



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Paragipike

Dr. [Signature]

Government of Jammu & Kashmir





Message

In June 2019, Jammu & Kashmir embarked on a unique initiative 'Back to Village'. The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lure of nature brought home to them the *beautiful forms of things*; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj institutions. Invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Nisar Ahmad Khan
- ii. Designation: Headmaster
- iii. Department/place of posting: Education (Govt. Girls High School, Nootkh)
- iv. Mobile No: 9906837225
- v. Email id: nisar.khanna@gmail.com
- vi. Home District: Baramulla
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 (29 & 30 Nov '19)

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Pootanpilla
- ii. Local Government Directory (LGD) code of the Panchayat: 242006
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Pootanpilla
- iv. Name of Tehsil: Uri
- v. Name of District: Baramulla

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 11
- iii. No. of households in the Panchayat: 680
- iv. Population (approx.) of the Panchayat: 4000 Approx.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Assadullah Aziz	AEA Agriculture
2	Akhalesh Pandita Parvaiz Ahmad Aijaz Ahmad	VLW MAPW G-RS } Rules department Department
3	Shakeel Ahmad	R&B AG
4	Muneeb Hussain	Master Education
5	Rehana Begum	FMPHW Health
6	Showket Ahmad	Asst Line man PHE
7	Nusrat Begum Rubana Begum	AW-W AW-W LCDS LCDS
8	Abdul Majid Barakat Hussain	P.D.D. Lineman

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	✓ Yes/No	✓ Yes/No	Satisfactory.
Computer/printer	✓ Yes/No	✓ Yes/No	Not available.
Telephone facility	✓ Yes/No	✓ Yes/No	Not available.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Already Prepared/Maintained

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 18-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 18-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	V.L.L	✓ Yes/No	2723453	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Conceptual school hand	✓ Yes/No	8342	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	N.I	✓ Yes/No	Zero	✓ Yes/No
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

— a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

— b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

— c. No. of works for which estimates have been prepared: 01 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: DDC not available.

e. Whether the works have been started: Yes/No ☒

No. of works started: 02 No. (20 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Nutrition is purchased at District level

Also mention if it is being purchased by someone else: Purchased at district level by IAS Dept.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: Nutrition is purchased at district level by IAS

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Not implemented yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Purchased by Government B/d- (200)

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Provided by Government School

Also mention if it is being provided by someone else: Provided by School under supervision of head master

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 34.0 lakh

✓ No. of works approved: Nil

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 300

✓ No. of man days generated: Nil

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: No source of income generated

- xii. Whether subjects have been assigned by the Sarpanch to the Panchas: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other	PHE	✓ Yes/No	

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 03-04 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Approval & Release of Payment of the Job Card holders.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: - (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Nil

(2) Nil

(3) Nil

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 0.80 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: - (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/RoT Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Education, RDD

Any department whose staff is absent most of the time: nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 No

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Road construction	R&B and PMGSY	Yes/No ✓	The condition of the road is miserable.
fencing wall & Gate Bunds.	Flood & irrigation	Yes/No ✓	protection of eroded road.
water supply	PHE	Yes/No ✓	insufficient water supply

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road construction	R&B PMGSY	Yes/No ✓	Negligence of dept.
welfare schemes & disadvantaged person	social welfare	Yes/No ✓	- do -
Water supply	PHE	Yes/No ✓	- do -
Health, sub center & Anganwadi	Health & ICDS	Yes/No ✓	- do -
Bank Branch.	Finance.	Yes/No ✓	- do -

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: GPDP yet to be formulated

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Confirmed, yes

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (22/04/2019)			2 nd Meeting Date (20/07/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	ICDS	WORKERS	1	ICDS	WORKERS
2	RDD Social Activist	VLW, GRS WORKERS	2	RDD Social Activist	VLW, GRS WORKER

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: No internet facility

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Amudaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
12	UTI	acknowledgement regarding the schemes and diffrent programs	03 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	44	Nil	Nil	Nil
Scholarship for Minority students	318	Nil	Nil	Nil
Pension - Old Age	27	40	non availability of funds	Nil
Pension - Widow	50	30	do-	Nil
Pension - Disability	14	17	do-	Nil
PM Kisan Nidhi	146	-	-	10
Ayushman Bharat	26	04	not Reported BALK	-
PM Jeevan Jyoti Bima Yojana	Nil	-	-	-
PM Suraksha Bima Yojana	Nil	-	-	-
PM Awas Yojana - Gramin	Nil	65	Swamy limited Lack of Interest	-
State Marriage Assistance Scheme	20	08	non availability of funds	03

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	300	150	lack of interest	140
Ladli Beti	Nil	Nil	Nil	Nil
Swachh Bharat Mission- Individual Household Toilets	397	175	lack of funds.	Nil
PM Ujjwale Yojana	400	200	People did not approach yet	Nil
Ujale	450	150	work in progress	Nil
Jandhan Account	243	Nil	did not approach yet	Nil
PM Mstru Vandana Yojana	Nil	Nil	Nil	Nil

* The visiting officer to enclose schema-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	55	Lack of Pipes and High altitude	Nil
Electricity connection	Nil	-	Nil

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Canal) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 - If yes, please specify: Moide & Kestian
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (No.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Construction of Canals, lift irrigation schemes etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card Nil (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
Nil Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
Nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures Yes
 - b) Delay by concerned Deptt. Yes
 - c) Delay by bank concerned Yes
 - d) Any other problem, please specify: Bank does not provide loan due to low rate interest
- v. Suggestions for improving the process of availing loan under KCC
Aware people regarding KCC loan & its benefits

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) No
 - b) Through un-organized market ✓
 - c) Any other, please specify: No
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
provide marketing facilities and information to the people.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Same as above.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
- ✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Walnuts	maize	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	No	Yes
2	Dairy units	No	No
3	Sheep Units	No	Yes
4	Fish Ponds	No	No

iii. Suggestions for encouraging more households/farmers to set-up new units
awareness Camps to be organised, Eddy loan facility

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Help them in setting up of poultry farms
2.	Employment generation
3.	providing of high yielding seeds/crops
4.	Help people in setting up Business units
5.	Scholarship for Education

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
 If no, the number of people in the Panchayat yet to get Aadhaar card: 35%

ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:	Yes/No ✓
b) Inadequate stock:	Yes/No ✓
c) Overcharging:	Yes/No ✓
d) Rude behaviour of store owner:	Yes/No ✓
e) Long distance to be covered to reach the store:	Yes/No ✓
f) Non-display of rates:	Yes/No ✓
g) POS machine not working:	Yes/No ✓

- h) any other: _____
- iii. Number of FIRs registered in last 3 months: nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes
- b) Is copy of FIR given to people: Yes/No ☒ Yes
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes
- d) Any suggestions: To Provide Building for Panchayat

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month ☒ - More than 1 month - Never	more than one months
Social welfare	- Within 1 month - More than 1 month - Never ☒	Never
Police Station	- Within 1 month ☒ - More than 1 month - Never	—
PHE	- Within 1 month ☒ - More than 1 month - Never	More than one month

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

- vi. Any specific observation or complaint regarding any particular department:
Complaint against R&B because of the condition of the Road, Inadequate water facilities, Infrastructure of schools

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/☒ No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/☒ No
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 545
- Number of children in the age group of 4-14 years enrolled in the schools: 505
- Is there any High/Higher Secondary school with more than 40% girl students: ☒ Yes/☐ No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/☒ No/Not applicable
 - ☒ If yes, details of schools: _____
 - ☒ If yes, whether the machine is functional: Yes/☐ No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/☒ No/Not applicable
 - ☒ If yes, whether the incinerator is functional: Yes/☒ No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Drinking Water filtration Plant or Tube-well supply scheme
	2. Link road from Jamia Masjid to Takhiyan
	3. Bridal Path from GPS Pasanbilla to Mohra
	4. Link road from Main road to Shadhal Mohalla
	5. Bridal Path from GPS Pasanbilla to Bamba
	6. Bridal Path from Main road to Sid-Gah
	7. Bridal Path from Takhiyan to Jalla
	8. Bridal Path from H/o Yagoub Balana to Khadib Mirza
	9. c/o Footpath from H/o Tassif Hussain to Gulchitar.
II	Any major complaint brought to notice of the Visiting Officer: 10. c/o Kolwad near H/o Shaukat and others. W-07 11. c/o water Tank near Majid Sharif Syed Mohalla W-02
	1. Poor Condition of ATHT Lines 2. Existing road is in adverse condition & needs urgent attention 3. Inadequate School facilities eg Infrastructure 4. Ration Dulo not available 5. Not sufficient ^{adequate} facilities of Migration 6. Upgradation of PHC

III	Overall perception of functioning of the government:
	1. Lack of awareness about centralized sponsored schemes 2. Functioning of RDS different deptt is good, but needs to conduct awareness camps. Govt. should launch special awareness programmes 3. To aware people regarding different schemes.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) As I (Nisra Ahmad Khan) visiting officer, Panchayat Patanbilla. visited. The Panchayat assessed that Panchayat is very cooperative with deptt like RDS, Education, PDS etc, but lot more is to be done by the deptt like Education, there is inadequate infrastructure of school buildings, high road in miserable condition and needs urgent requirement, Pipelines for drinking water are not in good condition and there is urgent need of food deptt in Panchayat.


 Signature of the visiting officer
 Name: Nisra Ahmad Khan
 Headmaster
 GHS Norakaly