

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Arun Kr. Kalkar
- ii. Designation: Assistant Engineer
- iii. Department/place of posting: Rural Development Dept. (AR Tilen)
- iv. Mobile No: 94192-02940 / 7006365030
- v. Email id:
- vi. Home District: Jammu
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 28/11/19 - 29/11/19

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Sounkan
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) 240404
- iii. Name of CD Block: udhampur
- iv. Name of Tehsil: udhampur
- v. Name of District: udhampur

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: one
- ii. No. of hamlets in the Panchayat: seven
- iii. No. of households in the Panchayat: 256
- iv. Population (approx.) of the Panchayat: 1405

OF FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Agriculture	Asst
2	Education	Teacher
3	Social forestry	Guard
4	Medical	F.M.P. staff
5	ICDS	Supervisor
6	Extension	Mulberry Man
7	RCD	V.Lab
8	Revenue	Patwar

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE

i. Whether Panchayat Ghar is available in the Panchayat. Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar. Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat). Yes/No/Not applicable

ii. If not, whether the building for BDC office has been identified Yes/No
 applicable

iv. Facilities available in the Panchayat Raj institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	☒ Yes/No	☒ Yes/No	
Computer/printer	☒ Yes/No	☒ Yes/No	
Telephone facility	☒ Yes/No	☒ Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. FUNCTIONALITY.

i. Whether Gram Panchayat meeting is being held regularly on monthly basis
☒ Yes/No

Date of last meeting held 20 Nov. 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 20 Nov. 2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary
☒ Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

B2V2/PO&MD/2019

Bank Account (Name of bank and details of funds)

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Sarpanch	Yes/No ✓	11.20.0000	Yes/No ✓
KCBS (Nutrition)	Yes/No	Superintendent	Yes/No ✓		Yes/No
KCBS (Kendriya)	Yes/No ✓	Superintendent	Yes/No ✓		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared. 8 No. (49.5 to total)

d. Whether Action Plan has been approved by the DDC. ☒ Yes/No
If no, reason thereof _____

e. Whether the works have been started ☒ Yes/No
No. of works started 4 No. 58 to be done
If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

- 1) Sarpanch ☒ ()
2) BDO ()
3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No ☒

If no, reason thereof Due to non availability of funds

Also mention if it is being purchased by someone else _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ☒

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level. Yes/No ☒

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No ☒

If no, reason thereof _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No ☒

If no, reason thereof _____

Also mention if it is being provided by someone else _____

Local management Committee

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

- a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat. Rs _____ lakh

✓ No. of works approved Three

✓ No. of works started Nil

✓ No of works completed —

✓ No of Job Card holders in the Panchayat 128

✓ No. of man days generated 96

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No ☒

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Pancha. ☒ Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer
 Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BOO	RDO	☒ Yes/No	
VLW	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
COPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	
IC MDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes/No	
Patwari	Revenue	☒ Yes/No	
Agriculture Extension Official	Agriculture	☒ Yes/No	
Horticulture Extension Official	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

3) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

✓ Non co-operation by officials. Yes/No ✓

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No ✓

✓ Delay in administrative approval by officials. Yes/No ✓

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No ✓

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No ✓

If not, likely date of completion Feb 22-23 (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed.

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1. Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: _____ (date)

- iv. Whether any new works have been sanctioned/started since BZV1
 Panchayat after BZV1 - details given below

Sector/Department	Name of work sanctioned/taken up	Whether completed (partial)	Remarks
UHE			
KCO			

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- | | |
|---|--|
| a) Doctors/Paramedics/other health staff | (Yes/No) ☒ |
| b) Teachers/Ret Teachers | (Yes/No) ☒ |
| c) Anganwadi Workers/Stoppers | (Yes/No) ☒ |
| d) RDO staff | (Yes/No) ☒ |
| e) JS other engineering staff | (Yes/No) ☒ |
| f) Agriculture/Horticulture staff | (Yes/No) ☒ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time PMG, PWD, Flood Control & Irrigation, Animal Husbandry

Any department whose officers/officials has not visited the Panchayat even once since BZV1 _____

Any department which has organized any event or camp or tour of senior officer the Panchayat since BZV1 _____

vi Areas of major complaints brought to notice

Major areas of complaints made during B2V1	Department	Resolution of Complaint	Remarks
not available of internet bands in the village	RDO	Yes/No	
Electric wires over the roof/house is very disturbing for human life	P.D.D	Yes/No	Yes and under last year

vii Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shoe road drainage channel		Yes/No	
Anganwadi workers No Salary, No ration since last one year.		Yes/No	
NO Mid day Meal for school since last one year in Govt. school. Ppt. Durbha		Yes/No	
Foremanal Public facing very problem on last 10th Road halling along		Yes/No	
Local Wallah/stress gets polluted due to some disposal in from chemical industries		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Line Deptt's remained absent in Gram 2019

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date			2 nd Meeting Date		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

3. Whether the critical gaps identified in the Panchayats during the last Survey, 2018 are being bridged while preparing OPEP plan for 2019-2020.
If no, reason thereof _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Panchayats are placed before the Gram Sabha on quarterly basis for monitoring and audit. Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee formed in 2017 conducting social audit. ☒ Yes
If no, reason thereof _____
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details.

No of Elected Representatives trained	Place of training	Theme of training	No of days
800	DOO, office	Capacity building	4

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No ☒ Yes
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ☒ Yes
If yes, quality of training: Poor/Average/Good/Excellent ☒ Good
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives: Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- b. General Public: Poor/Satisfactory/Good/Excellent ☒ Satisfactory

(Visiting officer to read out the schemes from the pamphlet available)

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (queued but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	39	15		
Pension - Widow	15	1		
Pension - Disability	23	1		
PM Kisan Nidhi	97	26		
Ayushman Bharat	57			
PM Jeevan Jyoti Bama Yojana				
PM Suraksha Bama Yojana				
PM Awas Yojana - Gramin	9	8	funds not available	nil
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted for sanctioning (Nos.)
NREGS/A Job Card	128	nil		
Ladli Beti				
Swachh Bharat Mission Individual Household Toilets	293	1	Funds not available	
PM Ujjwala Yojana	150			
Ujjala	256			
Janshan Account	289			
PM Matsya Vahana Yojana	16	2	Technically clear	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

e. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	—		—
Electricity connection	—		—

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visiting officers to involve the use of submersible pumps with hand pump connections. Please to also collect any applications and feedback of district headquarter.

D. DOUBLING FARMERS INC COME

1. IRRIGATION

- i. Topography of the Panchayat: Semi Arid/hilly/semi arid
- ii. Major sources of irrigation: Canal/Channel/Tube well/ponds/Springs/Water harvesting/Tank/Surface/Others (please specify) _____
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/adequate
- iv. Are there any untapped irrigation sources in the Panchayat: Yes/No
 - ✓ if yes, please specify (Canal/Ground Water/Tank/Lake/Spring/pond/Any other water body) _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purpose: Yes/No
 - if yes, please specify _____
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- viii. No. of farmers who intend to use drip/sprinkler irrigation _____ (None)
- ix. Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 100 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- i. No. of farmers without Kisan Credit Card _____ (None)
- ii. No. of farmers who have availed loan facility through KCC during 2018
_____ 22 _____ None
- iii. No. of farmers who applied for KCC Loan but not provided so far
_____ 13 _____ None
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Dept. _____
 - c) Delay by bank concerned ☒ _____
 - d) Any other problem, please specify _____
- v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS

- i. How is agriculture/horticulture produce sold (tick whichever relevant)
 - a) Through organized market (mandi) _____
 - b) Through un-organized market _____
 - c) Any other, please specify Produce Self Consumed _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

1. Is there any scope/potential for diversification towards high value crops/fruit in the Farmhouse location?

2. If yes, please specify

Sr. No.	Non-representative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent.
2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	0x0	0
2	Dairy units	0	0
3	Sheep Units	0	0
4	Fish Ponds	0	0

ii. Suggestions for encouraging more households/farmers to set-up more units

7. List 5 suggestions in order of priority which can help in increasing income of farm/semi-rural households

1. Agriculture (Maize, wheat, vegetables etc)

2. Chicken Rake

3. Side

4. —

5. —

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No.
If no, the number of people in the Panchayat yet to get Aadhaar card

2. Overall satisfaction level of the people about the ration shops.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|--|
| a) Irregular opening | Yes/No ☒ |
| b) Inadequate stock | Yes/No ☒ |
| c) Overcharging | Yes/No ☒ |
| d) Rude behaviour of store owner | Yes/No ☒ |
| e) Long distance to be covered to reach the store | Yes/No ☒ |
| f) Non-display of rates | Yes/No ☒ |
| g) POS machine not working | Yes/No ☒ |

h) any other _____

g. Number of FRTs registered in last 3 months _____

a) Are people generally satisfied by response of Police to complaints? Yes

b) Is copy of FRT given to people? Yes

c) Are people satisfied about the overall security situation in Panchayat? Yes

d) Any suggestions _____

iv. Public perception

a. Are departmental staff available? Poor/Good/Very Good/Excellent

b. Are departmental staff responsive? Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month ✓ • More than 1 month • Never	
Police Station	• Within 1 month ✓ • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month ✓ • Never	

POCC	☐ Within 1 month ☒ More than 1 month ☐ Never
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never

vi. Any specific observation or complaint regarding any particular department?

K) OTHERS

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. _____

iv. Number of children in the age group of 4-14 years enrolled in the schools. _____

v. Is there any High/Higher Secondary school with more than 40% girl students. Yes? ☒

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable

✓ If yes, details of schools _____

✓ If yes, whether the machine is functional. Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable

✓ If yes, whether the incinerator is functional. Yes/No

GENERAL ASSESSMENT OF THE VISITING OFFICER

Agenda: Local Infrastructure to meet the needs of people (2019-2020)

1. General Public allowed to enter school along gate
2. Paved the Road from some shop to school Pp
Length 2 km approximately Population (500-600,000)
3. Paved the Road to the market via school gate
to 2 km off (Population 500,000)
4. Creation of new station 1,000 Police Response = 500,000
upgradation 1,000
5. Laying of water pipes
6. Public Health Center at Pp town
7. Installation of 2,000 new high capacity transformers
8. Any major complaint brought to notice of the Visiting Officer

- V. 2.1 ① shortage of drinking water
- 2.2 ② remaining low voltage during summer season.
- V. 2.3 ③ High tension wires touching with roof of many houses in the village.
- V. 2.4 ④ Major problem of the people is flood cause during rainy season in the adjoining area along the railway track.

III Overall perception of functioning of the government

It is very good, but of Honble. Congress Sahib has seen
type of programmes was conducted at gram panch level
to hear the problems of common people such type of
programmes should be conducted twice or once in year
and fulfill the demands of the public.

IV Overall assessment of visit and suggestions.

(The visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

Low paid employees problem may be heard
by the concerned Dept. will in time regular wages
to the low paid employees should be given in time.
Asha workers, Anganwari workers and Naidh base lab.
should be increased.

Signature of the Visiting officer

Name

Arun K. Chauhan.

(Assistant Engineer)

Block-Tikri

(Rajwadi)