



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Govt. of Jammu & Kashmir

Ministry of Panchayats

Dr. J. K. Singh



Government of Jammu & Kashmir



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious – a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fêted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people – living with them, eating the same food – and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience – the sweet lore of nature brought home to them the beautiful forms of things – for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj institutions. Invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: MANZOOR AHMED CHALKOO
- ii. Designation: LECTURER 10+2
- iii. Department/Place of posting: Education (GHS URI)
- iv. Mobile No: 9499250101
- v. Email id:
- vi. Home District: Baramulla
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 (25-26 November 2019)

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Sarina Bandy
- ii. Local Government Directory (LGD) code of the Panchayat: 012
(To be sourced from Rural Development Department/DC)
- iii. Name of CD Block: Parampillyan
- iv. Name of Tehsil: URI
- v. Name of District: Baramulla

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01 (one)
- ii. No. of hamlets in the Panchayat: 07 (seven)
- iii. No. of households in the Panchayat: 452 (Four hundred fifty two)
- iv. Population (approx.) of the Panchayat: 3500

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Health	Medical Officer
2	Education	Teacher
3	Food and Supplies	Store keeper
4	Animal Husbandry	V P
5	Flood Irrigation	Works Supervisor
6	Physical Education	Physical teacher
7	Sheep Husbandry	ASM
8	Social Welfare	Conductors.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓

ii. Whether the BDO office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 19-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 19-11-2019

iii. Whether the Kauri register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No		✓ Yes/No	156248	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No		Yes/No	51000	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	44550	Yes/No
Mid Day Meals (MDM)	✓ Yes/No		Yes/No	20373	Yes/No
Own resources of Panchayat	✓ Yes/No	No	✓ Yes/No	Nil	Yes/No
Any other Scheme. If yes, indicate name	Nil	Nil	Nil	Nil	Nil

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 10 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC. Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started. Yes/No ☒

No. of works started 01 No. 10 % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) ☒ Sarpanch

2) BDO

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof: The Deptt. itself purchases all items

Also mention, if it is being purchased by someone else: Deptt. (200)
purchases all the items.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: The Department of Edu. purchases all the items of MDM itself

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: The MDM is providing by school

Also mention if it is being provided by someone else _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 70 lakh

✓ No. of works approved: 28 works

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 286

✓ No. of man days generated: nil

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: There is no any resource of the Panchayat.

- ii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No

- iii. Major challenges being faced by the Panchayat in functioning and execution of works.

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue		
Patwar	Revenue	Yes/No ✓	
Agriculture Extension Officer	Agriculture	Yes/No ✓	
Horticulture Extension Officer	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: All dept except (specify) (RDD, Edu, PWD, CA, PHE)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: 365 days (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: No any dept supports Panchayat except above mentioned dept.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: nil (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) No any work has been done

(2) which were identified and

(3) reported in B2V1 Report.

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs nil lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: nil (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Springs of ne. Community Base	No.	Estimate has been approved but work has not been started yet

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ☒ |
| b) Teachers/Ret Teachers | (Yes/No) ☒ |
| c) Anganwari Workers/Helpers | (Yes/No) ☒ |
| d) RDD staff | (Yes/No) ☒ |
| e) JEs/other engineering staff | (Yes/No) ☒ |
| f) Agriculture/Horticulture staff | (Yes/No) ☒ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ |

In case any particular department has shown improvement, please specify:

RDD, PDD, FCS & CA, PHE

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: _____

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Construction of Flood protection Creeks at different spots	Flood Control	Yes/No ✓	
incomplete of irrigation channel/ Kund	Irrigation	Yes/No ✓	
incomplete of road work of Sheldona Road to Syednagar	R&B	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Death of Staff in various Schools	Education	Yes/No ✓	
Death of Staff in PHC	Health	Yes/No ✓	
Demand for ANC's	ICDS	Yes/No ✓	
Demand for Ration Stores at bank & Saree	FSC & CA	Yes/No ✓	
APL Demand for Ration Cards into PHC cards	FSC & CA	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):-

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: There is no any resource for Panchayats

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

Confirm

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (25-11-19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	PDD	Inspector	1	PMGSY	B.J.E
2	PHE	Line man	2	Agriculture	A & A

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Pes & CA	Store keeper	3	PHE	Line man.
4	ICDS	ANM	4	Horticulture	Tech II
5	Health	Medical Officer	5	Education	Teacher
6	Horticulture	Tech II	6	Forest	Guard.
7	Education	Teacher	7	Pes & CA	Store keeper
8	Forest	Guard.	8	Health	Medical Officer

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- vii. Whether the GPD Plan are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Sarpanch (one)	Basarulla Salambad Panchayat	Role of Panchayat	20 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate number of beneficiaries column and appropriate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	100%	Nil	—	Nil
Scholarship for Minority students	Nil	24	—	Nil
Pension - Old Age	20	41	Pending Cash	06
Pension - Widow	18	20	Funds not available	Nil
Pension - Disability	17	10	Funds not available	Nil
PM Kisan Nidhi	Nil	Nil	No answer	Nil
Ayushman Bharat	91	Nil	—	Nil
PM Jeevan Jyoti Bina Yojana	Nil	Nil	No any answer	Nil
PM Suraksha Bina Yojana	Nil	Nil	No answer	Nil
PM Awas Yojana - Gratreen	01	172	Not available of funds and not approved	15
State Marriage Assistance Scheme	Nil	Nil		75

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	206	106	Due to NET Problem	Nil
Ladli Beti	Nil	Nil	Under review Problem	Nil
Swachh Bharat Mission- Individual Household Toilets	270	80	Lack of Funds	Nil
PM Ujjwala Yojana	Nil	Nil	NO Awareness about scheme	Nil
Ujala	30%	45%	NO Awareness about scheme	Nil
Jandhan Account	50%	30%	Due to NO Trans. b. l. n	Nil
PM Matru Vandana Yojana	Nil	Nil	NO Awareness	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district Headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	25	New Construction of houses	25
Electricity connection	Nil	Nil	Nil

- * Visiting officer to include the list of individuals/communities who need fresh connections. He/she to also collect any applications and handover it to the District Roadmaster

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Some-Hilly/Hilly/Plain/Hill
- Major sources of irrigation: Canal/Channel/Tube-well/Pond/Spring/Water harvesting Tank/Rainfed/Other (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify: (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of families who intend to use drip/sprinkler irrigation: Nil (None)
- Any objections to improve irrigation facilities in the Panchayat:

Constitute of khule from Nallah Bandi Kamalkote
to Bandi Sarie.. (dire need)

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmer using High Yielding Variety seeds: Zero
- Are primarily HYV seeds available in the Panchayat: Yes/No
- If no, reasons: Lack of Awareness

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 340 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
10 (ten) Nos
- iii. No. of farmers who applied for KCC Loan but not processed so far.
Nil Nos
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):
- a) Difficult processes and procedures ☒
- b) Delay by concerned Deptt. ☐
- c) Delay by bank concerned ☐
- d) Any other problem, please specify: ☐

- v. Suggestions for improving the process of availing loan under KCC

The KCC Cases Should be Settled at
Tehsil Level.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) ☐

b) Through un-organized market ☒

c) Any other, please specify: ☐

- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

There is no any Surplus production
In the Panchayat.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Nil

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crop/fruit in the Panchayat. Yes/No
 ✓ If yes, please specify:

Sr. No.	Non-comminorative crop/fruit	Potential for diversification towards the crop/fruit	Remarks if any
1		Walnuts	
2		Pears.	
3		Appricote.	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
 ii. Status of households/farmers engaged with Animal/Sheep Husbandry Schemes those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	20
2	Dairy units	Nil	10
3	Sheep Units	Nil	25
4	Fish Ponds	Nil	30

iii. Suggestions for encouraging more households/farmers to set up new units.

Establishment of various units like Poultry, Sheep, Fish Pond may be settle in Panchayat.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households.

1. Providing of hybrid plants of walnut, apples, Peas, apricot, cherry etc.
2. Providing of hybrid seeds of different crops on due time and season.
3. Establishment of various units like Sheep, Poultry, Animal etc.
4. Establishment of Vocational Educational Centre.
5. Establishment of Apiculture units.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 50%

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent.

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) PQS machine not working: | Yes/No ✓ |

h) any other: nil

iii. Number of FIRs registered in last 3 months: 01

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: nil

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month ✓ • Never	
Police Station	✓ • Within 1 month • More than 1 month • Never	
PHE	• Within 1 month ✓ • More than 1 month • Never	

PDDs	- Within 1 month - ☒ More than 1 month - Never
Any other	- Within 1 month - More than 1 month - Never

- vi Any specific observation or complaint regarding any particular group?
The major complaints are against the City Council and Irrigation Dept. as these Municipal Engineers are not responding to concerned people.

K) OTHERS

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. *Yes/No*
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready. *Yes/No*
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat *120*
- iv. Number of children in the age group of 4-14 years enrolled in the school *95*
- v. Is there any Higher Secondary school, with more than 10% girl students? *Yes/No*
- vi. Whether PDD has provided Sanitary Napkin Vending Machines in any of the above schools. *Yes/Not applicable*
- If yes, details of schools _____
- If yes, whether the machine is functional. *Yes/No*
- vii. Whether PDD has provided Sanitary Napkin Incubator in the above schools? *Yes/Not applicable*
- If yes, whether the incubator is functional. *Yes/No*

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

- I Urgent public requirements in order of priority (Max. 07):
1. Construction of Community Banks/individuals at Mandi Sae Community = 50 Banks individuals = 100 Banks.
 2. Granting of ALC/Loc Category Certificate
 3. Opening of New Schools at
1. Sae (ward 02) 2. Jahdi (WG) 3. Ward 04/ward 07
 4. Construction of Protection Bunds at Different Nakah at different spots.
 5. Upgradation of NTPHC to PHC and Providing Ambulance Driver and a Lady Doctor
 6. Incomplete Construction work of Shahdala Road to Syedabad Road.

Dear Sir

7. Death of Staff members in Education and Health Deptt. and Building.
8. Construction of Motorable Bridge at Giver ~~at~~ at

II Any major complaint brought to notice of the Visiting Officer:

1. Non-cooperation of all Deptt. with Gram Panchayat especially all executive Officers except few deptt. like Education, RDD, FCS & CA and PDD.
2. Water supply schemes Sae needs improvement and a filteration plant is needed on priority basis.

III Overall perception of functioning of the government:

Satisfactory

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The plans and programmes devised by the Govt. of B.V. was not executed on ground level upto the satisfaction of the people. Govt. participation of the people in B.V. was ~~not~~ but they looked quite unsure about the fruitful execution of the B.V. plans.

Signature of the visiting officer:

Name: Manjoo Kumar
Chatterjee
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