



**Back to  
Village 2**

**B2V2**

**Governance at the Doorstep**

November 25-30, 2019

*K.P. Ponder -*  
**Harish. Akash.**

**Government of Jammu & Kashmir**

Mr. visiting officer  
Panchayat, Malga  
Akad.

Subject:- Requirement of kitchen shed.

Esteemed Sir,

With all regards and humble submission  
I want to bring your kind attention that the  
existing kitchen shed is in a dilapidated condition  
and not fit for preparing mid-day meals.  
Hence your goodness is requested to  
look into the matter and recommend the  
sanction of new kitchen shed to be constructed.  
Thanking you Sir.

Yours faithfully,  
[Signature]  
Headmaster  
Govt Boys High School  
Akad.

Overall perception of functioning of the government:

The overall perception of Govt. can be rated as very poor.

Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

B2VI ~~is~~ a success story, this visit could not generate that much of enthusiasm as was obtained in B2V. The line departments need to be made accountable about the demands raised during these programmes by the people. People need to be persuaded about their demands raised in these programmes.

Signature of the Visiting Officer 30.11.19

Name - Zahoor Ahmad Wani  
Director, Finance,  
Relief & Rehabilitation  
Department.

Visiting Officer, G.P.  
Haidarabad.

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month ✓</li> <li>• Never</li> </ul>	

RDD	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

v. Any specific observation or comment regarding any particular department ( )

#### K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No  
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat. 245
- Number of children in the age group of 4-14 years enrolled in the schools. 231
- Is there any High School Secondary school with more than 40% girl students. Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
  - ✓ If yes, details of schools: \_\_\_\_\_
  - ✓ If yes, whether the machine is functional. Yes/No
- Whether RDD has provided Sanitary Napkin Incubator in the above Schools. Yes/No/Not applicable
  - ✓ If yes, whether the incubator is functional. Yes/No

Akand - Balfour Road need to be constructed by PWD (R&R) as it will boost the economy of the Gram Panchayat.

• A motorable bridge at Shrikhetum to be constructed by PWD (R&R) Deptt.

• Fencing for High School Akand.

• Girls Middle School Akand to be de-linked from High School Akand.

• Construction of school building for M/S Mark Akand & M/S Mullar.

• Chain link fencing for Grazing at Mark Akand.

• Construction of 200 feet flood protection bund from roadside of Balfour, Mullar towards Akand (downstream) till the end of the bridge to Gull River. Set Bound Gate also.

• Any major complaint brought to notice of the Village Officer.

① Lack of electricity poles and conductors and a low-lying conductor across the main road at the main transformer ~~at~~ Akand is an impending threat to lives and property as well.

- 1. High density apple trees on subsidized rates.
- 2. A pilot project for - high density Walnut trees by Horticulture department.
- 3. Introduction of dairy farms in the - e.g.
- 4. High yielding paddy seeds to be introduced.
- 5. Introduction of floriculture nurseries.

#### 4) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aardhar card has been provided to all people in the Panchayat? Yes ☒ No ☐  
 If no, the number of people in the Panchayat yet to get Aardhar card? *Information could not be ascertained*
2. Overall satisfaction level of the people about the ration shops  
 Food/Sweet/curry code/ration  
 Main problem/requirements with regard to ration shops:
 

a) Irregular opening	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
b) Inadequate stock	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
c) Overcharging	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
d) Rude behaviour of staff/owner	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
e) Long distance to be covered to reach the shop	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
f) Non-issuing of ration	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
g) Poor quality of goods	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

#### 6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about activity schemes of Animal Scheme Horticulture Department: Poor/Satisfactory/Good/Excellent
2. Status of households/farmers engaged with Animal Scheme Horticulture Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	X	X
2	Dairy units	X	X
3	Goat Units	2	X
4	Fish Ponds	2	X



### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers who had Kisan Credit Card 150 Nos.
- ii. No. of farmers who have availed loan facility through KCC during 2018  
13 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided by far  
NSI Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)

a) Difficult procedures and formalities

✓

b) Delay by concerned Dept.

✓

c) Delay by bank concerned

✓

d) Any other problem, please specify: \_\_\_\_\_

- v. Suggestions for improving the process of availing loan under KCC

It should be hassle free

VI Loan Amount per Khet be increased.

### 4. MARKETING INTERVENTIONS

- i. How is agricultural/horticulture produce sold (tick whichever relevant)

a) Through organized market (mandi)

X

ii) Through un-organized market

✓

iii) Any other, please specify: \_\_\_\_\_

- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

\_\_\_\_\_  
\_\_\_\_\_

- iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce

Govt. Market intervention scheme  
be launched upto Tehsil level

- being asked to include the list of individuals/households who report from members outside to who collect the specimens and number of shared specimens

## 2. DOUBLING FARMERS INCOME

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Other ☒
- Major sources of irrigation: Canal/Tube Well/Pond/Spring/Water harvesting/Tank/Rainfed/Other (please specify) \_\_\_\_\_
- Status of adequacy of irrigation facility in the Panchayat: Satisfactory/Insufficient ☒
- Are there any untapped irrigation sources in the Panchayat: Yes/No ☒
  - If yes, please specify (Canal/Drain/Water Stream/Lake/Spring/Pond/Any other water body) \_\_\_\_\_ (fill as many as needed)
- Is there any area which can be covered by way of water conservation measures for irrigation purposes: Yes/No ☒
  - If yes, please specify \_\_\_\_\_
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: X
- No. of farmers who intend to use drip/sprinkler irrigation: X (Yes)
- Any suggestions to improve irrigation facilities in the Panchayat: \_\_\_\_\_

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30 %)
- Are adequate HYV seeds available in the farmers: Yes/No ☒
- The nearest source: Agriculture Department - has one

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NRSCA Job Card	458	10	under process	X
Latrine Ben	62	29	- do -	X
Swachh Bharat Mission- Industrial/Household Toilets	72	150	-	-
PM Ujjwala Yojana	No details provided.			
Ujale	No details provided.			
Sanitation Account	No details provided.			
PM Matsya Vikas Yojana	No details provided			

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she is also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	750	water usage for drinking	X
Electricity connection	X	X	X

Program/Service	Disability category (Yes/No)	Residency required but not enforced (Yes/No)	Reasons for a denial	First application submitted to visiting office (Yes/No)
Scholarship for SME/DBO students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Person - Old Age	13	07	No Reason Given	X
Person - Widow	19	13	—	X

ii. Whether the activities and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Pinchment wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the District Officer: Yes/No

If no, reason thereof: Details awaited.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: X

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the officer should ensure that the meeting schedule is framed in their presence and confirm: Could not be confirmed due to Internet issues.

vi. Whether the frontline workers of the schemes transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 <sup>st</sup> Meeting Date (24/11/19)			2 <sup>nd</sup> Meeting Date (26/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	G.R.S V.L.W	1	RDD	V.L.W G.R.S Surfaced

S. No	Department	Designation	S. No	Department	Designation
1	Forest	Forest guard	3	Forest	B. D.
2	Health	ASHA	4	Health	ASHA
3	PDD	Line man	5	PDD	Line man
6	Sheep husbandry	Flock supervisor	7	Sheep husbandry	Flock supervisor
8	PHE	Casual worker	9	PHE	Plumber
10	CAPD	Store-keeper	11	CAPD	Store-keeper

If no, insert threat

14. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof

15. Whether the GPDR Plans are being approved by the Gram Sabha. Yes/No

If no, insert threat

16. Whether the approved Plans and Funding feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof

GPDR Plans under the purview of the Warding Officer

Internet Issues

## 2. SOCIAL AUDIT:

1. Whether the orders with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: Responsible official from R.B.D. was not in

2. Is the Social Audit Committee formed in B&VI conducting social audit. Yes/No

3. Whether the issues raised during the audit are being addressed by the Department concerned. Yes/No

If no, reason thereof: could not be ascertained

## 3. CAPACITY BUILDING & TRAININGS:

1. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives Trained	Place of training	Theme of training	No of days
051	Patalgaon	Capacity Building	5 days

2. Quality of training: Poor/Satisfactory/Very Good/Excellent.

3. Whether any exposure visit within J&K/Outside has been conducted. Yes/No

If yes, Visiting Officer to record the experience/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.

4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

5. Level of awareness among the elected representatives and general public about the schemes devised in Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent.

b. General Public: Poor/Satisfactory/Good/Excellent.

(Visiting officer to read out the schemes from the pamphlet available)

4. Areas of major complaints brought to notice:

Major area of complaint raised during BSVI	Department	Resolution of Complaint	Remarks
PMAY - Scheme	RSD	Yes	No assistance provided to any beneficiary
Ayushman Bharat (Golden Card)	Health	Yes	Health Cards freely provided
Electricity Polex wires	PDD	Not	Non providing of polex wires poses a hazard to life & property

4. Other problems confronting the people

Major problem highlighted during BSVI	Department	Resolution of problem	Remarks
Construction of Akand - Kalpura Road	PWD(RSD)	Not	There is a long pending demand
Motorable bridge at - Chikachukla Akand	do	Yes	do -
		Yes	
		Yes	
		Yes	




Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |          |
|---|----------|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) |
| b) Teachers/PST Teachers                  | (Yes/No) |
| c) Anganwadi Workers/Helpers              | (Yes/No) |
| d) RDD staff                              | (Yes/No) |
| e) JE/other engineering staff             | (Yes/No) |
| f) Agriculture/Horticulture staff         | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time

Any department whose officers/officials has not visited the Panchayat even once since B2V1

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1

10. Is the Panchayat facing any difficulty in execution of works identified in beneficiary survey other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, when: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available to Panchayat by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officials: Yes/No ✓

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

a. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: We have not started

b. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

- (1) The Spring that Panch near Masjid Kh. of Sarabpur Completed
- (2) The path Gorthi's Road Under way
- (3) The path Maswari Jambh Nathi Under way

c. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. X lakh

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: Dec/Jan

Officer	Department	Yes/No	
HDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	No
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	Yes
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

f. Who is issuing work order for works being executed under 14" FC (put line)

1) Sarpanch: ( )

2) SDO ( )

3) Other (specify): Administrator

vi) Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition forms at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/No

If no, reason thereof: Non-availability of funds.

Also mention if it is being purchased by someone else: Could not get response from the concerned officials.

b. Is nutrition being provided in Anganwadi Centres in the Panchayat? Yes/No (Sarpanch)

If no, reason thereof: \_\_\_\_\_

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level? Yes/No

If no, reason thereof: Non-availability of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same.)

14 <sup>th</sup> Finance Commission	Yes/No	Admission for Panchayat	Yes/No	3765263	Yes/No
IGDS (Union)	Yes/No	Admission for Panchayat	Yes/No	X	Yes/No
IGDS (Honorarium)	Yes/No	- do -	Yes/No	X	Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster	Yes/No	X	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme. If yes, indicate name	X	X	X	X	X

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. Committee constituted

vii. 14<sup>th</sup> Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared. 15 No. 90 (to total)

82V2P0&WD0011

14. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof: The Bala K. Sarpanch has no authority to purchase.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: Sarpanch could not supply the items to the school.

Also mention if it is being provided by someone else: Yes MDM is being provided by school parent body & Sarpanch is not involved.

- c. Whether the record on account of purchase of MDM items and expenditure on cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the record)

15. MGNREGS

- a. Whether MGNREGS Plan 2019-20 has been approved. Yes/No

1. If yes,

i. Funds allocated to the Panchayat. Rs. 62 lakh

ii. No. of works approved. 335

iii. No. of works started. 121 (329-30)

iv. No. of works completed. 74

v. No. of job cards issued in the Panchayat. 459

vi. No. of men days generated. 141 (329-30)

- c. Whether the Action Plan for funds on account of Unk. Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: \_\_\_\_\_

Signature of Sarpanch

*(Signature)*

v. Bank Account opening and receipt of funds

Name of the Scheme	Signature Bank confirmation (date)	Official signature (date) (Post) (Signature)	Funds received	Balance in the account (date) (Rs. in lakhs)	Signature of authorised representative (date)
14 <sup>th</sup> Finance Commission	Yes/No	Handwritten Signature	Yes/No	Yes/No	Yes/No
ICSS (Kerala)	Yes/No	Handwritten Signature	Yes/No	X	Yes/No
ICSS (Tamil Nadu)	Yes/No	Handwritten Signature	Yes/No	X	Yes/No
Mid Day Meal (MDE)	Yes/No	Handwritten Signature	Yes/No	X	Yes/No
Own resources of Parishad	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme (Yes, indicate name)	X	X	X	X	X

(Working Officer to personally check the Facebook and enter the above details. Working Officer should visit the bank account in the name of the Parishad and received by Signature.)

4. Whether Parishad/Bodhiwala Committee has been constituted: Yes/No

If yes, the Working Officer to ensure that the Committee is constituted in proper manner and submit: Committee Constitution in Parishad Programme

5. 14<sup>th</sup> Finance Commission Award:

a. Whether 5 year Action Plan 2016-21 has been prepared: Yes/No

b. Whether the model estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 15 No. 1.90 Lakhs

RESPONDENT

14

**B) LOCATIONAL DETAILS OF PANCHAYAT:**

- a. Name of the Panchayat: *Hardee - Akad*
- b. Local Government Directory (LGD) code of the Panchayat:  
(To be obtained from Rural Development Department/Dy. DC) *242644*
- c. Name of CD Block: *Khovcipora*
- d. Name of Taluq: *Mattan*
- e. Name of District: *Anantnag.*



S. No.	Department	Designation of the officer/official
1	PWD CR&B)	Helper
2	Floriculture	Helper
3	ICDS	AWS
4	Health	FMPHS
5	Revenue	Patwar
6	Agriculture	AFA
7	RDD	ERS
8	Education	Teacher

#### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

##### 1. INFRASTRUCTURE:

- Whether Panchayat Ghat is available in the Panchayat? Yes/No/Under construction ☒
  - If yes, whether functioning in Own building/Other government building/Private building ☒
  - If no, whether land is available for construction of the Panchayat Ghat? Yes/No: ☒
- Whether the BDO office has been established (in case the office exists leave Panchayat)? Yes/No/Not Applicable ☒

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	<input checked="" type="checkbox"/> Yes/No	Yes/No	
Computers	<input checked="" type="checkbox"/> Yes/No	Yes/No	
Telephone facility	<input checked="" type="checkbox"/> Yes/No	Yes/No	

4. If case Panchayat has not been constituted whether Administrator has been appointed. ☒ No *(Administrator not appointed during 2019)*

5. Whether Substructure and Assets Register has been prepared. ☒ Yes/No

(Visiting Officer to physically check the register)

If no. Visiting Officer to get the register prepared in further structure and confirm.

## 2. FUNCTIONALITY

1. Whether Gram Panchayat meeting is being held regularly on monthly basis. ☒ Yes/No

Date of last meeting held: 26.11.2019

2. Whether Gram Sabha meeting is being held regularly on quarterly basis. ☒ Yes/No

Date of last meeting held: 26.11.2019

3. Whether the Kerosal register is being maintained by the Panchayat Secretary. ☒ Yes/No

(Officer to inspect the register)

4. Whether the Gram Panchayat Secretary has signed. ☒ Yes/No