

## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: Dr. Degpal Singh
- ii. Designation: VAS
- iii. Department/place of posting: Animal Husbandry
- iv. Mobile No: 9797620457
- v. Email id: meapaa bras1013@gmail.com
- vi. Home District: Poonch
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 - 27<sup>th</sup> and 28<sup>th</sup> of Nov. 2019.

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Asai Malikam
- ii. Local Government Directory (LGD) code of the Panchayat: 7435  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Mandi
- iv. Name of Tehsil: Mandi
- v. Name of District: Poonch

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 09
- iii. No. of households in the Panchayat: 575
- iv. Population (approx.) of the Panchayat: 2850

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	RDD	Village Level Worker (NLW) [Secretary Panchayat]
2	Education	Teacher
3	Agriculture	Agriculture Extension Officer (AEO).
4	SCDS	Supervisor
5	Social welfare	Jr. Assistant
6	Revenue	Patwari
7	Horticulture	Technician
8	PHE	Supervisor

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction  
 If yes, whether functioning in: Own building/Other government building/Private building  
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No <input checked="" type="checkbox"/>	Yes/No <input checked="" type="checkbox"/>	
Computer/printer	Yes/No <input checked="" type="checkbox"/>	Yes/No	
Telephone facility	Yes/No <input checked="" type="checkbox"/>	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: ☒ Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ☒ Yes/No

Date of last meeting held: 23-11-19

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ☒ Yes/No

Date of last meeting held: 07-11-19

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: ☒ Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ☒ Yes/No



v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	<u>Yes</u> /No	Secretary Panchayat	<u>Yes</u> /No	23,16,546	Yes/ <u>No</u>
ICDS (Nutrition)	<u>Yes</u> /No	Supervisor	<u>Yes</u> /No	—	Yes/ <u>No</u>
ICDS (Honorarium)	<u>Yes</u> /No		Yes/No	—	Yes/No
Mid Day Meals (MDM)	<u>Yes</u> /No	Incharge MDM	<u>Yes</u> /No	—	Yes/ <u>No</u>
Own resources of Panchayat	<u>Yes</u> /No	Secretary Panchayat	<u>Yes</u> /No	—	Yes/ <u>No</u>
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: It has been constituted today on 27-11-19

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 19 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No ✓

No. of works started: 14 <sub>out of 19</sub> No. (73.6 % to total)

If no, reason thereof: \_\_\_\_\_

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch (✓)

2) BDO ( )

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: No money has been issued in the joint account of Sarpanch and ICDS Supervisor.

Also mention if it is being purchased by someone else: \_\_\_\_\_

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: Not Yet Issued

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Not Yet Started as the money has not been credited to their account.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Money has not yet been issued in the joint account of Sarpanch and G/C MD

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Not yet started

Also mention if it is being provided by someone else: \_\_\_\_\_

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs — lakh

✓ No. of works approved: 47

✓ No. of works started: 08

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 507

✓ No. of man days generated: 8050

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No genuine resource is available for fund generation.



- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓  
If no, whether subjects have been assigned in presence of the visiting officer:  
Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u> ✓	
VLW	RDD	<u>Yes/No</u> ✓	
JE	RDD	<u>Yes/No</u> ✓	
CDPO	Social Welfare	<u>Yes/No</u> ✓	
TSWO	Social Welfare	<u>Yes/No</u> ✓	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u> ✓	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u> ✓	
I/c MDM	School Education	<u>Yes/No</u> ✓	
BMO	Health	<u>Yes/No</u> ✓	
Tehsildar/Naib-Tehsildar	Revenue	<u>Yes</u>	
Patwari	Revenue	<u>Yes/No</u> ✓	
Agriculture Extension Official	Agriculture	<u>Yes/No</u> ✓	
Horticulture Extension Official	Horticulture	<u>Yes/No</u> ✓	
Village functionaries		<u>Yes/No</u> ✓	
Any other	Nyc	<u>Yes</u>	Salary is pending for 17 months

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: ✓ Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

**F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):**

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: 10/12/19 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Playground at Moh. Kalban - By 10/12/19

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 2.00 lakh.

Whether works identified in B2V1 have been started: ✓ Yes/No

Likely date of completion: 10/12/19 (date)



- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Drain & wall near Panchayat Ghar	Yes	Working
RDD	Water Tank Moh. Khet W. No. 4	Yes	Working
RDD	Bathroom near Jama Masjid, Saki	Yes	Working
RDD	Bathroom near Masjid Bandian,	No	Under construction
RDD	Water Tank, Moh. Loon wala	No	Under construction

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |  |
|---|--|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) <input checked="" type="checkbox"/> |
| b) Teachers/ReT Teachers                  | (Yes/No) <input checked="" type="checkbox"/> |
| c) Anganwari Workers/Helpers              | (Yes/No) <input checked="" type="checkbox"/> |
| d) RDD staff                              | (Yes/No) <input checked="" type="checkbox"/> |
| e) JEs/other engineering staff            | (Yes/No) <input checked="" type="checkbox"/> |
| f) Agriculture/Horticulture staff         | (Yes/No) <input checked="" type="checkbox"/> |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) <input checked="" type="checkbox"/> |

In case any particular department has shown improvement, please specify:

RDD

Any department whose staff is absent most of the time: —

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Flood Control, Floriculture

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 No

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Absence of Primary Health centre (PHE).	Health	Yes/No <input checked="" type="checkbox"/>	
Lack of electricity poles, wires, transformers	PDD	Yes/No <input checked="" type="checkbox"/>	
Lack of water pipes.	PHE	Yes/No <input checked="" type="checkbox"/>	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
No PHE centre is available	Health	Yes/No <input checked="" type="checkbox"/>	Urgently reqd. due to large population of <u>disabled</u> in this pvt.
Lack of availability of water pipes.	PHE	Yes/No <input checked="" type="checkbox"/>	
Repair of Bernaboyat ghora		Yes/No <input checked="" type="checkbox"/>	
Lack of availability of electric poles	PDD	Yes/No <input checked="" type="checkbox"/>	
No PDS/Fair price shop is present		Yes/No <input checked="" type="checkbox"/>	

## G) PLANNING, EXECUTION AND TRAININGS:

### 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( 13-01-19 )			2 <sup>nd</sup> Meeting Date ( 07-11-19 )		
S. No.	Department	Designation	S. No.	Department	Designation
1	PHE	Supervisor	1	Social Welfare	Jr. Assistant
2			2	Horticulture	Technician



1 <sup>st</sup> Meeting Date (13-01-19)			2 <sup>nd</sup> Meeting Date (07-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
3			3	Sericulture	Watchman
4			4	Education	Teacher
5			5	Agriculture	Extension officer
6			6	JCDs	Supervisor
7			7	PHE	Work Supervisor
8			8	Revenue	Padwari

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓

If no, reason thereof: Earlier done on annual basis.

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	Pooneh and Mandi	Strengthening PRI's	Sarpanch - 14 days Panches - 3 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓

b. General Public : Poor/Satisfactory/Good/Excellent ✓

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	150	70	Lack of funds	-
Scholarship for Minority students	-	-		-
Pension - Old Age	55	57	Lack of funds	-
Pension - Widow	29	11	- do -	-
Pension - Disability	65	40	- do -	-
PM Kissan Nidhi	510	213	Technical issues with banks	-
Ayushman Bharat	160	-		-
PM Jeevan Jyoti Bima Yojana	DATA NOT AVAILABLE			
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen	20	177	Lack of funds	Nil
State Marriage Assistance Scheme	-	4	Lack of funds	-



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	507	-	-	-
Ladli Beti	DATA NOT AVAILABLE			
Swachh Bharat Mission- Individual Household Toilets	95	437	Lack of funds	-
PM Ujjwala Yojana	312	238	Lack of availability	-
Ujala	190	310	Lack of availability	-
Jandhan Account	45	505	Lack of awareness	-
PM Matru Vandana Yojana	-	-	-	-

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	90	Lack of pipes	-
Electricity connection	55	Lack of poles, wires.	-

- \* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): \_\_\_\_\_ ✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓  
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): \_\_\_\_\_ (tick as many as needed) ✓
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓  
If yes, please specify: \_\_\_\_\_
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: \_\_\_\_\_
- viii. No. of farmers who intend to use drip/sprinkler irrigation: \_\_\_\_\_ (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Untapped sources can be tapped

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 10 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: \_\_\_\_\_

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 90 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019  
50 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
20 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - a) Difficult processes and procedures Yes
  - b) Delay by concerned Deptt. No
  - c) Delay by bank concerned Yes
  - d) Any other problem, please specify: \_\_\_\_\_
- v. Suggestions for improving the process of availing loan under KCC  
No guarantee should be asked for upto 1 lakh loan.

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
  - a) Through organized market (mandi) No
  - b) Through un-organized market No
  - c) Any other, please specify: \_\_\_\_\_
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:  
No surplus is produced.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
\_\_\_\_\_  
\_\_\_\_\_



**5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:**

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1			

**6. INCREASING LIVESTOCK PRODUCTION:**

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	480	70
2	Dairy units	280	270
3	Sheep Units	40	510
4	Fish Ponds	-	15

iii. Suggestions for encouraging more households/farmers to set-up new units

Bank loans should be easily available to households [without any guarantor upto 1 lakh].

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

- |    |   |
|----|---|
| 1. | Subsidised dairy units should be given to farmers at easily available loans by banks.                         |
| 2. | Subsidised poultry units should be established by low-interest loans.   |
| 3. | Sheep/Goat units should be established by the deptt. concerned and given to farmers on subsidy.               |
| 4. | High yield variety (HYV) seeds should be made available at lower costs to farmers.                            |
| 5. | Tourism should be promoted here in this area as there are many scenic spots which can be visited by tourists. |

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No<sup>✓</sup>  
If no, the number of people in the Panchayat yet to get Aadhaar card: 150

ii. Overall satisfaction level of the people about the ration shops:  
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No<sup>✓</sup>

b) Inadequate stock:

Yes/No<sup>✓</sup>

c) Overcharging:

Yes/No<sup>✓</sup>

d) Rude behaviour of store owner:

Yes/No<sup>✓</sup>

e) Long distance to be covered to reach the store:

<sup>✓</sup>Yes/No

f) Non-display of rates:

<sup>✓</sup>Yes/No

g) POS machine not working:

<sup>✓</sup>Yes/No

- h) any other: No Fair Price Shop is present in this Panchayat
- iii. Number of FIRs registered in last 3 months: Nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: They should be more responsible in reacting with immediate effects to people's grievances.
- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	<u>Within 1 month</u>
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	<u>Within 1 month.</u>
Police Station	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	<u>Within 1 month.</u>
PHE	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	<u>More than 1 month.</u>



PDD	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	Within 1 month.
Any other RDD	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	Within 1 month

vi. Any specific observation or complaint regarding any particular department:

There is urgent need of teachers in the primary and high schools as there is dire lack of staff in the schools.

**K) OTHERS:**

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 381

iv. Number of children in the age group of 4-14 years enrolled in the schools: 361

v. Is there any High/Higher Secondary school with more than 40% girl students: ☒ Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/☒ No/Not applicable

✓ If yes, details of schools: \_\_\_\_\_

✓ If yes, whether the machine is functional: Yes/No


vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/☒ No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

**L) GENERAL ASSESSMENT OF THE VISITING OFFICER:**

I	Urgent public requirements in order of priority (Max. 07):
1.	Motorable bridge in Mohalla Kalsan [100 feet approx.]
2.	Motorable road from Moh. Kalsan to Moh. Malikan [3km].
3.	Primary Health Centre [PHC] at Arai Malikan.
4.	Primary school in Moh. Lamiwala and Girls Primary school (GPS) in Moh. Malikan.
5.	Transformer with poles in Moh. Batangian, Lamiwala, Khariwala, Lamiwala.
6.	Repairing of Panchayat Ghar Arai Malikan.
7.	Requirement of water pipes in Arai Malikan Panchayat.
II	Any major complaint brought to notice of the Visiting Officer:
	<p>① There is no govt. Fair Price shop<sup>(FPS)</sup> available in this panchayat. So, people have to travel long distances to collect their rations.</p> <p>② There is urgent need of teachers in the Govt. High School, Arai Malikan due to lack of available staff.</p>

III	Overall perception of functioning of the government:
	Barring few complaints regarding PHE and PDD deptt., all the govt. employees are trying their best to give full support to the panchayat with respect to their deptt's work and schemes.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	All the members of panchayat Asai Malkam including Sarpanch are doing wonderful work on the ground in implementing their proposed plan of work. They are very well supported by deptt. of RDD and MGNREGSA supporting staff. That is why I recommend increase in the wages of supporting staff so as to encourage them to continue their good work.

  
 Signature of the visiting officer  
 Name Dr. Deepal Singh