



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Lamburpal

Government of Jammu & Kashmir



Jammu and Kashmir New Vision New Horizon





Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience -the *sweet lore of nature* brought home to them the *beauteous forms of things* ; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)



**Chief Secretary
Jammu and Kashmir**

**B. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodeversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.



- Collect copy of Panchayat Plastic Collection and Disposal plan.
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the *karwai* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs,
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead *Grah Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V1/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground ; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: NAZIR AHMAD LIANIE
- ii. Designation: LECTURER (CHEMISTRY) SCHOOL EDUCATION
- iii. Department/place of posting: Govt. Hr. Sec. School DORU
- iv. Mobile No: 9906776558
- v. Email id: nazirorganic123@gmail.com
- vi. Home District: Anantnag
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: SHANKER PORA
- ii. Local Government Directory (LGD) code of the Panchayat: 242704
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: SHAHABAD
- iv. Name of Tehsil: DORU SHAHABAD
- v. Name of District: ANANTNAG

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Two (02)
- ii. No. of hamlets in the Panchayat: Seven (07)
- iii. No. of households in the Panchayat: 450
- iv. Population (approx.) of the Panchayat: 2784 (Approx)

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	Assistant line man
2	PDD	Incharge Inspector
3	RDD	GRS
4	Agriculture	AEA
5	SHEEP HUSBANDARY	Ast. Staffman (ASM)
6	SCHOOL EDUCATION	Teacher
7	R+B	Road Supervisor
8	Revenue	Patwari

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒

If yes, whether functioning in: Own building/Other government building/Private building ☒

x If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable = No =

- iii. If not, whether the building for BDC office has been identified: ~~Yes/No/Not applicable~~ ✓

- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: ~~Yes/No~~ = YES = ✓

- vi. Whether Infrastructure and Assets Register has been prepared: ~~Yes/No~~ = YES = ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ~~Yes/No~~ ✓

Date of last meeting held: 24 = 06 = 2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ~~Yes/No~~ ✓

Date of last meeting held: 24 = 06 = 2019

- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: ~~Yes/No~~ = YES = ✓

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ~~Yes/No~~ = YES = ✓



v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Panchayat Secretary	✓ Yes/No	15,63,661	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No	Not available	✓ Yes/No	Not Available	✓ Yes/No
ICDS (Honorarium)	✓ Yes/No	Administrator Newly + ICDs Supervisor (06/11/2019)	✓ Yes/No	= Nil =	✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Headmaster	✓ Yes/No	12853 1893 (pending)	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	No Local resource available	✓ Yes/No	- Nil =	✓ Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No = No =

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: No Elected Panch and Sarpanch available for Shantarpota Halga

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 5 No. (83.3 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No = YES =

If no, reason thereof: _____

e. Whether the works have been started: Yes/No = NO =

No. of works started: Nil. No. (____ % to total)

If no, reason thereof: non-availability of internet service and delay in approval of plan

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (X)

2) BDO (X)

3) Others (specify): Ministry of

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No = NO =

If no, reason thereof: Supply of nutrition items is purchased by

ICDS / DSH office Ang

Also mention if it is being purchased by someone else:

= no - information available =

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No = NO =

If no, reason thereof: No. Elected Panch and Sarpanch available

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No = NO =

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No = NO =

If no, reason thereof: No. Elected Panch and Sarpanch

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No. Elected Panch and Sarpanch

Also mention if it is being provided by someone else:

Headmaster operating the MDM account

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA: [The annual Plan of MGNREGA not approved yet]

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. N.A. lakh

✓ No. of works approved: Nil

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 325

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No = Nil =

If no, reason thereof: No. Own Resources available for preparing budget

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
if no, whether subjects have been assigned in presence of the visiting officer:
Yes/No ✓ Nil =
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other SFC DFO Range	SFC	Nil =	

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Nil =

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: June 2020 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed: under proc 14th FC

(1) Dev. of public park at Wani-mulla Shauke, p. 14th FC

(2) Dev. of park near Ziyarat Sharief (March 2020)

(3) Crossing at Jaidhal (under process 14th F.

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓ NO =

If yes, amount released: Rs Nil = lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: Nil = (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof: No

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) X
- b) Teachers/Ret Teachers (Yes/No) X
- c) Anganwari Workers/Helpers (Yes/No) X
- d) RDD staff (Yes/No) X
- e) JEs/other engineering staff (Yes/No) X
- f) Agriculture/Horticulture staff (Yes/No) X
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) X

In case any particular department has shown improvement, please specify:

RDD, Health, Education, RDD

Any department whose staff is absent most of the time: JE's / Horticulture / SFC / Social Welfare

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Handicrafts / Social Welfare / Horticulture / JE / Flood Control / SFC / Khandra / Labour / Industries / JKEB / Revenue / Ecology /

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: - Nil -

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Requirement of Transformer, poles, wires, upgradation of existing station	JKEB	Yes/No <u>X</u>	
Macadamization and widening of Shankar pur road, widening of Drain construction	Rd B	Yes/No <u>X</u>	
Providing PUTE 24x7 water supply, Filtration Plant & filter distribution system	PHE	Yes/No <u>X</u>	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Replacement of damaged wooden poles, New transformer upgr. of existing station	JKEB	Yes/No <u>X</u>	
Regular oil supply to Gen-set, for damaged water pipelines, Filtration Plant	PHE	Yes/No <u>X</u>	
Macadamization and widening of 3 Km Shankar pur road, Road for school Bridge work	Rd B	Yes/No <u>X</u>	
Damage of fruit bearing trees, Non-availability of machines/agricultural schemes	Horticulture & Agriculture	Yes/No <u>X</u>	
Constr. of Link Road, Tile paths & protection Bunds	RDD	Yes/No <u>X</u>	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No Yes

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No Yes

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No Yes

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No Yes

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No Yes

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No Yes

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (09-07-19)			2 nd Meeting Date (24-10-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	R+B	Road Supervisor	1	R+B	Road Supervisor
2	PDD	line man	2	PDD	line man

1 st Meeting Date (09-07-19)			2 nd Meeting Date (24-10-19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PHE	Asst. line man	3	PHE	Asst. line man
4	Education	Teacher	4	Education	Teacher
5	ICDS	Ang. worker	5	ICDS	Ang. worker
6	RDD	VLW	6	RDD	VLW
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No Yes

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No Yes

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No Yes

If no, reason thereof: Non-availability of internet
(VLW to demonstrate the reports to the Visiting Officer) VLW was not

available during 21 Rev-2

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: No Social Audit Committee in place.

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: No information available with GRS.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No
No Elected PRI available for Shankarpur Halga.

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: No Elected PR available for Shankarpur Halga

b. General Public: No Elected PR available for Shankarpur Halga

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students			Submitted online and data can not be retrieved	
Scholarship for Minority students			Submitted online and data can not be retrieved	
Pension - Old Age	25 (Aprm)	06	No new Sanctions approved by Govt	
Pension - Widow	13 (Aprm)	04	"	
Pension - Disability	15	08	No new Sanctions approved by Govt	
PM Kisan Nidhi	250 (Total) 215 - digital	35	Rejected due to revenue deficiency	
Ayushman Bharat	125	= Nil - 09 Golden Cards pending		
PM Jeevan Jyoti Bima Yojana	- Nil -	= Nil -		
PM Suraksha Bima Yojana	04 Aprm	= Nil -		
PM Awas Yojana - Gramin	01	= 21 - Aprm		
State Marriage Assistance Scheme	08 S.No 1	02 (Aprm)	Pipeline in the Process	

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	405 (Approx)	30	Internal non-availability	= Nil =
Ladli Beti	17	08		= Nil =
Swachh Bharat Mission- Individual Household Toilets	250 (Approx)	100	Non-availability of Funds	
PM Ujjwala Yojana	250 30	= Nil =		
Ujjala	Supplied from by local Common Service Centre			
Jandhan Account	639	= Nil =		
PM Matru Vandana Yojana	No information available			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	150	yet to be registered	= No =
Electricity connection	= Nil =	2	<

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Mand
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body: _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: Water Harvesting Tanks & Rain Water Harvest
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: = Nil = (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Proper Irrigation Canal network and to Conserve Rain water by constructing WHT

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
 - If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card = Nil (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
Nos. 150 House Holders under JK Bank KCC Scheme
- No. of farmers who applied for KCC Loan but not provided so far
2-5 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures L
 - Delay by concerned Deptt. X No
 - Delay by bank concerned X No
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) X
 - Through un-organized market L
 - Any other, please specify: X
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Setting up of small fruit and vegetable mandi (Mini-mandi at Block level through PM Package)
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
Yes
If yes, please specify.

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	New High yielding Crop Fruit Varieties	= Good =	
2	Crop rotation High Tice Varieties	"	
3	New Vegetable Varieties may be introduced	"	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	= Nil =	<u>X</u>
2	Dairy units	= Nil =	<u>X</u>
3	Sheep Units	= 02 =	= 22 =
4	Fish Ponds	= 02 =	= Nil =

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- ii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Good agriculture crop varieties must be provided to farmers with crop rotation.

2. Introduction of HYV seed/crops/vegetables can boost the Economy of Area and Allied machinery [Tools & Techniques]

3. Social mobilization regarding backyard poultry, sheep units, fish ponds, dairy units and start up for women Entrepreneur

4. Skill development of un-employed youths/girls through Handicrafts, Handloom, IKED, NRLM and Bee Keeping

Extraction of minerals from local Sandran Nallah must be regulated as per scientific norms by involving local youths and marginalised families may get lease of minerals.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

If no, the number of people in the Panchayat yet to get Aadhaar card: 2 N.A

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other:

- iii. Number of FIRs registered in last 3 months: 115
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____

iv. Public perception:

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never 	Non-availability of concerned patwari within Halqa
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never ✓ 	= Staff Shortage.
Police Station	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never 	J E is not visiting the Panchayat Halqa often.

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	N.A

vi. Any specific observation or complaint regarding any particular department:
Horticulture, SFC, Social welfare, JKED, Industries
Flood Control JKED, Handicrafts

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 373
~~353~~ (S.F.E.)
 Not available with VLE
- Number of children in the age group of 4-14 years enrolled in the schools:
353 (Govt. High School, Govt. M/S, Pvt. School)
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable = NO =
 ✓ If yes, details of schools: = Not Available =
 ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable = NO =
 ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	Completion of Pending work of Protection 1. Wall for Govt High School Shankarpura 2. Macadamization of Shankarpura-Wanpura road completion of pending work of Bridge 3. Replacement of damaged Electric poles, new two separate transformers and upgradation of Receiving Station 4. Construction of tile paths, drains and Review of PMAY/SBM/Play-ground under Khela-India Scheme 5. Link road from Adv road to Shingran via House of Nazim Ahmad Lone 6. Skill development centre, Common Service Centre and NRLM Self-help groups for rural women empowerment 7. Up-gradations of DoT Health Centre upto PHC level Sanctioning of new A.H Centre / Sheep-Centre
II	Any major complaint brought to notice of the Visiting Officer:
	→ Poor power supply, damaged wooden electric poles and up-gradation of existing transformers. → Illegal Extraction of minerals from Sandran Taluk by using JCB and 3-unregistered Stone Crushers → Damage of Fruit bearing trees due to recent snow fall → Non-availability of Timber → Social welfare schemes are not covering all needy and marginalized peoples

III	Overall perception of functioning of the government:
	<p>→ Enrolment in Govt. Schools very poor.</p> <p>→ The works carried out by RDD are not satisfactory on ground and condition of Lanes/drain/Foot paths are Shabby/poor</p> <p>→ Health Centre is not catering the demands of peoples.</p> <p>→ Un-employed Educated youths need Skill dev/JKEDI/JK KVI Schemes</p> <p>→ ^{RDD}PDD and PHE department JE's must give technical support to Field Staff.</p>
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>B2V-2 is a unique initiative to get feed back on delivery of Govt. Schemes/Programmes at grass root level</p> <p><u>Assessment & Suggestions</u></p> <p>→ Most of demands raised during B2V-1 are still pending and must be taken in priority.</p> <p>→ Proper Implementation of RDD/Agriculture/Horticulture/Social welfare An. Husbandry/Handi-Crafts/JKEDI/JK KVI/^{NRLM}Schemes could be decisive factor in alleviating rural poverty.</p>


Signature of the visiting officer

Name Nazki Ahmad Lanie
Lect. Chemistry.
School Education.


Fauziah (RKS)

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The Acting Deputy Commissioner
Muzaffargarh.

Subject: Application Towards from
The Village Mohalla namely
Shah Khatun Kalan chaur
Tehsil Jhelum & Dist. Jhelum

Referring for to please the order
to P.D.O. authority for the
issuance of Electric Transformer
100-K.V.D is already mentioned
in Back to Village

Sir, (1) with due respect that in our
village, that there is no any electric
transformer, when we all faced
vaste problem. when our
Electric Transformer is already
mentioned in Back to village

(2) That in this regard, we reported
to you the please the order
for the same and this act
of yours

Yours
22/11/50

Sh. Wali Khan
Sh. Ali Khan
Sh. Ali Khan
Sh. Ali Khan
Sh. Ali Khan
Sh. Ali Khan

Yours faithfully
Sh. Wali Khan
Sh. Ali Khan
Sh. Ali Khan
Sh. Ali Khan
Sh. Ali Khan
Sh. Ali Khan

**CHARTER OF DEMANDS TO BE RAISED IN "BACK TO VILLAGE
PROGRAM" AT SHANKERPORA**

1. PWD R&B Department.

- a. Construction of ^{Drain}~~road~~ on both sides of ADV Road from Kulumchinar Road to Nallaha Dangee Chakpnt for drainage of rain water.
- b. Widening and Macadamization of Shankerpura Link Road.
- c. Construction of Marriage/Community Hall.
- d. Installation of Street Lights on main points of Link Road From Main Stop to Shankerpura Bridge.

2. Rural Development Department.

- a. Washing Points and Lighting Facility Near Janazgah at Wani Mohallah
- ← b. Construction of Road from Ab Rehman Lone to Shepora Via Backyard of Peer Siroj and Mubarak Wani.
- c. Construction of Path From Main Stop Shankerpura onwards via House of Mohd Yaqoob Lone.
- ← d. Construction of Road From Mukdampora To Shepora via Tantray Mohallah.
- e. Construction of Road From Shiekh Mohallah To ADV Road Via ALLABAD Dal.
- f. Construction of Road From Wani Pora Masjid Shareef to High School via Gania Mohallah, Sheikh Mohallah and Goripora.
- g. Development of Irrigation Ladhs (Badder Ladh, Gagad Ladh, Gani Ladh, Manzim Ladh and Wankol).
- h. Tile Paths for all Mosques of Village.
- i. Providing of Community Type/Public Latrines and IHHL units to all Households under SBM to declare the ODF (Open Defecation Free).
- j. C/O Drain from ADV Road to wankol via Ziyat-e-shareef for Drainage of Rain and Runoff water.
- k. C/O Road from Kulumchinar to Shangran.
- l. Review of PMAY Scheme and Sanction of Left out cases.
- m. Culvert/xing at Different Spots (Near Shop of Ab Majeed Deva, Land Wahab Paddy, Near House of GH Nabi Wani, Backside of Ziyat-e-shareef, Near Masjid Shareef Jaibal).
- n. C/O Road Connecting Play Field With Shankerpura Link Road.
- m. C/O Road from Kulumchinar to Road. High school Shankerpura.

3. Power Development Department.

- a. Separate 200Kva Transformer for Wani Mohallah, Tantray Mohallah and Kulumchinar.
- b. Upgradation of receivisin station Shanker power with updated panels to cater the whole area of Shankerpura, Kulumchinar, Larkipora, Fathipora, voi

Encl:- 3 kuz

- c. Uninterrupted Power Supply espically during winters
- d. Revision of Power Fee as per the schedule provided.
- e. Replacement of old wire with new one and providind of additional 400 electric poles for Shankerpora,kulumchinar and Jaibal.

- Providing of 24HRs filtered drinking water supply to Shankerpora, Kulumchinar and Jaihal. 25 KV
Tori
- Providing of Filtration Plant and Genset for Lift Drinking water Supply at Kulamchinar. L. N. H. S.
U. V. S.
- Water Supply Pipes for better Network (300 No's) at different spots.

- a. Up gradation of DOT Centre upto PHC Level with facility of X.Ray ,USG etc and sufficient stock of drugs along with full time medical staff and dactors.
- b. Asha Workers for Every Mohallah.

- Up gradation of Govt. High School Shankerpura to Higher Secondary Level with Computer Lab and Modern equipped Science Laboratory.
- Sufficient staff for Govt. High School Shankerpura including First aid centre and Physical Education Teacher.
- Providing of hygienic food under Mid Day Meals to the Students.

- Sanction of Veterinary Centre/New Health Care Centre for Live stock.
- Sufficient staff and life saving drugs and necessary health instruments for above mentioned centers.

- Providing of enough stock of Food Grains including Rice, Sugar, Floor and Kerosene.
- Revision of all existing Ration Cards for enlisting of new desired ones in BPL category.

d. providing of separate FPS of CAPD at Kulumbichinar

- a. Construction of Flood protection Bund on both sides of Nallaha Sandran from Kulumchinar to Shopora for dealing with the heavy floods .
- b. Construction of shutter for Flood Channel(Kaad) Near Kulamchinar on Nallaha Sandran to manage the flow of water for irrigation purposes as and when needed.

10. **Revenue Department.**

- a. Identification of State Land for Industrial estate.
- b. Identification of all state land and gasscharies to save it from land mafia and encourachers.
- c. Providing of full time Patwari and Naib Tehsildar to the area.

11. **Banking**

- a. Providing of ATM to J&K Bank branch Shankerpura .

b. sufficient staff for bank branch shankerpura .

12. **Social Welfare Department.**

- a. Revision of all schemes including Old Age Pension, Widow Funds, Marriage Assistance, Handicapped Assistance for inclusion of desired names .
- b. Sanction of SKILL Development Centers(Cutting Tailoring, knitting, Crewel, Mobile Repairing Etc.)

13. **ICDS Department.**

- a. ICDS Centre at Bilal Abad, Deva Mohallah, Tantray Mohallah, Ganie Mohallah, Goripora ~~and~~ DarPora *and Hespura*
- b. Providing of hygienic nutrition with playing and learning instruments along with Matting, Bathroom and other Essential Facilities to existing ones.
- a. Regular checks once a week to every ICDS Centre.

14. **Sports.**

- a. Development of Play Field (Changing Room, Stands)
- b. Providing of Net for practice of players.
- c. Providing of Foot Ball, Volley Ball and other kits .

15. **Tourism Department.**

- a. Development and Beautification of Kulamchinar Spring for development of Tourism sector to engage the youths in Tourism.

16. **Horticulture.**

- a. Construction of Borewells and Tube Wells for Horticulture use.
- b. Awareness camps for training in Horticulture sector.
- c. Field visits by department on regular basis.
- d. Providing of Horticulture equipments.

17. Agriculture.

- a. Awareness camp: for training in Agriculture sector.
- c. Field visits by department on regular basis to assist farmers.
- d. Providing of seeds and other agriculture equipments.
- e. Harvesting Tanks for BATTER LAND.

18. Forest Department.

- a. Plantation drives for making the hill range of Shankerpora, Jaibal as oxygen banks and addition in the green belt of valley.
- b. Timber Sale Depot with enough stock of timber

Copy to:-

- 1. In charge Camp Officer Back To Village Shankerpora
- 2. District Development Commissioner Anantnag
- 3. Assistant Commissioner Development (ACD) Anantnag
- 4. Block Development Officer (BDO) Shahabad
- 5. Sub Divisional Magistrate (SDM) Dooru



Shanker Pan



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir

