



Tulail

Pyl:

Swir Village-3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Completed

**Jammu & Kashmir
New Vision
New Horizon**

Feedback form for visiting Officer to be submitted to DDC Office:

Back to Village Phase-III

Dear All

It's my pleasure to welcome all of you. I am happy to inform you that the Pre B2V3 has been a success in District Bandipora. All the arrangements are at place despite Covid challenges. The Kit provided is equipped with mandatory guidelines and details of works / allocation (Enclosures appended)

I am reiterating suggestions for you, as conveyed by Hon'ble LG J&K that may be taken care of during your visit to give your feedback on below mentioned points:

- i) Whether you have held / facilitated Gram Sabha in identifying works that would be executed after B2V3 Yes/No [Remarks Yes]
- ii) Whether the works identified for execution during B2V3 programme are prioritized out of B2V1 and B2V2 demands or any other work as recommended by Gram Sabha [Yes/No/Remarks Recommended by Gram Sabha]
- iii) Do you find any vacant / unused schools / Govt. buildings during the visit to Panchayats [Yes/No], if yes then propose alternate use of such buildings as per requirement of the panchayat Yes
- iv) Whether you involved the Gram Sabha in formulation of Gram Plan containing solid and liquid waste management including identification of sites for organic and plastic waste disposal [Yes/No] Yes
- v) Whether you found 2 dustbins installed per village [Yes/No] Yes
- vi) Have you identified two educated youth in your panchayat in consultation with PRI's, for becoming self employed entrepreneur. [Yes/No] Yes
- vii) Whether you verified at least one work completed during last year [Yes/No] If yes, Comment on Quality of work The quality of work is good.
- viii) Have you identified at least one incomplete project that can be completed / put to use with minimal investment up to Rs. 2.00 Lacs [Yes/No] if yes, Details of the work Renovation of Govt. middle school Abdulain Tihail
- ix) Have you distributed Covid Dos and Don'ts and ensured distribution in Gram Sabha [Yes/No] Yes

either the Gram Panchayat has prepared the people's Bio-diversity Register (Yes/No)

Have you been informed about the blue revolution through frontline workers of Fisheries Department (Yes/No)

i) Formulation of Water Conservation Plans (Yes/No)

iii) Whether the last mile service delivery by respective department such as, FCS&CA, PDD etc are appropriate on spot (Yes/No)

iv) Whether there was any report of leakages of beneficiary provided under various beneficiary oriented schemes (Yes/No) if yes, Details Up and down stream may be included

ix) Any other observation Demand for providing of Action Dept for G.P.

vi) You are requested to compile these reports and share with District Development Commissioner.

With best wishes.



Dr. Qasim Ahmad

Dr. Qasim Ahmad (IAS)
District Development Commissioner,
Banspore

B-145

مجلس

گرام سبھا

آنحضرت اکبر علیہ السلام کی سربلندی بھی گرام سبھا مستفید ہو
جس گرام حلقے کے سٹیپانڈ گرام کے علاوہ گاؤں کے دی سٹورڈ گرام
نے سکولز کی جس سٹیپانڈ حلقے گرام میں ایک غریبی گاؤں کی
موجودی کی آمد ان گاؤں کو سٹورڈ چکان کرت پر غریبی کی

1. Revocation of Community Center

at Khan Mohalla Hajapora Gugran.

E cost - 6.00 lacs

2. Revocation of Govt Middle School

Abdullahi Tulai E cost 3.00 lacs

3. Revocation of Govt Middle School

Chalabiaz Abdullahi

MOHD LONE

E cost 3.00 lacs

RAJAZ RANA
Chairman
SDC TULAI

RAJAZ RANA
RANCH GUGRAN
Ward No 3

Shahida Begum
Ranch Abdullahi

Shahida Begum
Ranch Abdullahi

Mohammad Farooq Lone
RANCH GUGRAN
Ward No 3

(P.T.O.)

10/10/10

10/10/10

10/10/10

10/10/10

10/10/10

ALAN SPALL
CHURCH
JANUARY 2011

10/10/10

10/10/10

10/10/10

10/10/10

گرام کما

آج 7 نومبر 2020 کو Visiting Officer کی سربراہی میں گرام کما
یٹنگ محمد بروٹی جی خیابان عمران حلقہ ٹکڑن کے علاوہ ذی سبزو لوگوں
سختیوں کی آمد ضرور ہوئی اور ان کی طرف گرمیوں کا ٹرینڈنگ ہوا

1. The Gid Towers may be completed as soon as possible
2. The water Supply Schemes in the HADCA be completed prior to winter season.
3. The Medical Staff in the PHC Gupran be provided as soon as possible as the public is facing a great difficulty
4. The Helicopter facility may be provided for patients and pregnant ladies.
5. Snow Cutter machine may be made available at Gupran during winter.
6. One no Ambulance be provided for PHC Gupran.
7. Ration Daps be provided at Gupran and Abdullahi.

8. The field staff for water supply Schemes should be increase.

9. The power supply increased from 5 to 7 hours


MOHD LONE
Panch Saramah
Ward No. 6




NADIR BHAT
PANCH ABDULLAH
Ward No. 6


AAJAZ RAJA
Chairman
BOC TULAI


Shafiza Begum
Panch Abdullah
Ward No. 5


Mohd Yusoff Lone
PANCH ULURAN
Ward No. 3


PANCH ABDULLAH
Ward No. 6


PANCH ABDULLAH
Ward No. 6



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 2nd version of the much-acclaimed Back to Village-2 (B2V2) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on The Back to Village programme, which involved the visit of over 4000 Government officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and fed by provisions kept to share its troubles and travels with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness".

Encouraged by the success of the programme, the government organised the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-2 (B2V2) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Aarohan (Jaan Aaroh) which shall focus on 3 core/essential and interconnected goals: Jan Surveksh (Jaan Surveksh) - Public grievances redressal, Adhikar Aarohan (Adhikar Aaroh) - Public Service Delivery and Ushak Gauri Aarohan (Ushak Gauri Aaroh) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

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B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to address a transformation of Panchayat Raj institutions over time their contribution in 2018. Through the first of its kind initiative 'Back to Village' and the Government's decision of releasing funds, functions and facilities to PRA, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 2 of the 'Back to Village' programme 2 is being held from 2nd October to 12th October, 2020, which will give a major push to the institutionalisation of PRA.

While the first B2V focused on interaction and information on local needs, the current B2V focused on strengthening and institutionalising Panchayats, handholding the newly elected PRIs and ensuring an education and 100% coverage of individual beneficiaries started schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action oriented.

Further, local demands are being taken up through a three week long public outreach exercise-Jee Anshuksham Yatra, with its three concurrent and interconnected goals of public grievance redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to showcase government functioning and service delivery through an unprecedented proactive Government 4.0 interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more accountability, transparent and responsive.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Hqrs for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and ensure the success of these B2V programmes.

(B.V.R. Subrahmanyam)

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Jan Abhiyan

September 10-30, 2020

General Instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Aardham/Awami Muhim phase.
02. He/she shall collect his ecoclit from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awasar beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabha, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Aardham/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awasar beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid vaccination and other departmental activity in the Gram Sabha. He/she shall distribute the Poshan newsletter. The proceedings of Gram Sabha shall be recorded and a copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities of the Panchayat and distribute sports kits, certificates, education kits, school uniforms, bicycles, prosthetic aids, universal health cards, Ayushman card or any other distribution scheme that the district administration has arranged.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filing the booklet shall make an assessment of functionality of the Panchayat body and the impact of and participation of people to Jan Abhiyan/ Aammi Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/benefits in which 100% saturation has been targeted during Jan Abhiyan/ Aammi Muhim and shall try to make an analysis of genuineness or otherwise of the pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega-meet/ EO activity in different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremony of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BZG booklet in other documents as mentioned above along with any other list/ reports he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and ground view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and enter living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with IDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the ward/ wards of the Panchayat and hold Ward Sabha - proceedings to be recorded & signed - resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of ICAPR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MCHCCA plan.
- Discuss & pass resolution for eSH-FC plan.
- Read out list of Aamish beneficiaries and ensure stipends of eligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Kosh through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Handbook and Cuffin Table Books.
- Use of Mukad Halka, Lad Shuh, Bhaid Pathar or any other local medium to disseminate public service messages or information about the activities of any Department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back to the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ framed during Jan Aardheya/ Aamish Mahin.
- Distribution of sports kits.
- Distribution of education kits/ bags/ uniforms/ books/ sports kit etc - participation of school children.
- Activities of Social Welfare Department - distribution of babydoll/ pacifiers/ other accessories/ garments.
- Universal Health/Careful Aquilomen Card distribution.
- Start any one water conservation work.

ci Holding of Mega Mela/ IEC activities of different departments, especially those where individual beneficiaries

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bili Sachao, Bili Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Floriculture
 - Any department which has subsidy or individual beneficiary scope

di Filling up of BSVJ booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed minutes handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panch/ BDC Chairman:
 - Unquishing projects.
 - Projects completed in last month under LGFC, MCHRECA, BSV or any other GO/ Govt. State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of

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IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BSV and inaugurates them. He/ She has to ensure that AT LEAST 20% work has definitely completed under BSV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST 20% work under BSV out of projects is identified, foundation stone laid and started during He/Her visit.

Documents to be provided to the Visiting Officer by the DC

Copies of BSVs and BSVs tickets as filed in by the visiting officer in June/ November, 2019

Two copies of BSVs booklet with basic data in fields marked with asterisk (*) already filed in duly validated Mission Ardyodaya form and case of living survey data

Developmental progress profile of the Gram Panchayat including:

- Action Taken Report on issues/ demands/ complaints of BSVs and BSVs
- List of new works started/ ongoing/ completed after BSVs and BSVs under the following heads:
 - LIFTA
 - BSV grants
 - Convergence
 - District Plan
 - State Sector
 - Any other work
- Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSVs.
- Any upgradation/ new section, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSVs.

5. Panchayat beneficiary lists:

- MCHREDA draft plan document for the year 2019-20.
- LIFTA draft plan document for the year 2019-20.
- List of Awasht beneficiaries.
- List of pension beneficiaries.

6. Lists of beneficiaries for:

- various certificates/ benefits to be distributed by the visiting officer.
- whom Gram Panchayat committees have been organised.

7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filed - one copy.
2. Warda Sabha, Gram Sabha, Mahila Sabha and Dal Sabha resolutions.
3. List of decisions from Awasht beneficiaries.
4. Representations received, if any.
5. MCHREDA plan passed by the Gram Sabha along with resolution.
6. LIFTA plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed, if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filed in Mission Ardyodaya form and case of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Items marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Mahd Alraf Hussain Wani
- Designation: Assistant Executive Engineer
- Departmental place of posting: Tal Dist (12 & 127) / PHE Hqs. Old, Banihara
- Mobile No: 9419021042
- Email ID: malraf.tumail@gmail.com
- Home District: Puducherry
- Date of visit: 02, 08 & 09 Oct 2020

B) Locational details of Panchayat:

- Nearest town/village: Gujarat
- Local Government Directory (LGD) code of the Panchayat: 242446
(To be sourced from Rural Development Department/ to DO)
- Name of CD Block: Tindal
- Name of Tehsil: Tindal
- Name of District: Banihara

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of Hamlets in the Panchayat: 07
- No. of Households in the Panchayat: 275
- Population Appraisal of the Panchayat: 2530

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

Sl No	Designation	Name	Designation	Contact No.
1	S.D.O.	Mr. A. K. Khan	985	9855572915
2	Education	Mr. A. K. Khan	Teacher	9855572915
3	S.M.O.	Mr. A. K. Khan	ASST	9855572915
4	S.D.O.	Mr. A. K. Khan	ASST	9855572915
5	Forest	Mr. A. K. Khan	ASST	9855572915
6	I.C.D.S.	Mr. A. K. Khan	ASST	9855572915
7	C.C.W.	Mr. A. K. Khan	ASST	9855572915
8	Public Health	Mr. A. K. Khan	ASST	9855572915
9	C.A.P.D.	Mr. A. K. Khan	ASST	9855572915
10	Agiculture	Mr. A. K. Khan	ASST	9855572915
11	Police	Mr. A. K. Khan	ASST	9855572915

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

Sl No	Designation	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Office is available in the Panchayat? Yes/ No/ Under construction.
If yes, whether functioning in Govt building/ Other government building/ Private building.
If no, whether land is available for construction of Panchayat Office? Yes/ No.

2. Facilities available in the Panchayat Office:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No/	
Computer/ printer in Panchayat Office	Yes/ No/	
Telephone in Panchayat Office	Yes/ No/	
Water supply available in Panchayat Office	Yes/ No/	
Electricity available in Panchayat Office	Yes/ No/	
Water connection available in Panchayat Office	Yes/ No/	
Bank Branch available in the Panchayat	Yes/ No/	

Whether Infrastructure and Assets Register has been prepared. Yes/No
Visiting Officer to physically check the register

If No. Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1. General activities:

Are Ward Sabha meetings being held? Yes/No

No. of Ward Sabha meetings held since inception _____ 4.2

No. of Gram Sabhas conducted since inception _____ 1.7

Date of last Gram Sabha _____ 07-10-2020

Are all plans approved in Gram Sabha? Yes/No

Is the minimum quorum of 1/3rd being ensured in all Ward/ Gram Sabhas? Yes/No

Are Ward Sabha/ Gram Sabha resolutions attached with all plans? Yes/No

Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions? Yes/No

Has Social Audit Committee been formed? Yes/No

Is social audit being conducted by the Committee? Yes/No

No. of works audited by the Social Audit Committee _____ 0.3

Has Panch Samiti been constituted? Yes/No

Has the Panch Samiti approved the Village Action Plan? Yes/No

No. of meetings of Panch Samiti held _____

Is Biodiversity Management Committee constituted? Yes/No

No. of BMC meetings held _____

Is a register of all previous works/ assets in the Panchayat being maintained? Yes/No

Have all paintings of works executed for 2019-20 been done in the Panchayat? Yes/No

Are Panchayat Abhiyan activities being held in the Panchayat? Yes/No

What and where was the last activity held _____

Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch? Yes/No

No. of meetings of HFWAC & VHSNC meetings held _____

Is the name of Sarpanch displayed on all information boards of all ICDS schemes? Yes/No

Are Sarpanchs being involved in start/ inauguration of activities? Yes/No

- ans: Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- ans: Whether grievances redressal box is installed: Yes/No ✓
- ans: No of grievances received pertaining to Panchayat level: 12
- ans: No of grievances disposed of at Panchayat level: N/A
- ans: Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- ans: Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- ans: Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date till to bank	Amount of money made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	✓	Yes/ No	N.A.	N.A.
ICDS-children	Yes/ No	✓	Yes/ No	N.A.	N.A.
ICDS-Infants/toddler	Yes/ No	Yes	Yes/ No	N.A.	N.A.
Mid-Day Meals (MDM)	Yes/ No	Yes	Yes/ No	N.A.	N.A.
Other initiatives of Panchayat	Yes/ No	No	Yes/ No	—	—
Any other Scheme: If yes, please give name	—	—	—	—	—

Noting Officer is personally check the Position and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

A.2. Integrated Child Development Scheme (ICDS)

1. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓

If no reason provided: Angul deficit

Also mention if it is being purchased by someone else: —

2. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓

If no reason provided: Anganwadi Centre

3. Expenditure incurred on procurement through Sarpanch Rs. — lakh

4. Is the Panchayat/ Sarpanch paying honorarium to AWHs/ helpers directly at Panchayat level: Yes/ No ✓

If no reason thereof through department

Expenditure incurred on paying of honorarium through Sarpanch Rs. — lakh

Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat? Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes/ No

If no reason thereof MDM items are being provided by Govt. Through Schools

Expenditure incurred on Mid-Day Meal/ food items through Sarpanch Rs. — lakh

Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No

If no reason thereof Due to Covid-19 not purchasing through Panchayat
Also mention if it is being provided by someone else:

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. — lakh

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No

If yes, whether approved by the Gram Sabha? Yes/ No

If no reason thereof It is sanctioned by Panchayat as per

2.4 Challenges

Major challenges being faced by the Panchayat in functioning and execution of works

1. Mahayukt committees are not constituted the
same as yet

2. The payments are not made time bound

F) Jan Abhiyan/ Awami Muhim activities:

Have to be first by the District Administration before the subject is handed over to the visiting officer will confirm the figures provided by the administration by conducting visit during that period in the village.

1. Domicile Certificates issued :

Category	Total Issued	Issued during Jan Abhiyan/ Awami Muhim	Total Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PRC Holders	2428	400	400	2028	
Non-PRC	50	13	38	12	
WPS	149	—	—	—	
Muslims	197	97	192	—	
Others	13	—	13	—	

2. Category certificates issued :

Category	Total Issued	Issued during Jan Abhiyan/ Awami Muhim	Total Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
SC	—	—	—	—	—
ST	93	30	93	—	—
OBC	—	—	—	—	—
A.C	—	—	—	—	—
BCA	—	—	—	—	—

3. Revenue papers issued:

Category	Total Issued	Issued during Jan Abhiyan/ Awami Muhim	Total Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Revenue/ Certificates	5	5	5	—	—
Revenue/ Certificates	5	5	5	—	—
Revenue/ Certificates	190	190	190	—	—
Muslims	—	—	—	—	—

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2022)

Category	Total Issued	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	—	—	—	—	—
Birth Certificates	15	—	15	—	—
Disability Certificates	—	—	—	—	—

5. Adhaar seeding of Ration Card :

Category	Eligible Families/Individuals	Covered during Jan Aatmanirbhar/ Aarati Muktam	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Aatmanirbhar/ Aarati Muktam	Total Aadhaar seeding
PHH	293	293	—	—	—	—	—
San-PMH	63	63	—	—	—	—	—
Antyodaya/ Awa Yojana	42	42	—	—	—	—	—

6. Health :

Category	Eligible Families/Individuals	Covered during Jan Aatmanirbhar/ Aarati Muktam	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Aatmanirbhar/ Aarati Muktam	Total Aadhaar seeding
Swasthman Shastri (people with golden cards)	40	—	40	—	—	—	—
Swasthman Shastri (Individual Cards)	—	—	—	—	—	—	—
Janani Suraksha Yojana (JSY)	15	—	20	—	—	—	—

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7. National Social Assistance Programme (NSAP) :

Category	Eligible Families/Individuals	Covered during Jan Aatmanirbhar/ Aarati Muktam	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Aatmanirbhar/ Aarati Muktam	Total Aadhaar seeding
Old Age Pension	52	—	52	23	23%	—	100%
Widow Pension	16	—	10	6	4%	—	100%
Disability Pension	13	—	9	3	23%	—	100%

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Aware Muhim	Total covered	Pendency (No)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Aware Muhim	Total Aadhar seeded
Old Age Pension	—	—	—	—	—	—	—
Assistance to Women in Distress	—	—	—	—	—	—	—
Assistance to Physically Challenged Persons	—	—	—	—	—	—	—

9. Other Welfare Schemes *:

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Aware Muhim	Total covered	Pendency (No)	Reasons of pendency
PM's Matru Vandana Yojana (PMKVY)	19	—	6	12	In Progress
National Family Benefit Scheme (NFBS)	—	—	—	—	—
PM Garib Kalyan Anna Yojana	—	—	24	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes *:

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/Aware Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	—	—	—	—
Pre-Matric for ST	160	6	30	In Progress
Pre-Matric for OBC	—	—	—	—
Pre-Matric for Minorities	—	—	—	—
Post-Matric for SC	—	—	—	—

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Beneficiaries covered during the year	Reasons of pendency
Post-Matric for ST	—	—	—	—
Post-Matric for OBC	—	—	—	—
Post-Matric for Minorities	—	—	—	—
Dr. Ambedkar FDC	—	—	—	—
National Merit cum Means (NMCMS)	—	—	—	—
Merit cum Means Minority	—	—	—	—
PM's Special Scholarship for JAT (PMSSS)	—	—	—	—
National Talent Search Scheme	—	—	—	—
National Scheme for Incentive to Girl Child for Secondary Education (NSICSE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

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Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	—	—	—	—	—
Pradhan Credit Card	—	—	—	—	—

12. Live Stock Schemes*:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	—	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Wegrowth Development of Small Ruminants and Pigs - Sheep Farm	—	—	—	—

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: 06
- No. of schools with Ramp Facility for Children with Specific needs: —
- No. of schools with drinking water facility: 02
- No. of schools with electricity connection: —
- No. of schools with toilet facility
 - For Boys: 03
 - For Girls: —
- No. of schools with girl students (girls/ Co-Ed schools): 06
- No. of such schools installed with Sanitary Napkin Vending Machines: —
- No. of such schools installed with incinerators: —

15. Basic Services:

- No. of habitations with over 250 souls: 04
 - No. of habitations with over 250 souls in the GP without road connectivity: —
 - If yes, whether these roads have been surveyed: Yes/No ✓
 - No. of habitations with less 250 souls in the GP without fair weather road: —
 - Is there any habitation or mohalla which is yet un-electrified: Yes/ No ✓
 If yes, names and aprox no. of households:
 - (a) _____ (name) _____ (households)
 - (b) _____ (name) _____ (households)
 - (c) _____ (name) _____ (households)
- Remarks/ explanation: _____

Total no. of households without electricity connection in the GP: _____

14. Is there any habitation/ area where trees/ wooden poles are used for electric supply? Yes/ No ✓

If yes, details: _____

Approximate no. of wooden poles: _____

15. Are there any areas where barbed wire is used for electric supply? Yes/ No ✓

If yes, name of the habitations: _____

Approximate length: _____ metres

Approximately what %age of total area/length in GP is barbed wire: _____

16. No. of households without tapped water supply in the GP: 41 41 41

16. Pradhan Mantri Awas Yojana (PMAY):

1. Cumulative Target: 142 (No)

2. No. of households/landowners with verified Accounts during Jan Abhyas/ Awas Mahin: _____

3. No. of houses/units to which 1st instalment released during Jan Abhyas/ Awas Mahin: _____

4. No. of houses completed in 2020-21: 3

5. No. of houses completed during Jan Abhyas/ Awas Mahin: 0

6. No. of houses under construction: 3

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17. Community Sanitary Complex (CSC) Status:

1. Whether CSC is functional in the Gram Panchayat? Yes/ No ✓

2. If yes, Has the CSC been constructed? Yes/ No ✓

3. Whether the CSC is functional? Yes/ No ✓

4. No. of CSCs taken up during Jan Abhyas/ Awas Mahin: _____

5. No. of CSC completed during Jan Abhyas/ Awas Mahin: _____

6. Any issue regarding water connection and sewage disposal in CSC

18. MGNREGA:

1. Whether MGNREGA Plan 2020-21 has been approved? Yes/ No ✓

2. If yes:

a. Funds allocated to the Panchayat Rs. 4.5 lakh

b. No. of works approved: 30

- c) No. of works started during Jan Abhiyan/ Awami Muhim: _____
- d) No of works completed during Jan Abhiyan/ Awami Muhim: _____
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: _____
- f) Wages due for 'e' above: Rs _____ lakh
- g) Wages paid out of 'f' above: Rs _____ lakh
- h) Any grievance related to MGNREGA: payments not made time bound

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs 2506 lakh, being written
- ii) Whether Action plan prepared for all years: Yes/ No ✓
- iii) No. of works as per the Action Plan: 74-62
- iv) Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
- v) No. of works for which technical sanction accorded by the Xen: All
- vi) No. of works authorized by the Hakqa Panchayat: All
- vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: _____
- viii) No. of works completed during Jan Abhiyan/ Awami Muhim: _____
- ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs _____ lakh
- x) Total expenditure on PRIASoft as on date: Rs 353 lakh

20. Works under Capex and CSS:

a. District Capex

S.No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	POD	—	—	—	—
5	Others	—	—	—	—

b. UT Capex

	Scheme	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (\$ in Lakhs)	Remarks
1	WDO	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	9	6	—	work in progress
4	POO	—	—	—	—
5	Others	—	—	—	—

c. Centrally Sponsored Schemes (CSS)

	Scheme	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (\$ in Lakhs)	Remarks
1	Samanya Shiksha	—	—	—	—
2	PRORIP	—	—	—	—
3	Jal Shakti Mission (JSM)	13	10	—	work in progress
4	Jal Shakti Mission (JSM)	—	—	—	—
5	NRHM	—	—	—	—
6	Others specify	—	—	—	—

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

a. No. of complaints received: 22

b. No. of complaints resolved: 11

c. Constraints faced in delivery of services:

The complaint regarding the work under MGNREGS not received is yet, however the same complaint is resolved.

22. Others:

a. Whether survey of all physically challenged persons regarding prosthetic aids, wheel chairs, hearing aids etc. has been completed? Yes

b. Yes, total number of beneficiaries identified in the Panchayat: —

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizen. ☒ Yes
- ii. No. of Panchayat Members present: 07
- iii. Issues raised during the meeting:

1. The Tso Tsoo may be made functional
2. The water supply schemes to be completed
3. Medical staff in DHC Surpan be provided
4. Snow falling machine be made available in Surpan during winter

iv. Important establishments/ institutions visited (Please tick)

1. Schools ☒
2. PHC/CHC ☒
3. Veterinary clinic ☒
4. Anganwadi centre ☒
5. PCS/room depot ☒
6. Any industrial establishment
7. Government offices

tel. _____

tel. _____

tel. _____

8. Any other _____

- ix. Total number of wards in the Panchayat: 07
- x. No. of Ward Sabha held: 07
- xi. No. of villagers present during the Ward Sabha: 45-60
- xii. Whether any resolution passed. Yes/ No
- xiii. Cluster Information Board visited. Yes/ No
- xiv. Wall painting of works of 2019-20 inspected. Yes/ No
- xv. Name of the departments whose works displayed in the paintings:

1. all

1. with

2. with

3. with

DAY 2:

Gram Sabha

1. Location of Gram Sabha Gurpur / Addition

2. No. of villagers present during the Gram Sabha 95-32

3. Whether resolution passed for MGNREGS Plan: Yes/ No

4. Whether resolution passed for PFT PC Plan: Yes/ No

5. Whether list of Awasar beneficiaries read out: Yes/ No

6. No. of eligible beneficiaries attended with

7. Whether list of pension beneficiaries read out: Yes/ No

8. Whether people made aware about the Covid-19

• Use of masks: Yes/ No

• Sanitizers: Yes/ No

• Social distancing: Yes/ No

9. Whether Panchayat Newsletter distributed: Yes/ No

10. Whether any major cultural/ social/ sports event held: Yes/ No

Details of work: _____

11. Details of scheme benefits extended/ services distribution

a) No. of Covid-19 certificates distributed with

b) No. of sports kits distributed with

c) No. of students distributed uniforms/ bags/ books with

- d) No of bicycles/ prosthetic aids distributed 22
- e) No of scholarships distributed 122
- f) No of Ayushman Bharat - golden cards distributed 26
- g) No of JAL Health Cards distributed 511
- h) Others Nil

vi) Whether any social conservation work started Yes/ No ☒

Details thereof Nil

vii) Whether any mags work of any other departments, especially those involved in state conferences like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Horticulture/ Forestry etc. held Yes/ No ☒

Details thereof Nil

viii) Whether any other unique activity held Yes/ No ☒

ix) Brief description of the activity Nil

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DAY 3

a. Mahila Sabha

1. Attendance Attended at Gupur Mahila
2. Resolution passed if any Yes
3. Issues raised
- 1. Providing of helicopter service during winter for all pregnant &
 - 2. Providing of shelter at Gupur
 - 3. Rain transference to be included for left out
 - 4. Nil

b. Bal Sabha

1. Attendance Attended at Gupur
2. Resolution passed if any Yes

Issues raised:

1. Improvement to supports ground
2. Scholarship for students
3. Inclusion of provision to support handicapped
4. Upgradation of High School Gufam

B. Works completed/inaugurated under B.I.P.

S.No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Construction of boundary wall of High School Gufam	6.00	03-07-20	Yes	Yes
2					
3					
4					
5					

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Important Note: At least one work/demand as reflected in B.I.P./B.I.P.s to be physically and financially completed in every financial year and inaugurated by Visiting Officer.

B. Other works completed/inaugurated:

S.No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Construction of H.N.S. Addition Toilet	3.10	—	—	—
2	Construction of H.N.S. Addition Toilet	2.00	—	—	—
3					
4					
5					

V. New works:

S.No	Request workable Requirements	Cost (Rs. in Lakhs)	Whether started under B2V1/B2V2/ Others (Please Specify)	Whether AAVTS accorded	Whether physical started	
					Yes/No	In \$L
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Grtha-Pravesh of PMAY beneficiaries:

S.No	Name of the beneficiary	Is it funded over B2V1/B2V2/No
1	Ab. Gani Mir s/o AS. Aziz R/o Gulistan	—
2	Ab. Aziz Lone s/o Mohd. Lone R/o Gulistan	—
3	Parvez Ali Mir s/o Javed Mohammed Mir R/o Gulistan	—
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks
1. Urgent Public Requirements B2V1			
1	Tire Tower should be installed	work in progress	To be completed in priority
2	Staff deployment in health centre should be checked	should be looked into	urgently needed
3	water supply scheme in village	work in progress	To be completed prior to winter
4	latrine very old and damaged with toilet in ground	not opened yet	To be completed for development
5	Public Transport should be provided	facility not available yet	urgently needed
6	There is a temporary toilet should be provided	not provided yet	—
7	Drainage should be declared road side village	not declared yet	To be considered
2. Urgent Public Requirements B2V2			
1	Installation of mobile tower	work in progress	To be completed in priority
2	Land consecrated for village to bury dead	houses disconnected during winter	Service called machine may be made available
3	Grid of land turned for bridge to Quesar	not consecrated yet	To be considered
4	Children school during winter in health centre	Insufficient	request for additional program materials
5	Separate zone for tobacco plant	not approved yet	To be considered
6	Provision of medical staff / nurse village	not provided yet	urgently needed
7	Drainage can be large for village	not declared yet	To be considered

S. No	particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Installation of mobile Towers	Installation of Towers are in progress	To be completed on priority
2	Staff requirement in PHC Gupin	not provided yet	major problem
3	water supply schemes in Gupin	work in progress	needed to be completed prior to winter
4	Fire and Emergency Services	not provided yet	Urgent public demand
5	Public Transport should be provided	not provided yet	— do —
IV. Major Problems - B2V2			
1	Cholera Serum during winter for Boudha to Boudha	not sufficient	Urgent public demand
2	Installation of mobile Towers	work in progress	To be completed on priority
3	Provision of medical staff/ Gynaecologist	not provided yet	urgently needed
V. Major Complaints - B2V1			
1	Installation of mobile Towers	work in progress	Several public are suffering very badly
2	Fire & Emergency Services	not provided yet	urgent public demand
VI. Major Complaints - B2V2			
1	Cholera Serum during winter for Boudha to Boudha	not sufficient	Urgent public demand
2	Provision of medical staff/ Gynaecologist	not provided yet	Urgently needed

Please indicate whether action taken in 2019 or 2020 or during Jan Aashwas Awami Mission

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Any major complaint received by the people of the Village Officer
a)	Pyramid under 14/8/1994 still not as yet
b)	The pension beneficiaries for old age and handicapped have not been made as yet, besides inclusion of left out beneficiaries
c)	Water supply (main supply) for Gupin/Abdullah not functioning properly

2	Major urgent public demand(s) that were/were reflected earlier but have not been addressed so far
a)	Installation of mobile towers
b)	Staff for PHE Gupin
c)	Snow cutter machine for road connectivity during winter season
d)	Fire and emergency services unit to be established at Gupin
e)	Chopper facility for patients/urgent loads during winter

3	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
a)	The medical staff for PHE Gupin incl. Gynecologist is urgently needed
b)	Fire and emergency services unit may be provided for Gupin
c)	Communication to the area may be enhanced to include connectivity of mobile towers
d)	The snow cutter machine made to be available during winter for road connectivity
e)	Installation of high level supply
f)	The CRO/Const for Gupin/Abdullah is under provision properly

Signature of the visiting officer
Name of the visiting officer

7/10/20

NOTES

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Joint Initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayat Raj Department

Mission Delivering Development
Mission Good Governance



Government Of Jammu & Kashmir