

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER: Quaban Humain Shah

i. Name:

Department/place of posting: Education / Gent. HSS (Boys) Mendle

Mobile No: 9797577471.

Email id:

Poonch.

Home District:

Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

Name of the Panchayat:

LATHOON G.

Local Government Directory (LGD) code of the Panchayat:

(To be sourced from Rural Development Department/by DC)

Name of CD Block:

Surankete Surankete.

₹ Name of Tehsil:

Name of District:

pooned.

C) PANCHAYAT PROFILE

 No. of revenue villages in the Panchayat: Lathorny full + Kelen Kettel Partial

No, of hamlets in the Panchayat:

200

No. of households in the Panchayat;

417.

₹ Population (approx.) of the Panchayat: 2668

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

œ	7	6	on	4	ω	Ν	-	No.
Shazzad Ahmed	P.H.E. Sader Din	Steep Husband Market.	Regen Khagusia	Agrandana Dept.	Joseph Khan Rhayla I	Dr. mold formy	Fas- CA Sa. April. Ataz Ahmed	Department
patwers.	work Supermiser.	Asm	86.7	Ali Aubor.	Sump poomet Town.	M.O. N.T.P.H.C. Lakeong	St. Austent.	Designation of the officer/official

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

I. INFRASTRUCTURE:

- Whether Panchayat Ghar is available construction in the Panchayat: Yes/No/under
- building If yes, whether functioning in: Own building/Other government building/Private
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/NorNot applicable

applicable If not, whether the building for BDC office has been identified: Yes/No/Not

₽

iv. Facilities available in the Panchayati Raj Institutions:

Telephone facility	Computer/printer	Furniture	Facilities available
Yes/No	Yes/No	Yes/No	Panchayat Office
Yes/No	Yes/No	Yes/No	BDC Office
			Remarks

- ż In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- ≤. Whether Infrastructure and Assets Register has been prepared: Yes/No confirm: If no, Visiting Officer to get the register prepared in his/her presence and (Visiting Officer to physically check the register)

2. FUNCTIONALITY:

Whether Gram Panchayat meeting is being held regularly on monthly basis:

1

YESINO Date of last meeting held: 2012 of Every ments.

= Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No Date of last meeting held: 02wd \$ oct. EAG.

Ħ Yes/No Whether the Karwai register is being maintained by the Panchayat Secretary:

(Officer to inspect the register)

₹. Whether signatures: Yes/No the ,Sarpanch/Administrator/Panchayat Secretary have digital

v. Bank Account opening and receipt of funds:

Any other Scheme, If yes, indicate name	Own resources of Panchayat	Mid Day Meals (MDM)	ICDS (Honorarium)	ICDS (Nutrition)	14 th Finance Commission	Name of the Scheme
	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Separate bank account opened
1.1					s.	Official signatory other than Sarpanch
5.5	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Funds
	1.74.				YESINO 9, 44, 404/=	Balance in the account as on date (Rs. in lakh)
	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Whether at least one transaction has been made

Sarpanch.) will also check that the bank account is in the name of the Panchayat and operated by (Visiting Officer to personally check the Passbook and enter the above details. He/she

≤. Whether Panchayat Biodiversity Committee has been constituted: Yes/No presence and confirm: If no, the visiting officer to ensure that the Committee is constituted in his/her

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- o Whether the detailed estimates for all works have been prepared: Yes/No
- to total) No. of works for which estimates have been prepared: 4 No. (20 %

f. Who is issuing work order for works being executed under 14 th FC (tick one): 1) Sarpanch () 2) BDO 3) Others (specify): a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No If no, reason thereof: Also mention if it is being purchased by someone else: Also mention being provided to Anganwadi Centres in the Panchayat: Yes/No If no, reason thereof: C. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No If no, reason thereof: d. Whether the record on account of purchase of nutrition and payment of
f. Who is issuing work order for works being execute one): 1) Sarpanch () 2) BDO 3) Others (specify): a. Is the Panchayat/Sarpanch purchasing nutrition items use in the Anganwadi Centres of the Panchayat: Yes/I fno, reason thereof: Also mention if it is being purchased by someone elimo, reason thereof: If no, reason thereof: If no, reason thereof: If no, reason thereof: Panchayat level: Yes/No
f. Who is issuing work order for works being execute one): 1) Sarpanch (**) 2) BDO 3) Others (specify): a. Is the Panchayat/Sarpanch purchasing nutrition items use in the Anganwadi Centres of the Panchayat: Yes/lif no, reason thereof: Also mention if it is being purchased by someone else in the reason thereof: Also mention being provided to Anganwadi Centres in the lif no, reason thereof:
f. Who is issuing work order for works being execute one): 1) Sarpanch () 2) BDO 3) Others (specify): a. Is the Panchayat/Sarpanch purchasing nutrition items use in the Anganwadi Centres of the Panchayat: Yes/I fino, reason thereof: If no, reason thereof: Also mention if it is being purchased by someone elsone.
f. Who is issuing work order for works being execute one): 1) Sarpanch (*) 2) BDO 3) Others (specify): ntegrated Child Development Scheme (ICDS): a. Is the Panchayat/Sarpanch purchasing nutrition items use in the Anganwadi Centres of the Panchayat: Yes/
f. Who is issuing work order for works being execute one): 1) Sarpanch () 2) BDO 3) Others (specify): () () () ()
No. of works started: 6/ No. (% to total)

B2V2/PD&MD/2019

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Mid
Day
Meal
(MDM)
Scheme:

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serving Mid day meal in the schools: Yes/No	Whether Panchayat/Sarpanch is purchasing items at Panch
	ayat
	level
	or

If no, reason thereof:

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children in	Whether
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e Pancha	Panchay
hayat: Yo	aVSan
es/No	panch
1	50
	providing
	Mid
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	the
	meal to the school

Also mention if it is b	If no, reason thereof:	children in the Panchayat: Yes/N
also mention if it is being provided by someone else:	- 100	yat: Yes/No
lse:		

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

Sarpanch on the same) (Visiting Officer to check the register and verify the signatures of the

x. MGNREGA:

- Whether MGNREGA Plan 2019-20 has been approved: Yes/No
- b. If yes,
- Funds allocated to the Panchayat: Rs 20 lakh
- V No. of works approved:
- No. of works started: 84
- No of works completed: 6/
- No of Job Card holders in the Panchayat: 6/6
- No. of man days generated: 2086.
- ×. Panchayat is being prepared: Yes/No Whether the Action Plan for funds on account of Own Resources of the

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof:

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No If pe, whether subjects have been assigned in presence of the visiting officer. Yes/No
- ×. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Any other	Village functionaries	Horticulture Extension Official	Agriculture Extension Official	Patwari	Tehsildar/Naib-Tehsildar	вмо	I/c MDM	Headmaster/Principal/ZEO	Anganwadi Supervisor	TSWO	CDPO	'n	VLW	BDO	Officer
		Horticulture	Agriculture	Revenue	Revenue	Health	School Education	School Education	Social Welfare	Social Welfare	Social Welfare	RDD	RDD	RDD	Department
	Yes/No	Yes/No	Yes/No) Silve		Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	-
									1						Nemano

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(date)	Likely date of completion:	
e been started: Yes/Nd	Whether works identified in B2V1 have been started: Yes/Nd	
lakh.	If yes, amount released: Rs	
of for works identified in B2V1: Yes/No	. Whether any funds have been released for works identified in B2V1: Yes/No	-
	(3)	140
CHARLES OF STREET, STR	(2)	
	(1)	
hich they are likely to be completed:	If not, list of such works and date by which they are likely to be completed:	
Whether any other works started during Back to Village-1 have been completed: Yes/Nb.	Whether any other works started durin	-0400
(date)	If not, likely date of completion:	
Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No	Whether the construction work of playground inautof the officer in B2V1 has been completed: Yes/No	5.20
# The sortees &.	LLOW UP OF BACK TO VILLAGE-1 (BZV1):	~
by give details: Commission System within	12 ==	
Officers not sharing details of guidelines/lists of beneficiaries: Yes/No	✓ Officers not sharing details of gu	
(specify number of days)	If yes, how long: Mouth, and Sometime for Jerro	
by officers: Yes/No	✓ Delay in administrative approval by officers: Yes/No	
Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No	 Delay in preparation of estimates Yes/No 	
schemes by officials: Yes/No	 Non disclosure of funds available/schemes by officials: Yes/No 	
(specify)	If yes, who:	
S. S	✓ Non co-operation by officials: Yes/No	
		0.0
Is the Panchavat facing any difficulty in execution of works, identification of	b) Is the Panchavat facing any difficulty	0

₹. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

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		Sector/Department
		Name of work sanctioned/taken up
	and the second	Whether completed (yes/No)
100		Remarks:

< Whether any improvement in attendance of following Government functional d after B2V1:

,	9	85
	Doctors/Paramedics/other Health staff	92 Deell Honored and here.
2	3	

(Yes/No)

(Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time:

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Affacultur, Frakman

in the Panchayat since B2V1 Any department which has organized any event or camp or tour of senior officer

Areas of major complaints brought to notice:

vii. Major problems confronting the people:

					Major problem highlighted during B2V1
					Department
Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Resolution of problem
7			A STATE OF THE PARTY OF THE PAR		Remarks

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof:

- = Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.
- Ħ Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

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Ξ. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

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the
officer
should
get
=
installed
and
confirm:
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- < Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
- presence and confirm: If no, the visiting officer to ensure that the meeting schedule is framed in his/her
- \$. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

the last two meetings: If yes, provide details of participation of frontline workers (Govt. functionaries) in

_	No.	-	2 Steath medial Mica	
1 st Meeting Date (27-11-19)	Department	C.A. P.D.		
(21-11-19)	Designation	St. Ast.		
	No.		N	
2nd Meeting Date (2-11-19)	Department	Sc.D.S. AMM.	Agu. deptt.	
(1-11-92)	Designation	GHT EZ	JAEO.	

4	No.	ω	4	· o	· 6	8 7	
1st Meeting Date (28-11-19)	Department	Social	Agricultura	Solur.	Brotherson	P.H.E.	Revenue
ガードハ)	Designation	M Com	JAEO.	PET.	3.R	to other perpetitions	Superisole.
2	No.	ယ	4	C)	-0	7	, oo =
2nd Meeting Date (18-41-19.)	Department	Sacish	Short Hub.	Health the	y.c.D.S.	8.H.E.	Revenue
(18/1/9.)	Designation	D.K. w.	AS.B. Tenhas Hc MD.M.	Medical -	Superviser	Water Superarisate	petusari

If no, reason thereof:

≦ Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof:

<u>≤</u> If no, reason thereof: Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

Whether the approved Plans and Facilitator feedback reports are being uploaded

If no, reason thereof:

(VLW to demonstrate the reports to the Visiting Officer)

		×
If no, reason thereof:	Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.	Whether the critical gaps indentified in the Panchayat during Mission Antyodaya

2. SOCIAL AUDIT:

Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

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- Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- department concerned: Yes/No Whether the issues raised during the audit are being redressed by the

If no
reason
thereof:

3. CAPACITY BUILDING & TRAININGS:

Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

7 Surankota	No of Elected Place of training Representatives trained
pleasing &	ning Theme of training
ent. 3 days.	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- Ħ Whether any exposure visit within J&K/outside has been conducted: Yes/No
- representatives about the visit: Poor/Satisfactory/Very Good/Excellent Visiting Officer to record the experiences/views of the elected
- ₹ 5 about the schemes devolved to Panchayats: Level of awareness among the elected representatives and general public If yes, quality of training: Poor/Average/Good/Excellent Whether any digital literacy training has been conducted for Sarpanches: Yes/No
- Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public

: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

State Marriage Assistance Scheme	PM Awas Yojana - Grameen	PM Suraksha Bima Yojana	PM Jeevan Jyoti Bima Yojana	Ayushman Bharat	PM Kissan Nidhi	Pension - Disability	Pension - Widow	Pension - Old Age	Scholarship for Minority students	Scholarship for SC/ST/OBC students	schemes/Services
So	14	1	1	1	154	14	13	70	1	135	Benefic- laries covered (Nos.)
40	F	1	1	1	1	9	_ //	10	1.	1	Pendency (applied but not sanctioned) (Nos.)
funds not available	ant amilable	1	1	1	1	- da-	4-	not mailet	3.16	1	Reasons for pendency
1		1		t	1	J	1	į		1	Fresh applications submitted to visiting officer (Nos.)

PM Matru Vandana Yojana	Jandhan Account	Ujala	PM Ujjwala Yojana	Swahch Bharat Mission- Individual Household Toilets	Ladli Beti	NREGA Job Card	Schemes/Services
1	130	1	123	346	ı	264	Benefic- iaries covered (Nos.)
1	t	1	ı	"	1	4.51	(applied but not sanctioned) (Nos.)
1	_1	١	1	funds at available	i	nt offered	pendency
1	1	1	1	١	1	02	applications submitted to visiting officer (Nos.)

The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

Visiting Officer to fill number of cases pending and fresh demands:

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Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify):_
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yesinoth

If yes, please specify:

- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- **≦** No. of farmers who use drip/sprinkler irrigation in the Panchayat: ~ d
- viii. No. of farmers who intend to use drip/sprinkler irrigation:
- Any suggestions to improve irrigation facilities in the Panchayat:

imagates the orise. wester can be uplified via

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. / %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof;

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 180 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 20
- iii. No. of farmers who applied for KCC Loan but not provided so far Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- Difficult processes and procedures

9 Delay by concerned Deptt.

0 Delay by bank concerned

Any other problem, please specify: Benks 258

Suggestions for improving the process of availing loan under KCC Interested which is not possible for fook fermers.

Banks Should be directed not to maximum bedle should be 350 Solo bene

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi)

b) Through un-organized market

c) Any other, please specify:

- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
- Ħ Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No 1
- If yes, please specify:

		~	N Sr.
1.1 (A) (A) (A)		Apple, Pean	Non- remunerative crop/fruit
Payother and	The concerns	of vaglable is	Potential for diversification towards the crop/fruit
			Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

4	ω	N	-	No. S
Fish Ponds	Sheep Units	Dairy units	Backyard Poultry	Sector
1	1		al and an	No. of households/farme rs engaged
02	40	9.6	31	No. of households/ farmers interested in setting up new units

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No If no, the number of people in the Panchayat yet to get Aadhaar card: 3/
- Overall satisfaction Poor/Satisfactory/Good/Excellent Jevel 9 the people about the ration shops:

Major problems/complaints with regard to ration shops:

- Irregular opening: Inadequate stock: Overcharging: Yes/No Yes/No Yes/No
- Long distance to be covered to reach the store: Rude behaviour of store owner: Yes/Nd Yes/Nb
- POS machine not working Non-display of rates: Yes/Nd Yes/Nd

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h) any other: Pati-

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Number of
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last
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- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: ~ ~ ~ ~
- iv. Public perception:
- Are departmental staff available: Poor/Good/Very Good/Excellent
- Are departmental staff responsive: Poor/Good/Very Good/Excellent
- < Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

雅		Police Station		Social welfare		Revenue	Department
. Within 1 month More than 1 month	. Never	٠ ٢	• Never	. Within 1 month More than 1 month	Never	Within 1 month More than 1 month	Average time taken
							Remarks/details, if any

		Any other		PDD
Never	More than 1 month	 Within 1 month 	More than 1	Within 1 month
				5

treguised bythe Any specific observation or complaint regarding any particular department: is very lement to even phoneding

K) OTHERS: BA Whether land has been identified within Panchayat for collection and disposal of

plastic waste: Yes/Not

Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

- Number of children in the age group of 4-14 years in the Panchayat: _ 275
- ₹. Number of children in the age group of 4-14 years enrolled in the schools:
- 5 Is there any High/Higher Secondary school with more than 40% girl students:
- Schools: Yes/No/Not applicable Whether RDD has provided Sanitary Napkin Vending Machines in any of the above
- If yes, details of schools:
- If yes, whether the machine is functional: Yes/No
- ≦ Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
- If yes, whether the incinerator is functional: Yes/No

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Commission is the or perfection of them.	Any major complaint brought to notice of the Visiting Officer:			3/2	J 20	Pho Pho	suld buildin	1. Road	Urgent public requirements in order of priority (Max. 07):
La to the	or con		7.	Dhain.	father.	P. H.E. &	ح		olic re
E ETS T	nplain			M 2		9	me	8 8	quiren
en Da	t brou		30.00	1 2	5	200	S. C.	did.	nents
to the se	ght to			& &	be constr	P.H.E. & P.D.D.	The same	, _	in ord
2 2 2 m	notice			Se Se	13.		7	E a	er of p
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Fred but needs improvement is all walks of life and all departments as all walks of life and all departments to should wask head in hand to failitate to	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	Jand.	Overall perception of functioning of the government:

Signature of the visiting officer

Name

Ourban Humai Sta

Let. Grut. HSS

Boys Mendhan.