



Back to Village 2

B2V2

AL
Governance at the Doorstep

Final
November 15-30, 2019

Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before. Undoubtedly in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the setbacks and the hardships, we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, hosted and honoured. The affection and respect with which officers were received across geographical areas, for us, a testimony to the vibrant goodness and hospitality of the common people. The officers spent two days and a night with the people, brought with them, eating the same food and learning first-hand the challenges and difficulties of rural existence. For many it was a unique learning experience - the sweet taste of nature brought home to them the beautiful forms of things. For others was a humbling experience as they came to know the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme. Following which the Prime Minister made a mention of it in his Mann Ki Baat Programme using a virtual of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering emerging and established Panchayats. The functioning of Panchayats Raj institutions, invariably they all encompass Panchayat Sarpanches. The other objective of this edition of the programme will be to take all the various flagship programmes and initiatives, particularly, oriented schemes and learn more about the myriad needs, grievances, about farmers' their participation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, concerted governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the extensive red tape and help in delivering development faster and better.

(G. C. Murmu)



**Chief Secretary
Jammu and Kashmir**

**B. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Haalgas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vi. The visiting officer should try and visit as many local institutions including schools, PNCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging rural/urban enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer would exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other last/important grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrive in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the Charter of Fundamental Duties
 - Discuss B2V1 report card, official gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha
 - Get the resolution for approval of GPDP and MNREGA passed in the Gram Sabha
 - Unveil the 14th FC plan booklet in the Gram Sabha
 - Inspect the four pass books- 14th FC, MGN, ICDS, Own Resources.
 - Check the purchase record register for MGN and ICDS.
- Distribute the information flyers on Individual Beneficiary Based Schemes.
- Fill up those columns of the B2V2 booklet which require Gram Sabha responses
- Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
- Use the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Nikhil Talwar
- Designation: IMS-TO
- Department/Place of posting: 5070 - Office / Agriculture Deptt.
- Mobile No: 9419288004
- Email id: —
- Home District: Thane
- Dates of visit: 25/27/28/29/30, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Shogan
- Local Government Districting (LGD) code of the Panchayat: ITs to be sourced from Rural Development Department/DIC
- Name of CD Block: Kharu
- Name of Taluk: Shani
- Name of District: Kanhan

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 86
- No. of households in the Panchayat: 827
- Population (approx.) of the Panchayat: 2842

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture PHE	W.A.E.N. Daily work Officer
2	R+B PHE	Officer
3	Revenue Geography	Patwar Salemam
4	Social Security Education	Asst Teacher
5	Forest Deptt MGSY	Forest Guard GE
6	PHE MGSY	Supervisor Helped workers
7	Medical Worker	Medical Officer Workers
8	Relig.	Minister

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/Under construction
- If yes, whether functioning in: Own building/Other Government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/Not applicable

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ii. If not, whether the building for BOC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓/No

vi. Whether infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 23.11.2019 2nd office

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 21.10.2019 (1st meeting)

iii. Whether the Karna register is being maintained by the Panchayat Secretary: Yes/No

(Officer to request the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Signature of bank account opened	Signature of Sarpanch	Signature of Sarpanch	Signature of Sarpanch	Signature of Sarpanch
14 th Finance Commission	Yes/No ✓	Yes/No ✓	Yes/No ✓	Yes/No ✓	Yes/No ✓
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 50 No 10 Yes 50 (to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 1-0 No. (5% % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(yes)

2) BDO

(No)

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

It is being purchased by BDO till date

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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h. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the school: Yes/No

If no, reason thereof: They don't have the funds.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Not able

Also mention if it is being provided by someone else: _____

Subsidy from

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

i. MGNREGA:

a. Whether MGNREGA Plan 2018-20 has been approved: Yes/No

b. If yes:

* Funds allocated to the Panchayat: Rs 3200000 Lakhs

* No. of works approved: 25

* No. of works started: 20

* No. of works completed: 6

* No. of job Card holders in the Panchayat: 600

* No. of man days generated: 800

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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16. Whether subjects have been assigned by the Sarpanch to the Panchat: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

17. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	<u>Yes/No</u>	
VLV	RDO	<u>Yes/No</u>	
JE	RDO	<u>Yes/No</u>	
CDPO	Social Welfare	<u>Yes/No</u>	
TSWO	Social Welfare	<u>Yes/No</u>	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	
IC MCOA	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Tehsildar/Naib Tehsildar	Revenue	<u>Yes/No</u>	
Patwar	Revenue	<u>Yes/No</u>	
Agriculture Extension Officer	Agriculture	<u>Yes/No</u>	
Horticulture Extension Officer	Horticulture	<u>Yes/No</u>	
Village Functionaries		<u>Yes/No</u>	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: N/A

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

3. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released Rs. _____ lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/Rat Teachers (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No)
- d) PDS staff (Yes/No)
- e) JE/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement please specify

Sanitation, P.D., P.H., P.S., Animal Husbandry, Agriculture

Any department whose staff is absent most of the time _____

Any department whose officers/officials has not visited the Panchayat even once since BZV-1 _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1 Yes

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
Road		Yes/No	
Water		Yes/No	
Health		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Road		Yes/No	
Water		Yes/No	
Health		Yes/No	
P.D.		Yes/No	
ENTERTAINMENT		Yes/No	

Q) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDDP):

i. Whether the GDDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GDDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDDP Portal for preparation of GDDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the routine works of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of routine workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date (27/12/19)		2 nd Meeting Date (21/1/19)	
S. No.	Department Designation	S. No.	Department Designation
1	ABD	1	ABD
	650		600
2		2	

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, reason thereof: _____

viii. Whether the GDDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____

(All WOs to disseminate the reports to the Visiting Officer)

2. Whether the critical gaps identified in the Panchayat during Mission Anudhyaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

2. Is the Social Audit Committee framed in BZY1 conducting social audit: Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Propaganda & family	APC Office & Gram Panchayat	Gram Panchayat & family	10

2. Quality of training: Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

4. If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

5. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

6. If yes, quality of training: Poor/Average/Good/Excellent

7. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

- a. Elected representatives: Poor/Satisfactory/Good/Excellent

- b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	50	50	Appointing delay	—
Pension - Widow	10	25	- do -	—
Pension - Disability	8	10	- do -	—
PM Kisan Mutha	500	250	- do -	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyot Bima Yojana	—	—	—	—
PM Surashra Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	150	250	—	500
State Marriage Assistance Scheme	10	30	—	120

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	600	200	4000 pieces	90
Last Bed	—	—	—	—
Swachh Bharat Mission-Individual Household Toilets	350	90	4000 pieces	100
PM Ujjwala Yojana	400	150	4000 pieces	—
Ujala	—	—	—	—
Jandhan Account	100	—	—	—
PM Matsya Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are entitled to visit the beneficiary under the schemes. He/she to also collect any applications and handover at district headquarters.

4. Visiting Officer to file number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	250	lack of pipes	150
Electricity connection	300	lack of poles & wires	200

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* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarters.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-hilly, Plain, Xeric

ii. Major sources of irrigation: Canal/Knule/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Other (please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient _____

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No _____

* If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No _____

If yes, please specify _____

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No _____

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____ nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: _____ nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat: _____

Expanding channels from Rainy to Shyams

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Aryna 27 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No _____

iii. If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS

1. No. of farmers without Kisan Credit Card (KCC) (Nos.)

2. No. of farmers who have availed loan facility through KCC during 2019

Nil Nos

3. No. of farmers who applied for KCC loan but not provided so far

Nil Nos

4. Problems being faced by farmers in availing KCC loan (also whenever relevant)

N/A a) Default processes and procedures

b) Delay by concerned Dept

c) Delay by bank concerned

d) Any other problem, please specify

5. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS

1. How is agricultural produce sold (to whomsoever relevant)

a) Through organized market (marg)

b) Through un-organized market

c) Any other, please specify

2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

Nil

3. Any other suggestions for bringing improvements in the marketing of surplus agricultural/ horticultural produce

Regular visits & monitoring the supplies.

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5. DIVERSIFICATION TO HIGH VALUE CROPPING:

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No

N/A

✓ If yes, please specify

Sr. No	Non- remunerative cropping	Potential for diversification towards the cropping	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION

N/A

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent

2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		
3	Sheep Units		
4	Fish Ponds		

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ii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1. Low connectivity
2. Irrigation
3. Distinctive Agri-tourism
4. Dairy schemes
- 5.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat? Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/constraints with regard to ration shops:

- a) Irregular opening Yes/No
- b) Irregular stock Yes/No
- c) Overcharging Yes/No
- d) Rude behaviour of store owner Yes/No
- e) Long distance to be covered to reach the store Yes/No
- f) Non-display of rates Yes/No
- g) PDS machine not working Yes/No

h) any other Always displaying Standing

ii. Number of FIRs registered in last 3 months _____

a) Are people generally satisfied by response of Police to complaints? Yes/No

b) Is copy of FIR given to people? Yes/No

c) Are people satisfied about the overall security situation in Panchayat? Yes/No

d) Any suggestions No security issues yet

iv. Public perceptions:

a. Are departmental staff available? Poor/Good/Very Good/Excellent

b. Are departmental staff responsive? Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/Details, if any
Revenue	• Within 1 month • More than 1 month • Never ✓	
Social welfare	• Within 1 month • More than 1 month • Never ✓	
Police Station	• Within 1 month • More than 1 month • Never ✓	
PWDE	• Within 1 month • More than 1 month • Never ✓	

INVESTING IN A NEW VEHICLE

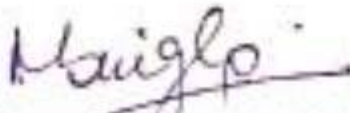
1	Urgent public requirements in order of priority (Max 07)
2	Water sensitivity
3	Electrostatic Discharge, Transmitters Installation
4	It would call the known of handbags are 4. Airborne due to being turned & still the transportation that been given These findings are enough to suggest that 5. From the field, some handbags are are the ground, especially when they are being handled. 4. The further health care
5	Any major complaint brought to notice of the Visiting Officer

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III	Overall perception of functioning of the government:
	It is not satisfactory because almost all the essential requirements are pending like Road, ATE, AHC, Education etc.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The people are lacking the basic amenities so it is requested that the requirements of people as mentioned above should be fulfilled/done at earliest.


 Signature of the visiting officer
 Name Mehinder Khatwal