

Mashama

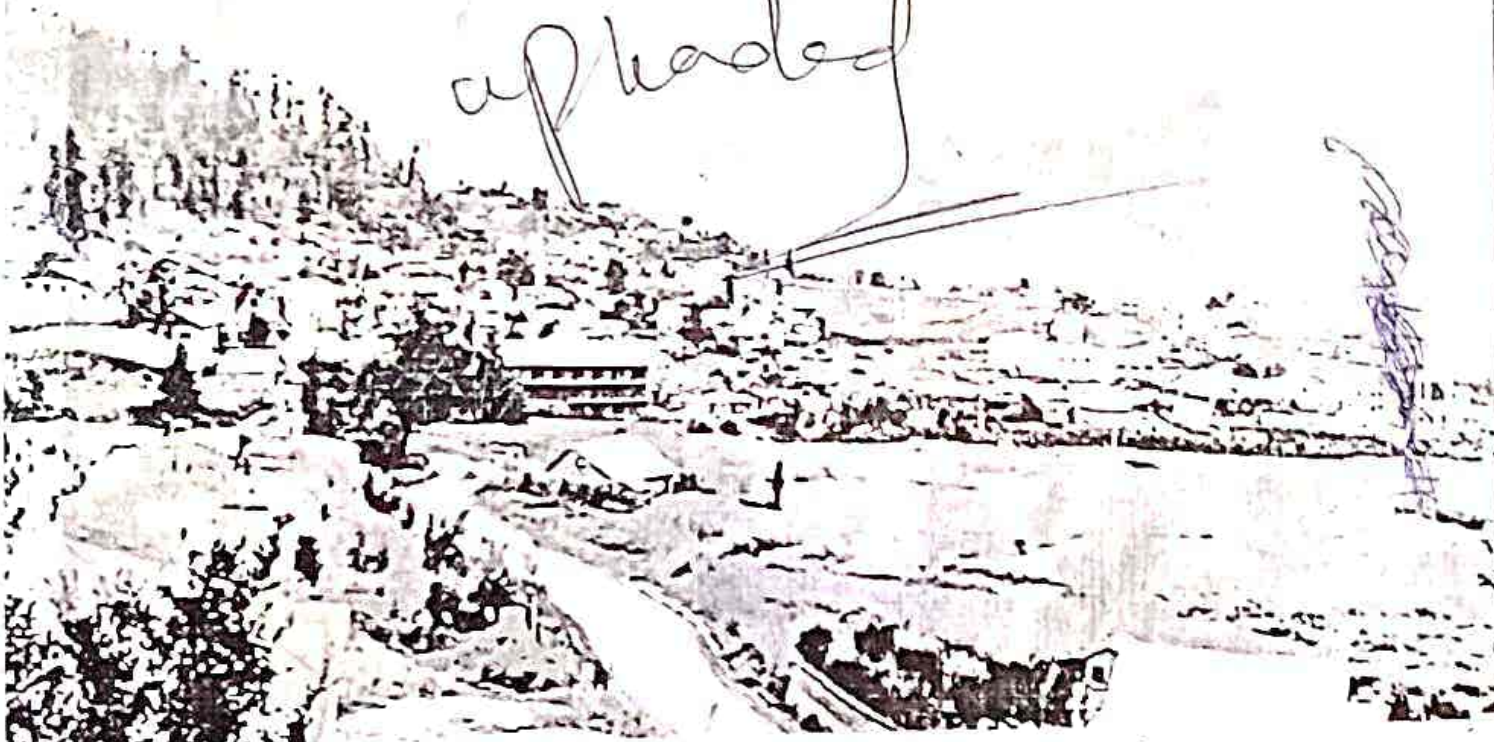
**Back to
Village 2**

B2V2

Governance at the Doorstep

November 25-30, 2019

ap headed



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

i Name Mohammed Azeedulla
 ii Designation Asstt. Ex. Engineer (R&B)
 iii Department/Place of posting (R&B) Division, Kuppruss
 iv Mobile No 9419420812
 v Email id azf m38@gmail.com
 vi Home District Sivnagar.
 vii Dates of visit 25/26/27/28/30, November 2019
29/30 - 11.11.19

B) LOCALITIONAL DETAILS OF PANCHAYAT:

i Name of the Panchayat Mashama
 ii Local Government Directory (LGD) code of the Panchayat 005
 (To be sourced from Rural Development Department/ DC)
 iii Name of CD Block Bada Akad
 iv Name of Tehsil Telkoppam
 v Name of District Kuppruss

C) PANCHAYAT PROFILE:

i No of revenue villages in the Panchayat 01
 ii No of hamlets in the Panchayat 24
 iii No of households in the Panchayat 377
 iv Population (approx) of the Panchayat 2749

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Teacher
2	P.D.D	Line Man
3	Social Welfare	AWW
4	Agriculture	Extension Officer
5	P.H.E.	Plumber
6	Revenue	Patwari
7	Health	Medical Assistant
8	R & B	Junior Engineer

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
 ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: 21-10-2019
- iii. Whether the Karval register is being maintained by the Panchayat Secretary: Yes/No ✓
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Signature for Sarpanch	Yes/No ✓		Yes/No
ICDS (Nutrition)	Yes/No ✓	Signature Sarpanch	Yes/No ✓	14955/-	Yes/No
ICDS (Honorarium)	Yes/No ✓	Signature Sarpanch	Yes/No ✓	28770/-	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	Signature Sarpanch	Yes/No ✓		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No
Any other Scheme. If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
 - a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
 - b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
 - c. No. of works for which estimates have been prepared: 12 No. 100 % (to total)

d. Whether Action Plan has been approved by the DDC. Yes/No Yes/No

If no, reason thereof: _____

e. Whether the works have been started. Yes/No Yes/No

No. of works started 2 No. 15 % to total, _____

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (list one)

1) Sarpanch ✓

2) BDO ()

3) Others (specify) VLE

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition kangan at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No Yes/No

If no, reason thereof: The responsibility of funds

Also mention if it is being purchased by someone else: Yes

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No Yes/No

If no, reason thereof: The responsibility of funds

c. Is the Panchayat/Sarpanch paying remuneration to ANM/Acharya directly at Panchayat level. Yes/No Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of remuneration is being maintained by the Panchayat. Yes/No Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing meals at Panchayat level for serving Mid day meal in the schools. Yes/No Yes/No

If no, reason thereof: It is being prepared by the school

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No Yes/No

If no, reason thereof: Child are also

Also mention if it is being provided by someone else: Educational Deptt.

c. Whether the record on account of purchase of MDM kangan and remuneration to cooks is being maintained at the Panchayat. Yes/No Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2015-20 has been approved. Yes/No Yes/No

b. If yes,

✓ Funds allocated to the Panchayat. Rs. 52.00 lakh

✓ No. of works approved: 24

✓ No. of works started: 14 (left up)

✓ No. of works completed: 118

✓ No. of Job Card holders in the Panchayat: 328

✓ No. of new cards generated: 48

d. Whether the Action Plan for MGNREGA on account of Oor. Resources of the Panchayat is being prepared. Yes/No Yes/No

If yes, whether approved by the Gram Sabha. Yes/No Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works: *Y.M.S. Not Working / Pradhanat Now Withd Chhalkhite*

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwan	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works. Identification of beneficiaries/any other schemes:
 ✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed:

If not, list of such works and date by which they are likely to be completed:

(1) HA 01-12-2019

(2) NA - de.

(3) NA - de.

iii. Whether any funds have been released for works identified in BZV1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in BZV1 have been started: Yes/No ✓

Likely date of completion: 21-12-2019 (date)

v Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof No

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

v Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwan Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JES/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

RDD & PHE Deptt & Panchayat Deptt.

Any department whose staff is absent most of the time No
 Any department whose officers/officials has not visited the Panchayat even once since B2V1 No

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 No

vii Areas of major complaints brought to notice: No

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
<u>Boys' matches</u> <u>Not details/How's</u> <u>Matchal Paycom</u>	<u>PDD, PHE</u>	<u>Yes/No</u>	

viii Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
<u>Rechts Garhwal SSB</u>		<u>Yes/No</u>	<u>1. Disturbance</u> <u>with electricity</u> <u>(in the area)</u>
<u>Wheat farmer</u>	<u>P.D.D.</u>	<u>Yes/No</u>	<u>Low N/A stock</u> <u>for N/A stock</u> <u>for N/A stock</u>
<u>2. Peta (HIT) N/A stock</u>			
<u>Service Agency</u>	<u>P.D.D.</u>	<u>Yes/No</u>	<u>1. N/A stock</u> <u>2. Disturbance</u>
<u>Higadast</u>	<u>Education Deptt</u>	<u>Yes/No</u>	<u>1. Disturbance</u> <u>with electricity</u> <u>in the area</u>
<u>Subverts</u>	<u>Medical</u>	<u>Yes/No</u>	<u>1. Disturbance</u> <u>with electricity</u> <u>in the area</u>

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No

If no, reason thereof _____

ii Whether the schemes and activities approved under GPDP for 2019-20 are under implementation Yes/No

iii Whether Panchayats also disengagement of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

iv Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Char or at some prominent place. Yes/No

If no, the officer should get it installed and confirm _____

v Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer ensure that the meeting schedule is framed in his/her presence and confirm _____

vi Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date (20/10/19)			2 nd Meeting Date (10/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	Education	Teacher
2	Social Welfare Organisation	Worker	2	Social Welfare	Programmer

D3VZ/PO&MD/2019

1st Meeting Date (20/10/19)

2nd Meeting Date (10/11/19)

S. No.	Department	Designation	S. No.	Department	Designation
3	Hygiene	Facilitator	3	Agri/DA	Facilitator
4	Health	Asst. LHS	4	Health	Asst. LHS
5	RSS	Up. Power	5	RSS	Supervisor
6	Rural	Pillbox	6	Rural	Pharmacy
7	Shap	SA	7	Shap	SA
8	RDP	VA/GRS/TA	8	RDP	VA/GRS/TA

If no, reason thereof _____

vii Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

viii Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

ix Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof _____

(VLIW to demonstrate the reports to the Visiting Officer)

D3VZ/PO&MD/2019

Whether the critical gaps identified in the Panchayat during Mission Aradyathya January 2019 are being bridged while preparing CRIP plan for 2020-21. Yes/No
If no, reason thereof Capitalization Gap

2. SOCIAL AUDIT

- i Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
- ii If no reason thereof Yes
- iii Whether the issues raised during the audit are being addressed by the department concerned. Yes/No Yes
- iv If no reason thereof Yes

3. CAPACITY BUILDING & TRAININGS

- i Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
- ii If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii Quality of training. Poor/Satisfactory/Very Good/Excellent Very Good
 - iii Whether any exposure visit within JSKKausthale has been conducted. Yes/No Yes
If yes, Visiting Officer to record the experience/s/ views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
 - iv Whether any digital literacy training has been conducted for representatives. Yes/No Yes
If yes, quality of training. Poor/Average/Good/Excellent.
 - v Level of awareness among the elected representatives and general public about the schemes developed to Panchayats.
 - a Elected representatives. Poor/Satisfactory/Good/Excellent
 - b General Public. Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

14. INDIVIDUAL REPRESENTATIVE-CREATED BLENDED

1. Visiting officer to fill appropriate register of representatives created with representative contact address

Representative Name	There is a written record thereof. (Yes/No)	Residence registered. (Yes/No)	Residence for emergency (Yes/No)	Visit to representative's residence. (Yes/No)
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			
Representing to Department 2022	2022			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	328	N.L	NA	40
Ladli Bell	N.A.	-	-	-
Swachh Bharat Mission- Individual Household Toilets	41	N.L	NA.	50
PM Ujjwala Yojana	90	200	Internet in Access	.
Ujala	Nil	Nil	Nil	
Jandran Account				
PM Water Yandana Yojana				

The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

i. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for Pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	30	Non availability of funds	30
Electricity connection	10	Non availability of funds	10

Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i Topography of the Panchayat Semshilly/Hilly/Plain/Kandi
- ii Major sources of irrigation Canal/Khule/Tube well/Pond/Spring/Water harvesting/Tanks/Rainfed/Other (please specify) _____
- iii Status of adequacy of irrigation facility in the Panchayat Sufficient/insufficient
- iv Are there any unutilized irrigation resources in the Panchayat? Yes/No
 - ✓ If yes, please specify Canal/Canal Water/Spring/Stream/Spring/Pond/any other water body (tick suitably as needed)
 - v There are area which can be developed by way of water conservation measures for irrigation purpose. Yes/No
 - if yes, please specify _____
 - vi Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No
 - vii No. of farmers who use open/public irrigation in the Panchayat Nil
 - viii No. of farmers who refer to the village water regulator 150 (Also) _____
 - ix Any suggestions to improve irrigation facilities in the Panchayat? Construction of harvesting tank/Reservoir can improve the irrigation facilities.

2. HIGH YIELDING VARIETY (HYV) SEEDS.

- i Farmers using High yielding variety seeds Yes/No (Also) _____
- ii Are suitable HYV seeds available to the farmers? Yes/No
- iii If yes, ensure that it is adequate cultivation from _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i) No. of farmers who had taken loan from KCC during 2019: 20 (Males)
- ii) No. of farmers who have received loan facility through KCC during 2019: 20 (Males)
- iii) Preference being (Specify by farmers or through KCC team (tick whichever relevant))
 - a) Direct presentation and presentation: Yes
 - b) Through Government Dept: Yes
 - c) Delay by bank concerned: Yes
 - d) Any other problem, please specify: _____

4. MARKETING INTERVENTIONS:

Suggest some for improving the process of marketing loan under KCC: Organising Awareness camps jointly to be organised by Bank and Agriculture/Revenue Dept.

How to agricultural/education extension could (tick whichever relevant)

- a) Through organized market (monthly): N/A.
- b) Through unorganized market: not
- c) Any other, please specify: _____
- d) If the surplus produce is not being sold in any market, what measures can be taken to ensure better marketing: No surplus stock in the Panchayat Mandi

5. Any other suggestions for bringing improvements in the marketing of surplus agricultural/vegetable produce:

Mandi for vegetables can be established in the nearby area.

6. DIVISION CAPABLE TO HIGH VALUE CROPPING:

Is there any scope/potential for diversification towards High Value Crops/ Horticulture in Panchayat Area? Yes

If yes, please specify: _____

Sl. No.	High Value Crop/ Horticulture	Percentage of farmers towards the crop/ horticulture	Remarks (if any)
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of household/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	30	10
2	Dairy units	01	05
3	Sheep Units	N/A	15
4	Fish Ponds	01	05

1. Suggestions for encouraging more investment/borrowing to start-up rural credit
limited government or private banks, temp
and creation of sub. entities as the linkage level.

2. List 5 suggestions in order of priority which can help in increasing income of farm-related households:

1. Creation of Street Units
2. Creation of Dairy units
3. Creation of Handloom units/industries
4. Better of poultry units/farms
5. Construction of Fish ponds

21. PUBLIC PARTICIPATION AND GOOD GOVERNANCE:

Answer the following questions in brief or word in or write in the percentage (ratio) form. The number of marks in the brackets are to be followed suit. 200

1. What is the meaning of public participation? 200
 Public participation is the process of involving the people in the decision making process of the government.

1. It is a process of involving the people in the decision making process of the government.
2. It is a process of involving the people in the decision making process of the government.
3. It is a process of involving the people in the decision making process of the government.
4. It is a process of involving the people in the decision making process of the government.
5. It is a process of involving the people in the decision making process of the government.

11. any other _____

12. Number of field operations in year 3 months 10

13. Are people generally satisfied by response of people in community? Yes
 (a) Is copy of field given to people? Yes
 (b) Are people satisfied about the overall security situation in Panchayat? Yes
 (c) Any suggestions _____

14. Public participation

15. Are requirements met available? Partially Yes Good Excellent
 16. Are requirements met? Partially Yes Good Excellent

Average time taken for processing of applications/requisitions or responses of complaints by the departmental level authorities _____

Department	Average time taken	Remarks/Status, if any
Revenue	• Within 3 months • More than 3 months • Never	• Yes • No • Not sure
Social welfare	• Within 3 months • More than 3 months • Never	• Yes • No • Not sure
Public Relation	• Within 3 months • More than 3 months • Never	• Yes • No • Not sure
Police	• Within 3 months • More than 3 months • Never	• Yes • No • Not sure

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ENCLOSURE

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iii	<p>Overall perception of functioning of the government:</p> <p>All departments are functioning satisfactorily - particularly judges, railways with few grievances against education and power. Govt. Department.</p> <p>Site also on the side of B.O. having A.C. distributed to beneficiaries through B.O. at 1/1000000.</p>
iv	<p>Overall assessment of min. and suggestions:</p> <p>(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p> <p>Existing road infra-structure needs to be upgraded on top priority as the people of the area are facing difficulties due to lack of proper road connectivity.</p> <p>1) Transmission of water works to be upgraded as per requirement in the area.</p> <p>2) Renovation of S.P.S. Staff.</p> <p>3) Renovation of boundary wall.</p>


 Signature of your authority
 Name: M. J. S. S. S. S.
 Minister for Industries
 (A & B)