

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during teacher two day visit in the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: *Ab. Rashid Vaid*
- Designation: *Executive Officer*
- Department/Place of posting: *4622722325 Municipal Committee, Ashimugam.*
- Mobile No: *9622722325*
- Email id: *eamcaishmugam@gmail.com*
- Home District: *Anantnag*
- Dates of visit: *25/26/27/28/29/30 November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *Kanigund*
- Local Government Directory (LGD) code of the Panchayat: *289077*
(To be sourced from Rural Development Department/DC)
- Name of CD Block: *Anantnag*
- Name of Tehsil: *Anantnag*
- Name of District: *Anantnag*

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *02*
- No. of hamlets in the Panchayat: *07*
- No. of households in the Panchayat: *360*
- Population (approx.) of the Panchayat: *2600*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	<i>Social Welfare</i>	<i>Social worker</i>
2	<i>Sheep Husbandry</i>	<i>Asst</i>
	<i>POD</i>	<i>Lineman</i>
3	<i>Horticulture</i>	<i>HT B</i>
	<i>Animal Husbandry</i>	<i>Asst</i>
4	<i>PHE</i>	<i>F.Hes</i>
	<i>ICDS</i>	<i>Asst</i>
5	<i>DYS S</i>	<i>P.E.T</i>
	<i>Floriculture</i>	<i>Gardner</i>
6	<i>Revenue</i>	<i>Palaoi</i>
	<i>Education</i>	<i>Teacher</i>
7	<i>Health</i>	<i>Asst</i>
	<i>Industries & Commerce</i>	<i>E. Instructor</i>
8	<i>Agriculture</i>	<i>A.E.D.</i>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
Whether the SDC office has been established (in case the office visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BOC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Proposal under process (nearly created PRT)
Computer/printer	Yes/No ✓	Yes/No ✓	- do -
Telephone facility	Yes/No ✓	Yes/No ✓	- do -

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: Panchayat body not in place.
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: _____
- iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	<i>[Signature]</i>	Yes/No ✓	200175.00 20.41	Yes/No
ICDS (Nutrition)	Yes/No	<i>[Signature]</i>	Yes/No		Yes/No
ICDS (Honorarium)	Yes/No	<i>[Signature]</i>	Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓	<i>[Signature]</i>	Yes/No ✓	6.06 (5.00)	Yes/No
Own resources of Panchayat	Yes/No ✓	<i>[Signature]</i>	Yes/No ✓	-	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the Bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted
- vii. 14th Finance Commission Award
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
 - Whether the detailed estimates for all works have been prepared: Yes/No
 - No. of works for which estimates have been prepared: 40 No. / 100 % to total

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: Nil No. (X % to total)

If no, reason thereof: Failure of Government

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ()

3) Others (specify): Administrator

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Panchayat body not in place

Also mention if it is being purchased by someone else: _____

Purchased by the Department

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWW helpers directly at Panchayat level: Yes/No

If no, reason thereof: Panchayat body not in place

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Nil

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Panchayat body not in place

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Panchayat body not in place

Also mention if it is being provided by someone else: _____

DBO providing

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2018-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 165.8 lakh

✓ No. of works approved: 42

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 530

✓ No. of man days generated: Nil

e. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Nil

- vi. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- vii. Major challenges being faced by the Panchayat in functioning and execution of works.
- viii. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RDO	Yes/No	Panchayat body
V.L.W.	RDO	Yes/No	
J.E.	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	Panchayat body
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	Panchayat body
Tehsildar/Nab-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	Panchayat body
Village functionaries		Yes/No	
Any other			

- ix. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries any other schemes.

- ✓ Non co-operation by officials: Yes/No
If yes, who _____ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officials: Yes/No
If yes, how long _____ (specify number of days)
- ✓ Officers not sharing details of guidelines of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: End of June 2020 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed.

(1) Deep cleaning from Andarun of house to Panchayat building
June 2020.

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ X lakhs

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 3/10/20 (date)

- v. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
Nil			

- vi. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- | | |
|---|----------|
| a) Doctors/Paramedics/Other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDO staff | (Yes/No) |
| e) Jt./Other engineering staff | (Yes/No) |
| f) Agricultural/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

PHE and PDD Departments

Any department whose staff is absent most of the time: BDO

Any department whose officers/officials has not visited the Panchayat even once since BZV1: PA officers except from PHE & PDD

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: NIL

BZV3PDSMD/2019

- vii. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Against R & B Dept for deteriorated condition of main road.	R & B	✓ Yes/No	
Non-Rehabilitation of flood victims & flood protection bunds	Irrigation & Flood Control	✓ Yes/No	
		Yes/No	

- viii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Separate Panchayat status for Unial	RDO	✓ Yes/No	
Rehabilitation of flood affected people	Irrigation & Flood Control	✓ Yes/No	
Having for AS (MSP) Scheme for poor people.	RDO	✓ Yes/No	
Additional quota under MAFSA	PHE	✓ Yes/No	
Garden land for poor & weaker sections	Health	✓ Yes/No	

BZV3PDSMD/2019

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Panchayat Body not in place

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Directions issued to concerned

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure /at the meeting schedule is framed in his/her presence and confirm: Failure of Internet

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Panchayat Body not in place

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: Panchayat Body not in place

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: Panchayat Body not in place

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Panchayat Body not in place

(VIV) to disseminate the reports to the Visiting Officer

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof: Non-availability of Internet

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: Panchayat body not in place.

- ii. Is the Social Audit Committee formed in BZV's conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: No social audit conducted.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent: Nil

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent: Nil

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Schemes read out

II. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approved number (if any)

Schemes/Schemes	Beneficiaries covered (Approx.)	Pendency (Approx. No.)	Reasons for pendency	Fresh applications submitted to visiting officer (No.)
Scholarship for SC/ST/OBC students	<u>N/A</u>			<u>Nil</u>
Scholarship for Minority students	<u>N/A</u>			<u>Nil</u>
Pension - Old Age	<u>10</u>	<u>22</u>	<u>Discretionary</u>	<u>Nil</u>
Pension - Widow	<u>05</u>	<u>23</u>	<u>Discretionary</u>	<u>Nil</u>
Pension - Disability	<u>12</u>	<u>08</u>	<u>Discretionary</u>	<u>Nil</u>
PM Kisan Nidhi	<u>03</u>	<u>08</u>	<u>Discretionary</u>	<u>Nil</u>
Ayushman Bharat	<u>N/A</u>			<u>Nil</u>
PM Jaan Jyoti Deo Yojana	<u>N/A</u>			<u>Nil</u>
PM Saraksha Deo Yojana	<u>N/A</u>			<u>Nil</u>
PM Aam Yojana - Gramin	<u>N/A</u>			<u>Nil</u>
State Marriage Assistance Scheme	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	509	—	—	nil
Ladi Bati	10	01	Sanction awaited	nil
Swachh Bharat Mission- Individual Household Toilets	415	245	Failure of Internet	nil
PM Ujjwala Yojana	NA			nil
Ujala	NA			nil
Jandhan Account	NA			nil
PM Matsya Vandana Yojana	NA			nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

1. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	26	Lack of funds	26
Electricity connection	01	Sanction feasibility certificate	—

* Visiting officer to enclose the list of individual beneficiaries who need to be corrected. He/she to also collect any applications and handover at district headquarter.

II. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Plains/Rainfed
- Major sources of irrigation: Canal/Tube Well/Ponds/Spring/Other harvesting Tackle/Rainfed/Other (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Not Sufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Spring/Lake/Spring/Proximate other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 2/0
- No. of farmers who intend to use drip/sprinkler irrigation: 2/0 (Yes)
- Any suggestions to improve irrigation facilities in the Panchayat

Dwelling of water lands

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmer using High Yielding Variety seeds (HYV): X/Yes
- Are extension staff aware available to the farmer: Yes/No
- Any requests for HYV seeds: Yes/No

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Karam Credit Card 151 (Nil)
- No. of farmers who have availed loan facility through KCC during 2010
Nil Nos.
- No. of farmers who applied for KCC Loan but not provided so far
Nil Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult procedures and procedures ✓
 - Delay by concerned Deptt ✓
 - Delay by bank concerned ✓
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KCC
KCC Loan without Guarantee

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ✓
 - Through un-organized market _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
✓
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Surplus produce to be stocked in cold storage
Cold storage godowns made available.

5. DIVERSIFICATION TO HIGH VALUE CROPFEST

- Is there any scope/interest for diversification towards high value crops/fruits in the Panchayat (village)?
 - ✓ If yes, please specify

Sr. No.	Non-traditional crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	High Density apple orchards	Land available	

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of Households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	100	100
2	Dairy units	—	—
3	Sheep Units	—	—
4	Fish Ponds	—	—

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

① Loss road connectivity by L&B Dept.

② Non-rehabilitation of flood affected people by Flood Control Dept

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 190
- Number of children in the age group of 4-14 years enrolled in the schools: 146
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
☒ If yes, details of schools: _____
☒ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
☒ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Urgent public requirements in order of priority (Max. 07):
1.	Improvement of all bad roads of the villages Kangpuri and Umhali.
2.	Construction of flood protection bund network.
3.	Upgradation of Primary School Kangpuri.
4.	Establishment of Handicraft centre.
5.	Implementation of Drinking Water (PWD) scheme for poor people.
6.	Establishment of rationary unit at Kangpuri.
7.	Construction of parking place at Kangpuri.
ii	Any major complaint brought to notice of the Visiting Officer:
	Major complaint against L&B Dept for poor road condition and non-existing drainage system.

III	Overall perception of functioning of the government:
	Lack of enthusiasm towards developing this area by govt. functionaries by way of their disinterest.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	In order to develop the area through the people in present scenario, the elected Panchayat body is recommended to be put in place. The charter of detailed demands/grievances will be submitted separately.



Signature of the visiting officer
Name