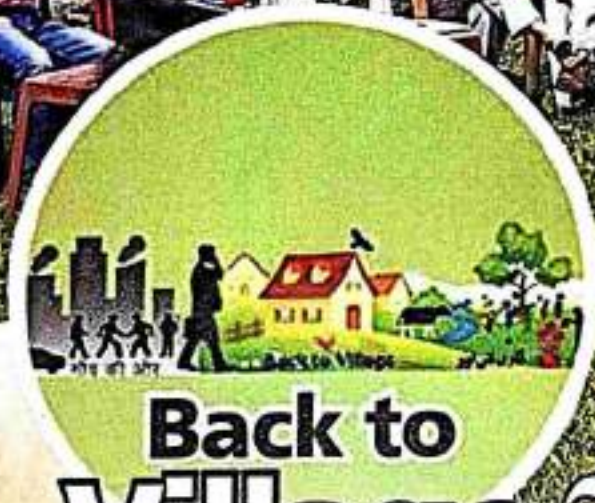




Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Neel

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Dr. Abbas Rasheed Bhat
- Designation: Asst. Engineer
- Department/Place of posting: CADU Ramban.
- Mobile No: 987137269
- Email id: ababhat@gmail.com
- Home District: Kupwara
- Date of visit: 25/26/27/28/29/30, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Nad - C
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/DO): 233663
- Name of CD Block: Ramban
- Name of Tehsil: Ramban
- Name of District: Ramban

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 04
- No. of hamlets in the Panchayat: 10
- No. of households in the Panchayat: 595
- Population (approx.) of the Panchayat: 4000

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Inform	Engd.
2	Power	Asst Engineer
3	Forest	Asst Engd.
4	Education	Asst. Young Master CPE Zonal
5	Health	Asst. surgeon.
6	Animal husbandry and sheep	Asst. Pharmacist
7	ICDS	Anganwadi worker
8	Pite	Asst. Master

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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ii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iii. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Panchayat Building & BDC Office
Computer/Printer	Yes/No	Yes/No	Not available
Telephone facility	Yes/No	Yes/No	Not available

iv. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

v. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 23.11.19

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held: 10.10.19

iii. Whether the Karyak register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether a bank statement has been received
14 th Finance Commission	Yes/No	Yes/No	Yes/No	152.1022	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No		Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared: 4 No. (% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (90% to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AMW/s-helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Supply only

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 8.94 lakh

✓ No. of works approved: 5

✓ No. of works started: 5

✓ No of works completed: 1

✓ No of Job Card holders in the Panchayat: 384

✓ No. of man days generated: 927

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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- xi. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	Yes/No
VLW	RDD	Yes/No	Yes/No
JE	RDD	Yes/No	Yes/No
COPO	Social Welfare	Yes/No	Yes/No
TSWO	Social Welfare	Yes/No	Yes/No
Anganwadi Supervisor	Social Welfare	Yes/No	Yes/No
Headmaster/Principal/ZEO	School Education	Yes/No	Yes/No
IIC MIDM	School Education	Yes/No	Yes/No
BMO	Health	Yes/No	Yes/No
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	Yes/No
Patwar	Revenue	Yes/No	Yes/No
Agriculture Extension Officer	Agriculture	Yes/No	Yes/No
Horticulture Extension Officer	Horticulture	Yes/No	Yes/No
Village functionaries		Yes/No	Yes/No
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: Hebbar & Agrethine (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/critical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/files of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 4 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
PHE	Expenditure under work under PMGSY Road Division - Panchayat	No.	work under program
R & P			

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/Other Health staff (Yes/No) ☒ Yes/No ☐
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes/No ☐
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes/No ☐
- d) RDO staff (Yes/No) ☒ Yes/No ☐
- e) Jeevika engineering staff (Yes/No) ☒ Yes/No ☐
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes/No ☐
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes/No ☐

In case any particular department has shown improvement, please specify:

Animal Husbandry

Any department whose staff is absent most of the time: N/A

Any department whose officers/officials has not visited the Panchayat even once since BZV1: Agri and Sanitation

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: Agri

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Parking notices (Agri)	PHE	Yes/No ☒ Yes/No ☐	Not urgent.
Public Drinking	HEALTH	Yes/No ☒ Yes/No ☐	
Roads	POD	Yes/No ☒ Yes/No ☐	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Roads	POD	Yes/No ☒ Yes/No ☐	Urgent
Drinking	POD	Yes/No ☒ Yes/No ☐	Urgent
Bridges	POD	Yes/No ☒ Yes/No ☐	
Higher Secondary Education	Education	Yes/No ☒ Yes/No ☐	More to be done
Public Health	Health	Yes/No ☒ Yes/No ☐	Urgent

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (28.11.19)		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Planning Head Office	1	
2		2	

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- Is the Social Audit Committee trained in EGV conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
07	Symphony	General awareness Pds	03

- Quality of training: Poor/Satisfactory/Very Good/Excellent
 - Whether any exposure visit within JSK/Outline has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
 - Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
 - Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____
 - Elected representatives: Poor/Satisfactory/Good/Excellent
 - General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out: _____

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	6	Nil	NTA	Nil
Scholarship for Minority students	200	100	Not known	Nil
Pension - Old Age				
Pension - Widow				
Pension - Disability				
PM Kisan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin				
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGS Job Card	384			
Last Boi				
Swachh Bharat Mission- Individual Household Toilets	460	200	Excess demand.	
PM Ujjwala Yojana				
Ujda	130			
Jamshian Account				
PM Matsya Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

I. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection			

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plains/Kandi

ii. Major sources of irrigation: Canal/Khls/Tube well/Ponds/Springs/Water harvesting/Tanks/Barefoot/Others (please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat? Yes/No

✓ If yes, please specify (Canal/Ground Water/Spring/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: _____

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____

viii. No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. _____ %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

1. No. of farmers who have availed loan facility through KCC during 2019

2. No. of farmers who have availed loan facility through KCC during 2019

3. No. of farmers who applied for KCC loan but not provided so far

4. No. of farmers who applied for KCC loan but not provided so far

5. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures

b) Delay by concerned Deptt.

c) Delay by bank concerned

d) Any other problem, please specify Demanded Guarantor

e) Suggestions for improving the process of availing loan under KCC

f) Suggestions for improving the process of availing loan under KCC

g) Suggestions for improving the process of availing loan under KCC

h) Suggestions for improving the process of availing loan under KCC

i) Suggestions for improving the process of availing loan under KCC

j) Suggestions for improving the process of availing loan under KCC

k) Suggestions for improving the process of availing loan under KCC

l) Suggestions for improving the process of availing loan under KCC

m) Suggestions for improving the process of availing loan under KCC

n) Suggestions for improving the process of availing loan under KCC

o) Suggestions for improving the process of availing loan under KCC

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

1. Is there any scope/potential for diversification towards high value crops/fruits in the Participating Yes/No

2. If yes, please specify: Yes

3. If yes, please specify: Yes

4. If yes, please specify: Yes

5. If yes, please specify: Yes

6. If yes, please specify: Yes

7. If yes, please specify: Yes

8. If yes, please specify: Yes

9. If yes, please specify: Yes

10. If yes, please specify: Yes

11. If yes, please specify: Yes

12. If yes, please specify: Yes

13. If yes, please specify: Yes

14. If yes, please specify: Yes

15. If yes, please specify: Yes

16. If yes, please specify: Yes

17. If yes, please specify: Yes

18. If yes, please specify: Yes

19. If yes, please specify: Yes

20. If yes, please specify: Yes

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

2. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	500	50
2	Dairy units	525	25
3	Sheep Units	950	100
4	Fish Ponds	100	5

iii. Suggestions for encouraging more householders/farmers to set-up new units

Good quality

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Provision of HYV seeds
2.	Barbed fencing and sheep units
3.	Artificial insemination
4.	Dairying
5.	Poultry development

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No Yes

If no, the number of people in the Panchayat yet to get Aadhaar card: 1500

2. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distances to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) PDS machine not working: Yes/No

h) any other: Shortage of supply of rice

iii. Number of FIRs registered in last 3 months: One last 6 months

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: Yes/No

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 1000

iv. Number of children in the age group of 4-14 years enrolled in the schools: 900

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

Need of High secondary at Gokuldevi nag

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1.	Channel - Neel Bata Road
2.	Dumping site
3.	Primary school water
4.	Electrification of roads.
5.	Higher secondary. (Kandukur road)
6.	Veterinary Hospital. (Animal and sheep)
7.	HT line from Ramasa to Bendi via Rind. and creation of distribution at Bata, Jambal and Pandur.
ii	Any major complaint brought to notice of the Visiting Officer:
	1. Panchayat is almost stopped sanitary work. There is slowly & slowly water. It needs urgent attention.
	2. Khatmal Jamin are discontinued
	3. Anganwadi centre of Stella Mangam (Bani. Neel) and Gajpur Badi (W.R-2) are closed, no go.

iii Overall perception of functioning of the government:

From her spiritual the son works in different sectors in PEL, but still there is a way to go, and the its abundance and technical knowledge.

IV	Overall assessment of visit and suggestions:
----	--

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Assessment: Satisfactory. But someone

1. No fees or compensation to be given.
2. Should be a day director only.
3. Report card of the day director to be made available to the

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[illegible]

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