



Surayy
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **NATASHA KALSOTRA**
- ii. Designation: **P.O., ICDS**
- iii. Department/Place of posting: **JAMMU**
- iv. Mobile No: **7006904137**
- v. Email id: **psiedsju@gmail.com**
- vi. Home District: **Jammu**
- vii. Dates of visit: **25/26/27/28/29/30, November 2019**

LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **Surara**
- ii. Local Government Directory (LGD) code of the Panchayat: **239768**
(To be sourced from Rural Development Department/ DC)
- iii. Name of CD Block: **Ghagwal**
- iv. Name of Tehsil: **-do-**
- v. Name of District: **Samba**

PNCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **1**
- ii. No. of hamlets in the Panchayat: **13**
- iii. No. of households in the Panchayat: **444**
- iv. Population (approx.) of the Panchayat: **2433**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICDS	AWO
2	ROD	Sect. Panchayat
3	Health	Ann.
4	Revenue	Naib Qaidar
5	Education	Master
6	PWD	J.E
7	Agriculture	Aca
8	Youth & Sports	Exco.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: **Yes/No**
construction
- ii. If yes, whether functioning in: Own building/Other government building
- iii. If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- iv. Whether the BDO office has been established (in case the officer visit Panchayat): **Yes/No/not applicable**

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ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Furniture of BDC arranged from self & BDO Panchayat - file
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

FUNCTIONALITY:

Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 19-11-19

Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 19-11-19

Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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v. Bank Account opening - at receipt of funds:

Name of the Scheme	Signature of the account opened	Official signature of the Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether all bank rules & regulations have been made
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Pre-natal)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Mis Day Mela (MDM)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Any other Scheme, if yes, indicate name	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

(Visiting Officer to personally check the Passbook and enter the above details. He will also check that the bank account is in the name of the Panchayat and operate Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 9 No. to total)

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d. Whether Action Plan has been approved by the DDO: Yes/No
If no, reason thereof:

e. Whether the works have been started: Yes/No
No. of works started: 5 No (% to total)

If no, reason thereof:

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify):

Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Funds delayed & recipe prepared shortly

Also mention if it is being purchased by someone else: No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Procurement under process

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof:

Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level serving Mid day meal in the schools: Yes/No

If no, reason thereof:

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof:

Also mention if it is being provided by someone else:

c. Whether the record on account of purchase of MDM items and honor to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 22.50 lakh

✓ No. of works approved: 40

✓ No. of works started: 4

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 379

✓ No. of man days generated: 2946

x. Whether the Action Plan for funds on account of Own Resource Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No budget projected

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- xi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
if no, whether subjects have been assigned in presence of the visiting officer
Yes/No
- xii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	<u>Yes/No</u>	
V.L.W	RDO	<u>Yes/No</u>	
J.E	RDO	<u>Yes/No</u>	
CDO	Social Welfare	<u>Yes/No</u>	
TSWO	Social Welfare	<u>Yes/No</u>	<u>No official present is making incomplete information. spoken on phone.</u>
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	
I/c MDM	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Tahsildar/Naib Tahsildar	Revenue	<u>Yes</u>	
Patwar	Revenue	<u>Yes/No</u>	
Agriculture Extension Official	Agriculture	<u>Yes/No</u>	
Horticulture Extension Official	Horticulture	<u>Yes/No</u>	
Village functionaries		<u>Yes/No</u>	
Any other		<u>-</u>	

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No
- if yes, who: _____ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officers: Yes/No
- if yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/rates of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No
- if not, likely date of completion: Not started (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Const. of Compound wall for high school, Sumera

(2) _____

(3) _____

- ii. Whether any funds have been released for works identified in B2V1: Yes/No

if yes, amount released: Rs. 4.95 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 31/09/12 (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD.	Const. of Road at Village Boddhi	No.	In progress
"	Const. of link road to M/s Nagaraj	No	"
"	Const. of drain	No	"
"	Const. of Gungar	No	"
RDD/edu.	Const. of boundary wall UPS - Boddhi	No	"

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JE/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

any department whose staff is absent most of the time: Social welfare - Social worker

any department whose officers/officials has not visited the Panchayat even once since BZV-1: _____

any department which has organized any event or camp or tour of senior officer the Panchayat since BZV-1: Camp for Agriculture, Social & Handicapped

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vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
Pension	Social welfare	Yes/No	Pending
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Pension	Social welfare	Yes/No	Pension pending
Phy cut during rainy season	-	Yes/No	-
Upgradation of high school to higher Sec school	Edu.	Yes/No	-
Tap water not available in Panchayat	PHE	Yes/No	-
		Yes/No	

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g) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPD):

i. Whether the GPD for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: State of schemes by dept yet to be submitted to BDD office

ii. Whether the schemes and activities approved under GPD for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers. Yes/No

If no, reason thereof: State of clarity regarding GPD

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPD Portal for preparation of GPD 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in further presence and confirm: Meeting on 7/12/19

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Dovt. functionaries) in the last two meetings:

1 st Meeting Date (4/5/19)		2 nd Meeting Date (2/11/19)	
S. No.	Department Designation	S. No.	Department Designation
1	RDD Sect. Panchayat	1	RDD Sect. Panchayat
2	ICDS AWW	2	ICDS AWW

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1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Agriculture Area	3	Agriculture Area
2	Health Emphus	4	Health Emphus
3	Forest Guard	5	Revenue Patroam
4	Edu. Teacher	6	Edu Teacher
7		7	Khushi's sports PTT
8		8	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

viii. Whether the GPD Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: Plan not prepared

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: Plan not prepared

(MLW to demonstrate the reports to the Visiting Officer)

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- * Whether the official gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If not, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to five schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If not, reason thereof: _____

2. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If not, reason thereof: _____

CAPACITY BUILDING & TRAININGS:

Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
8	BDO Office Chawalgaol	Development of Panchayat	3

Quality of training: Poor/Satisfactory/Very Good/Excellent.

Whether any exposure visit within JSK/outside has been conducted: Yes/No

5. Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.

Whether any digital literacy training has been conducted for Sarpanches: Yes/No
Quality of training: Poor/Average/Good/Excellent.

Level of awareness among the elected representatives and general public of schemes devolved to Panchayats:

General Public : Poor/Satisfactory/Good/Excellent

Officer to read out the schemes from the pamphlet available)

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4) INDIVIDUAL BENEFIICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Priority (if not sanctioned) (Nos.)	Reasons for priority	Final applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	26	66	55% male not covered	-
Scholarship for Minority students (ST)	3	3	"	-
Pension - Old Age	53	107	No funds available	-
Pension - Widow	8	12	"	-
Pension - Disability	34	12	"	-
PM Kisan Nidhi	289	23	Account not corrected	-
Ayushman Bharat	473	21	Migration/ Marriage/ Death	-
PM Jeevan Jyot Bima Yojana	204	-	-	-
PM Suraksha Bima Yojana	326	-	-	-
PM Awas Yojana - Gramin	34	35	Yet to be sanctioned	-
State Marriage Assistance Scheme	7	3	Funds not available	-

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	803	10	Not updated on net	-
Leak Bed	27	-	-	-
Swachh Bharat Mission- Individual Household Toilets	444	16	Non-availability of funds	-
PM Ujjwala Yojana	19	-	-	-
Ujala	130	-	-	-
Janshan Account	308	-	-	-
M Matri Vardana Yojana	83	-	-	-

The visiting officer to enclose scheme-wise list of individual beneficiaries who are asked to avail the benefit under the schemes. He/she to also collect any applications and/or at district headquarters.

Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Other	272	Yet to be covered	-
	-	-	-

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• Visiting officer to ensure the list of individuals/beneficiaries who need loan connections. He/she to also collect any applications and forward at district headquarters.

7) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Panchayats

ii. Major sources of irrigation: Canal/Kudat/Tube well/Pond/Spring/Well/water harvesting/Tank/Rainwater (please specify) Rainfall

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Deficient

iv. Are there any unutilized irrigation sources in the Panchayat: Yes/No

If yes, please specify: Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: Checkdam, water harvesting

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: - (None)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Sprinkler irrigation is costly for needs subsidies.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 100 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: -

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 20 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 42 Nos.
- No. of farmers who applied for KCC loan but not provided so far - Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures -
 - Delay by concerned Deptt. -
 - Delay by bank concerned -
 - Any other problem, please specify -
- Suggestions for improving the process of availing loan under KCC -

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) Agriculture ✓
 - Through un-organized market Horticulture ✓
 - Any other, please specify: -
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: -

Amla & mango should be processed for canned fruits.

Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

"Apu Mandi" should be encouraged.

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No

If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Mushroom	-	There is scope of diversification cultivation mushroom, doing a poultry.
2.	Kine/ Citrus	Good.	Improved varieties should be planted.
3.	Gauva/ Mango	Good scope	"

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Good/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	18	-
2	Dairy units	-	-
3	Sheep Units	14	3
4	Fish Ponds	-	-

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iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Establishment poultry farm
2. Improving irrigation.
3. Organic farming improve.
4. Establishment of dairy units.
5. Mushroom Cultivation.

PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 20/

Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

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h) any other: nil.

iii. Number of FIRs registered in last 3 months: nil.

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: nil.

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	1 month.
Social welfare	• Within 1 month • More than 1 month • Never	Almost pending
Police Station	• Within 1 month • More than 1 month • Never	Satisfactory
PHE	• Within 1 month • More than 1 month • Never	1 month.

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FD0	• Within 1 month • More than 1 month • Never	few complaints but addressed
Any other	• Within 1 month • More than 1 month • Never	—

u. Any specific observation or complaint regarding any particular department:

Pension pending in Social welfare dept.

K) OTHERS:

i. Whether left has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: —

iv. Number of children in the age group of 4-14 years enrolled in the schools: 224

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: —

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

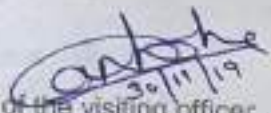
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L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max 07)	
1	Demand of 2 nos. of electricity transformers (63 kv) in Bholu & Odha
2	Demand of construction of Compound wall in Govt. Middle school Odha.
3	Demand of separate ration card.
4	Black T/R Barua to Karkon
5	Construction T/R Odha to Kirmicki
6	Black T/R Tubewell to Tamenhal village.
7	Construction of Culvert near Bholi Khod, via Barua.
8	Any major complaint brought to notice of the Visiting Officer:
	Only one fund has been released for boundary wall of high school garden B2V

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III	Overall perception of functioning of the government:
	Satisfactory,
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Self employment schemes people are not aware. PM Sym of Employment not known to people. RDD, ICDS, Health, Edu., PHE, PDD Agriculture, Sheep, Husbandry & Animal Husbandry officials are visible in pky. Roster of other dept field functions should be made mandatory so that every pky. be addressed. In gram sabha other dept schemes like Employment, Handloom, Handicraft be popularised as beneficiaries target.


 Signature of the visiting officer
 Name Natasha Kalotra.