(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

FAGAR DIN

IL Designation

L Name

A-E-E

Departmentiplace of posting: P.D.D. Poonch

8445469656

Email Id:

Mobile No.

vii. Home District: Rajouxi
vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

L. Name of the Panchayat

Chandinarh &

Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department by DC)

Name of CD Block

Bufling

Name of District

Name of Tehsil:

Pooner

C) PANCHAYAT PROFILE:

No. of revenue villages in the Panchayat

No of hamlets in the Panchayat:

III. No. of households in the Panchayat

500 07

v Population (approx.) of the Panchayat

2500

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

00	7	o	O1	4	ω	2	-	No.
PDD	P.D.D	Social mayer	Agricuture	Fisheri	P.H.E	Mediced	Education	Department
4 po see formetyil	Linearan	Markes	A.EA	Grund	Superison	boctor	mostes	Designation of the officer/official

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat. Yes/Nofunder construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar. Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- III. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- Facilities available in the Panchayati Raj Institutions:

Telephone facility	Computer/printer	Furniture	Facilities available
Yes/No	Yes/No	Yes/No	Panchayat Office
Yes/No	Yes/No	Yes/No	BDC
1	Block in mill applicable	Pencifut Grass	Remarks

- Xv. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- X vi. Whether Infrastructure and Assets Register has been prepared: Yes/No (Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm:

2. FUNCTIONALITY:

 Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 19-11->019

Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No Date of last meeting held: 19 - 11 - 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

B2V2/PD&MD/2019

12

v. Bank Account opening and receipt of funds:

Name of the Scheme	14th Finance Commission	ICDS (Nutrition)	ICDS (Honorarium)	Mid Day Meals (MDM)	Own resources of Panchayat	Any other Scheme, If yes, indicate name
Separate bank account opened	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	
Official signatory other than Sarpanch	T	1	1		1	
Funds	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	
Balance in the account as on date (Rs. in takh)	print H	1	1		1	
Whether at least one transaction has been made	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:

- vii. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- b. Whether the detailed estimates for all works have been prepared. Yes/No
- c. No. of works for which estimates have been prepared: 7 No. (70 % to total)

B2V2/PD&MD/2019

	0	d. Whether Action Plan has been approved by the DDC: Yes/No
		If no, reason thereof:
	Ф	Whether the works have been started: Yes/No
		No. of works started: + No. (70 % to total)
		If no, reason thereof:
	75	Who is issuing work order for works being executed under 14th FC (tick one):
		Ut Sarpanch ()
		2) BDO ()
		3) Others (specify):
Int	egr	Integrated Child Development Scheme (ICDS):
w	a = =	Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No If no reason thereof: Yes Service by each by department
	A	Also mention if it is being purchased by someone else:
0	55 1	Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
	=	If no, reason thereof:
9	Pas	Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
	=	If no, reason thereof: The Pamely cit has not its own
a	hor	Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
	Sar (Vii	(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
	I G	

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1	serving Mid day meal in the schools: Yes/No	whether Panchayat/Sarpanch is purchasing
		items at
		Panchayat
		it level for
		fo

If no, reason thereof: It is being provided by

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

It no, reason thereof: It is being provided by concern diffet Also mention if it is being provided by someone else:

ø Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpench on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
- V Funds allocated to the Panchayat Rs 16-30 lakh

3

- No. of works approved: 20
- No. of works started:
- No of works completed:
- V No of Job Card holders in the Panchayat 350

× Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: The Parachyce how not its onon Lesouse

B2V2/PD&MD/2019

B2V2/PD&MD/2019

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Villa		Hortica Official	Agricu	Pa	Te	В	-	-								
	Village functionaries	ulture Extension	Agriculture Extension Official	Patwari	Tehsildar/Naib-Tehsildar	ВМО	I/c MDM	Headmaster/Principal/ZEO	Anganwadi Supervisor	TSWO	CĎPO	JE	VLW	BDO	Officer	
		Horticulture	Agriculture	Revenue	Revenue	Health	School Education	School	Social Welfare	Social Weffare	Social Welfare	RDD	RDD	RDO	Department	
	Yes/No	Yes/No	Yes/No	Yes/No		Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Response	
															Remarks	

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1): iii. Whether any funds have been released for works identified in B2V1: Yes/No Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ii. Whether any other works started during Back to Village-1 have been completed: Yes/No b) Is the Panchayat facing any difficulty in execution of works, identification of If not, likely date of completion: if not, list of such works and date by which they are likely to be completed: (2) If yes, amount released: Rs (3) Whether works identified in B2V1 have been started: Yes/No beneficiaries/any other schemes: Non co-operation by officials: Yes/No Non disclosure of funds available/schemes by officials: Yes/No Officers not sharing details of guidelines/lists of beneficiaries. Yes/No Delay in administrative approval by officers: Yes/No Delay in preparation of estimates/technical sanctions by engineering staff. If yes, who: If yes, how long: Any other difficulty, give details: Non availability & binds 2.0 lakh _ (specify number of days) (date) (specify)

4

Likely date of completion:

(date)

6

Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	P. b. D	
Name of work sanctioned/taken up	B. Work They	
Whether completed (yes/No)	1	
Remarks:	gring & start	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

c) Anga	b) Teac	a) Doct
Anganwari Workers/Helpers	hers/ReT Teachers	lors/Paramedics/other Health staff
(Yes/No)	(Yes/No)	(Yes/No)

(Yes/No) (Yes/No) (Yes/No)

ry staff (Yes/No)

0 0

RDD staff

g) Animal Husbandry/Sheep Husbandry staff

JEs/other engineering staff
Agriculture/Horticulture staff

in case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: The Angenwand worker of wine a super Any department whose officers/officials has not visited the Panchayat even once of while the panchayat even once of which the panchayat even once of the panchayat even once

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 No

since B2V1:

B2V2/PD&MD/2019

- CO

vi. Areas of major complaints brought to notice:

School infractule Education	Pakha Palls	Road conductivity Pimicry	Major area of complaint made during B2V1
Education	R.D.D	PMGY	Department
Yes/No	Yes/No	Yes/No	Resolution of Complaint
Storts &	Herte is la	under process	Remarks

Major problems confronting the people:

O D	09 -	T . P	440		Ma
Repuising of existy	and in property of	Racions station in the obser and	Pennety of Great of Community had	Road	Major problem highlighted during B2V1
Education	P.H.F	P.D.D	P.D.D	p.m.G.y	Department
Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Resolution of problem
Shortage Shorts	funds of	Grand Geoffens	Shortege of	modefresom	Remarks

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: YesNo

If no, reason thereof:

Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof:

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place

If no, the officer should get it installed and confirm:

Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21; Yes/No

presence and confirm: If no, the visiting officer to ensure that the meeting schedule is framed in his/her

Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

the last two meetings: If yes, provide details of participation of frontline workers (Govt. functionaries) in

	1 st Meeting Date (()	N	2 nd Meeting Date (()
No.	Department	Designation	No.	Department	Designation
-	D.M.D	Superusor	-	6mg	Superviser
N	P.D.D	live mon	N	P.D.D	live man

BZV2/PD&MD/2019

20

00	7	o	Ch Ch	4	ω	No.	
Education Muster	Health	C-A-P.D	Fishwy Grund	Sheet Husbanding AISM	Agricultis A.E.A	Department	1 st Meeting Date (
Muster	3 0	C.A.P.D Sale man	Grund	Aism	A.E.A	Designation	·
00	7	o	Ch	4	ω	No.	2"
8 Health	Health	CAPO	Fishory	Sheep Husbenda	Agriculture B.F.A	Department	2 nd Meeting Date (
muster	W.0	Saleman	Gurd	Ais.m	A F.A	Designation	-

If no, reason thereof:

6

Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof:

Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

6

If no, reason thereof:

Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof:

(VLW to demonstrate the reports to the Visiting Officer)

Whether the critical gaps indentified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No.

If no, reason thereof.

2. SOCIAL AUDIT:

Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No Whether the details with regard to the schemes being implemented by the Gram

If no, reason thereof:

is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof work in Just strusted

3. CAPACITY BUILDING & TRAININGS:

Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

8 surantides +	No of Elected Place of trainin epresentatives trained
Signiture dista	ng Theme of training
each each	1000

- Quality of training: Poor/Satisfactory/Very Good/Excellent.
- Ħ Whether any exposure visit within J&K/outside has been conducted: Yes/No

representatives about the visit: Poor/Satisfactory/Very Good/Excellent If yes, Visiting Officer to record the experiences/views of the elected

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

Elected representatives : Poor/Satisfactory/Good/Excellent

General Public

22

: Poor/Satisfactory/Good/Excellent

Wisting officer to read out the schemes from the pamphlet available)

B2V2/PD&MD/2019

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

Visiting Officer to till approximate number of beneficiaries covered and approximate number left out

State Marriage Assistance Scheme	PM Awas Yojana - Gramean	PM Suraksha Bima Yojana	PM Jeevan Jyoti Birna Yojana	Ayushman Bharat	PM Kissan Nidhi	Pension - Disability	Pension - Widow	Pension - Old Age	Scholarship for Minority students	Scholarship for SC/ST/OBC students	Schemes/Services
_	6	1	1	365	461	41	70	30	1	6	Benefic- taries covered (Nos.)
S	154	1	,	85	80	30	9	20	954	1	Pendency (applied but not sanctioned) (Nos.)
Both to	Al front	Hatsturk	Jeto short	problem	consectuations	1 90 1	internal problem	Profes	Shortege &	1	Reasons for pendency
2 st	1	1	1	1	1	1	1	20	054	1	Fresh applications submitted to visiting officer (Nos.)

0 %	a	5	TO	4-6			
PM Matru Vandana Yojana	Jandhan Account	Ujala	PM Ujiwala Yojana	Swahch Bharat Mission- Individual Household Toilets	Ladli Beti	NREGA Job Card	Schemes/Services
1	1	1	1	180	1	Ine	Benefic- laries covered (Nos.)
		1	1	100)	500	Pendancy (applied but not sanctioned)
pettustical	yet to start	Yet to Stut	of Shorts of	Shortoge of	yethe stand	under proces	Reasons for pendancy
1	1	1	20	2 × 6	-1	So	Fresh applications submitted to visiting officer (Nos.)

^{*} The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

Visiting Officer to fill number of cases pending and fresh demands

Electricity	Piped water connection	Schemes/Services
50	50	No. of cases pending
moderical of	Shortege of broke	Reasons for pendency
١	1	Fresh demands/applications submitted (Nos.)

B2V2/PD&MD/2019

24

· Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfied/Others (please specify): Route water and radios
- Ħ Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- 7 Are there any un-tapped irrigation sources in the Panchayat Yes/No
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body. other water body: (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/no

If yes, please specify:

S Whether the Panchayat has potential for drips/sprinkler imgation. Yes/No

8

- M No. of farmers who use drip/sprinkler irrigation in the Panchayat
- MIN No. of farmers who intend to use drip/sprinkler irrigation:
- × Any suggestions to improve irrigation facilities in the Panchayat

knows must be taken from nations

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- F If no, reasons thereof

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- I. No. of farmers without Kissan Credit Card 400 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
- No. of farmers who applied for KCC Loan but not provided so far
- Problems being faced by farmers in availing KCC loan (tick whatever relevant).
- a) Difficult processes and procedures
- b) Delay by concerned Deptt.

Pc) Delay by bank concerned

7

- 0 Any other problem, please specify: datay by men-arichable & grantes
- Suggestions for improving the process of availing loan under KCC

The Bank Should provid low without germles

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (lick whichever relevant):
- a) Through organized market (mandi)
- b) Through un-organized market
- c) Any other, please specify:
- ad mon level
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

Collection Contre ouveloped

Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

B2V2/PD&MD/2019

26

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
- If yes, please specify

			No.
Apricand	Apple	Wadmuil	Non- remunerative crop/fruit
4es	1 &	400	Potential for diversification towards the crop/fruit
The family bloth should be proper	permit find a	should be langueld	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

4	w	N	->	No.
Fish Ponds	Sheep Units	Dairy units	Backyard Poultry	Sector
1	1	1	1	No. of households/farme rs engaged
5	4	W	10	No. of households/ farmers interested in setting up new units

Rights Should be made awade about defeated while and Loan Should be provided by bont without granter

List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

On	4	ţu.	N	100
Crops must be proveide to the people in Time.	Principles to the fruit plant should be probleded	the Local to this until houldes and former should be protected by bank without grates and without	No of Sheep units, Buile food Poutby units and	more a waterness programa areal be consided among

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card:

Overall satisfaction level of Poor/Satisfactory/Good/Excellent the people about the ration shops

Major problems/complaints with regard to ration shops:

Yes/No L

b) inadequate stock Long distance to be covered to reach the store. Rude behaviour of store owner Overcharging: irregular opening: Yes/No Yes/No/ Yes/Nov Yes/No V

0 0

9 POS machine not working Non-display of rates:

8

B2V2/PD&MD/2019

Yes/No L

a) Are people generally satisfied by response of Police to complaints: Yes/No b) is copy of FIR given to people: Yes/No c) Are people satisfied about the overall security situation in Panchayat. Yes/No d) Any suggestions: ———————————————————————————————————
--

h) any other:

V. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- Are departmental staff responsive: Poor/Good/Very Good/Excellent
- Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

PHE	Police Station	Social	Revenue	Department
Within 1 month More than 1 month Never	• Within 1 month • More than 1 month • Never	Vivithin 1 month. More than 1 month. Never	Within 1 month More than 1 month Never	Average time taken
The exists system should be improved and and make has annual to producted an among the formulated and annual to the formulated and annual to the formulated and annual to the formulated and the formulated	100	- do -	Another grading to	Remarks/details, if any

Any other Edwallton	PDD
More than 1 month month Never	More than 1 month month Never
mose stall should be provided in sectors. The sectoral should be repaired and white electrical and but have should be and built from factifies should be	The existing network strailed be included and manpower should be

L) GENERAL ASSESSMENT OF THE VISITING OFFICER.

Urgent public requirements in order of priority (Max. 07)

P.M. G. Y Road From Muzhal Load to Hardi hallia Hardi hallia To Banda Palles Hardi home to PS Mains and Easil Shary

Any specific observation or complaint regarding any particular department.

K) OTHERS

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

- Number of children in the age group of 4-14 years in the Panchayat: 250
- Number of children in the age group of 4-14 years enrolled in the schools:
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/Not
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

5.

- If yes, details of schools
- If yes, whether the machine is functional: Yes/No
- 1 Whether RDD has provided Sanitary Napkin Incinerator in the above Schools Yes/No/Not applicable
- If yes, whether the incinerator is functional: Yes/No

30

B2V2/PD&MD/2019

formely tet Grand and communit Hall

Maina, Hardi Katha, Reda Hardi Frait Sharif Burda Falla Pes Maria, Ms usa Hudi mayor gram Mugalikand

But Pothy to only the Seven weerely encluded

Provided a Recisery Station and selected realism of rather percently HT/LT

Parather mater formaning of finds faller, Majoris Markey Hardin, Dharmanin, Yanki and in Markey and in Markey

Problem of mentioned all Hardi Yava and restop builds of short and alled without Should be infrared New Angenis will Center Should be probleded at Dhammi Heard's Katha, mounts Howe Bonds Moure in parobe of one exist promoted contact should be infarobed

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Any major complaint brought to notice of the Visiting Officer

The new combuted build of P/s taxa is not functionable and school chiteleson are fund problem

111	Overall perception of functioning of the government:
	The Grovernment departments all bunctioning as per troutline and they can improve with the improvenils of infracture and their net work to meet with the increase probles of people
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The peoples are not salisfy with back to village programs and inter nel blockage Due to non-availability in-sufficient funds the desix of peoples over not fullfilled up to required extend

Signature of the visiting officer

Name Fagax Dm

A.F.E. 'P.D.D

Poonch