

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mahesh Babu
- ii. Designation: Lecturer
- iii. Department/Place of posting: Education (Govt. HSS Ephraim) Mankote
- iv. Mobile No: 9194664940
- v. Email id:
- vi. Home District: Bomach
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Fagalaabad upper
- ii. Local Government Directory (LGD) code of the Panchayat: 1411004008  
(To be sourced from Rural Development Department/By DC)
- iii. Name of CD Block: Buthling
- iv. Name of Tehsil: Suranakote
- v. Name of District: Bomach

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Fagalaabad
- ii. No. of hamlets in the Panchayat: 07
- iii. No. of households in the Panchayat: 365
- iv. Population (approx.) of the Panchayat: 1890

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	MEN, JE
2	Health	Dr. S Paramadical staffs
3	PDD	MEN, JE
4	RDD	P.O
5	Agriculture/Horticulture	IAEO/Supervisor
6	Social Forestry	Eyared
7	Food Control & Irrigation	JE's
8	Sheep Husbandry, Food supply/Fishing	Asst. stock man/Selemam Deputy inspector

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction  
If yes, whether functioning in: Own building/Other government building/Private building
- ii. Whether land is available for construction of the Panchayat Ghar: Yes/No  
Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

#### IV. Facilities available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Not provided by Deptt.
Computer/printer	Yes/No ✓	Yes/No ✓	Not provided by Deptt.
Telephone facility	Yes/No ✓	Yes/No ✓	Not provided by Deptt.

v. In case Panchayal has not been constituted, whether Administrator has been appointed. Yes/No ☒

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒ (Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

1. Whether Gram Panchayat meeting is being held regularly on monthly basis.

Date of last meeting held: 06-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒ Yes  
Date of last meeting held: 06-11-2015

iii. Whether the Karwal register is being maintained by the Panchayat Secretary?  
Yes/No

(Officer to inspect the register)

iv. Whether the Sapanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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V. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Samparch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No ✓	BDO	Yes/No ✓	8 Lac.	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Super wix	Yes/No ✓	✓	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓	✓	Yes/No ✓
Mild Day Meals (MDM)	Yes/No ✓	H/m	Yes/No ✓	✓	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓	✓	Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayati and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒ Yes

presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒ Yes

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒ Yes

c. No. of works for which estimates have been prepared: 360 No. 80 %  
(to total)

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d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: yet to be approved by the DDC

e. Whether the works have been started: Yes/No

No. of works started: 06 No. (60 % to total)

If no, reason thereof: X

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

(✓)

2) BDO

( )

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: The funds are not released so far.

Also mention if it is being purchased by someone else: ICDS

Dopt.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Lack of fund.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

Yes/No

If no, reason thereof: Social welfare Deptt. provide the honorarium to the AWWs/Helpers.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Education Deptt. take the task of funds.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: The MDM programme run the DEOS

Also mention if it is being provided by someone else: Education Deptt.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs X lakh

✓ No. of works approved: Nil

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 329

✓ No. of man days generated: 2500

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: The Scheme are not implemented so far.

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ☒ Yes/No ☐  
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No ☒ Yes/No ☐  
 Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
VLW	RDD	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
JE	RDD	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
CDPO	Social Welfare	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
TSWO	Social Welfare	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Anganwadi Supervisor	Social Welfare	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Headmaster/Principal/ZEO	School Education	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
I/c MDM	School Education	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
BMO	Health	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Patwari	Revenue	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Agriculture Extension Official	Agriculture	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Horticulture Extension Official	Horticulture	Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Village functionaries		Yes/No <input checked="" type="checkbox"/> Yes/No <input type="checkbox"/>	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials. Yes/No ☒ Yes/No ☐

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No ☒ Yes/No ☐

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No ☒ Yes/No ☐

✓ Delay in administrative approval by officers. Yes/No ☒ Yes/No ☐

If yes, how long three from monthly (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No ☒ Yes/No ☐

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No ☒ Yes/No ☐

If not, likely date of completion: not started as per (date)

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No ☒ Yes/No ☐

If not, list of such works and date by which they are likely to be completed:

(1) PHE Lift Scheme

(2) Roads by pvt

(3) Irrigation Canal

- iii. Whether any funds have been released for works identified in B2V1. Yes/No ☒ Yes/No ☐

If yes, amount released: Rs. 10 lakh.

Whether works identified in B2V1 have been started. Yes/No ☒ Yes/No ☐

Likely date of completion: Nil (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Nil

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since BZV1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 Nil

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vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Light Scheme	PHE	<input checked="" type="checkbox"/> Yes/No	
link Roads	PWD	<input checked="" type="checkbox"/> Yes/No	
Electricity	PDD	<input checked="" type="checkbox"/> Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Drinking water	PHE	<input checked="" type="checkbox"/> Yes/No	
link roads from main road	PWD	<input checked="" type="checkbox"/> Yes/No	
irrigation, flood/control	irrigation, flood control dept.	<input checked="" type="checkbox"/> Yes/No	
Electricity	PDD	<input checked="" type="checkbox"/> Yes/No	
Agriculture & Horticulture	Agri. & Hort. Dept.	<input checked="" type="checkbox"/> Yes/No	

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**G) PLANNING, EXECUTION AND TRAININGS:**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Yes

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: \_\_\_\_\_

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Yes

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)



x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: not prepared before

ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Sarpanch	Ponch	Guarantee for funds of Panchayat	07 days
Panch	Budding		03 days

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within JK&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	482	X	X	Nil
Scholarship for minority students	X	X	X	Nil
Pension - Old Age	100	200	Not Sanctioned	Nil
Pension - Widow	20-25	15-20	Not Sanctioned	Nil
Pension - Disability	07	15	Not Sanctioned	Nil
PM Kisan Nidhi	—	—	—	—
Ayushman Bharat	—	—	—	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	—	—	—	—
State Marriage Assistance Scheme	—	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Provisions for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	329	125	Not Sanctioned	Nil
Ladli Bell	—	—	—	—
Swachh Bharat Mission-Individual Household Toilets	289	400	Lack of funds	Nil
PM Ujjwala Yojana	—	—	—	—
Ujala	—	—	—	—
Jandhan Account	201	51	Lack of funds	Nil
PM Matru Vandana Yojana	—	—	—	—

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	500	Lack of pipes	Nil
Electricity connection	150	—	— Nil

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\* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## 1) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ☒
- Major sources of irrigation: Canal/Khuds/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Others (please specify): ☒
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ☒
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: ☒ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ☒
- If yes, please specify: ☒
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil ☒
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.) ☒
- Any suggestions to improve irrigation facilities in the Panchayat:   
Already Canals/Khuds be improved for better discharge of water flow as per need.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %age) ☒ 50
- Are adequate HYV seeds available to the farmers: Yes/No ☒
- If no, reasons thereof: ☒

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### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 20% (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019  
Nil Nos.
- No. of farmers who applied for KCC Loan but not provided so far  
Nil Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - Difficult processes and procedures X
  - Delay by concerned Dept. X
  - Delay by bank concerned X
  - Any other problem, please specify: \_\_\_\_\_
- Suggestions for improving the process of availing loan under KCC  
X

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
  - Through organized market (mandi) Nil
  - Through un-organized market Nil
  - Any other, please specify: Nil
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:  
X
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
X

### 5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/fruits in Panchayat ✓ No
- If yes, please specify: \_\_\_\_\_

Sr. No	Non remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Apple,	Good	Effort to be
	Apricot	Good	made to
	Walnut	Good	available scheme
	Guava	Good	
	Almond		

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>Nil</u>	<u>Nil</u>
2	Dairy units	<u>Nil</u>	<u>Nil</u>
3	Sheep Units	<u>Nil</u>	<u>Nil</u>
4	Fish Ponds	<u>Nil</u>	<u>Nil</u>

iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness camp be organised to educate about the new schemes.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Free supply of high quality of seeds and fertilizers
2. Testing of soil
3. Scientific knowledge about crops
4. providing free blackening
5. Threshers

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

ii. If no, the number of people in the Panchayat yet to get Aadhaar card: 30%

Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: ✓ Yes/No
- b) Inadequate stock: ✓ Yes/No
- c) Overcharging: ✓ Yes/No
- d) Rude behaviour of store owner: ✓ Yes/No
- e) Long distance to be covered to reach the store: ✓ Yes/No
- f) Non-display of rates: ✓ Yes/No
- g) POS machine not working: ✓ Yes/No

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h) any other: Nil

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: All Satisfactory

#### iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month <u>✓</u></li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never <u>✓</u></li> </ul>	
Police Station	<ul style="list-style-type: none"> <li>• Within 1 month <u>✓</u></li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
PHE	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never <u>✓</u></li> </ul>	

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PDD	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

vi. Any specific observation or complaint regarding any particular department:

Satisfactory

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 367

iv. Number of children in the age group of 4-14 years enrolled in the schools: 367

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: NIP

✓ If yes, whether the machine is functional: Yes/No ✓

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

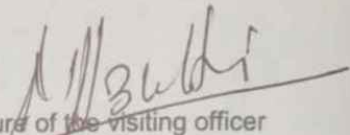
✓ If yes, whether the incinerator is functional: Yes/No ✓

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	PHE, Lift Scheme Manjathill to Changanai
2.	PWD, Road (Main Road PHE via Karaiat Peer Pugal Shet sb to Metalla Kumariam via High School Ward Metalla).
3.	Irrigation, Repair of Canals/Khuls
4.	Flood control (Bamals Manjathill and Metalla churpan).
5.	Electricity, New transformer Met. Khatir, upgrade from 63kv to 100kv Pottalam.
6.	Upgradation of transformer from 25kv to 63kv at Met. Churpan, New transformer at Masjid Alhabib.
7.	Construction of meeting hall, Repair of PIS Met. Changanai wms.
II	Any major complaint brought to notice of the Visiting Officer:
1.	Distributing water, Road, Electricity and Health Dept.
2.	Tractor Road from Jambia Masjid Met. Wms. 02 to Wms. 04 Met. Metalkiam.
3.	Link road from main road to Met. Khatir Wms-03.



III	Overall perception of functioning of the government:
	Good response of the Govt. as well as the Representatives of the Depts.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The demands of the Panchayat raised in the Gram Sabha meeting may please be taken up for the development of the Panchayat Rajahbad upper in particular.

  
 Signature of the visiting officer  
 Name Mohd Iqbal Lecturer  
 Govt. HSS Gahni  
 (Mankote).