



Back to Village 2

B2V2

*Dhargam
Niddi*
(Bala Kote)
Governance at the Doorstep
November 25-30, 2019

Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon



Message

In April 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scope had never been attempted before. Certainly, for it is such like Jammu & Kashmir with its diverse problems of geographic, climate and socio-economic.

Unfazed by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, hosted and honoured. The officers are inspired with visits officers were received across geographical and social boundaries in the private grounds and hospitality of the common people. The officers spent hours and a night with the people living with them, eating the same food, and hearing first-hand the challenges and difficulties of their existence. For many cases a unique learning experience the sweetest of nature brought home to them the devastating times of drought. For others was a humbling experience as I had seen to them the dignity which farmers possess in their understanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a request of Deputy Commissioner to the Hon'ble Prime Minister about the programme following which the Prime Minister made a mention of it in his March 2020 Programme during his National Address to the nation, public performance and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to expand it to second phase. Under the first phase of the programme we had focused on collecting feedback and assessing needs. The second phase intends to look more closely at the task of improving, improving and redefining the functioning of Panchayats. In reality they will associate Panchayats concerned. The other objective of the edition of the programme will be to look at the various types of programmes and individual, community oriented schemes and learn more about the implementation, progress, when farmers feel full implementation and their demand and be accompanied. Our visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objectives of our national goal of doubling farmers income by 2022.

I am confident that our initiative will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and all visiting officers will ensure the necessary continuing for the visiting officers to work up their role effectively. I am equally sure that the programme will evolve into an institutionalized, working governance programme which will not only be a positive, stabilised view to the ground but will also be the internal red tape and help in delivering development both and better.

(G. C. Mune)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become full partners in decision making. After the successful completion of Panchayat Elections in 2015, I had immense hope and confidence for giving their valuable feedback by making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to making use of the rich stock and wisdom of Jammu & Kashmir, the Government launched 'Talk to Village' (TZV) programme, the first of its kind in Jammu & Kashmir. The programme which was inaugurated from June 30-07, 2016 across all 6453 Panchayats focused on engaging Panchayats, soliciting feedback on delivery of government schemes/programmes, capturing needs, economic concerns and identifying measures for growth of the village. The idea was not to create an additional visiting officer and complicate the initiative of the government. The initiative was warmly acknowledged with Prime Minister on August 04th mentioning it in 'Man Ki Baat' on 27-08-2016. The response was extremely positive across all districts and enthusiastic that some officers have still not Panchayats toward the initiative.

Government has already decided to use for the Panchayats to address the people's concerns during the TZV programme.

As TZV programme includes development of Panchayats with a sound financial base, it is expected that the village is capital toward to assess the level of empowerment and representation of the Panchayats. The Panchayats Office at the grassroots level to give the impact of various ongoing programmes and welfare schemes of the government. The feedback so obtained will help the government to take the correct course and other government schemes/programmes to improve delivery of village-specific services and making the village better in terms of improved amenities and facilities. I am confident that TZV programme will build a link as institutionalised, regular government programme which will help to deliver quality and better services and development.

I sincerely assure to Panchayat representatives as well as people it will be used to project their needs to the visiting officers for strengthening the Panchayats.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayats through the letter circulation.

I am confident that our officers who will be a part of the TZV programme will work responsibly and make Panchayats a good homes.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be submitted to the officer to ensure that all activities and services mentioned in the schedule are carried out properly.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before commencing the village visit. During this meeting he will be briefed about the action taken at the district level in the previous Back to Village visit in June and shall also be given various guidelines, terms and conditions.
- iii. Before undertaking the visit, officer must be aware himself with important schemes especially highly schemes, rural income generated programmes and initiatives, beneficiary oriented programmes e.g. PMKisan, Pradhan Mantri Entrepreneurship Development Scheme and Backyard Poultry Scheme, Farmer Scheme etc. District level also be familiar with APFC, NDM and ICDS guidelines respectively.
- iv. During his visit, the officer shall participate in the Gram Sabha under the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Bidder's Committee.
- v. He/she shall hold detailed discussions in the Gram Sabha about the work done in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and official gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall outline the vision/plan/term regarding 100% coverage of all beneficiary oriented schemes and also discuss the action in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat infrastructure available in the Panchayat, report provided to it by the officers, and the difficulties being faced by it in implementing various development schemes. For this purpose he/she should hold regular meetings with Panchayat members and staff officers.

24. The visiting officer should visit all major local institutions including schools, PHCs, Anganwadis, CWCs etc. to provide the district level report in brief form of the visits carried out during the last 12 months, including the 147 PC, ABUDDA and other government programmes. In case there is a lagging report in the village, the other district offices report the same and record its progress.

A. It is possible to get other activities like the visiting officer, all work, but failure should be taken seriously as 100% completion of work should be 1-14 months, 100% coverage of PHCs, Anganwadis, CWCs and 100% coverage of all beneficiary covered schemes including various and other schemes. These should also be in addition, the various government programmes can be better used for providing rural extension and village level extension and village extension.

25. The visiting officer shall report himself from village to village in relation to the completion of the work.

26. The visiting officer shall report the actual status of the work. He has to provide the observations about the work as a technical officer working from the extension of the village.

27. The report of the visiting officer shall be submitted to the district and the extension of the work should be reported. The officer should submit all work and report the work done in the village.

28. After completing the village visit and before leaving the district, the officer must have a meeting with the District Commissioner and further work should be reported to the District Commissioner and other officials. The work should be handed over to the officer during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- 1. Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit, office going to the Parliament
- 2. Briefing meeting with the Deputy Commissioner and addresses of members of the Board of Directors and other persons before leaving the office.

Day 1

- 1. Arrive in the Parliament by 10:30 AM, meeting (policy)
- 2. Attend the Green Session
 - 1. Read out the minutes of Executive Committee.
 - 2. Discuss B2/1 report card, attend the business report and discuss business on follow up of B2/1 activities.
 - 3. Attend the Q&A period in the Green Session.
 - 4. Get the questions for members of Q&A and MP/MSDA raised in the Green Session.
 - 5. Attend the 1st FC panel period in the Green Session.
 - 6. Attend the four panel period 1st FC, MDG, K2G, Civil Services.
 - 7. Check the business report against the MDG and K2G.
 - 8. Discuss the information system on individual constituency based information.
 - 9. Fill up the information of the Q&A period which appear Green Session responses.
 - 10. Discuss the progress of government activities with civil society partners and members of the Business Forum, Civil Society, and the Business Forum.
 - 11. Get the Parliamentary Committee Committee, ministerial & non-ministerial through a Parliament visit Green Session resolution. The format for the resolution will be made available by the House Administration.
 - 12. Check Parliamentary Panel report and K2G activities report. If the same is not available, the officer will get it prepared.

END OF DAY 1

- Collect copy of Panchayat Plastic Collection and Disposal Plan.
- Get warehouse list of individuals who are owners of existing individual beneficiary owned shops but have not applied so far.
- Collect any complaints/requests that denote any form, especially with regard to non-renditioning of benefits under individual beneficiary owned shops.
- Get list of households without food security/irrigation connection.

Day 1 Afternoon:

- Visit local schools, health institutions, ANCs, government stores, farms, water bodies, library, weekly station, important private enterprises.
- Visit other villages in the Panchayat.
- Existing informal interaction with PR representatives, frontline government functionaries and prominent citizens to discuss and collaborate upon the key challenges/issues being faced by the heads of the Gram Panchayat and ways to increase rural income and emerge village from backward.
- Capture evening interaction picture by 5:00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/issues assigned to the parties by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the Janak register and make the Panchayat members aware about the requirements of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the challenges being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Dadar/Teacher/Police/ Anganwad/Women/ASHA/ANM/VLW/PDS shop/other government offices of PHE, PWD, Agriculture, Animal Services, Fisheries etc.)
 - Social activists/NGOs.
 - Panchayat officers/other staff/NGOs employees/educational etc.

Day 2 Activities

- Visit the Perinatal Chart CDC (link not used by Xmas) (link not used)
- Initial based at first visit (link not used by Xmas) (link not used)
- Visit QIR / Perinatal Charting for completed PMM (link not used)
- Integrate the previous QIR work and the function (link not used)
- Report QIR to the CDC (link not used) (link not used) (link not used)
- Integrate the (link not used) by the function (link not used) (link not used)
- Integrate the function (link not used) (link not used) (link not used)

REPORT OF VISIT TO PANCHAYAT

(Form to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: SHAHBAZ AHMED BHATTI
- ii. Designation: ASSISTANT ENGINEER
- iii. Department/Office of posting: PMOCCY (DIVISION HENDHAR)
- iv. Mobile No: 9682157505
- v. Email id: shahbazbhatti09@gmail.com
- vi. Home Name: POONCHA
- vii. Date of Visit: 25/07/2024/30 November 2018

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Dhanglam Middle
- ii. Local Government Directory (LGD) code of the Panchayat: 1411006012
(To be collected from Form Development Cell/Ministry DGD)
- iii. Name of CD Block: Balakote
- iv. Name of Taluk: Balakote
- v. Name of District: Pooncha

C) PANCHAYAT PROFILE:

- i. No. of Revenue villages of the Panchayat: 01
- ii. No. of families in the Panchayat: 35
- iii. No. of households in the Panchayat: 824
- iv. Population (approx.) of the Panchayat: 6000 (As per 2011 Census)

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Teacher
2	PND (RHS)	J.E
3	PHE	J.E
4	Horticulture	H.T.G. Sr
5	ICDS	Supervisor
6	Swamp Harvesting	Block Supervisor
7	Health	Dental Tech
8	Agriculture	JAEO

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE

- Whether Panchayat Ghar is available at the Panchayat. ☒ Yes/No/Under construction
If yes, whether functioning in: Govt building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar. Yes/No
- Whether the BDC office has been established (in case the office exists, not Panchayat). Yes/No/Not applicable

ii. If not, whether the housing for BDC office has been identified. Yes/No/Not applicable

iii. Facilities available in the Panchayat Raj Institutions:

Facilities Available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

iv. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

v. Whether Introduction and Assets Register has been prepared. Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in Father's presence and confirm: _____

2. FUNCTIONALITY

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 16/10/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No ✓

Date of last meeting held 16/10/2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrative Panchayat Secretary have digital signatures. Yes/No ✓

v. Bank Account covering receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in words)	Whether all bank bills deposited has been made
14 th Finance Commission	Yes/No ✓/No	Secretary	Yes/No ✓/No	21.33	Yes/No ✓/No
ICDS (Mullathur)	Yes/No ✓/No	Supervisor	Yes/No ✓/No	Nil	Yes/No ✓/No
ICDS (Hemachandur)	Yes/No ✓/No	Supervisor	Yes/No ✓/No	Nil	Yes/No ✓/No
Mid Day Meals (MDM)	Yes/No ✓/No	H/C Teacher	Yes/No ✓/No	Nil	Yes/No ✓/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme. If yes, indicate item					

(Visiting Officer to personally check the passbook and enter the above details. Further will also check that the bank account is in the name of the Panchayat and covered by Deposit(s).)

vi. Whether Panchayat Biodiversity Committee has been constituted. ✓/Yes/No

If no, the visiting officer to ensure that the Committee is constituted in proper presence and content. The committee is already constituted by Gram Panchayat

vii. 14th Finance Commission Abridged

- Whether 4 year Action Plan 2016-20 has been prepared. ✓/Yes/No
- Whether the detailed information for all works have been prepared. ✓/Yes/No
- No. of works for which estimates have been prepared. 15 No. 1000 Rs. 10 Lakhs

d. Whether Action Plan has been approved by the BDO: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 5 no. (33 % to total)

If no, reason thereof: _____

f. Who is having work order for work being executed under 14th FC (Not one)

1) Sarpanch / Secretary

(✓)

2) BDO

()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: The right is still allotted to the Sarpanch and as per report of the Sarpanch there is no fund allotted. All cost also mention if it is being purchased by someone else.

Presently it is purchased by Supervisor itself.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Amount is not released in favour of Sarpanch for paying honorarium to AWWs/Helpers.

d. Whether the record on account of purchase of nutrition and payments of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof: Deft is still allotted to Sarpanch.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: Deft is still allotted to Sarpanch.

Also mention if it is being provided by someone else: Previously it was provided by P/C and miscellaneous expenditures is purchased by the College School H.C. Teacher

- c. Whether the record on account of purchase of MDM items and consumption of food is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch or the same)

x. MONREGA

- a. Whether MONREGA Plan 2018-20 has been approved. Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat, Rs. 51.0 lakh

✓ No. of works approved: Nil

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Self Help Groups in the Panchayat: 496

✓ No. of work days generated: 16182

- xi. Whether the Action Plan for funds on account of Self Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: There is no own resource in Panchayat

- vi. Whether subjects have been assigned by the Supervisor to the Panchayat ☒ Yes/No
- if no, whether subjects have been assigned in presence of the visiting officer ☐ Yes/No
- vii. Major challenges being faced by the Panchayat in functioning and execution of work
- viii. Whether ESI support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	☒ Yes/No	
V.V.W	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
DDPO	Social Welfare	☒ Yes/No	
TSWC	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principals/ZEO	School Education	☒ Yes/No	
De. MOM	School Education	☒ Yes/No	
SMO	Health	☒ Yes/No	
Tesaidar/Nab-Tesaidar	Revenue	☒ Yes/No	
Patwar	Revenue	☒ Yes/No	
Agriculture Extension Officer	Agriculture	☒ Yes/No	
Horticulture Extension Officer	Horticulture	☒ Yes/No	
Village Functionaries		☒ Yes/No	
Any other			

h) Is the Panchayat facing any difficulty in execution of work/ identification of beneficiaries/any other schemes

✓ Non co-operation by officials: Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimate/electrical tenders by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed.

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2VT: Yes/No

If yes, amount released: Rs. 9.5 lakh

Whether works identified in B2VT have been started: Yes/No

Likely date of completion: _____ (date)

4. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after E2V-1. Details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

5. Whether any improvement in attendance of various Governmental functionaries has been noticed after E2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/Other Health staff | (Yes/No) |
| b) Teachers/RAI Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) HOD staff | (Yes/No) |
| e) JE/Other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

If case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: ML

Any department whose officers/officials have not visited the Panchayat even once since E2V1: _____

Any department which has organised any event/camp or type of welfare officer in the Panchayat since E2V1: Open the health and social welfare dept.

vi. Areas of major complaints brought to notice:

Major area of complaint made during SZVI	Department	Resolution of Complaint	Remarks
Whole Panchayat	PHE	Yes/No [✓]	
- do -	PDD	Yes/No [✓]	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during SZVI	Department	Resolution of problem	Remarks
Water Supply Scheme	PHE	Yes/No [✓]	
Power supply	PDD	Yes/No [✓]	
Road connecting	BRO	Yes/No [✓]	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i) Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: The date is fixed for preparation of GPDP is 13/12/2019

- ii) Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

- iii) Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the District Officers? Yes/No

If no, reason thereof: _____

- iv) Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place? Yes/No

If no, the officer should get it visited and confirm: The board is not prepared

- v) Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for inspection of GPDP 2020-21? Yes/No

If no, the visiting officer is aware that the meeting schedule is signed in his/her presence and confirm: _____

- vi) Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (30/12/2019)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	JAFO	1		
2	PWE	NSR Officer	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, Reason thereof: _____

- iii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes

If no, Reason thereof: _____

- iv. Whether the SPDP Plans are being approved by the Gram Sabha: Yes

If no, Reason thereof: Plan is not prepared yet

- v. Whether the approved Plans and Facilitator Feedback reports are being uploaded through Plan Portal: Yes

If no, Reason thereof: _____

(N.W. to disseminate the reports to the Village Officer)

3. Whether the official guest extended to the Panchayat during Mission Activities Survey, 2019 are being taken with propriety. Yes ☒ No ☐
If no, reason given: _____

2. SOCIAL AUDIT:

1. Whether the details will report to the expenses being reimbursed by the Gram Panchayat are placed before the Gram Sabha or quarterly basis for coming out with Yes/No

If No, reason given: _____

2. Is the Social Audit Committee formed in BGV? Yes ☒ No ☐
3. Whether the issues raised during the audit are being addressed by the department concerned? Yes ☒ No ☐

If no, reason given: _____

3. CAPACITY BUILDING & TRAINING:

1. Whether the capacity building and training has been provided to the elected representatives? Yes ☒ No ☐

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	PA's office Salunke	New scheme launched by Govt/Maharashtra	04

2. Quality of training: Poor/Satisfactory/Very Good/Excellent ☒
3. Whether any exposure visit within JRG/Outreach has been conducted? Yes ☒ No ☐
If yes, Visiting Officer to report the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches? Yes ☒ No ☐
If yes, quality of training: Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats
6. Elected representatives: Poor/Satisfactory/Good/Excellent ☒
7. General Public: Poor/Satisfactory/Good/Excellent ☒
(Visiting officer to meet out the schemes from the people's standing)

K) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Mailing Office to fill appropriate number of beneficiaries covered and expenditure incurred on it

Scholarship/Beneficiary	Beneficiaries covered (Nos.)	Primary (qualified but not sanctioned) (Nos.)	Reasons for pending	Form submitted to mailing office (Nos.)
Scholarship for BOSTICERO students	99	Nil.		
Scholarship for Minority students	233	Nil.		
Handic - Old Age	94	94	Lack of Grant	
Pension - Widow	81	20	- do -	
Pension - Disability	31	27	- do -	
PM Kisan Nidhi	1600	500	Some form are not filled some are in the process some are not submitted by the concerned	
Agriculture Scheme	Nil.			
PM Jeevan Jyoti PMK Yojana	Nil			
PM Baitika PM Yojana	Nil			
PM Aard Yojana - Chhattisgarh	59	32	Lack of Grant	
State Aard Assistance Scheme	95	25	- do -	

Schemes/Services	Handled/Issues covered (Nos.)	Pendency (pending but not submitted) (Nos.)	Pressure for handling	From applications submitted to VAO/TA Officer (Nos.)
WREGS 36 Cases	496		Some jobs given but not done properly	
Land Bank	NA			
Search/Third Division (Individual Household) 2 cases	200	153		
PM Ujjwala Yojana	373	84	not proper document verification	
Qila	NA			
Zamindari Account	259	NA		
PM Matsya Yojana Yojana	55	NA		

* The pending refers to pending schemes and list of individual beneficiaries who are mentioned in and are under the schemes. Pending to also include any applications and facilities at district headquarter.

1. Telling Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Food grain ration	318	Scheme not running	
Electricity connection	280	deficiency of poles + wires	

- Village officer to review the list of individual households and send back corrections. He/she is also asked to sign and date the list of final households.

9. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat. Slightly Hilly ☒ Plain Area
- Main sources of irrigation: Canal/Khand Tube well/Pond/Spring/Other harvesting Tank/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat. Sufficient ☒ Insufficient
- Are there any unexplored irrigation sources in the Panchayat? Yes/No
 If yes, please specify (Canal/Ground Water/Borewell/Spring/Well/Any other water body) _____ (As many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No
 If yes, please specify _____
- Whether the Panchayat has potential for irrigated area increase? Yes/No ☒
- No. of farmers who use drip/sprinkler irrigation in the Panchayat. Nil
- No. of farmers who intend to use drip/sprinkler irrigation. Nil (yes)
- Any suggestions to improve irrigation facilities in the Panchayat.

for improving irrigation facilities it is necessary to construct Rain water harvesting tanks.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding variety seeds (Acres). Nil (yes)
- Are H.V. seeds available in the Panchayat? Yes/No ☒
- If no, suggest reason. There is no scope of HYV seeds in this area

REMARKS:

2. LOANING FACILITY AVAILABLE TO THE FARMERS:

- All of farmers without Kisan Credit Card 153 Yes
- No. of farmers who have availed loan facility through KCC during 2014 76 Yes
- All of farmers who applied for KCC loan had not received loan 8 Yes
- Problems faced by farmers in availing KCC loan (tick wherever applicable)
 - Difficult processes and procedures _____
 - Delay by concerned Deptt _____
 - Delay by bank concerned _____
 - Any other problem please specify The record of loan is not on the name of applicant
- Suggestions for improving the process of availing loan under KCC

It is necessary for all the concern deptt. to provide loan facility to the farmer to enable credit/loan at Panchayat level for the availing for loan at public

4. MARKETING INTERVENTIONS

- How is agricultural produce sold (tick wherever relevant)
 - Through organized market (sandy) _____
 - Through unorganized market _____

Previously there is no organized place for the proper sold out

- How surplus produce is sold (tick wherever relevant)

- Any other suggestions for bringing improvements in the marketing of surplus agricultural produce _____

It is necessary for concern deptt. to establish market at Panchayat level for better marketing of surplus produce in season but

RECOMMENDATION

5. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any accommodation for diversification into high value products?
Nil 2. Yes No
2. Yes No Other

S. No.	From <u>rainfed</u> <u>dry</u> <u>irrigated</u>	Forecasted by <u>department</u> <u>others</u> <u>the</u> <u>agency</u>	Source of <u>input</u>

6. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about activity services or extension department participating cost extension
2. Status of household farmers engaged with formal extension department and other extension units

S. No.	Service	No. of <u>household</u> <u>farmers</u> <u>engaged</u>	No. of <u>household</u> <u>farmers</u> <u>interested</u> <u>in</u> <u>setting</u> <u>up</u> <u>new</u> <u>units</u>
1	<u>Backyard Poultry</u>	<u>Nil</u>	
2	<u>Dairy unit</u>	<u>Nil</u>	
3	<u>Sheep Unit</u>	<u>04</u>	
4	<u>Pasture</u>	<u>Nil</u>	

Adams Corp. established at Princeton, N.J.

7. List 8 suggestions in order of priority which can help the community become an environmentally sound community.

Host/culture

Danny Webb

Paul Day

Baking Industry

Agaveallene

2 PUBLIC GRANTING AND DOOR CONTINUITY

1. If there has not yet been a final decision by the people in the National Trade

Owner: unpublished one of the people who includes childhood and adult life
 Description: very good one of the people who includes childhood and adult life

http://www.elsevier.com/locate/jmb

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h) any other Public Complaints regarding non availability of logs

iv. Number of FIRs registered in last 3 months Nil

a) Are people generally satisfied by response of Police to complaints: Yes ✓

b) Is copy of TIR given to people: Yes ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes ✓

d) Any suggestions: _____

ix. Public perception

a. Are departmental staff available: Poor|Good|Very Good|Excellent ✓

b. Are departmental staff responsive: Poor|Good|Very Good|Excellent ✓

x. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff functioning:

Department	Average time taken	Remarks/Details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social Welfare	- Within 2 month - More than 1 month - Never	The general public are not happy regarding the Police matter.
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	Scheme are not functioning properly and become responsible not not performing his duty properly

PDO	• Within 1 month • More than 1 month • Never	Line items are not working properly and lost usability
Any other	• Within 1 month • More than 1 month • Never	

- vi Any specific observation or concerns regarding any particular department
PDO & PHE Line managers are not performing
in study properly

K) OTHERS

- Whether land has been identified within Hattiyapal for collection and disposal of waste? ☒ Yes/No
- Whether Panchayat Waste Collection and Disposal plan is ready? ☒ Yes/No
 Planning office is doing a study of the Plan
- Number of children in the age group of 6-14 years in the Panchayat 395
- Number of children in the age group of 6-14 years present in the school 332
- Is there any Hattiyapal Secondary school with more than 40% girl students? ☒ Yes/No
- Whether RDD has provided Sterilizer Machine, Vending Machine in any of the above School? ☒ Yes/No for sterilizer
 - If yes, details of school HS 3 Dargah's had girl students more than 40%
 - If yes, whether the machine is functional? ☒ Yes/No
- Whether RDD has provided Sterilizer Machine, Vending Machine in the above School? ☒ Yes/No for vending
 - If yes, whether the machine is functional? ☒ Yes/No

II GENERAL ASSESSMENT OF THE VISITING OFFICER

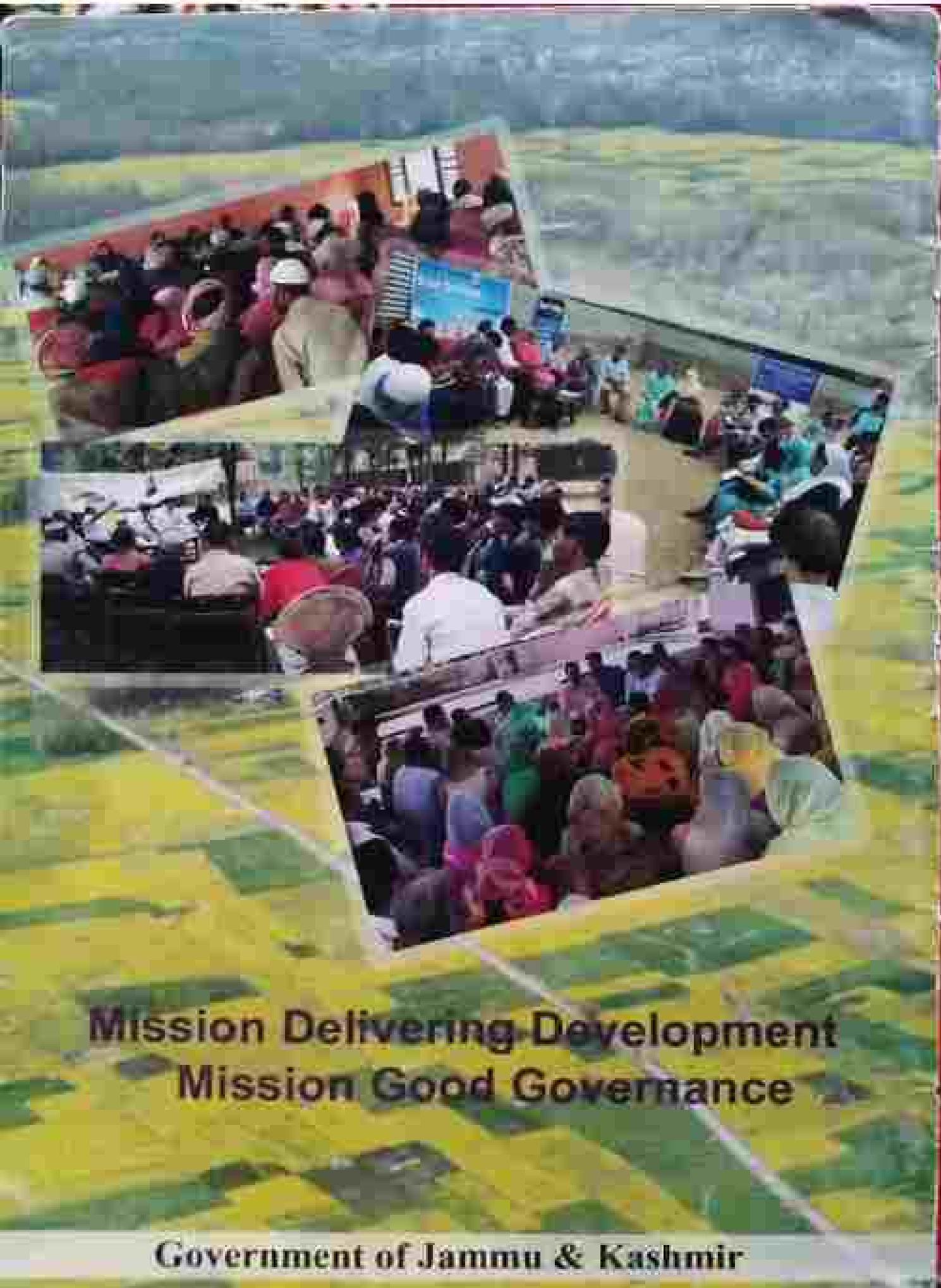
I	Urgent public requirements in order of priority (Max 57)
	1. Road to Chakri to Hall - 7km. 2. Road to Mohali to Hall - 2km. 3. Road from Mohali to Hall - 9km. 4. Road to hospital - 3km. 5. Road to hospital - 3km. 6. Road to hospital - 3km. 7. Road to hospital - 3km. 8. Road to hospital - 3km. 9. Road to hospital - 3km. 10. Road to hospital - 3km. 11. Road to hospital - 3km. 12. Road to hospital - 3km. 13. Road to hospital - 3km. 14. Road to hospital - 3km. 15. Road to hospital - 3km. 16. Road to hospital - 3km. 17. Road to hospital - 3km. 18. Road to hospital - 3km. 19. Road to hospital - 3km. 20. Road to hospital - 3km. 21. Road to hospital - 3km. 22. Road to hospital - 3km. 23. Road to hospital - 3km. 24. Road to hospital - 3km. 25. Road to hospital - 3km. 26. Road to hospital - 3km. 27. Road to hospital - 3km. 28. Road to hospital - 3km. 29. Road to hospital - 3km. 30. Road to hospital - 3km. 31. Road to hospital - 3km. 32. Road to hospital - 3km. 33. Road to hospital - 3km. 34. Road to hospital - 3km. 35. Road to hospital - 3km. 36. Road to hospital - 3km. 37. Road to hospital - 3km. 38. Road to hospital - 3km. 39. Road to hospital - 3km. 40. Road to hospital - 3km. 41. Road to hospital - 3km. 42. Road to hospital - 3km. 43. Road to hospital - 3km. 44. Road to hospital - 3km. 45. Road to hospital - 3km. 46. Road to hospital - 3km. 47. Road to hospital - 3km. 48. Road to hospital - 3km. 49. Road to hospital - 3km. 50. Road to hospital - 3km. 51. Road to hospital - 3km. 52. Road to hospital - 3km. 53. Road to hospital - 3km. 54. Road to hospital - 3km. 55. Road to hospital - 3km. 56. Road to hospital - 3km. 57. Road to hospital - 3km.
	1. Upgrade of POC Dharglam to sub district hospital. 2. 8 no's transformer 63KV and 300 poles & wires. 3. Girls Higher/High Secondary School & upgrade of GHS Hubas up to 9th high/higher secondary. 4. Building to Angkor Wat Centre. In 9 wards with full facilities (i.e. water, electricity, connection and internet and gas connection). 5. Housing unit. 6. Total complex near HSS Dharglam Market and Balakote sub headquarters.
II	Any major comments brought to notice of the Visiting Officer

- The general public of area is not aware about the science which is funded by centre/state govt.
- The condition of many school building is totally damaged and it requires urgent repairment. Many one of schools are without kitchen shed, playground, water and electricity connection.
- The general public are not happy with social welfare.
- There is a problem of old age widow, disability.

III	Overall perception of functioning of the government
	The overall functioning of the government is satisfactory. But some of the projects which are there behind due to non availability of funds.
IV	Overall assessment of visit and suggestions
	(The visiting officer to ensure that the overall assessment is recorded in detail along with alternate suggestions.) Back to village programme is a good step taken by the government to create create the public problem by the general public. This program helps to early redressal of problem faced by the general public.


 Signature of the visiting officer
 Name Shakti Kumar Chakraborty

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