

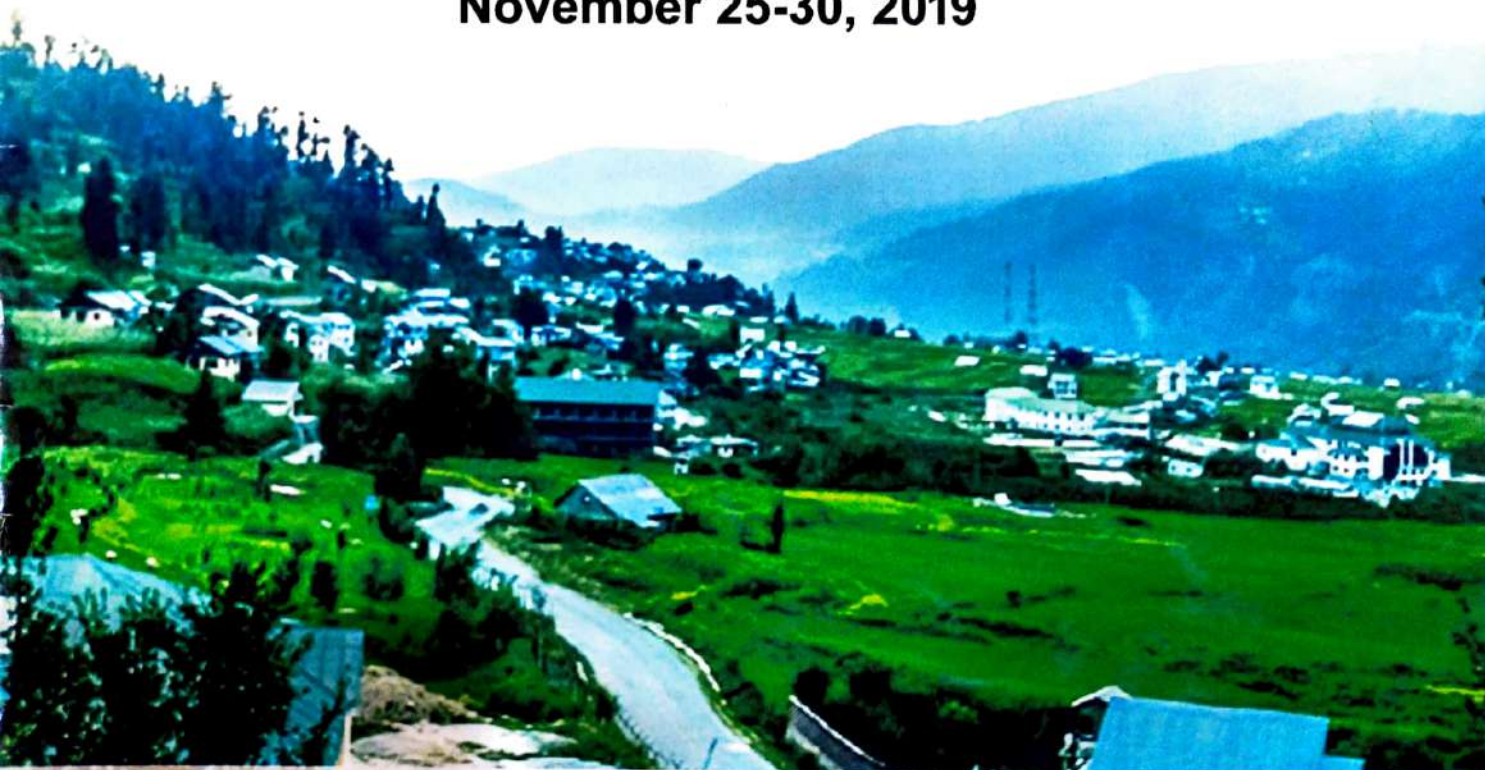
*Hamchipora*

# **Back to Village**

**B2V2**

***Governance at the Doorstep***

**November 25-30, 2019**



**Government of Jammu & Kashmir**



(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

**A) DETAILS OF REPORTING OFFICER:**

i. Name: Muhammad, Ahmad. Puroh.  
 ii. Designation: School Education/H.S.S. Arangam.  
 iii. Department/Place of posting: School Education/H.S.S. Arangam.  
 iv. Mobile No: 996848369.  
 v. Email id: Bandipora  
 vi. Home District: Bandipora  
 vii. Dates of visit: 25/26/27/28/29/30, November 2019

**B) LOCATIONAL DETAILS OF PANCHAYAT:**

i. Name of the Panchayat: Handipora  
 ii. Local Government Directory (LGD) code of the Panchayat: 241349.  
 (To be sourced from Rural Development Department/DC)  
 iii. Name of CD Block: Knag.  
 iv. Name of Tehsil: Knag.  
 v. Name of District: Budgam.

**C) PANCHAYAT PROFILE:**

i. No. of revenue villages in the Panchayat: 02.  
 ii. No. of hamlets in the Panchayat: 04.  
 iii. No. of households in the Panchayat: 287.  
 iv. Population (approx.) of the Panchayat: 1624.

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

S. No.	Department	Designation of the officer/official
1	Agriculture	ACA
2	Revenue	Patwari
3	Forest	Forest Guard
4	Sheep husbandry	ASM.
5	Food & Supplies	Helper & Store Keeper
6	Youth Services & Sports	NYC.
7	Handicrafts	AHTD
8	Horticulture	HT 1st
9	R & B	Helper
10	Animal Husbandry	VP.
11	Education	Headmaster

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction  
 If yes, whether functioning in: Own building/Other government building/Part building  
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No/Under construction  
 ii. Whether the BDC office has been established (in case the officer visits Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: No panchayat body.

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 2

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 28-July-2019.

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No ✓	Administrator ✓	Yes/No ✓	37-lacs on 25 Nov-2019	Yes/No
ICDS (Nutrition)	Yes/No ✓	Administrator ✓	Yes/No ✓	✓	Yes/No
ICDS (Honorarium)	Yes/No ✓	✓	Yes/No ✓	✓	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	Administrator ✓	Yes/No ✓	✓	Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No ✓	✓	Yes/No
Any other Scheme, If yes, indicate name	✓				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: ✓

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 27 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: Yes

e. Whether the works have been started: Yes/No

No. of works started: Nil No. (0) % to total

If no, reason thereof: Recently approved

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

( )

2) BDO

(x)

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Funds yet not received by administrator

Also mention if it is being purchased by someone else: Yes

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Yes

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Funds not received by administrator

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: No joint account with administrator has been opened yet.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Lack of Co-ordination.

Also mention if it is being provided by someone else: Yes

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs \_\_\_\_\_ lakh

✓ No. of works approved: \_\_\_\_\_

✓ No. of works started: \_\_\_\_\_

✓ No. of works completed: \_\_\_\_\_

✓ No. of Job Card holders in the Panchayat: \_\_\_\_\_

✓ No. of man days generated: \_\_\_\_\_

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No own resources

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No  
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: lack of man power in various depths (Health, sheep/animal Husbandry)

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: July-2020 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Improvement in power supply - Jan-2020

(3) \_\_\_\_\_

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: 1.60 lakh.

If yes, date when work has been started: Yes/No

If yes, date: Jan-2020 (date)



- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
PDD	Improvement in power supply	No	✓
/	/	/	/
/	/	/	/
/	/	/	/
/	/	/	/

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓  
 b) Teachers/ReT Teachers (Yes/No) ✓  
 c) Anganwari Workers/Helpers (Yes/No) ✓  
 d) RDD staff (Yes/No) ✓  
 e) JEs/other engineering staff (Yes/No) ✓  
 f) Agriculture/Horticulture staff (Yes/No) ✓  
 g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: ✓

Any department whose officers/officials has not visited the Panchayat even once since B2V1: - Nil -

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 - Nil -

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non-availability of Sufficient medicine at health Sub Centre	Health	Yes/No ✓	
Damaged roof of M. K. School	Education	Yes/No ✓	
✓	✓	Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
lack of bridge in nalla gopal darna near dardara -	R & B	Yes/No ✓	✓
Leakage of irrigation canal near dardara affecting houses there.	Irrigation	Yes/No ✓	✓
lack of sufficient power supply.	PDD	Yes/No ✓	work approved but not started.
up gradation of existing old PHE Schemes.	PHE	Yes/No ✓	✓
Non-availability of Health Sub Centres at Suptin & now gram.	Health	Yes/No ✓	✓

**G) PLANNING, EXECUTION AND TRAININGS:**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

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1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: No panchayat body

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: lack of internet service  
(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PD&MD/2019

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.  
If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No  
If no, reason thereof: No audit has been made

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No  
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
✓	✓	✓	✓

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No  
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	- Nil -	- Nil -	✓	- Nil -
Scholarship for Minority students	- Nil -	- Nil -	✓	- Nil -
Pension - Old Age	27	56	Sanction awaited	- Nil -
Pension - Widow	21	09	- do -	- Nil -
Pension - Disability	12	08	Sanction awaited	- Nil -
PM Kisan Nidhi	240	10	wrong entries filed by applicants	- Nil -
Ayushman Bharat	160	15	applicants not willing	- Nil -
PM Jeevan Jyoti Bima Yojana	- Nil -	- Nil -	✓	- Nil -
PM Suraksha Bima Yojana	- Nil -	- Nil -	✓	- Nil -
PM Awas Yojana - Grameen	- Nil -	29	Sanction awaited	- Nil -
State Marriage Assistance Scheme	- Nil -	- Nil -	✓	✓

B2V2/PD&MD/2019



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	173	- Nil -	α	- Nil -
Ladli Beti	18	- 04 -	lack of internet service	- Nil -
Swachh Bharat Mission- Individual Household Toilets	29	- Nil -	α	- Nil -
PM Ujjwala Yojana	PDD functionary absent.			
Ujala	PDD functionary absent.			
Jandhan Account	α	α	α	α
PM Matru Vandana Yojana	19	03	α	- Nil -

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	90	People not ready to pay the required amount fee	- Nil -
Electricity connection	- Nil -	α	α

\* Visiting officer to enclose the list of individual's/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## 1) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): α ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓  
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: α (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no  
 If yes, please specify: α
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: - Nil -
- No. of farmers who intend to use drip/sprinkler irrigation: - Nil - (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Construction of more irrigation  
Canals in the GP.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 10 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Centre located at very long distance α

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card - Nil (Nil)

ii. No. of farmers who have availed loan facility through KCC during 2019  
08 Nos.

iii. No. of farmers who applied for KCC Loan but not provided so far  
10 Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures No

b) Delay by concerned Deptt. No

c) Delay by bank concerned Yes

d) Any other problem, please specify Farmers get

difficulty in providing guarantees to the bank

v. Suggestions for improving the process of availing loan under KCC

Exemption of providing

guarantees to the bank

### 4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) ✓

b) Through un-organized market ✓

c) Any other, please specify: ✓

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

providing packaging sheds  
to apple growers.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

✓

✓

### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓

✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	<u>✓</u>	<u>✓</u>	<u>✓</u>
	<u>✓</u>	<u>✓</u>	<u>✓</u>
	<u>✓</u>	<u>✓</u>	<u>✓</u>

### 6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: ✓ Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>Nil</u>	<u>10</u>
2	Dairy units	<u>Nil</u>	<u>01</u>
3	Sheep Units	<u>Nil</u>	<u>01</u>
4	Fish Ponds	<u>- Nil -</u>	<u>✓</u>

- iii. Suggestions for encouraging more households/farmers to set up new units:

Organizing awareness camps at Panchayat level.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Providing high yield seeds to farmers @ subsidized rates.
2. Providing of packaging sheets to apple growers.
3. Construction of hotels, parks and providing adequate transport facility to boost tourism.
4. Providing various sheep/animal husbandry units to the people of the area.
5. Improving horticulture sector of the area.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 100 (approx)

- ii. Overall satisfaction level of the people about the ration shops:  
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |   |        |
|---|--------|
| a) Irregular opening                              | Yes/No |
| b) Inadequate stock                               | Yes/No |
| c) Overcharging:                                  | Yes/No |
| d) Rude behaviour of store owner                  | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates                           | Yes/No |
| g) POS machine not working                        | Yes/No |

h) any other: ☒

- iii. Number of FIRs registered in last 3 months: - Nil -

- a) Are people generally satisfied by response of Police to complaints: Yes/No ☒
- b) Is copy of FIR given to people: Yes/No ☒
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒
- d) Any suggestions: - No - ☒

#### iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month <input checked="" type="checkbox"/></li> <li>• Never</li> </ul>	<input checked="" type="checkbox"/>
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month <input checked="" type="checkbox"/></li> <li>• Never</li> </ul>	<input checked="" type="checkbox"/>
Police Station	<ul style="list-style-type: none"> <li>• Within 1 month <input checked="" type="checkbox"/></li> <li>• More than 1 month</li> <li>• Never</li> </ul>	<input checked="" type="checkbox"/>
PHE	<ul style="list-style-type: none"> <li>• Within 1 month <input checked="" type="checkbox"/></li> <li>• More than 1 month</li> <li>• Never</li> </ul>	<input checked="" type="checkbox"/>



PDD	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	2
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	2

vi. Any specific observation or complaint regarding any particular department it:  
Abuse of field functionary  
from Horticulture.

#### K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓  
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 72
- Number of children in the age group of 4-14 years enrolled in the schools: 68
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable  
 ✓ If yes, details of schools: ✓  
 ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable  
 ✓ If yes, whether the incinerator is functional: Yes/No

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Construction of link road from Hamchipora to Daalwash.
2.	Establishment of Health Sub Centre at nowgam.
3.	Wall fencing and some repairs for Ziarat.
4.	Construction of bridge at gogulara nallah near Dadoora.
5.	Construction of Sheep/animal husbandry Centres at hamchipor or nowgam.
6.	Repairment of damaged roof at middle school Shuplin and its fencing.
7.	upgradation of 1km road from PMWSY road (near Ali Mohd Shiekh) to Khan mohalla.
II	Any major complaint brought to notice of the Visiting Officer:
①	Non-payment of labour charges/material component of MGNREGA works during 2016-17.
②	pending payment of IAY sheds in the panchayat Halga.
③	Non-availability of essential medicine to the Sub-centre.

III	Overall perception of functioning of the government:
	<p style="text-align: center;">Good -</p>
IV	<p>Overall assessment of visit and suggestions:</p> <p><i>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</i></p>
	<p>People of the area are very poor, but the area has much potential in various sectors like horticulture, sheep/animal husbandry, tourism etc. If the various schemes and limits are <del>are</del> established in the area, life of the people will improve to a great extent.</p>

Signature of the visiting officer

Name

Musaffar Ahmad.