

## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer  
during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: Navinder Kour
- ii. Designation: Collector land acquisition (JDA)
- iii. Department/place of posting: Jammu Development authority
- iv. Mobile No: 9419159651
- v. Email id: Navinderkourk@ gmail.com.
- vi. Home District: Srinagar.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 29/11/19 and 30/11/19.

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: upper Rehmab Chakra shop
- ii. Local Government Directory (LGD) code of the Panchayat: 004954  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: UDHAMPUR
- iv. Name of Tehsil: UDHAMPUR
- v. Name of District: UDHAMPUR

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 1 (one)
- ii. No. of hamlets in the Panchayat: 7
- iii. No. of households in the Panchayat: 840
- iv. Population (approx.) of the Panchayat: 1653

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	Health and Family Welfare Dr. Anil Bhardwaj	Medical officer HWC Gorki
2	PND (REB) Udhampur.	Junior Engineer.
3	Agri. Deptt. Udhampur/Jib.	Jr. Agri. Extension Officer Rehambal.
4	Electric Department	Junior Engineer
5	P.H.E Ramesh Khajuria	Supervisor
6	Animal Husbandary	
7	Social Welfare	
8	Education	Teachers

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓  
If yes, whether functioning in: Own building/Other government building/Private building  
If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ✓  
Yes/No

Date of last meeting held: 19-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ✓  
Yes/No

Date of last meeting held: 19-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: ✓  
Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ✓  
Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	✓ Yes/No		✓ Yes/No		✓ Yes/No
ICDS (Nutrition)	✓ Yes/No		✓ Yes/No		✓ Yes/No
ICDS (Honorarium)	✓ Yes/No		✓ Yes/No		✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No		✓ Yes/No		✓ Yes/No
Own resources of Panchayat	✓ Yes/No		✓ Yes/No		✓ Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 10 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No ✓

No. of works started: 01 No. (10 % to total)

If no, reason thereof: \_\_\_\_\_

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

(✓)

2) BDO

( )

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

Also mention if it is being purchased by someone else: \_\_\_\_\_

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: through - O.B.T

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Material is been procured by School Committee in knowledge of Sarpanch

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: It pertains to H.E. education Deptt.

Also mention if it is being provided by someone else: \_\_\_\_\_

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 0 lakh

✓ No. of works approved: \_\_\_\_\_

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 56

✓ No. of man days generated: nil

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
P.W.D	Black Topping of Paltan Road	yes	good.
Public Participation	Passenger Aled Near good morning Restaurant	yes	good

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |            |
|---|------------|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) ✓ |
| b) Teachers/ReT Teachers                  | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers              | (Yes/No) ✓ |
| d) RDD staff                              | (Yes/No) ✓ |
| e) JEs/other engineering staff            | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff         | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

P.D.O & P.W.D

Any department whose staff is absent most of the time: P.H.E

Any department whose officers/officials has not visited the Panchayat even once since B2V1: C.A.P.O

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Awareness Camp regarding Health

& Wellness by Health Dept.

B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
C.A.P.D. Irregularity in Distribution of Ration to Gen. Public	C.A.P.D	Yes/No ✓	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
water supply	P.H.E	Yes/No ✓	
Non Availability of Ration	C.A.P.D	Yes/No ✓	
		Yes/No	
		Yes/No	
		Yes/No	

## G) PLANNING, EXECUTION AND TRAININGS:

### 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Due to non availability of funds.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Panchayat Ghar not available

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	Health		1	Electric Dept	
2	Agriculture		2	P.H.E	

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3	P.W.D R & B	Junior Engineer	3	Health and family welfare	Medical
4	Electric Engg DepH.	Junior Engineer	4	Agriculture	Jr Agri. Ext. Officer
5	P.H.E	Ramesh Rajpuria	5	P.W.D R & B	
6	Animal Husbandry		6	Animal Husbandry	
7	Social welfare	Shalini Devi	7	Social welfare	
8	Agriculture	Jr Agri. Ext. Officer	8	Education	Teacher
9.	Education	Teacher			

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: No social audit has been done

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
one (1)	Pvt. Bhawan Jammu	working of PRIYA soft	①

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students			Date not Available	
Scholarship for Minority students			- do -	
Pension - Old Age	13 Nos.	13 <del>NA</del>	Adhaar Card not provided	
Pension - Widow	39 Nos.	5 <del>NA</del>	.	
Pension - Disability	37 Nos.	<del>NA</del> 3		
PM Kissan Nidhi	31	13	documentation Rectification	nil
Ayushman Bharat	<del>48</del> 48	09	migration	nil
PM Jeevan Jyoti Bima Yojana	NA			.
PM Suraksha Bima Yojana	NA			
PM Awas Yojana - Grameen	15	15	Awas + Leftout Beneficiaries	
State Marriage Assistance Scheme	NA			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	56+ 14	70	New Pylode has not been generated	
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets		-		
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Matru Vandana Yojana	05			

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection			

- \* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Rainfed
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
- ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: \_\_\_\_\_ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
- If yes, please specify: \_\_\_\_\_
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: zero
- viii. No. of farmers who intend to use drip/sprinkler irrigation: 1 (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

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### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

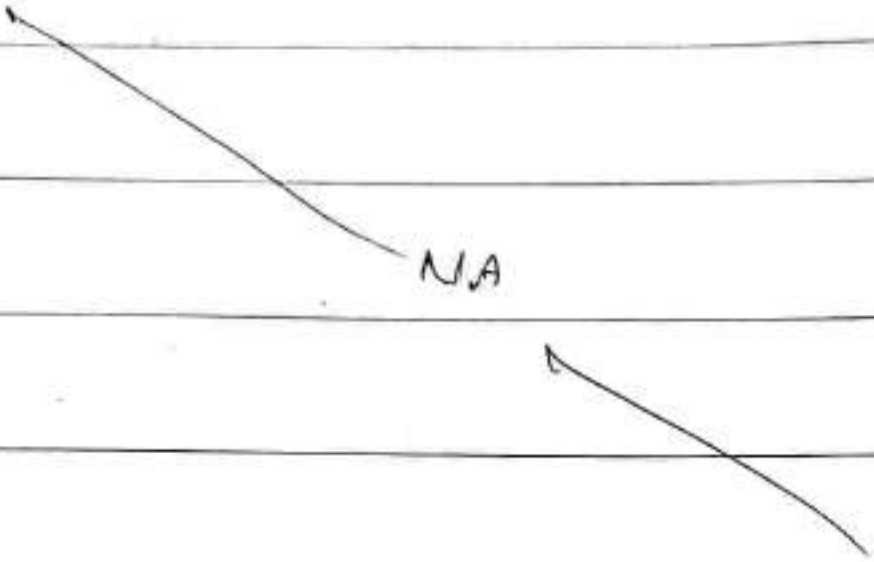
- i. Farmers using High Yielding Variety seeds (Approx. \_\_\_\_\_ %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof: \_\_\_\_\_

iii. Suggestions for encouraging more households/farmers to set-up new units

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7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	
2.	
3.	
4.	
5.	

**J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:**

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: \_\_\_\_\_

ii. Overall satisfaction level of the people about the ration shops:  
✓ Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

✓  
Yes/No

b) Inadequate stock:

✓  
Yes/No

c) Overcharging:

✓  
Yes/No

d) Rude behaviour of store owner:

✓  
Yes/No/

e) Long distance to be covered to reach the store:

✓  
Yes/No

f) Non-display of rates:

✓  
Yes/No

g) POS machine not working:

✓  
Yes/No

- h) any other: Station depot. is overloaded and are more  
Station depot. is required in the Area
- iii. Number of FIRs registered in last 3 months: \_\_\_\_\_

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Installation of CCTV Cameras at  
Prime locations of Panchayat

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Police Station	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
PHE	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

III	Overall perception of functioning of the government:
	<p>Pace of Implementation of schemes is very slow, and need to be done meticulously and on fast track.</p>
IV	<p>Overall assessment of visit and suggestions:</p> <p>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p>
	<p>All the line departments to be instructed to send their representatives periodically in panchayat to generate awareness among masses, about various schemes and programmes of the Govt.</p>

Signature of the visiting officer

Name Abinide KOOT