

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mohd Zaffer.
- ii. Designation: Lecturer (Asst. Administrator)
- iii. Department/Place of posting: Education Department.
- iv. Mobile No.: 9797570289.
- v. Email id: Uhamohdzaffar786@gmail.com.
- vi. Home District: Poonch ✓
- vii. Dates of visit: 25/26/27/28/29/30, November 2019.

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Dharoti.
- ii. Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department by DGO): 004.
- iii. Name of CD Block: Balakote.
- iv. Name of Tehsil: Balakote.
- v. Name of District: Poonch.

C) PANCHAYAT PROFILE

- i. No. of revenue villages in the Panchayat: 03 (Three).
- ii. No. of hamlets in the Panchayat: 20.
- iii. No. of households in the Panchayat: 320 H/Holds.
- iv. Population (approx.) of the Panchayat: 1503 / 2011 Census.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Mohd Kabir Tso Balakote	Tso
2	Abdul Zabir Khan AES Agri Deptt.	Agri
3	Shabir Ahmed Sr. Husbandry.	Husbandry
4	Saqeer Ahmed Khan Horticulture	Horticulture
5	Mohd Taj Animal H. Deptt.	Animal H.
6	Mohd Taj CDPO office	CDPO
7	Mohd Sabir Khan Puo (R&B)	Puo
8	Sajad Shad Revenue Deptt.	Revenue

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat. Yes/No/under construction. ☒ Yes

If yes, whether functioning in: Own building/Other government building/Private building. ☒ Own building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/Not applicable. ☒ Yes

People are showing resentment against the Panchayat Department for delay in payment.

Sd/-

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Nil.
Computer/printer	Yes/No ✓	Yes/No ✓	Nil.
Telephone facility	Yes/No ✓	Yes/No ✓	Nil.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm:

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: year back in B2V2

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No	17.0 Lacs	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium) -	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	Nil	Yes/No
Own resources of Panchayat	Yes/No		Yes/No	Nil	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 40 No. (_____ % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

*under process
for approval.*

If no, reason thereof: _____

e. Whether the works have been started: ☒ Yes/No

No. of works started: 02 No. (____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

(✓)

2) BDO

(✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: purchase
is on Block level officer

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check this register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 37.40 lakh

✓ No. of works approved: 40 (plan online.)

✓ No. of works started: Estimate under process.

✓ No of works completed: Nil.

✓ No of Job Card holders in the Panchayat: 465

✓ No. of man days generated: 100 days.

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: ✓ Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
COPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
Uc MDM ✓	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

✓ Non co-operation by officials: Yes/No

If yes, who Rural Development (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

work has not been executed on ground
If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

None of the work under back to village has been completed not even started
If not, list of such works and date by which they are likely to be completed:

- (1) Back to village first seems to be a flop programme and people shows
- (2) resent for not execution of any
- (3) work on B2V1

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2.12 lacs lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 2 months (date)

(PDD transformer 100 kv.)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:

None of the work has started in the grounds.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

a) Doctors/Paramedics/other Health staff

(Yes/No)

b) Teachers/Ret Teachers

(Yes/No)

c) Anganwari Workers/Helpers

(Yes/No)

d) RCD staff

(Yes/No)

e) Jt./or other engineering staff

(Yes/No)

f) Agriculture/Horticulture staff

(Yes/No)

g) Animal Husbandry/Sheep Husbandry staff

(Yes/No)

(worst position)

satisfactory.

satisfactory.

(satisfactory)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: H/S Dharati

Any department whose officers/officials has not visited the Panchayat even once since B2V1:

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1:

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Bunkers.	Rural	✓ Yes/No	People may be asked to construct.
Kanthi-Gala to Panjani.	PWD	✓ Yes/No	Estimate may be asked under B2V1.
H/S Dharni.		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources is marked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- c. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GDP plan for 2020-21: Yes/No:

If no, reason thereof: _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No:

If no, Reason thereof: _____

- ii. Is the Social Audit Committee formed in BIVT conducting social audit: Yes/No:

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No:

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether the capacity building and training has been imparted to the elected representatives: Yes/No:

If yes, provide details:

No of Elected Representatives trained	Place of training	Timing of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent:

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No:

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent:

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No:

If yes, quality of training: Poor/Average/Good/Excellent:

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent:

b. General Public: Poor/Satisfactory/Good/Excellent:

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i) Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	02	65	under process	
Pension - Widow	S/W 10	06	//	
Pension - Disability	04	18	//	
PM Kisan Nidhi] M	305	Nil	-	
Ayushman Bharat] Health				
PM Jaeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	264	50	under process	
State Marriage Assistance Scheme] S/W	08	12	under process	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	465	25	under process	5 Application received
Ladli Beti				
Swachh Bharat Mission- Individual Household Toilets				
PM Ujjwala Yojana				
Ujala	75	130	Not not available	10 Application received on spot.
Jandhan Account				
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection			

B2V2/PD&MD/2019

- **Valley off** - 1) endorse the list of individuals/households who need fresh connections. H.A. No. 7 - and collect any applications and handover at district headquarters.

II. DOUBLING FARMER'S INCOME

1. IRRIGATION

- Topic: Water in the Panchayat, Semi-Urban / Rural Panchayat
- Main sources of water: Canal/Khula/Tube Well/Pe / Surface Water
Handing / Tanks/Rainfed/Others () () () () () ()
- Status of supply of irrigation facility in the Panchayat: Sufficient / Deficient
- Are there any other sources of irrigation in the Panchayat? (Yes/No)
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No
 - If yes, please specify nil (no ponds till date)
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes / No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: normal
- No. of farmers who intend to use drip/sprinkler irrigation: Sufficient / Not
- Any suggestions to improve irrigation facilities in the Panchayat:

No irrigation product has been sanctioned in the pvt. till date.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 10% usage)
- Are adequate HYV seeds available to the farmers? Yes/No
- If no, reasons thereof: need awareness programme

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 20 (Hos)
- ii. No. of farmers who have availed loan facility through KCC during 2018 nil Hos
- iii. No. of farmers who applied for KCC Loan but not provided so far 62/ Hos
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Dept. _____
 - c) Delay by bank concerned ☒ _____
 - d) Any other problem, please specify _____

• Suggestions for improving the process of availing loan under KCC

Awareness programme with the help of Surpanch & with the help of Dept. is the need of the hour.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant)
 - a) Through organized market (mandi) _____
 - b) Through unorganized market ☒ _____
 - c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing Sufficient except maize

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Maize may be exported with the help of Department.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Poultry farm not available	sufficient people available
2	Dairy units	not available	"
3	Sheep Units	not available	"
4	Fish Ponds	not available	fishery ponds required

6. Suggestions for encouraging more households/farmers to set up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1	
2	
3	
4	
5	

8. PUBLIC GRIEVANCES AND GOOD GOVERNANCE

8.1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 100 (Approx)

8.2. Overall satisfaction level of the people about the ration shops.
Poor/Good/Excellent

8.3. List the common complaints with regard to ration shops

- | | |
|---|--|
| a) Irregular opening | Yes/No ☒ |
| b) Inadequate stock | Yes/No ☒ |
| c) Overcharging | Yes/No ☒ |
| d) Rude behaviour of store owner | Yes/No ☒ |
| e) Long distance to be covered to reach the store | Yes/No ☒ |
| f) Non-display of rates | Yes/No ☒ |
| g) POS machine not working | Yes/No ☒ |

Ration Supply Satisfactory

h) any other: _____

iii. Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: _____

iv. Public perception: 1

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	within one/month.
Social welfare	• Within 1 month • More than 1 month • Never	with one month.
Police Station	• Within 1 month • More than 1 month • Never	//
PHE	• Within 1 month • More than 1 month • Never	//

POO	• Within 1 month • More than 1 month • Never	//
Any other	• Within 1 month • More than 1 month • Never	//

vi. Any specific observation or complaint regarding any particular department?

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer is called a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 150

iv. Number of children in the age group of 4-14 years enrolled in the schools: 130

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

B2V2/PO&MD/2019

2. Check accuracy of accuracy of the information

As per the sample, it was found that it is
plausible that only one person and
no other person in the sample as no
one found it, sample is sufficient
to be

3. Check accuracy of the data

The survey officer is aware that the survey information is recorded in detail
and will ensure accuracy.

There have been no comments on the survey data
and it is found to be correct. Back to village
from that.


Survey officer
Name: K. K. K.
Date: 12/12/2018
Place: 12/12/2018