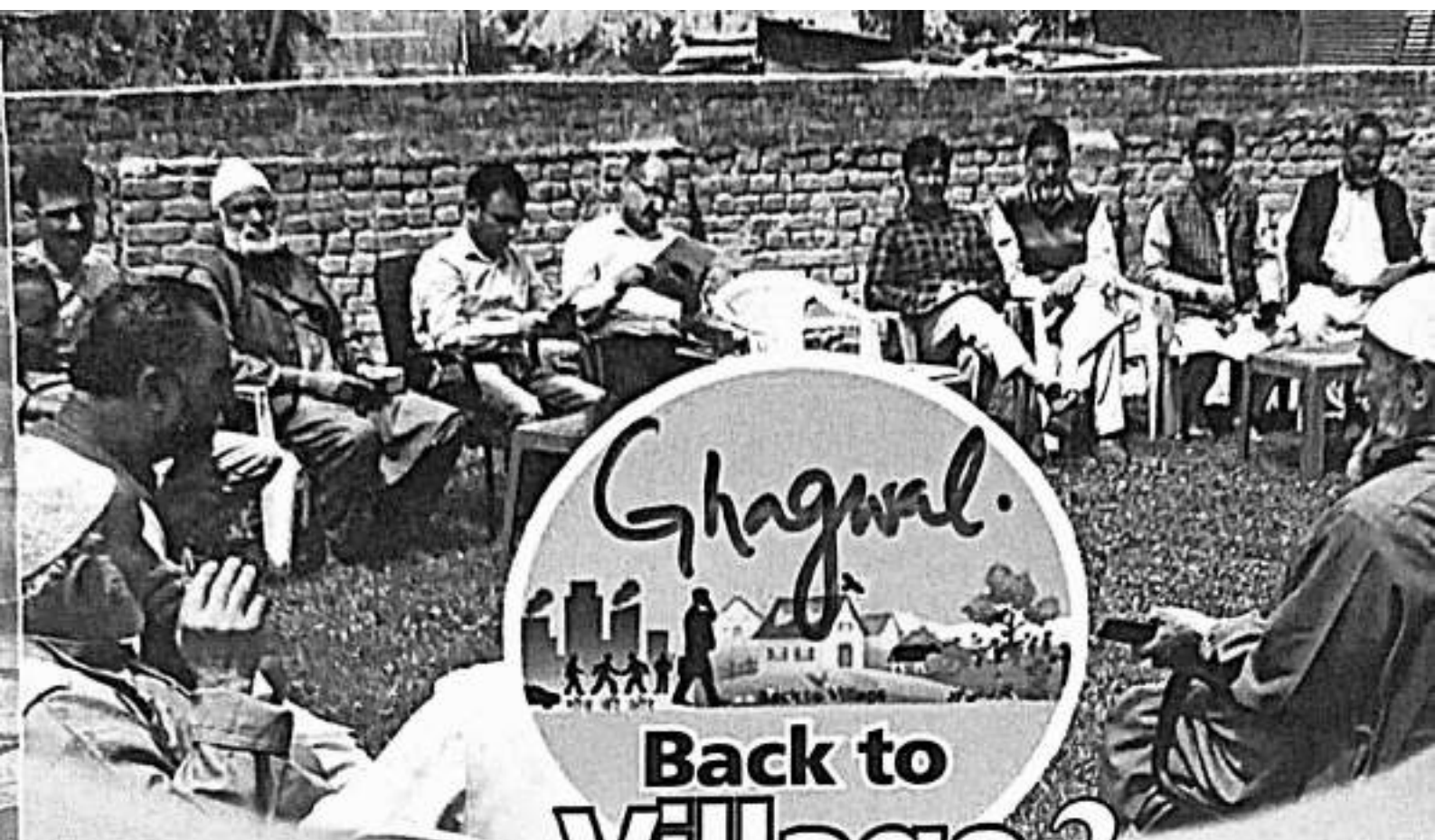
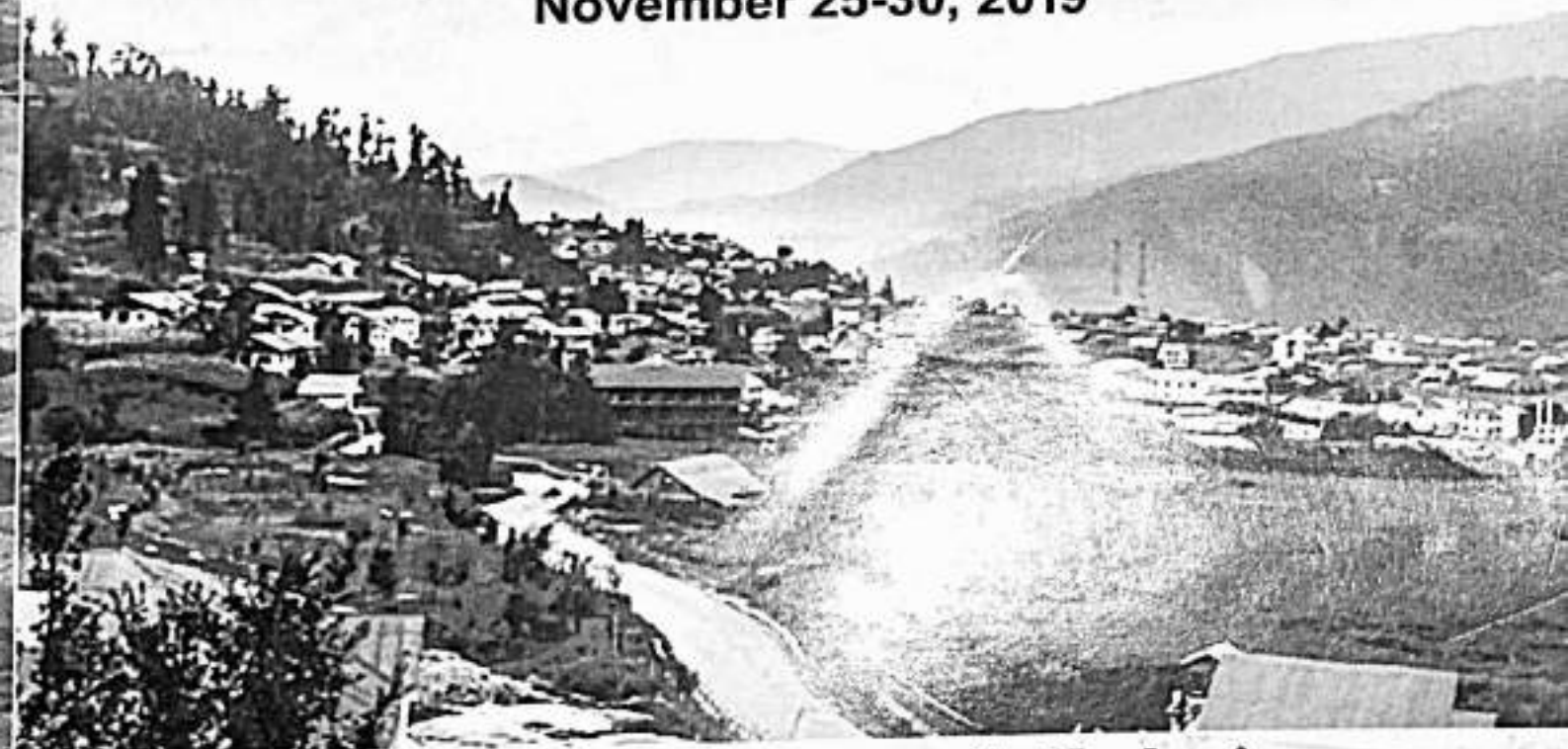




**Back to  
Village 2  
B2V2**

***Governance at the Doorstep***

**November 25-30, 2019**



**Government of Jammu & Kashmir**



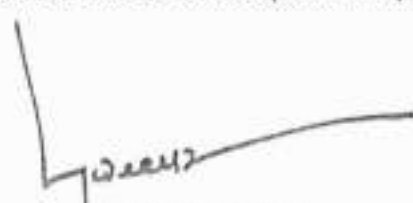
## Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the *sweet lore of nature* brought home to them the *beauteous forms of things*; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.



(G. C. Murmu)

### Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

#### A) DETAILS OF REPORTING OFFICER:

- Name: *Surinder Paul Sharma*
- Designation: *Deputy Secretary to the Govt. Labour & Employment Dept.*
- Department/Place of posting: *Labour & Employment / Civil Secretariat Jammu*
- Mobile No: *9419715498*
- Email id: *sharmasurinder25@gmail.com*
- Home District: *Jammu*
- Date of visit: *25/26/27/28/29 November 2019*

#### B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *Ghagwal*
- Local Government Directory (LGD) code of the Panchayat: *239753*  
(To be sourced from Rural Development Department/DC)
- Name of CD Block: *Ghagwal*
- Name of Tehsil: *Ghagwal*
- Name of District: *Samba*

#### C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *4*
- No. of hamlets in the Panchayat: *23*
- No. of households in the Panchayat: *814*
- Population (approx.) of the Panchayat: *4217 (as per 2011 census)*  
*2564 (Present)*

#### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

| S. No. | Department                          | Designation of the officer/official                       |
|--------|-------------------------------------|-----------------------------------------------------------|
| 1      | <i>Mission Director ICAS</i>        | <i>Child Development Project Officer, Ghagwal</i>         |
| 2      | <i>Horticulture</i>                 | <i>Horticulture Development, Ghagwal Officer, Ghagwal</i> |
| 3      | <i>Revenue</i>                      | <i>Lekhinder, Ghagwal</i>                                 |
| 4      | <i>P. H. E</i>                      | <i>Junior Engineer</i>                                    |
| 5      | <i>Social Welfare</i>               | <i>Junior Assistant</i>                                   |
| 6      | <i>Ravi Jawi Irrigation Complex</i> | <i>Junior Engineer</i>                                    |
| 7      | <i>Education</i>                    | <i>Master M/s Raghunath<br/>Master M/s Ramesh</i>         |
| 8      | <i>Health</i>                       | <i>Community Health Worker,<br/>L. P. S. Ghagwal</i>      |

#### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

##### 1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: *Yes/No/Under construction*  
If yes, whether functioning in: *Own building/Other government building/Private building*  
If no, whether land is available for construction of the Panchayat Ghar: *Yes/No*
- Whether the BDC office has been established (in case the officer visits block Panchayat): *Yes/No/Not applicable*

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

| Facilities available | Panchayat Office | BDC Office | Remarks                                                                                 |
|----------------------|------------------|------------|-----------------------------------------------------------------------------------------|
| Furniture            | Yes/No ✓         | Yes/No ✓   | Furniture for Pgt. Ghar is not sufficient. For BDC office no furniture is supplied yet. |
| Computer/printer     | Yes/No ✓         | Yes/No ✓   | No computer/Printer has been supplied yet.                                              |
| Telephone facility   | Yes/No ✓         | Yes/No ✓   |                                                                                         |

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No (Panchayat constituted) ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 11.10.2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: Gram Sabha is held on monthly basis

iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

| Name of the Scheme                      | Separate bank account opened | Official signatory other than Sarpanch | Funds received | Balance in the account as on date (Rs. in lakh) | Whether at least one transaction has been made |
|-----------------------------------------|------------------------------|----------------------------------------|----------------|-------------------------------------------------|------------------------------------------------|
| 14 <sup>th</sup> Finance Commission     | Yes/No ✓                     | Secretary, Pgt. Ghar                   | Yes/No ✓       | 470550/-                                        | Yes/No ✓                                       |
| ICDS (Nutrition)                        | Yes/No ✓                     | Supervisor 1 to 3                      | Yes/No ✓       | 52140/-                                         | Yes/No ✓                                       |
| ICDS (Honorarium)                       | Yes/No ✓                     | - do -                                 | Yes/No ✓       | 200425/-                                        | Yes/No ✓                                       |
| Mid Day Meals (MDM)                     | Yes/No ✓                     | Head of Govt. School                   | Yes/No ✓       | 36052                                           | Yes/No ✓                                       |
| Own resources of Panchayat              | Yes/No ✓                     | Nil                                    | Yes/No ✓       |                                                 | Yes/No ✓                                       |
| Any other Scheme, If yes, indicate name |                              |                                        |                |                                                 |                                                |

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 24 No. (100% to total)

6. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: \_\_\_\_\_

7. Whether the works have been started: Yes/No

No. of works started: 5 No. (20 % to total)

If no, reason thereof: \_\_\_\_\_

8. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch (✓)

2) BDO ( )

3) Others (specify): \_\_\_\_\_

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Because the recipe for Nutrition was finished in November 15<sup>th</sup> 2019.  
Also mention if it is being purchased by someone else: Nutrition has not been purchased yet for the financial year 2019-20

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Funds for the Nutrition were released very late

c. Is the Panchayat/Sarpanch paying honorarium to ANWH/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: \_\_\_\_\_

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Sarpanch Ghogul has given a writing that MDM be run through the teaching staff and committee members as per the existing system.

b. Whether the Panchayat/Sarpanch is providing Mid Day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: In village School Mid Day Meal

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs 22.82 lakh

✓ No. of works approved: 4

✓ No. of works started: 3

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 471

✓ No. of man days generated: 1751

ii. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: There is no source of Income of the Panchayat of its own.

- vi. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No  
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

- vii. Major challenges being faced by the Panchayat in functioning and execution of works: *Some of the departments are unable to cooperate due to shortage of staff*  
 a) Whether full support and cooperation being provided by:

| Officer                         | Department       | Response | Remarks                                                                                           |
|---------------------------------|------------------|----------|---------------------------------------------------------------------------------------------------|
| RDO                             | RDD              | Yes/No   | <i>Such shortage of funds BDO is unable to help much.</i>                                         |
| VLW                             | RDD              | Yes/No   |                                                                                                   |
| JE                              | RDD              | Yes/No   |                                                                                                   |
| CDPO                            | Social Welfare   | Yes/No   |                                                                                                   |
| TSWO                            | Social Welfare   | Yes/No   |                                                                                                   |
| Anganwadi Supervisor            | Social Welfare   | Yes/No   |                                                                                                   |
| Headmaster/Principal/ZED        | School Education | Yes/No   | <i>Panchayat is not taking into confidence while executing the work</i>                           |
| Sic NDM                         | School Education | Yes/No   |                                                                                                   |
| BMO                             | Health           | Yes/No   | <i>There is no in the Panch. And Anganwadi Supervisor is not taking Panchayat into confidence</i> |
| Tahsildar/Naib-Tahsildar        | Revenue          | Yes/No   |                                                                                                   |
| Patwar                          | Revenue          | Yes/No   |                                                                                                   |
| Agriculture Extension Official  | Agriculture      | Yes/No   |                                                                                                   |
| Horticulture Extension Official | Horticulture     | Yes/No   |                                                                                                   |
| Village functionaries           |                  | Yes/No   |                                                                                                   |
| Any other                       |                  |          |                                                                                                   |

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No  
 If yes, who: \_\_\_\_\_ (specify)  
 ✓ Non disclosure of funds available/schemes by officials: Yes/No  
 ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No  
 ✓ Delay in administrative approval by officers: Yes/No  
 If yes, how long: \_\_\_\_\_ (specify number of days)  
 ✓ Officers not sharing details of guidelines/rate of beneficiaries: Yes/No  
 ✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/dated during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: \_\_\_\_\_ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

(1) *Development of Play field at Mala Ground Panchayat*

(2) \_\_\_\_\_

(3) \_\_\_\_\_

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. *4.95* lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: *15.12.2018* (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

| Sector/Department | Name of work sanctioned/taken up | Whether completed (Yes/No) | Remarks: |
|-------------------|----------------------------------|----------------------------|----------|
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwadi Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEIs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

I.C.D.S project Ghazal has shown considerable improvement in attendance

Any department whose staff is absent most of the time:

Any department whose officer/officials has not visited the Panchayat even once since B2V1: Office of PHE & P.A.S department have not visited even once.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Animal Husbandry, Sheep Husbandry, Agriculture, Horticulture and P.A.S

B2V1/PO&MO/2018

vi. Areas of major complaints brought to notice:

| Major area of complaint made during B2V1                                        | Department | Resolution of Complaint | Remarks |
|---------------------------------------------------------------------------------|------------|-------------------------|---------|
| Construction of Link road, water supply, electricity etc. Block tapping of Road | P.H.D      | Yes/No                  |         |
| Supply of drinking water, replacement of damaged pipes, daily supply of water   | P.H.E      | Yes/No                  |         |
|                                                                                 |            | Yes/No                  |         |

vii. Major problems confronting the people:

| Major problem highlighted during B2V1                                                                                        | Department     | Resolution of problem | Remarks |
|------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------|---------|
| Lack of sufficient drinking water, daily supply of water.                                                                    | P.H.E          | Yes/No                |         |
| Need of Hand pumps                                                                                                           |                |                       |         |
| Dissemination of Kalam cards, lack of drinking facility, Need of fresh water supply etc.                                     | C.D.P.A        | Yes/No                |         |
| Due to faulty wiring most of the electric fans are not working under Anganwadi & Health - Fresh, drinking water              | Health         | Yes/No                |         |
| Many electric fans are not getting change of fan blades, fan belts and electric parts. New fans are required to be supplied. | Social Welfare | Yes/No                |         |
| Requirement of replacement of Primary School as well as, 1 school to Middle School.                                          | Education      | Yes/No                |         |

B2V1/PO&MO/2018

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**G) PLANNING, EXECUTION AND TRAININGS**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

| 1 <sup>st</sup> Meeting Date (06.04.19) |                                                   |             | 2 <sup>nd</sup> Meeting Date ( ) |                              |                          |
|-----------------------------------------|---------------------------------------------------|-------------|----------------------------------|------------------------------|--------------------------|
| S. No.                                  | Department                                        | Designation | S. No.                           | Department                   | Designation              |
| 1                                       | Rural Development Subsectoral Department and G.S. | Inspector   | 1                                | Rural Development Department | B.D.O                    |
| 2                                       | P.H.E                                             | Superior    | 2                                | Revenue                      | S.D.M & Tehsildar Gajmal |

| 1 <sup>st</sup> Meeting Date ( ) |                         |                            | 2 <sup>nd</sup> Meeting Date ( ) |                  |                                  |
|----------------------------------|-------------------------|----------------------------|----------------------------------|------------------|----------------------------------|
| S. No.                           | Department              | Designation                | S. No.                           | Department       | Designation                      |
| 3                                | I.C.2.5                 | ANM                        | 3                                | Agriculture      | Asst. Extension Officer & I.E.A  |
| 4                                | P.2.2                   | Master Reader              | 4                                | Horticulture     | Horticulture Development Officer |
| 5                                | Youth Services & Sports | Physical Education Teacher | 5                                | Sheep Husbandry  |                                  |
| 6                                | Fisheries               | Field Development Officer  | 6                                | C.2.2.2          | Tehsil Supply Officer            |
| 7                                |                         |                            | 7                                | Education        | Vice Principal G.H.S.S. Gajmal   |
| 8                                |                         |                            | 8                                | Animal Husbandry | Veterinary Asst. Surgeon         |

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLIW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No  
If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No  
If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓  
If yes, Provide details: \_\_\_\_\_

| No of Elected Representatives trained | Place of training | Theme of training | No of days |
|---------------------------------------|-------------------|-------------------|------------|
| Nil                                   | —                 | —                 | —          |

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent  
Whether any exposure visit within J&K/Outside has been conducted: Yes/No ✓  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓  
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:  
a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓  
b. General Public : Poor/Satisfactory/Good/Excellent ✓  
(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

| Scheme/Service                     | Beneficiaries covered (Nos.)                                                       | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency        | Fresh applications submitted to visiting officer (Nos.) |
|------------------------------------|------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------|---------------------------------------------------------|
| Scholarship for SC/ST/OBC students | Panchayat-wise data is not available as PM's office is not providing applications. |                                              |                             |                                                         |
| Scholarship for Minority students  | —                                                                                  | 10                                           |                             | —                                                       |
| Pension - Old Age                  | 118                                                                                | 172                                          | Limited Ceiling             | Nil                                                     |
| Pension - Widow                    | 20                                                                                 | 37                                           | Limited Ceiling             | Nil                                                     |
| Pension - Disability               | 51                                                                                 | 25                                           | Limited Ceiling             | Nil                                                     |
| PM Kisan Nidhi                     | 375                                                                                | Nil                                          | —                           | Nil                                                     |
| Ayushman Bharat                    | 265 (5)                                                                            | 30                                           | Documents not complete      | Nil                                                     |
| PM Jeevan Jyot Bima Yojana         | —                                                                                  | —                                            | data not available          | —                                                       |
| PM Suraksha Bima Yojana            | —                                                                                  | —                                            | data not available          | —                                                       |
| PM Awas Yojana - Gramin            | 4                                                                                  | 51                                           | Case not approved till date | Nil                                                     |
| State Marriage Assistance Scheme   | Nil                                                                                | Nil                                          | —                           | Nil                                                     |

| Schemes/Services                                    | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Pendency                | Fresh applications submitted to visiting officer (Nos.) |
|-----------------------------------------------------|------------------------------|----------------------------------------------|-------------------------|---------------------------------------------------------|
| NREGA Job Card                                      | 471                          | Nil                                          | —                       | Nil                                                     |
| Ladli Beti                                          | 43                           | Nil                                          | —                       | Nil                                                     |
| Swachh Bharat Mission- Individual Household Toilets | 376                          | 79                                           | Only payment is pending | Nil                                                     |
| PM Ujjwala Yojana                                   | 257                          | Nil                                          | —                       | Nil                                                     |
| Ujala                                               | Nil                          | Nil                                          | —                       | Nil                                                     |
| Jaridan Account                                     | 178                          | Nil                                          | —                       | Nil                                                     |
| PM Matsya Vandana Yojana                            | 100                          | Nil                                          | —                       | Nil                                                     |

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

## ii. Visiting Officer to fill number of cases pending and fresh demands:

| Schemes/Services       | No. of cases pending | Reasons for pendency                                       | Fresh demands/applications submitted (Nos.) |
|------------------------|----------------------|------------------------------------------------------------|---------------------------------------------|
| Piped water connection | 405                  | Projects under Jal Jeevan Mission suspended / long pending | Nil                                         |
| Electricity connection | Nil                  | —                                                          | Nil                                         |

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\* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## 1) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Land

ii. Major sources of irrigation: Canal/Tube Well/Pond/Spring/Water harvesting Tanks/Rainfed/Other (please specify) Borewell

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Afficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) \_\_\_\_\_ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify \_\_\_\_\_

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: 12 (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Tube well irrigation should be encouraged. No. selling of main canal and distribution to be done frequently. Distribution of canals should may also be done. Creating Shadpani Kothi Project to benefit from

## 2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 100 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: \_\_\_\_\_

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- ii. Suggestions for encouraging more households/farmers to set up cow sheds  
 50% subsidised medicines and other health care facilities for animals be provided. Animal waste be provided to landless farmers to increase their income.  
 7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households.

1. Farmers should be encouraged to grow cash crops like pulses, mustard, sun-flower, vegetable, flowers etc. instead of traditional crops.
2. Better Marketing facilities be provided to farmers for sale and purchase of agricultural items and grains. Dept of agriculture should do soil sampling of land of every house and suggest him to grow crops accordingly.
3. Dairy farming should also be encouraged. High yielding breeds of cows and buffaloes be made available to the farmers.
4. Farmers should be trained to grow mushrooms. They should also be trained to rear good quality live stock and poultry.
5. Fisheries may also be encouraged.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhar card has been provided to all people in the Panchayat? Yes/No  
 If no, the number of people in the Panchayat yet to get Aadhar card: 5%.

- ii. Overall satisfaction level of the people about the ration shops:  
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

1. Irregular opening: Yes/No
2. Inadequate stock: Yes/No
3. Overcharging: Yes/No
4. Rude behaviour of store owner: Yes/No
5. Long distance to be covered to reach the store: Yes/No
6. Non-display of rates: Yes/No
7. POS machine not working: Yes/No

10. any other: \_\_\_\_\_

- ii. Number of PFRs registered in last 3 months: 36

1. Are people generally satisfied by response of Police to complaints? Yes/No
2. Is copy of PFR given to people? Yes/No
3. Are people satisfied about the overall security situation in Panchayat? Yes/No
4. Any suggestions: Village defence Committee members should be deployed for security of the village only. They should not be deployed outside the Panchayat.

iv. Public Perception:

1. Are departmental staff available: Poor/Good/Very Good/Excellent
2. Are departmental staff responsive: Poor/Good/Very Good/Excellent

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

| Department     | Average time taken                                                                                               | Remarks/details, if any                                                                                                                                                                                                      |
|----------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Revenue        | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | KCC cases are not authenticated in for six months. Outlets are not entered for long time. Most of the documents are not processed within the time frame.                                                                     |
| Social welfare | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | New cases of Old age pension, Widow pension, Handicap pension, S.A.R.C. are not sanctioned by the Govt since Jan. Pensioners are sanctioned only against the budget cases. Priority of application submitted like maternity. |
| Police Station | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | Village defence Committee are not performing their duties in the Panchayat.                                                                                                                                                  |
| PHE            | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | Repairage of damaged pipes is not done on time.                                                                                                                                                                              |

|           |                                                                                                                  |                                                                                                         |
|-----------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| PDO       | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | <p>R.D. was asked to lighten the electric wires during A.V. but till date no action has been taken.</p> |
| Any other | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> |                                                                                                         |

vi. Any specific observation or complaint regarding any particular department:

- Nil -

#### K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No  
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 717
- Number of children in the age group of 4-14 years enrolled in the schools: 717
- Is there any High/Higer Secondary school with more than 40% girl students. Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable
  - ✓ If yes, details of schools: \_\_\_\_\_
  - ✓ If yes, whether the machine is functional. Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
  - ✓ If yes, whether the incinerator is functional. Yes/No

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

- Urgent public requirements in order of priority (Max. 07)
  - \* - Leveling and providing proper drainage to play ground in GHS Gajnah.
  - \* - Flyover required to be constructed on the Railway crossing No. 42-C as 40 villages are suffering because of closing of the crossing. Permission of let of GHS Gajnah.
  - Protection wall and boundary wall required for crematorium ground at GHS, 1 Gajnah. Rehabilitation of the roof of old building of GHS.
  - Construction of a concrete bed for a nullah at GHS, 2 Gajnah.
  - Digging and construction of nullah with concrete bed and side-walls at on the back side of Harkish temple Gajnah.
  - Requirement sheds (cesspits) at GHS, 2 and GHS, 4.
  - Requirement of concrete protection walls of a nullah from GHS, 2.
  - \* - Community Hall at Nala Ground in Panchayat Gajnah reqd.
  - Requirement of Protection wall at nullah near house of Bahadur Singh at GHS, 2.
  - \* - Requirement of construction of compound wall around the Narkish Pond Gajnah and compound wall around Nala Ground Gajnah. Compound wall around Gajnah Talab.
  - \* - Construction of protected road from back road to Jagade Nala temple.
  - Requirement of fresh Septic Tanks at GHS, 05 and May Ground at Kandah.
  - Distribution of transformers cables for GHS, 2, GHS, 3, GHS, 4, GHS, 5, GHS, 6.
  - Canalization of nullah from Gajnah Talab to GHS, 2.
  - Rehabilitation of Borders, especially Agronomist, Agricultural extension to other places, to Accident Hospital Gajnah.
  - Requirement of fair price shop at village, Kandah and Gajnah.
  - Requirement of Ambulances with driver/Help in Accident Hospital Gajnah.
  - Any major complaint brought to notice of the Visiting Officer.
- All local employees especially over-staying be transferred out of the Panchayat.
- Requirement of Medicines at Accident Hospital Gajnah.
- Bifurcation of Ration Cards has not been done since 2011.
- Illegal encroachment of public places like Ponds, Pasture, Govt. land, roads, kanals, chari, cremation grounds be got rectified.
- Drainage system alongside all the roads in the Panchayat be

|     |                                                                                                                                                                         |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| III | Overall perception of functioning of the government:                                                                                                                    |
|     | - Good -                                                                                                                                                                |
| IV  | Overall assessment of visit and suggestions:<br><br>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) |
|     | <p>- Satisfactory -</p> <p>Shortage of staff especially in Health, P.D.S, P.H.E, Revenue etc. be filled.</p>                                                            |

  
 Signature of the visiting officer  
 Name