



Back to Village 2 B2V2

Governance at the Doorstep

November 25-30, 2019

Block Sumb.

Government of Jammu & Kashmir



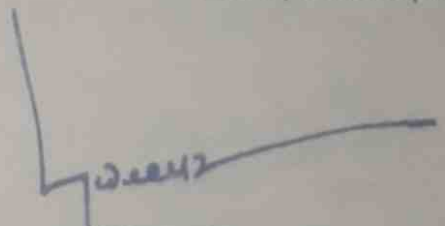
Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience -the *sweet lore of nature* brought home to them the *beauteous forms of things*; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

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Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.
 - Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
 - Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
 - Get list of households without piped water/electricity connection.
- Day 1 Afternoon:**
- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
 - Visit other villages in the Panchayat.
 - Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
 - Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the *karwa* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

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Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead *Grah Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14" FC works/Langushing works/other developmental projects taken up.
- Inaugurate the playground : lay the foundation stone for CSC. start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

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Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: GURINDER SINGH
- ii. Designation: Principal
- iii. Department/Place of posting: School Edu Dept | HSS Rojpara (Sambal)
- iv. Mobile No: 700669598
- v. Email id:
- vi. Home District: JKHMU
- vii. Dates of visit: 25/26/27/28/29/30, November 2019
27th + 28th Nov 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: SODAM
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department by DC): 239815
- iii. Name of CD Block: SUMB
- iv. Name of Tehsil: SAMBAL
- v. Name of District: SAMBAL

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 04
- ii. No. of hamlets in the Panchayat: 10
- iii. No. of households in the Panchayat: 282
- iv. Population (approx.) of the Panchayat: 1536

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Puro.0(R+B), Sambal.	J.E. Department <u>[Signature]</u>
2	Sangeeta Kumar Verma (Agriculture)	Asst. <u>[Signature]</u>
3	Sabita Kumar	Chief Executive Officer (S-B)
4	Rajesh Kumar Jaiswal (Sambal)	'DB' <u>[Signature]</u>
5	Chakrabarty	Food and Supply <u>[Signature]</u>
6	Ankur Singh Tripathi P.S. Bargarh.	Education <u>[Signature]</u>
7	Shankar Das P.D.O.	Livestock <u>[Signature]</u>
8	Rudra Kumar V.P.	Animal <u>[Signature]</u>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction Yes
- If yes, whether functioning in: Own building/Other government building/Private building Yes
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No Yes
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable Yes

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Non-availability of Funds
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	Do

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ✓
Yes/No

Date of last meeting held: 16-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ✓
Yes/No

Date of last meeting held: 16-11-2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: ✓
Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ✓
Yes/No

v. Bank Account (opening and receipt of funds):

Name of the Scheme	Separate bank account opened	Official signature either than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	24,28328	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	0.41	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	NIL	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Head of School	Yes/No ✓	—	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Secretary Panchayat	Yes/No ✓	NIL	Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ✓
Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: ✓
Yes/No

b. Whether the detailed estimates for all works have been prepared: ✓
Yes/No

c. No. of works for which estimates have been prepared: 21 No. (100% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 06 No. (28 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 55.50 lakh

✓ No. of works approved: 20

✓ No. of works started: 04

✓ No of works completed: NIL (In Progress)

✓ No of Job Card holders in the Panchayat: 225

✓ No. of man days generated: 2000

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: No own resources in Gram Panchayat

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16. Whether subjects have been assigned by the Supervisor to the Project? ☒ Yes/No
 If no, whether subjects have been assigned in possession of the visiting officer? ☒ Yes/No

17. Major challenges being faced by the Participants in functioning and execution of works.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
EDC	EDC	☒ Yes/No	
VW	EDC	☒ Yes/No	
JE	EDC	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSNO	Social Welfare	☒ Yes/No	
Angamthi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/TCO	School Education	☒ Yes/No	
IC NDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes/No	
Patwari	Revenue	☒ Yes/No	
Agriculture Extension Officer	Agriculture	☒ Yes/No	
Horticulture Extension Officer	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other	PWD	☒ Yes	

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18. In the Project/Work during any difficulty or execution of works, assistance of beneficiaries being obtained?

☒ Yes, amount released Rs. _____

Whether works identified in BZVT have been started? ☒ Yes/No

Latest date of completion: 24th March 2019 (year)

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZVT)

1. Whether the construction work of playground and sports ground during the visit of the officer in BZVT has been completed? ☒ Yes/No

If not, likely date of completion: up to March 2019 (year)

2. Whether any further work started during Back to Village-1 have been completed? ☒ Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Construction of BZVT from road between BZVT up to road

(2) Construction of Tractor road from Subbar to Sanyal up to BZVT

(3) Construction of BZVT road from Subbar to BZVT up to BZVT

3. Whether any further work has been released for works identified in BZVT? ☒ Yes/No

If yes, amount released: Rs. 05 lakh

Whether works identified in BZVT have been started? ☒ Yes/No

Latest date of completion: 24th March 2019 (year)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
Rural Development Department	Construction of B.Pd. from Road (In progress)	Yes	The work in progress
Rural Development Department	Const. of Tractor Road from Sathan to Sanyar	Yes	The work in progress
Rural Development Department	Const. of Tractor Road from Khatola to Poon	Yes	The work in progress
R.D.D.	Const. of B.Pd.	Yes	The work in progress

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- Doctors/Paramedics/other Health staff (Yes/No) ☒
- Teachers/Ret Teachers (Yes/No) ☒
- Anganwari Workers/Helpers (Yes/No) ☒
- RDD staff (Yes/No) ☒
- JES/other engineering staff (Yes/No) ☒
- Agriculture/Horticulture staff (Yes/No) ☒
- Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Agriculture, RDD and EDU Dept

Any department whose staff is absent most of the time: NIL

Any department whose officers/officials has not visited the Panchayat even once since BZV1: NIL

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 Agriculture Dept

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vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Road Connectivity (Major Problem)	PWD	Yes/No ☒	Non-availability of Funds
Scarcity of water & Quality of water	PUC	Yes/No ☒	Poor Quality of Drinking water
Demand for Degree College at Sumb	Higher Edu Dept	Yes/No ☒	

vii.

Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Road Connectivity and Culvert (Including Bridges)	PWD	Yes/No ☒	Non-availability of adequate fund
Scarcity of Drinking water	PUC	Yes/No ☒	Immediate repairs of water Pys. throughout the Sathan Panchayat
Frequent power failure	RDD	Yes/No ☒	
Degree College	Higher Edu Dept	Yes/No ☒	
PUC Substation	Health	Yes/No ☒	

CJ PLANNING, EXECUTION AND PROGRAMS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPP)

i. Whether the GPP for the upcoming year has been prepared for the year 2020-21? Yes

If no, reason thereof _____

ii. Whether the various sub-projects approved under GPP for 2020-21 are under implementation? Yes

iii. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

iv. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

v. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

vi. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

Sl. No.	1 st Meeting Date ()	2 nd Meeting Date ()
1	Hydraulic A.C.B.	Hydraulic A.C.B.
2	-	Food (Grain) Drying Unit (G.D.U.)

DEVELOPMENTAL

Sl. No.	1 st Meeting Date ()	2 nd Meeting Date ()
1	Hydraulic A.C.B.	Hydraulic A.C.B.
2	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)
3	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)
4	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)
5	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)
6	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)
7	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)
8	Food (Grain) Drying Unit (G.D.U.)	Food (Grain) Drying Unit (G.D.U.)

If no, reason thereof _____

ix. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

x. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

xi. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

If no, reason thereof _____

xii. Whether the various sub-projects of the various approved for the year 2020-21 have been done by the Gram Panchayat? Yes

DEVELOPMENTAL

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21? Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZV1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	GDC Samah	Panchayat KV	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within JSK/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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4) INDIVIDUAL BENEFICIARY CATEGORIZED BENEFICIARIES

- i. Visiting Officer to fill appropriate number of beneficiaries category wise as per the list provided below.

Beneficiary Categories	Beneficiary Name (Serial No.)	Beneficiary Address (Post, Dist.)	Beneficiary Mobile No.	Beneficiary Photo	Beneficiary Signature
Scholarship for SC/ST/OBC students	51	NIL	-	-	-
Scholarship for Minority students	NIL	NIL	-	-	-
Pension - Old Age	20	NIL	-	-	-
Pension - Widow	04	NIL	-	-	-
Pension - Disability	03	NIL	-	-	-
PM Kisan Mithi	205	10	Ratna	NIL (Already submitted)	-
Ayushman Bharat	71	21	Mobile phone	-	-
PM Jeevan Jyoti Bina Yojana	66	NIL	-	-	-
PM Suraksha Bima Yojana	242	NIL	-	-	-
PM Awas Yojana - Gramin	28	NIL	-	-	-
State Marriage Assistance Scheme	NIL	-	-	-	-

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Business Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MARECA Job Card	225	NIL	NIL	2
Land Bank	02	NIL	NIL	-
Sanction Bharat Mission - Individual Household Toilets	20	NIL	NIL	NIL
PMA Upland Yuzna	200	NIL	-	NIL
Ligas	200	NIL	-	NIL
Janhyan Kiosks	153	NIL	-	NIL
PMA Midway Varieties Yuzna	NIL	NIL	-	NIL

* The visiting officer to attach scheme-wise list of individual beneficiaries who are submitted to and the facility under the scheme. He/she to also collect any applications and handover at district headquarters.

6. Visiting Officer to fill number of cases pending and fresh demands.

Business Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Post water connection	NIL	-	NIL
Electricity connection	10	N/A availability of RW	NIL

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* Visiting officer to endorse the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarters.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khush/Tube well/Pond/Springs/Water harvesting/Tank/Other (specify) Canal/Khush/Tube well/Pond/Springs/Water harvesting/Tank/Other (specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient Sufficient/insufficient
- Are there any left-lapped irrigation sources in the Panchayat: Yes/No Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No Yes/No
 - If yes, please specify:
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Formation/construction of water harvesting tanks, ponds

Check dams

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %age) 90
- Are adequate HYV seeds available to the farmers: Yes/No Yes/No
- If no, reasons thereof: Yes

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

I. No. of farmers without Kissan Credit Card 10 (Nos.)

II. No. of farmers who have availed loan facility through KCC during 2019
35 Nos.

III. No. of farmers who applied for KCC loan but not provided so far
03 Nos.

IV. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- a) Difficult processes and procedures NIL
b) Delay by concerned Deptt. NIL
c) Delay by bank concerned NIL
d) Any other problem, please specify: NIL

V. Suggestions for improving the process of availing loan under KCC

There are number of formalities. These formalities demanded by Revenue and bank should be cutback to some extent so that maximum farmers can avail this facility

4. MARKETING INTERVENTIONS:

I. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi) ✓
b) Through un-organized market _____
c) Any other, please specify: _____

II. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
NIL

III. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Generally Surplus agriculture/horticulture produce is used by the producers themselves due to poor roads for long haulage of these surplus products

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

I. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
			<u>✓</u>

6. INCREASING LIVESTOCK PRODUCTION:

I. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

II. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>01</u>	<u>05</u>
2	Dairy units	<u>NIL</u>	<u>02</u>
3	Sheep Units	<u>NIL</u>	<u>02</u>
4	Fish Ponds	<u>01</u>	<u>NIL</u>

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iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Integrated farming
2.	Easy loan
3.	Road connectivity
4.	Availability of market
5.	Availability of Animal Husbandary centre

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒ Yes

ii. If no, the number of people in the Panchayat yet to get Aadhaar card: 220

Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: ☒ Yes/No
- b) Inadequate stock: ☒ Yes/No
- c) Overcharging: ☒ Yes/No
- d) Rude behaviour of store owner: ☒ Yes/No
- e) Long distance to be covered to reach the store: ☒ Yes/No
- f) Non-display of rates: ☒ Yes/No
- g) FOS machine not working: ☒ Yes/No

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h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: ☒ Yes/No

b) Is copy of FIR given to people: ☒ Yes/No

c) Are people satisfied about the overall security situation in Panchayat: ☒ Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	☒
Social welfare	• Within 1 month ☒ • More than 1 month • Never	☒
Police Station	• Within 1 month ☒ • More than 1 month • Never	☒
PHE	• Within 1 month ☒ • More than 1 month • Never	☒

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PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department: NIL

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 80

iv. Number of children in the age group of 4-14 years enrolled in the schools: 60

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No - No High School in Panchayat Sodam

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1	Road Connectivity through out Panchayat from road to the head of the road for connecting various villages in Panchayat Sodam in order to ensure overall development of the area.
2	Quality of drinking water is poor and supply is not regular. There is urgent need of repair of water supply pipes throughout the Panchayat overhead tank at Khabad.
3	The situation of power supply is not good in entire Panchayat. They also electric poles are required. Moreover additional line man are required for maintenance.
4	Bridge at man soor malla. Bridge between Sodam and Sanoor. Culvert at Bawati and Sodam Mithala Panchayat.
5	Degree College at Sunb.
6	PUC Subcentres, Animal/Sheep husbandary centre at Sodam and Khabad. Need of community building and children park in Panchayat. Need of playground for girls.
7	Tractor road from Khabad to Bawati via Mithala ST.
II	Any major complaint brought to notice of the Visiting Officer:

Almost all the public representatives a public of the Panchayat Sodam complaint about non-availability of Road, bridges, culverts, checkdams. Quality of water is bad and there is scarcity of drinking water in entire Panchayat. The elected representatives a Panchayat complaint about the poor power supply in the C.P. C.P has no transport hospital facility. The C.P members made a complaint that not much development has taken place in Panchayat Sodam after Bawati to village (II) but use of the view that development works will take place after Bawati to village (2).

III Overall perception of functioning of the government:

Overall perception of the functioning of the Govt is good; but the G.P members and people of the panchayat want that the Govt should release of the funds for the development in order of priority immediately so that the development works in order of priority don't suffer.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

It was a fruitful visit. It is very good initiative by the Govt as it has brought the officials of the Govt to the door-step of the people of panchayat to listen their grievance. There is a close co-ordination between people and G.P's members. The G.P members and people present in Gram Sabha were of the view that development works will take place after Back to Village (2).

As Sodam Panchayat is the remotest Panchayat of district Sambalpur. Source of income are limited. Most people depend on agriculture & labour. Plantation of mushroom plants, Floriculture, Nursing, Sewing centres, Handicrafts, Bee keeping, Computer training centres can add to income ~~of the~~ of the inhabitants of G.P Sodam

Signature of the visiting officer

Name

[Signature]
28/11/2019