Chautibala.

B2V1

Back to Village

Governance at the Doorstep

June 20-27, 2019

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Jammu and Kashmir

New Vision
New Horizon

GOVERNOR
JAMMU & KASHMIR

Raj Bhavan
Srinagar 190001

No:GS/[illegible]/2019-IV
Dated: June 13, 2019

Dear Deputy Commissioner,

The true spirit of democracy lies in the active involvement of people in decision making processes to fulfill their own specific needs. During the last one year, the Government has taken umpteen steps in this direction. After the successful conduct of elections in Panchayats and Urban Local Bodies, we have gone a step further by devolving funds, functions and functionaries to Panchayats, mandating implementation of important schemes through them and empowering them in every possible way.

2. Continuing with our endeavours in this direction, the government is initiating an ambitious Back to the Village programme whereby every gazetted officer of the state will be allocated one of the 4483 Panchayats of the state where he/she would visit and spend two days including a night halt and interact closely with the people. This would be the first initiative of its kind in our state.

3. We are hopeful that this interaction between officers and people will not only strengthen the bonds between the Government and the citizens but also make participatory planning a reality. The wealth of first hand information which an officer will be able to collect from these interactions will help us appreciate local problems better and come up with appropriate interventions.

4. The success of this ambitious programme, hinges on the Deputy Commissioner who is the main vital link. Therefore, the success of the programme will squarely hinge upon your commitment and coordination with various state holders.

5. I am therefore, writing to draw your attention to ensure the success of this programme. I urge you to dedicate your time and resources and carry out all such activities as may be necessary to realize the objectives that we have envisaged while conceiving this programme.

6. I am sure that working together, through this programme, we will be able to bring about a discernible and positive change in the rural landscape of the state and leave an indelible impression on the lives of the people residing in our villages.

With warm regards,

Yours sincerely,

(Satya Pal Malik)

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Mission Statement

It is first of its kind, the Government of Jammu and Kashmir has embarked on an ambitious and extensive programme of reaching out to the people at the grassroots level to create in the rural masses an earnest desire for decent standard of living.

The 'Back to Village' programme is aimed to involve the people of the state and government officials in a joint effort to deliver the mission of equitable development. The programme is aimed at energizing Panchayats and directing development efforts in rural areas through community participation.

As part of this programme, civil servants will have to reach out to each Panchayat of the State, where they will stay for a specific period to interact and obtain feedback from the grassroots so as to tailor government efforts in improving delivery of village-specific services.

The 'Back to Village' programme has been conceived with the objective of ensuring that developmental initiatives are built on the feedback and cooperation of the people, thus being more result oriented with greater probability of success than those which are top down.

The programme revolves around the concept that while the official machinery has to guide and assist, the primary responsibility to improve local conditions rests with the people themselves. Therefore, they must be encouraged to own a programme so that benefits are maximized.

The life of a person living in a rural area is not cut into segments in the way the Government activities are prone to be. The approach at the village level, therefore, has to be a coordinated, touching all aspects of village life. Such an approach has to be made, not through a multiplicity of departmental officials, but through Panchayats.

The essence of the 'Back to Village' programme is to emphasize the importance of ensuring, right from the beginning, people's participation, not merely as an agent in the execution of the development works but as owners of the entire programme.

We hope this initiative will go a long way in achieving long term objective of grassroots democracy.

B.V.R Subrahmanyam, IAS
Chief Secretary

General Instructions for the Visiting Officer

i. A suggested Activity Schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.

ii. The officer shall participate in the Gram Sabha, discuss the concept of Gram Panchayat Development Plan and also ask the Gram Panchayat to constitute Social Audit Committee in case the same has not been constituted earlier.

iii. He/She shall also hold intersections with prominent citizens (frontline government functionaries, NGOs/ social organisation, respectable citizens of the area and the general public.

iv. He/She shall also visit schools, health institutions besides important village assets/ amenities related to various sectors.

v. The visiting officer shall visit major languishing projects, inaugurate playgroun (if any), participate in exhibition matsa, distribution of certificates etc.

vi. The officer shall during all his interactions emphasize on education, nutrition & health of children, empowerment of women, general cleanliness, solid wa management, organic farming, vermi-composting, rain water harvesting & water conservation.

vii. The visiting officer shall assess the ground situation of allotted Panchayat v-s-vis perception of local public, data provided by different Departments, inp shared by the PRI/ prominent citizens and his own observations.

viii. Any conclusions drawn shall include a holistic view point of the general pu Efforts shall be made to bring out general highlights of the area based consensus.

ix. The visiting officer shall restrain himself/ herself from giving or offering commitment on behalf of the government.

x. The visiting officer shall adopt an unbiased attitude in reporting issues.

xi. The report of the visiting officer shall be submitted both physically electronically in the pre-circulated format. The officer shall exercise all care objectively while filling up the relevant form.

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Suggested Activity Schedule for the Visiting Officer

Day-01

- Arrival in the Gram Panchayat by [illegible]
- Capture picture at 10:00 a.m.
- Interaction with
  - Pradhan mentioned in the [illegible] attended
  - Frontline government functionaries (Doctor/ Teacher/ Patwari/ Anganwadi Workers/ ASHAs/ANMs/ [illegible] PDS storekeeper/ representatives of PHE, PDD (WD agriculture, Animal Husbandry, Horticulture etc.)
  - Social activists/ NGOs
  - Prominent citizens/ retired teachers/ govt. employees/ ex-servicemen etc.
- Visit to local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit to important ongoing and unguisiting projects/ works.
- Inauguration of playfield/ any other building/ work.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline governmental functionaries and prominent citizens to discuss and deliberate upon the core problems/ issues being faced by the locals of the Gram Panchayat.
- Capture evening interaction picture by 8:00 p.m.

Day-02

- Capture picture at 7:00 a.m.
- Participation in the Gram Sabha meeting.
- Participation in Women Gram Sabha meeting.
- Constitution of Social Audit Committee by the Gram Panchayat, if not constituted already.
- Reading out the letter by Hon'ble PM to all Sarpanchs and discussion on water conservation issues.
- Visit to and participation in Exhibition/ Melas.
- Discussion of certificates/ benefits/ opening of accounts, insurance policies, filling of application forms for various schemes.
- Enrolment of beneficiaries under PM-KISAN and PM Shram Yogi Maandhan schemes.
- Sanitation/ cleanliness drive within the Gram Panchayat.
- Visit other villages in the Panchayat.
- Capture picture of 5:00 p.m.

Departure

Back to the Village Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Gram Panchayat)

A) DETAILS OF REPORTING OFFICER

i. Name: ATTA MOHO SHEIKH

ii. Designation: A.E.E

Department/ place of posting: DMESY Division DODA

iv. Mobile No: 9906147680

v. Email Id: [illegible] @gmail.com

vi. Home District: Doda

vii. Dates of visit: 22/23/24/25/26/27 June 2019

B) LOCATIONAL DETAILS OF GRAM PANCHAYAT

i. Name of the Gram Panchayat/GP: CHANTI BALA

ii. Local Government Directory (LGD) code of the GP: 7020

(To be sourced from Rural Development Department/ by DC)

iii. Name of CD Block: CHANSR

iv. Name of Tehsil: GANDH

v. Name of District: DODA

C) PANCHAYAT PROFILE

i. Number of revenue villages in the Gram Panchayat:

1. CHANTI BALA 2. GANSHANA 3. CHANTI PAI
4. BHATMASS 5.

ii. No. of hamlets in the GP: 10

iii. No. of households in the GP: 602

iv. Population (approx) of the GP: 3457

v. Significant geographical feature of the GP (hilly/ lands/ plain): ✓

vi. Key natural resources of the GP (forest/ water bodies/ minerals/ others/ None): ✓

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... are names needed / required (Max 3) give details

1. Nagni to Sri Gopishwar
2. Nagni to Chanti Bala
3. Bagha to Lela - Chanti Bala

c. Upgradation of existing schemes required (name of scheme with nature of upgradation required)

1. Nagni
2.
3.

x. Water bodies in the GP (Numbers)

S. No	Type of water body	Water bodies in the Gram Panchayat		
		Total number	Maintained	Requiring conservation/ rejuvenation
1	Ponds	Nil	—	—
2	Ponds/ Bawdis	03	—	—
3	Wells	Nil	—	—
4	Any other capacity	—	—	—

. POWER SUPPLY

i. Are all hamlets connected with power supply: Yes/ No

ii. Hamlets not having power connectivity:

a) Number: —

b) Names: i) — ii) — iii) — iv) — v) — vi) —

iii. Overall availability of daily power supply

During winter	During summer
a. 0-6 hrs	a. 0-6 hrs
b. 6-12 hrs	b. 6-12 hrs
c. 12-18 hrs	c. 12-18 hrs
d. 18-24 hrs	d. 18-24 hrs

iv. Number of installations in the Gram Panchayat: 12

v. Approximate number of transformers damaged during the year: Nil

vi. Average time taken by PDD for repair of damaged transformer tick one:

a. Week / 15 days / One month / More than one month

b. Reasons: Centre of Power division at H.B. Ganesh

vii. General assessment about quality of voltage

During winter	During summer
a. Good	a. Good
b. Average	b. Average
c. Below Average	c. Below Average

viii. Registration of domestic consumers with PDD (approx) tick one:

a. 50% 50-75% 75-95% 95-99% 100%

ix. Percentage of households metered: Nil %

x. Are there any instances where trees are being used for supporting HT/LT line conductor: Yes/ No

i. If yes, requirement of approximate number of additional poles: 260

ii. Are there any critical bare wiring/ conductors which are threat to human life: Yes/ No

iii. Any additional transformer/ upgradation of facility required:

Number: 03 Details: Bakra Bari, Tekka Bari, Nagni

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I. Number of Sub Centres in the Gram Panchayat: Nil

II. Total number of sanctioned posts (including NHM):

III. Total number of posts filled up (including NHM):

IV. Are medicines available in Sub Centres: Yes/ No

Remarks: Medical Aid testing available

Primary Health Centre:

i. Whether PHC is available within the Gram Panchayat: Yes/ No ✓

ii. If no, distance in Kms of nearest PHC from the Gram Panchayat: 12 Kms

iii. If PHC is available within the Gram Panchayat:

a) Whether housed in govt. or rented building: Govt/ Rented

b) In case of Govt building, additional requirement of accommodation, if any: ——

c) Deficiency of critical medical equipments, if any: ——

d) Actual number of doctors attending the patients in the PHC: ——

Vacancy: ——

e) Are adequate medicines available in PHC: Yes/ No

f) Availability of ambulance in the PHC: Yes/ No

g) Whether power supply backup is available in the PHC: Yes/ No/ Non Functional

h) Whether separate toilet facility is available in the PHC for females: Yes/ No/ Non-functional

i) Whether lab facility is available in the PHC: Yes/ No

j) Whether institutional deliveries are conducted in the PHC: Yes/ No

General Health Parameters:

i. Distance to the nearest secondary health institution (District Hospital/ Sub-district Hospital/ Community Health Centre) from the Gram Panchayat: 19 Kms ✓

ii. Institutional deliveries percentage (approx): 95 %

iii. Whether the pregnant women are aware of the routine Antenatal Care (ANC) checkups: Yes/ No ✓

(Note: A pregnant lady is required to get 04 ANCs during her pregnancy)

iv. Whether pregnant women are receiving Rs 5000/- under Janani Suraksha Yojna (JSY) at the time of delivery in govt health institutions: On time/ Delayed/ Never ✓

v. Whether pregnant women/ sick infants are getting free treatment under Janani Shishu Suraksha Karyakaram (JSSK) in govt health institutions: Yes/ No ✓

vi. Mode of transport for ferrying patients, especially pregnant women, to the nearby hospital in case of non-availability of ambulances: Pvt Vehicles

vii. General assessment of people of the Gram Panchayat about the immunisation programme of their children (tick one): Poor/ Good/ Excellent ✓

(Note: As per immunisation schedule, a child is to be immunised at birth BCG/OPV-0, Hepatitis B) after 06 weeks DPT-1, Pentavalent-1) after 10 weeks DPT-2, Pentavalent-2) after 14 weeks DPT-3, Pentavalent-3, IPV2 at the age of 09 months (Measles Rubella (MR)-1, Vitamin A) and between 16-24 months (Measles Rubella (MR)-2, Vitamin A, DPT Booster, DTP-1st Booster)

vii. Whether children are being screened/ examined in Anganwadi Centres by the team of doctors and paramedics under Rashtriya Bal Swasthiya Karyakaram (RBSK): Yes/ No ✓

Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other April

ix. Whether children are being screened/ examined in schools by the team of doctors and paramedics under RBSK: Yes/ No ✓

Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other ——

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viii. In case no cultivable land is available, please indicate the available qty of land for development of playfield in the GP (give details) Yes

8. LIBRARY:

i. Availability of Library in the GP Yes/ No

Suggestions for improvement: _____

ii. If No, distance to the nearest library: NIL Kms

9. ENTERTAINMENT:

i. Source of recreation: Rural sports/ Festivals/ Movies/ Local Folk/ Artists/ Open air theatres/ Others, please specify NIL

10. TELECOM CONNECTIVITY:

i. Whether Mobile connectivity is available in all hamlets of the GP Yes/ No

ii. No. of hamlets not having mobile connectivity: NIL (Nos.)

iii. Name of service providers: BSNL/ Others NIL / None

iv. If yes, quality of network: Very Good/ Average/ Poor

v. Whether internet connectivity (2G/3G/4G) available: Yes/ No

vi. Whether Doordarshan TV signal is available in the GP: Yes/ No

vii. Availability of Common Service Centers: Yes/ No

11. BANKING (FINANCIAL INCLUSION):

i. Whether banking facility available or not in the GP: Yes/ No

If yes, type (tick as many as needed): Post Office/ Branch/ Micro Branch/ Khidmat Centre

ii. Nearest ATM (in Kms): NIL Kms

iii. Approximate no. of Sugam Nivesh Jan Dhan Accounts: Approx. 60 %

iv. Prevalent mode of e-transaction by villagers:

a. Credit/ Debit card: Yes/ No

b. Net banking: Yes/ No

c. Mobile wallet: Yes/ No

d. Any other online payment mode NIL (details)

v. General assessment about Direct Benefit Transfer (DBT) under various government schemes: Satisfied/ Not Satisfied

Remarks: _____

vi. Key source of lending facility for agriculture, horticulture and allied activities (tick as many as needed):

a. KCC

b. Bank loan

c. Money Lender

d. Family & friends

Remarks: _____

12. HOUSING

i. Number of families who received financial assistance under Pradhan Mantri Awas Yojana (PMAY) for construction of houses during financial year 2018-19: NIL (Nos)

ii. General assessment of beneficiaries who have availed assistance under PMAY in GP: Poor/ Satisfactory/ Good

iii. Whether financial assistance under PMAY been provided in time/ Delayed

iv. Any difficulty faced in availing financial assistance under PMAY, pls specify

_____

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v. No of non/wind eligible households yet to be covered under PMAY: 80

13. SANITATION:

i. General assessment of the visiting officer about the toilet/sites in the Gram Panchayat: Poor/ Satisfactory/ Good

ii. Availability of Community Sanitary Complexes in Haqa Panchayat: Yes/No

iii. Whether maintained by public: Yes/ No

iv. Whether all households are having toilet facility: Yes/No

v. Whether toilet facility is being used by the locals: Yes/No

vi. Is Open Defecation still practiced in the Panchayat: Yes/No

vii. If yes, percentage of Open Defecation: 05 %

Reasons: People are economically poor

viii. Any facility for Solid Waste Management existing in the Panchayat: Yes/No

ix. In case the facility of Solid Waste Management is not available, is the Panchayat willing to undertake the activity along with provision of land: Yes/No

14. RURAL DEVELOPMENT AND PRI:

MGNREGA:

i. Are job cards available with all eligible households: Yes/No

ii. When were the job cards last verified: 06 Months

iii. Are seven registers being maintained and updated: Yes/No

iv. Has Social Audit Committee been formed in the GP: Yes/No

v. In case no, was it constituted in the Gram Sabha meeting held in presence of the visiting officer: Yes/No

vi. Are Community Information Boards being installed on MGNREGA works: Yes/No

Panchayati Raj Institutions:

i. Whether Gram Sabhas are being conducted regularly: Yes/No

ii. Whether women/ reserved category members of Gram Sabha do participate in the meetings: Yes/No

iii. Whether all departmental plans are being prepared in Gram Sabha: Yes/No

iv. Are the members of the GP aware about the funds received under 14th Finance Commission: Yes/No

(Officer should read out amount in Gram Sabha and explain)

v. Has 14th FC plan been prepared and approved by the Gram Sabha: Yes/ No

vi. Has Gram Panchayat Development Plan been prepared: Yes/ No

vii. Does Panchayat have a bank account: Yes/ No

Balance in the account: Rs. Zero/

Account operated by Sarpanch/ VLW/ Others (specify): SBBJ/Kotdwara

15. PUBLIC DISTRIBUTION SYSTEM FACILITY

i. Whether PDS outlet available in the GP: Yes/No

ii. Whether supply of food grain is made available regularly: Yes/ No

iii. Quality of PDS grain: Poor/ Average/ Good/ Very Good

iv. Whether Priority/ NPHH/ exclusion category list is displayed at the PDS outlet/ Panchayat Ghar: Yes/ No

v. Whether Rate list is displayed at the PDS outlet: Yes/ No

vi. Whether POS machine installed at PDS outlet: Yes/ No

vii. Coverage of LPG connections under UJJWALA: Partially/ Fully

Refills by UJJWALA users: Once in 1/ 2/ 3/ 4/ 5/ 6 / months (approx.)

16. WOMEN AND CHILD DEVELOPMENT:

i. No. of Anganwadi Centres (AWCs) in the GP: 02 (Nos.)

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ii. Availability of Nutrition items in the AWC: Always/ Not regularly

iii. Quality of food served to the children: Poor/ Good

iv. General Assessment about the performance of the AWC: Poor/ Average/ Good

v. Is the Panchayat aware that they shall be implementing the ICDS scheme now: Yes/ No

vi. Whether Village Health and Nutrition Day (VHNND) is being observed at AWC: Regularly/ Not regularly

vii. General assessment about the performance of the services provided on Village Health & Nutrition Day: Poor/ Satisfactory/ Good

viii. Has any lady received cash assistance of Rs 5000/- for her 1st issue under Pradhan Mantri Matru Vandana Yojna in the GP: Yes/ No

17. PUBLIC TRANSPORT SYSTEM:

i. Is Panchayat connected by public transport: Yes/ No

Type: Bus/ Maladdar/ Suiko

ii. If yes, does it suffice the requirements of the GP: Yes/ No

iii. General problems related to public transport if any: Very Road connectivity

18. SKILL DEVELOPMENT:

i. Is there any existing skill development programme/ institution operational in the Panchayat: Yes/ No

ii. Indicate particular sectors where there is demand for vocational training (Max 03):

1. Cutting & Tailoring 2. Computer lab 3. Handicraft centre

2. _____ 3. _____

19. COVERAGE OF PENSION SCHEMES:

i. Old Age Pension Scheme:

a. Are all eligible beneficiaries covered: Yes/ No

Number left out: 36

b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly

c. Mode of payment: Bank/ Post office/ Postal money order/ Other

ii. Widow Pension Scheme:

a. Are all eligible beneficiaries covered: Yes/ No

Number left out: 04

b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly

c. Mode of payment: Bank/ Post office/ Postal money order/ Other

iii. Disability Pension Scheme:

a. Are all eligible beneficiaries covered: Yes/ No

Number left out: 01

b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly

c. Mode of payment: Bank/ Post office/ Postal money order/ Other

iv. Is the list of beneficiaries being shared with Gram Panchayat/ Gram Sabha: Yes/ No

20. OTHERS:

i. Whether Community Hall is available in GP: Yes/ No / under construction

ii. Whether Panchayat Ghar is available in GP: Yes/ No / under construction

* If no, is land available for construction of the Panchayat Ghar: Yes/ No

iii. Whether internet facility has been provided in the Panchayat Ghar: Yes/ No

iv. Whether electricity has been provided in the Panchayat Ghar: Yes/ No

v. Is there any heritage building in the GP that specify: NIL

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... said building is being properly maintained. Yes/ No

... of major and critical projects/ works which are lingering for completion ... than three years (Pls specify these major works, if any)

Name of the work | Department concerned

1. Medical Aid Centre Building PWD/ PHE/ Health/ School/ Other (Specify) RDD

2. School swinky check dam PWD/ PHE/ Health/ School/ Other (Specify) RDD

3. Kitkha Govt. H.S.S. Hostel Bela PWD/ PHE/ Health/ School/ Other (Specify) RDD

vii. Prevalence of drug menace in the GP: Nil/ Very Low/ Low/ High/ Very High

ix. Is there any unused government building in the GP which can be put to productive use (Pls specify) Nil

xx. GOOD GOVERNANCE:

i. Public perception on:

a. Overall accessibility of departmental staff: Poor/ Good/ Very Good

b. Overall responsiveness of departmental staff: Poor/ Good/ Very Good

ii. Best performing departments: a) Education b) Rural Dev. c) ...

iii. Departments with most complaints against staff: a) Agriculture/Horticulture b) Social welfare

iv. Any specific observation regarding any particular department.

The work's constructed under MGNREGA was found satisfactory, the wages of supporting staff of MGNREGA Scheme should be enhanced & consideration of regularization so that the PRI can be strengthened further at the grass root level.

E GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Main economic activities/ source of livelihood in the GP (Max. 05)
	1. Horticulture
	2. Agriculture
	3. Cattle & Sheep
	4.
	5.
ii	Major potential assets which can be used to improve economic conditions in the GP (Max. 05)
	1. Horticulture
	2. Agriculture
	3. cattle and Sheep farming
	4.
	5.
iii	Major problems confronting the people in the GP (Max. 05)
	1. Education
	2. Shortage of Electricity
	3. Shortage of drinking water
	4. Shortage of medical facility
	5. Not availability of veterinary facility

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Urgent public requirements in order of priority (Max. 07):

1. Delimitation of Panchayat
2. Up-gradation of Primary school to Middle School (2)
3. Community Hall (3)
4. Foot/Shallow Bridges 5Nos (1)
5. Roads should be enhance as per DDP's vision
6. Appointment of village Chowkidar
7. CAPD Ration Store Building

V Any major complaint brought to notice:

(i) Shortage of classrooms in Hr. Sec. School Chandi Bata
(ii) Pending work liability of under Gram H.S.S. School Building
(iii) Pending work liability of MGNREGA

VI Overall assessment of visit (Public Services). Please mention best practices, if any, observed

Over-all assessment of the visit is satisfactory
The performance of school children in Hr. Sec. School Chandi Bata found good.

VII Overall assessment of visit (Panchayat Functioning):

The functioning of Panchayat Chandi Bata was found good however needs more improvement.

Signature of the visiting officer

Name: Md. Mokid Shaikh RES.
PMGSY Div. Jadu

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