairy units
2. Establishment of Sheep units
3. Establishment of Poultry units
4. Training of honey bee units
5. Horticulture produce

4) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ☒ Yes

If no, the number of people in the Panchayat yet to get Aadhaar card 200

Overall satisfaction level of the people about the ration shops Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- a) Irregular opening Yes/No ☒ No
- b) Inadequate stock Yes/No ☒ No
- c) Overcharging Yes/No ☒ No
- d) Rude behaviour of store owner Yes/No ☒ No
- e) Long distance to be covered to reach the store Yes/No ☒ No
- f) Non-dispense of rations Yes/No ☒ No
- g) PDS machine not working Yes/No ☒ No

h) any other:

iii. Number of FIRs registered in last 3 months 04

a) Are people generally satisfied by response of Police to complaints Yes/No ☒ Yes

b) Is copy of FIR given to people Yes/No ☒ Yes

c) Are people satisfied about the overall security situation in Panchayat Yes/No ☒ Yes

d) Any suggestions:

iv. Public perception

a) Are departmental staff available Poor/Good/Very Good/Excellent ☒ Very Good

b) Are departmental staff responsive Poor/Good/Very Good/Excellent ☒ Very Good

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☐ Within 1 month ☒ More than 1 month ☐ Never	

III	Overall perception of functioning of the government:
	The Govt. functionaries of various departments are working sincerely but due to lack of sufficient funds not any major change (development) is found on ground.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The visit was beneficial and the various demands and requirements of Panchayat if initiated will surely increase the trust in the functioning of Govt. as the people have large expectations from Government.

[Signature]

Signature of the visiting officer

Name

Dr. Mehroojuddin Iqbal



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir