



25-30

Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Khellani

Prayote



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Romesh Kumar
- Designation: ZC DC Doda
- Department/Place of posting: Education/Doda
- Mobile No: 7051599370
- Email id: _____
- Home District: Doda
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Karyala A
- Local Government Directory (LGD) code of the Panchayat: 7118
(To be sourced from Rural Development Department by DC)
- Name of CD Block: Khallani
- Name of Taluqa: Doda
- Name of District: Doda

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: 16
- No. of households in the Panchayat: 498
- Population (approx.) of the Panchayat: 1992

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Social welfare ZC DC	Supervisor
2	Agriculture Dept Horticulture Dept	A & A Horti tech 3rd
3	Forest Dept Animal Husbandry	Guard Sr. vet. Pharmacist
4	Health Dept	Pharmacist
5	Sheep Husbandry Dept	AS M
6	Food and supply Dept	Dealer
7	PHE Dept Doda PDC	Work supervisor Water reader
8	PMS Y	Work Engineer

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the SDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

IV. Facilities available in the Panchayati Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Funds are not available
Computer/printer	Yes/No	Yes/No	Funds are not available
Telephone facility	Yes/No	Yes/No	Funds are not available

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: _____

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

- iii. Whether the Kankar register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Setting Panchayat	Yes/No	16.90 lakh	Yes/No
ICDS (Nutrition)	Yes/No	Suram - 100	Yes/No	n.d.	Yes/No
ICDS (Honorarium)	Yes/No	Suram - 100	Yes/No	n.d.	Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster of the school	Yes/No	n.d.	Yes/No
Own resources of Panchayat	Yes/No	100% follow	Yes/No	2.90	Yes/No
Any other Scheme. If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vi. 14th Finance Commission Award

- a. Whether 4 year Action Plan 2015-20 has been prepared: Yes/No
- b. Whether the detailed estimates for all works have been prepared: Yes/No
- c. No. of works for which estimates have been prepared: 19 No. (100% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof _____

e. Whether the works have been started: Yes/No

No. of works started 10 No. (30 % to total)

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (✓)

2) BDO ()

3) Others (specify) _____

vii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof Funds for payment of nutrition items not available

Also mention if it is being purchased by someone else _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof Funds for payment of honorarium to AWWs/Helpers not available

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof Funds are not available in the account of Sarpanch to purchase Mid day meal items

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof Funds are not available

Also mention if it is being provided by someone else _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 3340 lakh

✓ No. of works approved 31

✓ No. of works started 10

✓ No. of works completed 20

✓ No. of Job Card holders in the Panchayat 317

✓ No. of man days generated 728

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof No source of income is available

- xii) Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No

- xiii) Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RDD	Yes/No	Excellent
VLW	RDD	Yes/No	- do d
JE	RDD	Yes/No	- do -
CDPO	Social Welfare	Yes/No	good.
TSWO	Social Welfare	Yes/No	Excellent
Anganwadi Supervisor	Social Welfare	Yes/No	good.
Headmaster/Principal/ZEO	School Education	Yes/No	Excellent
Uc MDM	School Education	Yes/No	Excellent
BMO	Health	Yes/No	Excellent
Tehsildar/Naib-Tehsildar	Revenue		good
Patwar	Revenue	Yes/No	good
Agriculture Extension Official	Agriculture	Yes/No	Excellent
Horticulture Extension Official	Horticulture	Yes/No	No
Village functionaries		Yes/No	Excellent
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

- ✓ Non co-operation by officials. Yes/No

If yes, who _____ (specify)

- ✓ Non disclosure of funds available/schemes by officials. Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

- ✓ Delay in administrative approval by officers. Yes/No

If yes, how long _____ (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

- ✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i) Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion under not available (date) approval given by higher authority

- ii) Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

- iii) Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released Rs _____ lakh

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
P.MGSY	lot of road from lower to upper	Yes	Good
P.H.E.	water supply scheme school	no	is completed within 2 months
R.D.D.	creation of new sub station	yes	Good
R.D.D.	31 work sanctioned 10 work started	is completely completed up to March	

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) R.D.D. staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Health
Any department whose staff is absent most of the time Anganwari Worker/Horticulture

Any department whose officers/officials has not visited the Panchayat even once since B2V1 Health

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Education/R.D.D.

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water	P.H.E.	Yes/No	Poor
Anganwari	ICDS	Yes/No	Satisfactory
Sub center	Health	Yes/No	Good

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Storage of drinking water facility	P.H.E.	Yes/No	Poor
Transport facility	Trafic	Yes/No	Poor
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (23-6-19)			2 nd Meeting Date (29-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AE A	1	Agriculture	AEA
2	PWD	Jt. E	2	Animal Husbandry	SA & S

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Food Supply	Dealer	3	Health	Pharmacist
4	Health	FNPHN	4	PHC	Work Supervisor
5	Education	Teacher	5	SCDS	Supervisor
6	PDD	Line man	6	Education	Teacher
7			7	PNB/ST	J.E
8			8		

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in BZVI conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
5	Khellang Boda	Participatory all depth	3 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/needs of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fix approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	25	2		
Scholarship for Minority students	already ordered			
Pension - Old Age	50	55	non availability of funds	non availability of funds
Pension - Widow	50	06	- do -	- do -
Pension - Disability	50	02	- do -	- do -
PM Kisan Nidhi	200	20	due to corruption & misuse	-
Ayushman Bharat	200	100	due to corruption & misuse	-
PM Jeevan Jyot Bana Yojana	-	-	-	-
PM Suraksha Bana Yojana	-	-	-	-
PM Awas Yojana (Grameen)	41	9	non availability of documents & beneficiaries	-
State Marriage Assistance Scheme	-	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	317	NIL	-	NIL
Ladli Beti	NIL	NIL	NIL	NIL
Swachh Bharat Mission Individual Household Toilets	78	NIL	-	-
PM Ujala Yojana	100	60	-	NIL
Ujala	60	250	They are not paid the payment NIL	NIL
Jandhan Account				
PM Matru Vandana Yojana	35	35	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	388	They are not applied for water connection - NIL -	-
Electricity connection	NIL	- NIL -	- NIL -

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand.
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Others (please specify).
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient.
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No.
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No.
 - If yes, please specify Agriculture
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No.
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL.
- No. of farmers who intend to use drip/sprinkler irrigation: NIL. (Nil)
- Any suggestions to improve irrigation facilities in the Panchayat.

By construction of Khul from Lark Nalla to Salwase via Sheja

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High yielding Variety seeds (Approx. 15 %age).
- Are adequate HYV seeds available to the farmers: Yes/No.
- If NO, reasons thereof.

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- i. No. of farmers without Kisan Credit Card 70 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
160 Nos.
- iii. No. of farmers who applied for KCC loan but not provided so far
25 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures _____
- b) Delay by concerned Deptt. _____
- c) Delay by bank concerned ☒ _____
- d) Any other problem, please specify _____
- v. Suggestions for improving the process of availing loan under KCC

Address programme by the concerned deptt and bank

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) NO
- b) Through unorganized market ☒ yes
- c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
- no as Govt concerned deptt should purchase surplus produce
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Marketing of surplus agriculture/horticulture produce through organized market (mandi)

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
- ☒ If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Apple	Apple, Walnut	Area, which is under the name of the farmers
	Apple	Apple, Walnut	To improve the name of the farmers.

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- ii. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	4	6
2	Dairy units	97	7
3	Sheep Units	10	10
4	Fish Ponds	N/A	N/A

PDD	• Within 1 month ✓ • More than 1 month • Never
Any other	• Within 1 month ✓ • More than 1 month • Never

- vi. Any specific observation or complaint regarding any particular department
no complaint against any dept.

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
 (Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat _____
- iv. Number of children in the age group of 4-14 years enrolled in the schools _____
- v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools _____
 - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Urgent public requirements in order of priority (Max. 07):
1	upgradation of Sub centre Shaya to PHE
2	opening of newly sub centre at Subwar
3	const of Borey Road to Baryata via Subwar/Kalungmole
4	upgradation of PHE Shaya to High school
5	upgradation of High school Baryata to H.S. in school
6	connecting of Baryata with from Jodder, funded by PDD Department
7	opening of newly sub centre at KNDH Baryata
ii	Any major complaint brought to notice of the Visiting Officer
8	About PDD deptt that power supply is not provided more than 5 hr per day
9	About PHE deptt that drinking water provided to the people is poor quality.

III Overall perception of functioning of the government:

Govt is doing very well in Panchayat
Pargate. All schemes will be aware
to the people through awareness camps.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

over all assessment of visit in Panchayat
Pargate is good
Suggestions ① To provide high yielding/quality
of seed to farmers
② To fill up the vacant posts in all Govt Deptts.

Signature of the visiting officer

Name

Ramesh Kumar
Z E PO Doda