



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Chowdhary - NAR



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: CH IMRAN MEHMOOD
 ii. Designation: DISTRICT TREASURY OFFICER
 iii. Department/Place of posting: FINANCE / RAJOURI
 iv. Mobile No: 9419500673 8493821740
 v. Email id: Imran1022@gmail.com
 vi. Home District: RAJOURI
 vii. Dates of visit: 25/26/27/28/29/30 November 2019 29th + 30th November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

i. Name of the Panchayat: CHOUDHARY NAR
 ii. Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department/by DC)
 iii. Name of CD Block: RAJOURI
 iv. Name of Tehsil: RAJOURI
 v. Name of District: RAJOURI

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: 02 (CHOUDHARY NAR, PAWALGHA)
 ii. No. of hamlets in the Panchayat: 07
 iii. No. of households in the Panchayat: 550
 iv. Population (approx.) of the Panchayat: 2700

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RURAL DEVELOPMENT DEPARTMENT	① Utkar Ashok (VLR) ② Shalini Mishra (VLR) ③ Sajad Tabassum Gani
2	SOCIAL WELFARE DEPARTMENT & ICDS	① Rabi's Hussain (TSNO) ② Nusrat Begum (Supervisor) ③ Sharmistha Adhikari (Officer)
3	REVENUE DEPARTMENT	① Mohd Akbar Ganie (Girdwar)
4	PUBLIC HEALTH ENGINEERING	① Mohd Anwar (Asst. Engineer)
5	POWER DEVELOPMENT DEPARTMENT	① Abdul Hamid (Meter Inspector)
6	AGRICULTURE PRODUCTION DEPARTMENT	① Sudhir Sharma (Agriculture Extension Officer)
7	HEALTH AND MEDICAL EDUCATION DEPT.	① Rehana Mushtaq (Female Multiple purpose health worker)
8	PUBLIC WORKS DEPT.	① Barakat Hussain (Caretaker)
9	PMGSY DEPARTMENT	① Pappu Hussain (Deputy)
10	CADD DEPT.	① Pappu Hussain (Deputy)
11	ANIMAL & SHEEP HUSBANDRY DEPT.	① Mohd Latif (Livestock Supervisor)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: _____

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	✓ V. N. Choudhary (Secretary Panchayat)	Yes/No	1709.558	Yes/No
ICDS (Nutrition)	Yes/No	✓ Subarnika (ICDS)	Yes/No	16,680	Yes/No
ICDS (Honorarium)	Yes/No	✓ Subarnika (ICDS)	Yes/No	1,24,500	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 07 No. (100% to total)

d. Whether Action Plan has been approved by the DDC, Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 07 No. (100 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): V.L.W. & Sarpanch

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: No funds has been allotted by concerned department till date to the Panchayat.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No funds has been allotted by concerned department till date to Panchayat. Also mention if it is being provided by someone else: School Education Department.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 55 lakh (Annually)

✓ No. of works approved: 73

✓ No. of works started: 12 (Approved)

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 551

✓ No. of man days generated: 7395

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: The Panchayat has not its own resources till now as on date.

- xii. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ✓
 xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
 a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	Full support given by department to Panchayat
VLW	RDD	Yes/No ✓	do
JE	RDD	Yes/No ✓	do
CDPO	Social Welfare	Yes/No ✓	The department require some person to fulfill the demands of people
TSWO	Social Welfare	Yes/No ✓	do
Anganwadi Supervisor	Social Welfare	Yes/No ✓	do
Headmaster/Principal/ZEO	School Education	Yes/No ✓	Remaining 3000 case & GHS Chavkey nag & other require support
I/c MDM	School Education	Yes/No ✓	do
BMO	Health	Yes/No ✓	No doctor post & office paramedical staff is available in whole Panchayat except one FMPHWC
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	Full support
Patwar	Revenue	Yes/No ✓	Full support
Agriculture Extension Official	Agriculture	Yes/No ✓	Full support
Horticulture Extension Official	Horticulture	Yes/No ✓	Neither any staff available during visit nor any camp organised by the department
Village functionaries		Yes/No ✓	Full support
Any other			

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No ✓
 If yes, who: _____ (specify)
 ✓ Non disclosure of funds available/schemes by officials: Yes/No ✓
 ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓
 ✓ Delay in administrative approval by officers: Yes/No ✓
 If yes, how long: _____ (specify number of days)
 ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓
 ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated started during the visit of the officer in B2V1 has been completed: Yes/No ✓
 If not, likely date of completion: _____ (date)
 ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓
 If not, list of such works and date by which they are likely to be completed:
 (1) _____
 (2) _____
 (3) _____
 iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓
 If yes, amount released: Rs five lakh.
 Whether works identified in B2V1 have been started: Yes/No ✓
 Likely date of completion: Almost Completed as on date (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Construction of boundary wall	Yes	
RDD	Construction of boundary wall		ongoing

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

School Education Department

Any department whose staff is absent most of the time: Horticulture Department & Fisheries Department

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Horticulture Department, Fisheries Department and PDS Department

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: None of the departments have organised any camp since B2V1 till date.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Malfunctioning of Gram School	School Education Department	Yes/No <input checked="" type="checkbox"/>	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Security of drinking water	PHE	Yes/No <input checked="" type="checkbox"/>	
Road Connectivity for all weather	PWD	Yes/No <input checked="" type="checkbox"/>	
Health facility in Remote Areas	Health Medical Education Department	Yes/No <input checked="" type="checkbox"/>	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: _____
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirms: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (2/10/2019)			2 nd Meeting Date (6/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Revenue Dept.	Patwari	1	Revenue	Patwari
2	Education	Teacher	2	Education	Teacher

1 st Meeting Date (2/10/19)			2 nd Meeting Date (6/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Stock	Stock Assistant		Agriculture	AEO
4	Agriculture	AEO	4	PDD	Lineaman
5			5	PHE	Asst. Lineaman
6			6	Integration + Flood Control	Work Supervisor
7			7	Stock Husbandry	Stock Assistant
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No
If no, Reason thereof: _____
- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No
If no, reason thereof: _____
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No
If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. Yes
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No Yes
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No Yes
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No Yes
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
1 + 7	PMU Bujana	GPDP, PDS	02 days
(Sarpanch + Panchayat)	Kayon		01 day

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. Very Good
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No Yes
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent Very Good
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No Yes
If yes, quality of training: Poor/Average/Good/Excellent. Good
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: Good
- a. Elected representatives : Poor/Satisfactory/Good/Excellent Good
- b. General Public : Poor/Satisfactory/Good/Excellent Good
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	381	160	Funds not available	Nil
Pension - Widow	36	18	-do-	Nil
Pension - Disability	103	32	-do-	01
PM Kissan Nidhi	504	210	-do-	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	Funds not released from last 3 years	-
PM Suraksha Bima Yojana	-	-	Funds not released from last 3 years	-
PM Awas Yojana - Gramin	102	41	-	-
State Marriage Assistance Scheme	8	3	Funds not available	Nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	551	-	-	-
Ladli Beti	-	-	-	-
Swachh Bharat Mission-Individual Household Toilets	157	89	Funds not available	-
PM Ujjwala Yojana	-	-	-	-
Ujala	-	-	-	-
Jandhan Account	560	-	-	-
PM Matru Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	1200	Neither any lift irrigation scheme in panchayat nor dept. supply connection.	Nil
Electricity connection	70	No fresh case is processed by dept of the Govt.	Nil

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: (Semi-Hilly/Plain/Rain/Vand) ✓
- Major sources of irrigation: (Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rubbed/Others (please specify)) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Spring/Lake/Spring/Ponds/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
 If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil ✓
- No. of farmers who intend to use drip/sprinkler irrigation: 150 (Nos.) ✓
- Any suggestions to improve irrigation facilities in the Panchayat:

The Panchayat has potential to improve irrigation facilities if there are well organised whist constructed by department and other water harvesting tanks.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 70 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card 40 (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019 18 Nos.

iii. No. of farmers who applied for KCC loan but not provided so far Nil Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures

b) Delay by concerned Deptt.

c) Delay by bank concerned

d) Any other problem, please specify:

Barua districts did not cooperate

v. Suggestions for improving the process of availing loan under KCC

If the procedure is simplified then chances of availing loan under KCC will be increased by farmers.

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi)

b) Through un-organized market

c) Any other, please specify: Not Applicable

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Not applicable

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

The Panchayat has potential for better marketing of agriculture products but it requires cooperation as well as advisers from both departments in the form of simple things etc.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No Yes

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	Maize, Wheat, Rice	Sweet Corn, Broom corn	The line department must train farmers with these (already doing)
02	All vegetables	Broom corn (exotic vegetables)	High yield variety of Broom corn, also provide seeds of Broom corn
03	Orange, Guava, Pear, Apple	High yield variety of Orange, Pear, Apple	High yield seeds of Broom corn, also provide seeds of Broom corn

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	10
2	Dairy units	Nil	08
3	Sheep Units	04	15
4	Fish Ponds	Nil	02

iii. Suggestions for encouraging more households/farmers to set-up new units

The Ranchhols/farmers are trained of animal for setting up new units through camps, seminars & trainings to them particularly on other states of India through latest technology.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. If the farmers/ranchhols are given latest high yield varieties of crops/vegetables/soyabean for cultivation instead of traditional varieties by using different varieties and also awareness of technology there is better chance of increasing income.
2. Setting up of new backyard poultry units in the Panchayat also increase income of farmers/rural households.
3. Setting up of new dairy units in the Panchayat on the pattern of Milk village as most of the inhabitants are tribal peoples also increase income of farmers/rural households.
4. Setting up of new sheep units in the Panchayat as most of the inhabitants are tribal peoples also increase income of farmers/rural households.
5. Setting up of fish ponds in Panchayat on the pattern of Mahabaleshwar fish farm at ward no 4 near natural water spring also increase income of farmers/rural households.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 45

- ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other:

At present the ration given to the people is as per Census 2011 and after this a large number of population is added to the Panchayat.

iii. Number of FIRs registered in last 3 months:

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions:

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	
Social welfare	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	
Police Station	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	
PHE	<ul style="list-style-type: none"> Within 1 month More than 1 month Never 	

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never ✓ 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

- Urgent public requirements in order of priority (Max. 07): CH. NAR
 - Road Connectivity is very poor in whole Panchayat and require Urgent Completion of Road and double line road from Rehral to Pothiyat. Also doubling road and also require construction of new line road from Pothiyat to Joria Masjid. School Pothiyat + Joria Masjid to Pothiyat. 2nd some other subcentre also require required. also one subcentre has a without any doctor + primary medical staff + building.
 - There is only a single lift irrigation Scheme + water supply. also one subcentre pumps are required at Mohan chawari, Mohalla Simbharli, Numbardae Mohalla, Mughal Mohalla + Jhorani Mohalla.
 - Almost all govt schools are without electricity connection + poles. There is Urgent requirement of 50 poles for village Pothiyat. Shifting of transformers at least road Pothiyat + Jhorani.
 - Construction and protection wall of Graveyard at ward no 6, G.P. chawari, ward no 7 (Sambharli) and ward no 4 (Sambharli Mohalla).
 - Construction of Sanitary Complex at Joria Masjid Berinvala/Joria Masjid at Mughal Mohalla and there is urgent requirement of Sanitary Complex at Govt High School Chondhary.
 - Requirement of Centre/Subcentre of Animal + Sheep Husbandry requirement as majority of population is total which depends on their livestock.
 - Construction of Play Ground for school villages of P. chawari + Pothiyat.
- Any major complaint brought to notice of the Visiting Officer:

During the visit in Panchayat two main complaints one is Road Connectivity from Rehral to Pothiyat which started way back in 2008 but till date not completed. Second one is PHE department which till date not established a single water supply scheme in whole Panchayat.

III Overall perception of functioning of the government

During the visit it has been observed that working Rural Development Department and Panchayat Raj is Excellent & particularly the Panchayat Secretary (Raj) deserves outstanding in its work. He done commendable Job. All other departments needs improvement in working culture and also require outstretches of community through Gram Sabha & Seminars organized for the Panchayat.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

All Sarpanchs and Panchs of the Panchayats are well aware of the various Government Schemes but they are required regularly trained in Panchayat enterprises suits.

Signature of the visiting officer
Name: **Rajouri**
IMRAN MEHMOOD (KAS)
DISTRICT TREASURY
OFFICER, RAJOURI
FINANCE DEPT.