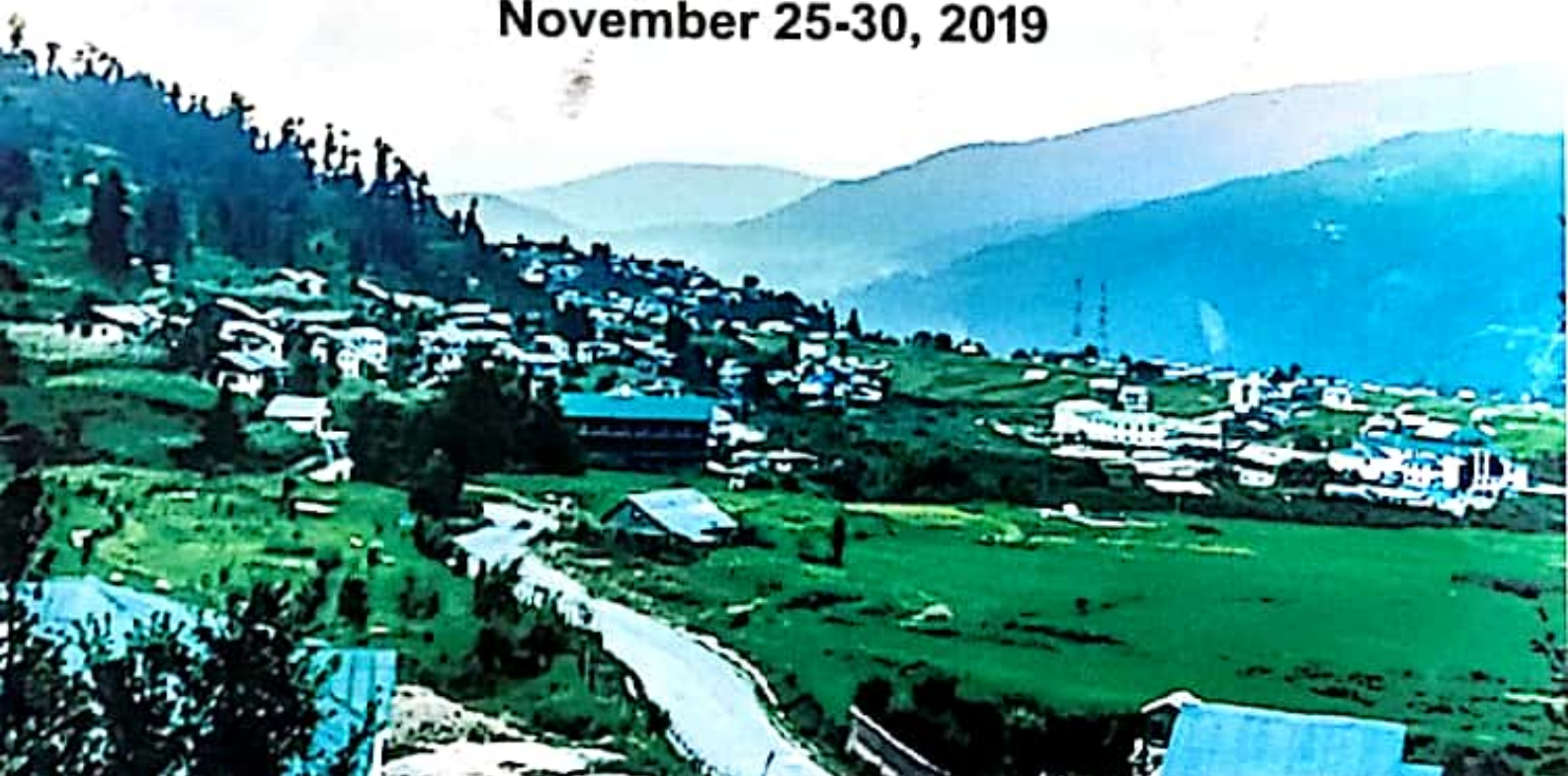


Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, loved and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the *beautiful forms of things*; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann Ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayat Raj Institutions, invariably they will associate Panchayats/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, undifferentiated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Mammu)

Chief Secretary
Jammu and Kashmir



B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Haqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: VARINDER PAUL SINGH
- Designation: Assistant Executive Engineer
- Department/Place of posting: PM (R&B) Department/ PWD Div. Samba.
- Mobile No: 9596896699
- Email id: vandeipari@gmail.com
- Home District: Jammu
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: PANGDHOUR
- Local Government Directory (LGD) code of the Panchayat: 239807
(To be sourced from Rural Development Department by DC)
- Name of CD Block: SAMBA
- Name of Tehsil: SAMBA
- Name of District: SAMBA

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: Pangdhour, Raipur, Kathalai.
- No. of hamlets in the Panchayat: 9
- No. of households in the Panchayat: 1200
- Population (approx.) of the Panchayat: 6000

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Medical Department A.H Department.	Medical Officer / Dr. Jyoti Bala Asstt. Veterinary Officer / M. Balbir Singh.
2	ICDS Deptt.	Supervisor / Smt. Poonam Sharma.
3	PDD Revenue Deptt.	Master Reader / Sh. Ravi kr. Sharma. Patwar / Sh. Satish Kumar.
4	School Deptt. Forest Deptt.	Teacher / Sudesh Singh Teacher / Sh. Amarit pal Singh Block Officer / Sh. Rulda Singh
5	RTIC Deptt. (Samba)	AE / Sh. Sanil kr. Jhat KE / Sh. Tirtha Khullar. J.E / Sh. Pardeep Gondotra.
6	R.D.D	MPW / Sh. Raj Kumar. J.E / B.B Sharma. J.E / Amit Bantota.
7	RTIC Deptt.	AG / Sh. Giridhari Lal Sharma. EMPHW / Smt. Rita Borgal EMPHW / Smt. Kamlesh Devi
8	PH E Deptt.	Sh. Rajan Singh.
9	Sports Deptt.	PCET / Sh. Gulshan Kumar Ram Dass
10	Fisheries Deptt. Social welfare Deptt.	Dy. Inspector / Sh. Raj Singh. Ashwaker / Asha Rani A.WW / Smt. Suchma kumari

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Insufficient
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No — N/A

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 02nd of Nov. 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 23rd of Nov. 2019

iii. Whether the Karnai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No (Not activated yet) ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 4 No. 67 % (to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 03 No. (50 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14" FC (tick one):

1) Sarpanch

()

2) BDO

()

3) Others (specify): Resolution of Panchayat.

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Purchasing Committee is not functional till date.

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Purchasing Committee not functional.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Purchasing Committee not functional till date.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Due to lack of purchasing committee the old procedure is going on.

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 82.52 lakh

✓ No. of works approved: 26 n.e.

✓ No. of works started: N/A

✓ No of works completed: N/A

✓ No of Job Card holders in the Panchayat: 169

✓ No. of man days generated: 27758

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tetsildar/Naib-Tetsildar	Revenue	Yes/No ✓	
Patwar	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 30 (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: DSC not activated yet, furniture and technical staff not available for functioning of Panchayat.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓ Not sanctioned yet.

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
PWD Dept.	Road from Samba to Panchayat of 2 lane specification	No	DPR submitted
RDD	Nallah at Paipur Camp	No	Estimate U/P
RDD	Road connecting to Shamlaw plot boundary wall etc.	No	Estimate U/P

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JES/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

-

Any department whose staff is absent most of the time: -

Any department whose officers/officials has not visited the Panchayat even once since BZV1: -

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 -

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Sanitation	RDD	Yes/No <input checked="" type="checkbox"/>	
Revenue Services	Revenue Dept.	Yes/No <input checked="" type="checkbox"/>	
Block development Road connectivity to various roads of Panchayat	PWD/RDD	Yes/No <input checked="" type="checkbox"/>	Lack of funds.

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Demand of PSC and Upgradation of transformer	PDD	Yes/No <input checked="" type="checkbox"/>	
Sanitation	RDD	Yes/No <input checked="" type="checkbox"/>	
Revenue Services	Revenue Dept.	Yes/No <input checked="" type="checkbox"/>	
Desilting of Retention of Canal/irrigation facilities	RTIC dept.	Yes/No <input checked="" type="checkbox"/>	
Construction/up-gradation of link road to villages.	PWD/RDD	Yes/No <input checked="" type="checkbox"/>	Lack of funds.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Not available.

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Yes

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Anudhara Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1 (One)	New Delhi	Workshop on	02 days
	Kurichetha	Seminar on	02 days
		Swachh Bharat	

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

22

B2V2/PD&MD/2019

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	49	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	61	56	-	-
Pension - Widow	68	08	-	-
Pension - Disability	33	13	-	-
PM Kisan Nidhi	-	-	-	-
Ayushman Bharat	72	82	Due to technical error	-
PM Jeevan Jyoti Bima Yojana	192	-	-	-
PM Suraksha Bima Yojana	448	-	-	-
PM Awas Yojana - Gramen	1	47 (not tagged)	-	-
State Marriage Assistance Scheme	3	42	-	-

B2V2/PD&MD/2019

23

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	169	50	Due to lack of internal facility	-
Ladli Bai	21	06	Due to slow processing	0
Swachh Bharat Mission- Individual Household Toilets	78	-	-	-
PM Ujjwala Yojana	75	-	-	-
Ujala	-	-	-	-
Jandhan Account	7	-	-	-
PM Matru Vandana Yojana	36	5	Due to lack of internet facility	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	Only 2 cases applied, rest not applied	02
Electricity connection	200	Only 02 cases applied, rest not applied	02

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Tapped Irrigation system
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓

If yes, please specify: _____

vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓

vii. No. of farmers who use drips/sprinkler irrigation in the Panchayat: No.

viii. No. of farmers who intend to use drips/sprinkler irrigation: 50 (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Need improvement/modernization of existing canal network of RTIC deptt. including annual diverting of Canal

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 310 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
250 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
50 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures -
 - Delay by concerned Deptt. -
 - Delay by bank concerned -
 - Any other problem, please specify: -
- Suggestions for improving the process of availing loan under KCC
Not required.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) -
 - Through un-organized market ✓
 - Any other, please specify: -
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Opening of new procurement centres/mandi in the panchayat seasonal and export to the states etc.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
-

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	-	Guaava, Amala Phalsa	Availability of plants at Research Centre Kalya (Samba).
-	-	-	-
-	-	-	-

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	05	03
2	Dairy units	20	03
3	Sheep Units	-	-
4	Fish Ponds	Nil	02

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Requirement of milk collection centres, poultry etc.
2. Farmers facilitation centre/ seed and fertiliser store at panchayat Panchkhor.
3. Motar deriving equipments for agriculture be available at sent.
4. Training session for farmers at regular interval.
5. Easy & hassle free loan/subsidy for farmers.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aardhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aardhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒ Yes/No
- b) Inadequate stock: Yes/No ☒ Yes/No
- c) Overcharging: Yes/No ☒ Yes/No
- d) Rude behaviour of store owner: Yes/No ☒ Yes/No
- e) Long distance to be covered to reach the store: Yes/No ☒ Yes/No
- f) Non-display of rates: Yes/No ☒ Yes/No
- g) POS machine not working: Yes/No ☒ Yes/No

h) any other: _____

iii. Number of FIRs registered in last 3 months: 01

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒

b) Is copy of FIR given to people: Yes/No ☒

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒

d) Any suggestions: Public wants co-operation & action from police department in a transparent manner.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> • More than 1 month • Never 	
Social welfare	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> • More than 1 month • Never 	
Police Station	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> • More than 1 month • Never 	

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 151
- Number of children in the age group of 4-14 years enrolled in the schools: 151
- Is there any High/Highest Secondary school with more than 40% girl students: Yes/No (No High School in Panchayat)
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	Playground, Bunkers, Community facilitation Centre, 1. Solar Mask lights at Chowks, ATM at Panchayat-Pongdur. Construction/Upgradation of road from Paipur to 2. Chak Dayala, Paipur to Manohar Gopala via Bawli, Shamsan ghat roads & Internal links of Kangwalan and Pongdur. 3. Nibhat office made functional at Pongdur. 4. Tubewell Irrigation System in Pongdur village. 5. Ladies Balloony Boundary wall Sitting area & roads to Shamsan Ghat of Panchayat including lane drains in villages of Panchayat. 6. Upgradation of Govt. Middle School Kathlai to Govt. High School Kathlai (Manohar Gopala) 7. Needs improvement/Watermization of existing canal network of RTIC dept. including annual desilting of canal.
II	Any major complaint brought to notice of the Visiting Officer:
	DSC not activated yet to make panchayat office functional.

III	Overall perception of functioning of the government:
	Functioning of the government is not satisfactory due to difficult processes & procedures and also delay in action taken by department due to lack of staff.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Due to difficult processes and procedures it is difficult for the panchayat to execute the work without hassle. In order to ensure smooth functioning of the panchayat, it is required to strengthen the panchayat infrastructure with technical staff & utilities and DSC needs to be retained immediately for smooth functioning.

V-1 Sh
 12/11/19
 Signature of the visiting officer
 Name VARINDER PAUL SINGH