



Back to Village

Governance at the Doorstep

June 20-27, 2019



Government of Jammu & Kashmir

For the purpose of the survey, the reporting officer shall
(For the purpose of the survey, the reporting officer shall
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Mamir Hussain*
- ii. Designation: *Jr. Lecturer*
- iii. Department/place of posting: *Education / Govt. Model H.S. Sec. School, Sangia*
- iv. Mobile No: *9622182101*
- v. Email id:
- vi. Home District: *Poonch*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Ghani Sharati*
- ii. Local Government Directory (LGD) code of the Panchayat: *239273*
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Mankote*
- iv. Name of Tehsil: *Mankote*
- v. Name of District: *Poonch*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *02*
- ii. No. of hamlets in the Panchayat: *14*
- iii. No. of households in the Panchayat: *535*
- iv. Population (approx) of the Panchayat: *2560*

d. Whether Action Plan has been approved by the DDC. Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started. Yes/No ✓

No. of works started: 14 No. (36.8 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No ✓

If no, reason thereof: Non-availability of allocated funds.

Also mention if it is being purchased by someone else: Departmental Dist. level Committee (Constituted).

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ✓

If no, reason thereof: Non-availability of funds.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No ✓

If no, reason thereof: Non-availability of allocation of funds will be enforced 31st Dec. 2015 as stated by supervisor of ICDS.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	P.M. Secretary	Yes/No ✓	148539.8	Yes/No ✓
ICDS (Nutrition)	Yes/No	ICDS Supervisor	Yes/No ✓	NIL	Yes/No ✓
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	No. of centers, official attended (No. of staff & programme)	Yes/No	Information not provided	Yes/No
Own resources of Panchayat	Yes/No ✓	P.M. Secretary	Yes/No ✓	NIL	Yes/No ✓
Any other Scheme, If yes, indicate name	NIL	NIL	NIL	NIL	NIL

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 21 No. (100 % to total)

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture Production Deptt.	Sh. A. Bharat Kumar Anand Mol. No. 7887886235 9419198229.
2	ICDS Directorate of Division J&K	Supervisor. Mr. Anandalli Khan Mol. No. 7051387353.
3	Revenue Deptt.	Patwari. Mr. Salman Ali Mir 9792376563 Patwari. Mr. Mohd Faraz Khan
4	PHE (Deptt).	Se. Medical Officer DE. 9682127783 Mol. of Sadeeq Ullah 777401926 Suterg. abhay 9055054546.
5	(PDD) Deptt.	Mol. Shariq Ullah 7298413034. Mol. Rashid Ullah 8492937792.
6	Animal Husbandry ICDS (ANM).	Ghulam Mustafa 9797628441 Nural John 9682332462.
7	Police Deptt.	Inspector/Nazir (156) P. Post. Mankote 9682139973.
8	Health	Smt. Sita Devi F.M.P.H. S/C Ghani Bhatti 8493856638.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
 If yes, whether functioning in: Own building/Other government building/Private building ✓
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.

ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.

x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.

xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.

xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.

xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 18-11-2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 18-11-2019.

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓