

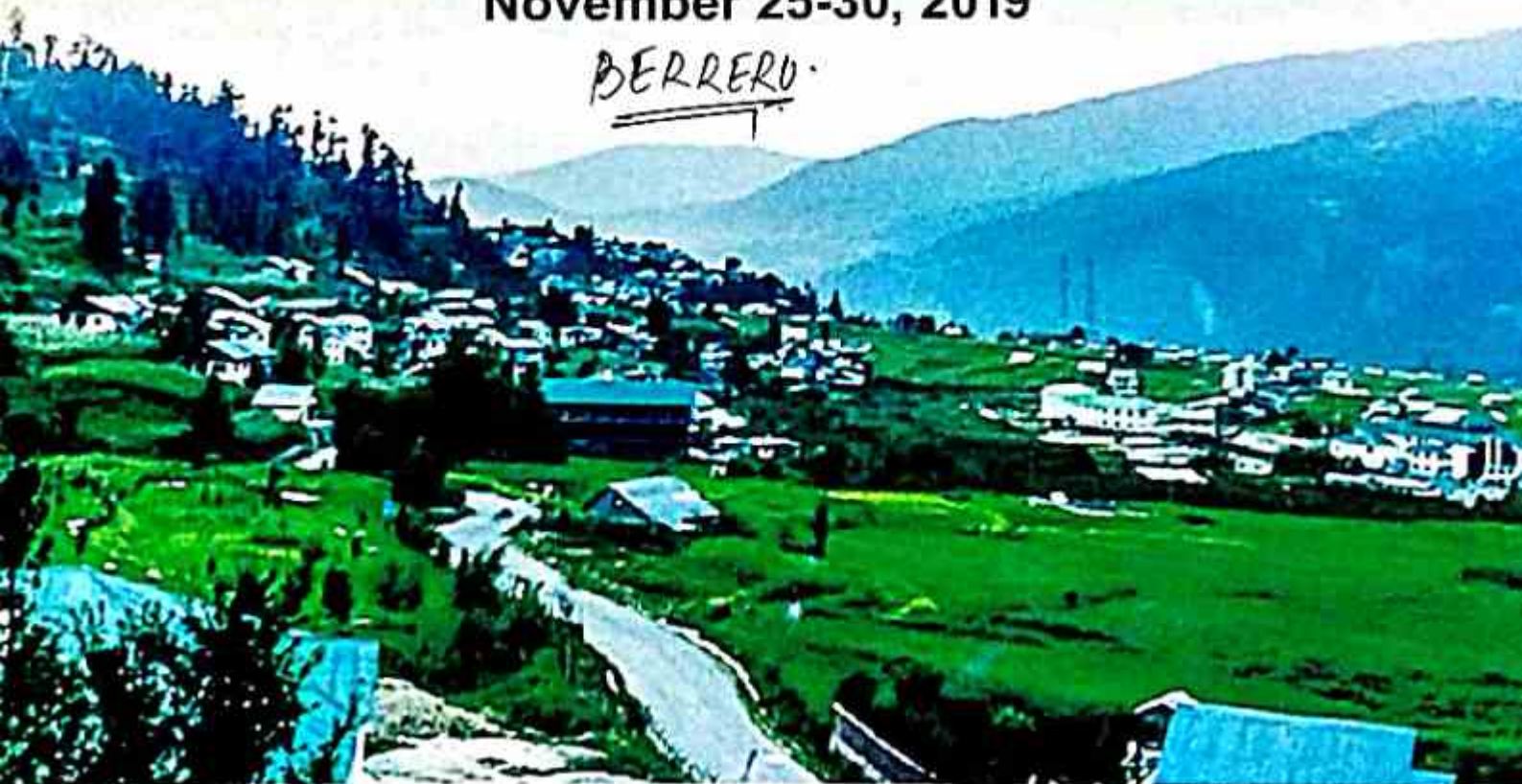
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

BERRERO



Government of Jammu & Kashmir

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

Name: Dr. 7/2/9 J.R.V.

- ### B) LOCATIONAL DETAILS OF PANCHAYAT:

- ### C) PANCHAYAT PROFILE:

- 55

S. No.	Department	Designation of the officer/official
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S. No.	Department	Designation of the officer/official
1	1. Electric (D&A) 2. PHE	A.E.E. J.E.
2	3. Fisheries Deptt. 4. DCDS (Bhadani)	Field Supervisor Supervisor
3	5. Rural Development 6. Animal Husbandry Deptt.	Secretary. Vet. Tech. Inspec.
4	7. Deep Husbandry Deptt. 8. Revenue	State Tech. Patrol
5	9. PHE 10. Forest Deptt.	Work Supervisor. Beet Guard.
6	11. Irrigation 12. Education	J.E. Teacher.
7	13. P&A 14. Agriculture	Inspec. AEA
8	15. Horticulture	HDO.

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

ii. If not, whether the building for BDC office has been identified: Yes/No/Not Applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

ii. Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 23-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 23-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and record of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secondary	Yes/No ✓	14.68 lacs	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Syamin	Yes/No ✓	-	Yes/No ✓
ICDS (Honarium)	Yes/No ✓	Syamin	Yes/No ✓	-	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	ZEO Shella	Yes/No ✓	-	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	-	Yes/No ✓	-	Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award.

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 20 No. 100 %
(to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 6 No. (30 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ✓

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Process for the purchase yet not started.

Also mention if it is being purchased by someone else: no

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Process for payment of honorarium has yet not started.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Process for purchase yet not started.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Process yet not started.

Also mention if it is being provided by someone else: no.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 73.0 lakh

✓ No. of works approved: 38

✓ No. of works started: 6

✓ No of works completed: 44

✓ No of Job Card holders in the Panchayat: 201

✓ No. of man days generated: 1346

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Under Consideration.

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Construction of tractor road turn near head to village 2/2020

(2) Construction of village bus stand 8/2020

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. 2.10 Lacs

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 2/2019 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
	Rural Health Report of investigation done @ Muzrai	- No -	Work Sanctioned under CoPanchayat.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedios/other Health staff (Yes/No) ☒
- b) Teachers/Rat Teachers (Yes/No) ☒
- c) Anganwan Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JE/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time:

Any department whose officers/officials has not visited the Panchayat even once since B2V1:

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Animal Husbandry

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Funds of irrigation & FC North utilized on appropriate date with first canals	irrigation	Yes/No <input checked="" type="checkbox"/>	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
1. Non availability of good timber for sale export.	Forest	Yes/No <input checked="" type="checkbox"/>	
2. Non availability of good cold storage	Horticulture	Yes/No <input checked="" type="checkbox"/>	
3. Non availability of good truck for processing fruit	Agriculture	Yes/No <input checked="" type="checkbox"/>	
4. Non availability of marketing for fruit & Veg.	Horticulture	Yes/No <input checked="" type="checkbox"/>	
5. Non availability of seed of good quality on this	Agri.	Yes/No <input checked="" type="checkbox"/>	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No (Not applicable)

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	Department of Agriculture	1	Department of Agriculture
2	Department of Panchayat	2	Department of Panchayat

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
3	Department of Agriculture	3	Department of Agriculture
4	Department of Panchayat	4	Department of Panchayat
5	Department of Panchayat	5	Department of Panchayat
6	Department of Panchayat	6	Department of Panchayat
7	Department of Panchayat	7	Department of Panchayat
8	Department of Panchayat	8	Department of Panchayat

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No. If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Themo of training	No of days
01 Sarpanch	Roda	Capacity building	03 days
07. Panchas	Abhalla (Hq)		

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ✓
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent ✓
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: ✓
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	-	-	Not sanctioned by institutions	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age Pension (growth 2.25)	1.30	9	7th Contd (New Scheme)	-
Pension - Widow	15	2	-	-
Pension - Disability	21	3	-	-
PM Kisan Nidhi	179	Nil	-	-
Ayushman Bharat	51	05	Internet problem	-
PM Jeevan Jyoti Bima Yojana	3	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramen	-	-	69 beneficiaries updated on Antyodh Plus	-
State Marriage Assistance Scheme	-	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NRGA Job Card	281	-	-	-
UASH Buss	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	60	45	Non availability of funds.	-
PM Ujjwala Yojana	-	-	-	-
Ujjwala	48	-	-	-
Jamdan Account	180	-	-	-
PM Matsya Yojana	05	11	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are intended to avail the benefit under the schemes. He/she to also collect any applications and forward to district headquarters.

1. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	-	-	-

* Visiting officer to enclose the list of individuals/families who want fresh connections. He/she to also collect any applications and forward to district headquarters.

II DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat Semi-Hilly/Mountainous
- Major sources of irrigation Canal/Khuds/Tube well/Pond/Springs/Hilltop harvesting Tanks/Rainfed/Others (please specify)
- Status of adequacy of irrigation facility in the Panchayat Sufficient/Insufficient
- Are there any un-lapped irrigation sources in the Panchayat Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Franchise/other water body) (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No

If yes, please specify Betterment & can be dev. by rain conservation.

vi. Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat -

viii. No. of farmers who intend to use drip/sprinkler irrigation - (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat

upgradation of the existing kule in the Panchayat can improve irrigation facilities.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 70 %age)
- Are adequate HYV seeds available to the farmers? Yes/No
- If no, reasons thereof -

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 10 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
268 Nos.
- No. of farmers who applied for KCC loan but not provided so far
268 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures
 - Delay by concerned Deptt.
 - Delay by bank concerned ☒
 - Any other problem, please specify: _____

4. Suggestions for improving the process of availing loan under KCC

A bankable fund under the name of KCCF be created by Govt and placed at the disposal of bank.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market ☒
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
Establishment of Subsidized Fruit Mandi and Cold Storage facilities.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Same as above.

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
☒ If yes, please specify: _____

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Mushroom	Ready for Potato	
2.	Fig Apple	Apple/Peach handling & high yielding variety	
3.	With available	marketing & high yielding variety	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ☒
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	170	170
2	Dairy units	205	210
3	Sheep Units	50	60
4	Fish Ponds	70	75.

iii) Suggestions for encouraging more households/farmers to set up new units

Self Bank Loans/ Inclusion of poultry
under as industry.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Easy and low interest rate loan facilities

2. Inclusion of Backward Scheduling/Poultry farming as industry.

3. Special provision of funds to the Deptt. of animal husbandry for sponsoring such programme.

4. Cold storage facilities at farmyard level

5. High rate of repair of the karez canal of the panchayat.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ✓
If not, the number of people in the Panchayat yet to get Aadhaar card: _____

2. Overall satisfaction ✓ level of the people about the ration shops: ✓
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: ✓ Yes/No
- b) Inadequate stock: ✓ Yes/No
- c) Overcharging: ✓ Yes/No
- d) Rude behaviour of store owner: ✓ Yes/No
- e) Long distance to be covered to reach the store: ✓ Yes/No
- f) Non-display of rates: ✓ Yes/No
- g) POS machine not working: ✓ Yes/No

h) any other _____

iii) Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: _____

iv) Public participation:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<u>✓</u> Within 1 month • More than 1 month	
Social welfare	<u>✓</u> Within 1 month • More than 1 month • Never	
Police Station	<u>✓</u> Within 1 month • More than 1 month • Never	
PHE	<u>✓</u> Within 1 month • More than 1 month • Never	

PDD	✓ Within 1 month	
	• More than 1 month	
	• Never	
Any other	✓ Within 1 month	
	• More than 1 month	
	• Never	

v. Any specific observation or complaint regarding any particular department?
Employers associated with Essential Services are less in no. Due to Panchayat work, needs less provision.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: 63

v. Is there any High/Highest Secondary school with more than 40% girl students. Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional. Yes/No


vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable

✓ If yes, whether the incinerator is functional. Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07).
1.	Upgradation of link from main road to higher Secondary School. Berrera.
2.	Link road from Shalei Mosh to Kalika.
3.	Construction of Panchayat Berrera.
4.	Construction/upgradation of irrigation canal from River Chakra to Shalei Mosh.
5.	Construction of irrigation canal from Shalei to Berrera.
6.	Cold storage facilities at Malnai.
7.	
8.	Any major complaint brought to notice of the Visiting Officer
	Issues of irrigation and their construction are discussed in upgradation works.

III	Overall perception of functioning of the government.
	Satisfactory
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Parachayats is functioning smoothly as per the expectations of the residents. By improving the road connectivity Parachayal can be a best model Parachayat.


 Signature of the visiting officer
 Name Dr. Talig Prasher
 Chief Training Husbandry
 Officer Boda.