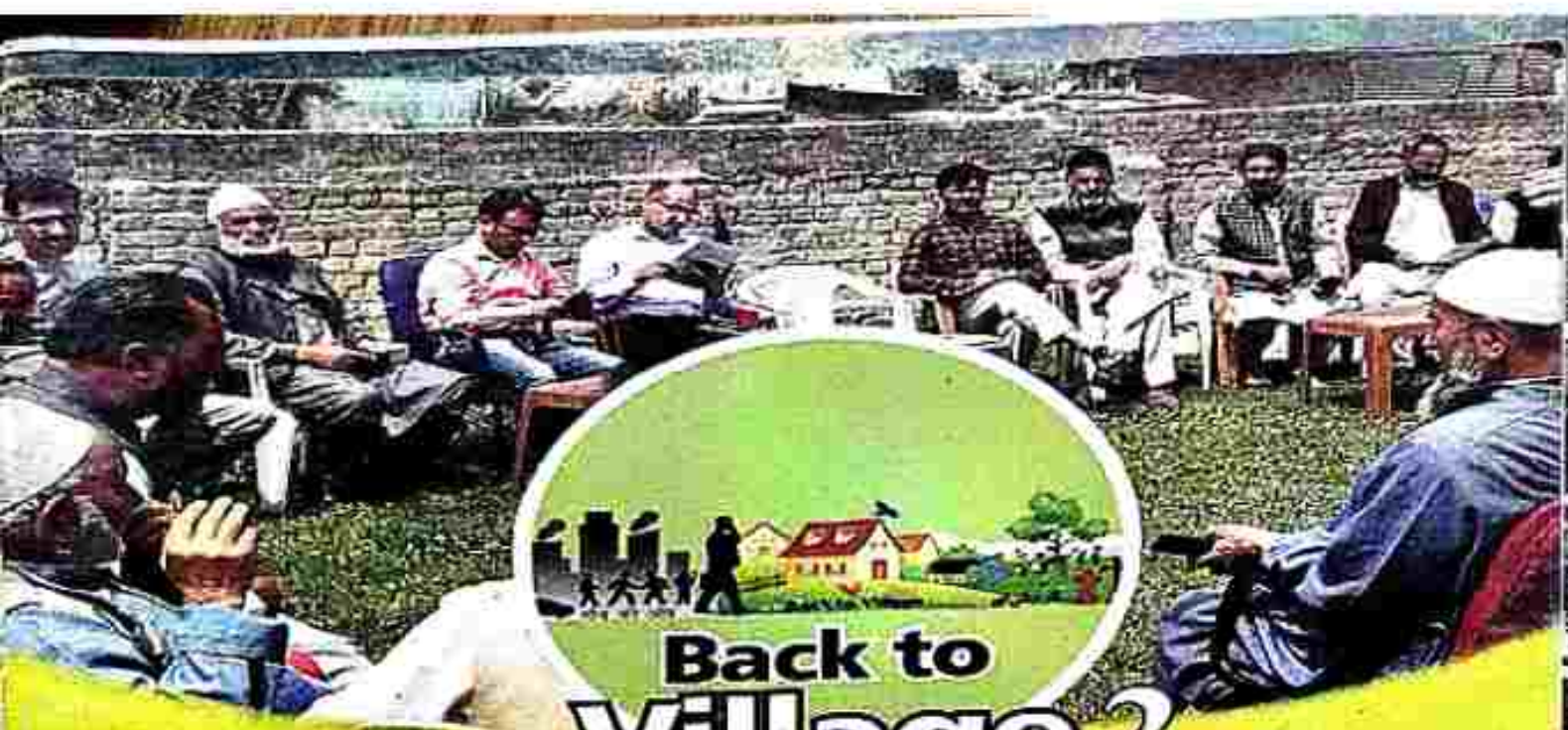




Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Dhanmasta - c



Report to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during the first day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name BASANT KUMAR
- ii. Designation CDO Social Welfare / PDS Officer
- iii. Department/Place of posting Social Welfare
- iv. Mobile No. 9876543210, 9876543210
- v. Email id cdor@nic.gov.in
- vi. Home District Ramgarh
- vii. Dates of visit 15/01/2019 to 20/01/2019 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat Dharmapuri
- ii. Local Government Directory (LGD) code of the Panchayat 239665
- iii. To be marked from Rural Development Department (RD)
- iv. Name of CD Block Ramgarh
- v. Name of Taluk Ramgarh
- vi. Name of District Ramgarh

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 10
- iii. No. of households in the Panchayat: 365
- iv. Population (approx.) of the Panchayat: 1400

10

B2V2/PDS/MO/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Forest / Social Forestry	Beet Kumar
2	Social Welfare / PDS	CDO, Ramgarh
3	CDO	Deputy
4	PNE	Home Min.
5	Extension	Teacher
6	Health and Family Welfare	CDMO, Ramgarh
7	Strengthening of Panchayat	State District
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Chair is available in the Panchayat: Yes/No/Under construction
- ii. Whether functioning in: Own building/Other government building/Private building
- iii. If no, whether land is available for construction of the Panchayat Chair: Yes/No
- iv. Whether the PDS office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

B2V2/PDS/MO/2019

11

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable.

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	furniture is going in the custody of ex-sarpanch
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 15-6-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 25-6-2019

iii. Whether the Karnal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Signature of Sarpanch	Yes/No	25.48	Yes/No
ICDS (Nutrition)	Yes/No	Signature	Yes/No	0.20	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	Nil	Yes/No
Mid Day Meals (MDM)	Yes/No	Signature of Sarpanch	Yes/No	Nil	Yes/No
Own resources of Panchayat	Yes/No		Yes/No	Nil	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 12 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 05 No. (50 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch: _____

()

2) BDO: _____

()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Office has not been approved till date.

Also mention if it is being purchased by someone else: _____

By the department 2018-19.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Food has been issued 50% regular diet only.

c. Is the Panchayat/Sarpanch paying honorarium to AWW/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Working Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the school: Yes/No

If no, reason thereof: Food not issued by Sarpanch till date.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

By the Education department.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Working Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes:

✓ Funds allocated to the Panchayat: Rs. 45 lakh

✓ No. of works approved: 06

✓ No. of works started: 03

✓ No. of works completed: 02

✓ No. of Job Card holders in the Panchayat: 216

✓ No. of man days generated: 1902

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

B2V2/PO&MD/2019

- xii. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
V.V.	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Master/Principals/CEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other scheme:

- Not co-operation by officials: Yes/No
- If yes, where: _____ (specify)
- Non disclosure of funds available/schemes by officials: Yes/No
- Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- Delay in administrative approval by officers: Yes/No
- If yes, how long: _____ (specify number of days)
- Officers not sharing details of guidelines/terms of beneficiaries: Yes/No
- Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No
- If not, likely date of completion: ____/____/____ (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
- If not, list of such works and date by which they are likely to be completed:
- (1) _____
- (2) _____
- (3) _____
- iii. Whether any funds have been released for works identified in BZV1: Yes/No
- If yes, amount released: Rs. _____ lakh.
- Whether works identified in BZV1 have been started: Yes/No
- Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/continued in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
Education	Start new staff room at H/L Kharwar under supervision of H/L Kharwar.	No	Under BZ-55 work.
R.O.	5 pds. from construction to H/L Kharwar.	Yes	H/L Kharwar.
R.O.	5 pds. from H/L Kharwar to H/L Kharwar.	Yes	H/L Kharwar.
P.H.E.	Under supervision of H/L Kharwar to H/L Kharwar.	No	
R.O.	5 pds. from P.H.E. to H/L Kharwar.	Yes	Under BZ-55 work.

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ (Yes/No)
- b) Teachers/H.T. Teachers (Yes/No) ☒ (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No) ☒ (Yes/No)
- d) R.O. staff (Yes/No) ☒ (Yes/No)
- e) J.S. other engineering staff (Yes/No) ☒ (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No) ☒ (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Health and Agriculture

Any department whose officers/staffs have not visited the Panchayat even once since BZV-1: Health and Agriculture

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1: Health

vi. A record of major complaints brought to notice:

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
N/A		Yes/No	-
-	-	Yes/No	-
-	-	Yes/No	-

vii. Major problems confronting the people:

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Road Connectivity	PH&S	Yes/No ☒	
Water Security	PH&S	Yes/No ☒	
Abandoning of cattle shed in ward No. 6 & 95	Revenue	Yes/No ☒	
Non-availability of Veterinary staff	Education	Yes/No ☒	
poor power supply	R.O.	Yes/No ☒	

5) PLANNING, EXECUTION AND TRAININGS

1. GRAM FANCLUBS AT DEVELOPMENTAL PLAN (GFPD)

1. Whether the GFPD for the schemes transferred to the Gram Panchayats have been prepared for the year 2020-21? Yes/No

If no, reason thereof: _____

Yes/No

2. Whether the schemes and activities approved under GFPD for 2019-20 are under implementation? Yes/No

If no, reason thereof: _____

Yes/No

3. Whether the information about including the schemes with allocation for the year 2020-21 has been received to Panchayat level or at some prominent place? Yes/No

If no, the officer should get it included and confirm: _____

4. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GFPD Portal for preparation of GFPD 2020-21? Yes/No

If not, the visiting officer to ensure that the working schedule is shared in the best possible manner and confirm: _____

5. Whether the training modules of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of training modules (Govt. trainings) in the last two meetings: _____

1 st Meeting Date (25-6-19)	2 nd Meeting Date (26-11-19)
S. No.	S. No.
Department	Department
Designation	Designation
1	1
2	2

1 st Meeting Date (25-6-19)	2 nd Meeting Date ()
S. No.	S. No.
Department	Department
Designation	Designation
3	3
4	4
5	5
6	6
7	7
8	8

If no, reason thereof: _____

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

vii. Whether the GFPD Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(N.W. to demonstrate the reports to the Visiting Officer)

2. Whether the critical gaps identified in the Panchnayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPOF plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

2. Is the Social Audit Committee formed in B2V1 conducting social audit: Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
06	Govt. High School, R. H. Chowk, Govt. High School, Govt. High School, Govt. High School	At School	03 days

2. Quality of training: Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within JSK/Outside has been conducted: Yes/No

4. If yes, Visiting Officer to record the experience/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

5. Whether any digital literacy training has been conducted for Sarpanch: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

6. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available).

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximately number of beneficiaries covered and approximate number left out.

Scheme/Service	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	60	-	-	-
Scholarship for Minority students	100	-	-	-
Pension - Old Age	50	30	Sanction & pay available.	N/A
Pension - Widow	10	02	-	N/A
Pension - Disability	07	N/A	-	N/A
PM Kisan Nadi	-	-	-	-
Ayushman Bharat	20	N/A	-	-
PM Jeevan Jyoti Bharat Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramin	40	76	Sanction & pay available.	45
State Marriage Assistance Scheme	03	60	Not sanctioned yet.	01

Scheme/Service	Electricity meter covered (Nos.)	Pending (supplied but not sanctioned) (Nos.)	Reasons for pending	Fresh applications submitted to existing officer (Nos.)
Water and Land	213	N/A	—	—
Land Reel	—	—	—	—
Sanction Sheet Missing - Individual House No. 232	232	230	Sanction Sheet Missing	—
Sanction Sheet Missing - Individual House No. 250	250	72	Non-availability of material	—
Sanction Sheet Missing - Individual House No. 250	—	—	—	—
Sanction Sheet Missing - Individual House No. 250	800	—	—	—
Sanction Sheet Missing - Individual House No. 250	21	02	Non-availability of material	N/A

* The visiting officer to include applications and list of individual beneficiaries who are requesting to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarters.

4. Visiting Officer to fill number of cases pending and fresh demands:

Scheme/Service	No. of cases pending	Reasons for pending	Fresh demands/applications submitted (Nos.)
Food water connection	104	Non-availability of pipes	N/A
Electricity connection	02	Non-availability of poles & wires	N/A

* Visiting officer to enclose the list of respondents/beneficiaries and need based connection. He/she to also collect any applications and handover at district headquarters.

II) DWELLING FARMERS INCOME:

1. IRRIGATION

I. Topography of the Panchayat Sanctioning/Yes/Part/No

II. Major sources of irrigation: Canal/Rain/Tube well/Ponds/Springs/Water harvesting/Tankas/Barbed Wire (please specify):

III. Status of adequacy of irrigation facility in the Panchayat Sanctioning/Yes/No

IV. Are there any unutilized irrigation sources in the Panchayat? Yes/No

✓ If yes, please specify (Canal/Gravel/Water/Surface/Lake/Spring/Ponds/any other water body): (tick as many as needed)

V. Is there any area which can be developed by way of water connection measures for irrigation purposes? Yes/No

If yes, please specify:

VI. Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No

VII. No. of farmers who use drip/sprinkler irrigation in the Panchayat: N/A

VIII. No. of farmers who intend to use drip/sprinkler irrigation: N/A (Nos.)

IX. Any suggestions to improve irrigation facilities in the Panchayat: N/A

2. HIGH YIELDING VARIETY (HYV) SEEDS:

I. Farmers using High Yielding Variety seeds (Approx. %): 60

II. Are adequate HYV seeds available to the farmers? Yes/No

III. If no, reasons thereof:

2. LOANING FACILITY AVAILABLE TO THE FARMERS.

a. No. of farmers who received KDC loan Yes (No.)

b. No. of farmers who have availed loan facility through KDC during 2019

Yes No

c. No. of farmers who applied for KDC loan but not provided so far

Yes No

d. Problems being faced by farmers in availing KDC loan (tick wherever relevant)

a) Difficult processes and procedures

b) Delay in disbursement

c) Delay in loan disbursement

d) Any other problem, please specify

e. Suggesting for improving the process of availing loan under KDC

Farmer Extension officer should visit to farmers and should take the permission of farmers should not be same of farmer who are ill and live.

4. MARKETING INTERVENTION

a. How is agricultural produce produced sold (tick wherever relevant)

b) Through organized market

c) Through unorganized market

d) Any other, please specify

e. If the surplus produce is not selling and in any market, what resources can be taken to increase its better marketing

no offer is available

f. Any other suggestions for bringing improvements in the marketing of surplus agricultural/produce produce

More marketing society should be provided to the farmer and marketing should also be done for the surplus produce.

BIV/PO&MD/2019

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

1. Is there any existing potential for diversification towards high value crops/units in the Panchayat? Yes

* If yes, please specify

Sr. No	High remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	<u>maize, Apple, water apple.</u>	<u>improve quality through irrigation</u>	
2	<u>Woburn</u>	<u>private High yielding seed.</u>	
3	<u>maize</u>	<u>no</u>	

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about safety schemes of Animal/Sheep Husbandry Department Panchayat/Block/Cluster

2. Status of household farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	<u>Backyard Poultry</u>	<u>no</u>	<u>no</u>
2	<u>Dairy units</u>	<u>no</u>	<u>02</u>
3	<u>Sheep Units</u>	<u>no</u>	<u>50</u>
4	<u>Pish Ponds</u>	<u>no</u>	<u>no</u>

BIV/PO&MD/2019

III. Suggestions for encouraging more households/farmers to set-up new units

Government should set up the poultry unit and allow the people about the people's scheme.

7. List 5 suggestions in order of priority which can help in increasing income of farm household households.

1. opening of dairy units.
2. Sanitizing of sheep/rearing units.
3. providing high yield variety seeds to the farmers.
4. Training arrangements for farmers for improving the yield.
5. providing package on trees and KCC loans to the farmers.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No ☒ Yes

If no, the number of people in the Panchayat yet to get Aadhar card: _____

2. Overall satisfaction level of the people about the ration shops:
 Food/Sanitation/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒ Yes
- b) Inadequate stock: Yes/No ☒ Yes
- c) Overcharging: Yes/No ☒ Yes
- d) Rude behaviour of store owner: Yes/No ☒ Yes
- e) Long distance to be covered to reach the store: Yes/No ☒ Yes
- f) Non display of rates: Yes/No ☒ Yes
- g) PDS machine not working: Yes/No ☒ Yes

h) any other: _____

iii. Number of FIRs registered in last 3 months: N/A

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes

b) Is copy of FIR given to people: Yes/No ☒ Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	✓ Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

III	Overall perception of functioning of the government: <i>Need's improvement</i>
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<i>public should be aware of the various departments regarding the schemes of the concerned department being running for the welfare of public by organising awareness programmes / Trainings & capacity Building, innovations and outreach activities. (Especially Flagship Schemes).</i>

Signature of the visiting officer

Name

Bashir Ahmed