Pyl. Kilhotram
VB2V

Back to Village

Governance at the Doorstep

June 20-27, 2019

lammu and Kashmir

New Vision
lew Horizon

GOVERNOR
JAMMU & KASHMIR

RAJ BHAVAN
SRINAGAR (TRICH)

No:GS/Gov(Adm)/69/2019-IV
Dated: June 13, 2019

Dear Deputy Commissioner,

The true spirit of democracy lies in the active involvement of people in decision making processes to fulfill their area specific needs. During the last one year, the Government has taken concrete steps in this direction. After the successful conclusion of elections to Panchayats and Urban Local Bodies, we have gone a step further by devolving funds, Accounts and functionaries to Panchayats, mandating implementation of important schemes through them and empowering them in every possible way.

2. Continuing with our endeavours in this direction, the government is initiating an ambitious Back to the Village programme whereby every gazetted officer of the state will be allocated one of the 4483 Panchayats of the state where he/she will visit and spend two days including a night he's and interact closely with the people. This would be the first initiative of its kind in our state.

3. We are hopeful that this interaction between officers and people will not only strengthen the bonds between the Government and the citizens but also make participatory planning a reality. The wealth of first hand information which an officer will be able to collect from these interactions will help in appreciate local problems better and come up with appropriate interventions.

4. The smooth conduct of this ambitious programme hinges on the Deputy Commissioner who is the main vital link. Therefore, the success of the programme will squarely rest upon your coordination and coordination with various stake holders.

5. I am therefore, writing to draw your attention to ensure the success of this programme. I urge you to dedicate your time and resources and carry out all such activities as may be necessary to realize the objectives that we have envisaged while conceiving this programme.

6. I am sure that working together, through this programme, we will be able to bring about a discernible and positive change in the rural landscape of the state and leave an indelible impression on the lives of the people residing in our villages.

With warm regards,

Yours sincerely,

Satya Pal Malik

(Satya Pal Malik)

Mission Statement

In a first of its kind, the Government of Jammu and Kashmir has embarked on an ambitious and extensive programme of reaching out to the people at the grassroots level to create in the rural masses an earnest desire for decent standard of living.

The 'Back to Village' programme is aimed to involve the people of the state and government officials in a joint effort to deliver the mission of equitable development. The programme is aimed at energizing Panchayats and directing development efforts in rural areas through community participation.

As part of this programme, civil servants will have to reach out to each Panchayat of the State, where they will stay for a specific period to interact and obtain feedback from the grassroots so as to tailor government efforts in improving delivery of village-specific services.

The 'Back to Village' programme has been conceived with the objective of ensuring that developmental initiatives are built on the feedback and cooperation of the people, thus being more result oriented with greater probability of success than those which are top down.

The programme revolves around the concept that while the official machinery has to guide and assist, the primary responsibility to improve local conditions rests with the people themselves. Therefore, they must be encouraged to own a programme so that benefits are maximized.

The life of a person living in a rural area is not cut into segments in the way the Government activities are prone to be. The approach at the village level, therefore, has to be a coordinated, touching all aspects of village life. Such an approach has to be made, not through a multiplicity of departmental officials, but through Panchayats.

The essence of the 'Back to Village' programme is to emphasise the importance of ensuring, right from the beginning, people's participation, not merely as an agent in the execution of the development works but as owners of the entire programme.

We hope this initiative will go a long way in achieving long term objective of grassroots democracy.

B V R Subrahmanyam, IAS
Chief Secretary

General Instructions for the Visiting Officer

i. A suggested Activity Schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.

ii. The officer shall participate in the Gram Sabha, discuss the concept of Gram Panchayat Development Plan and also ask the Gram Panchayat to constitute Social Audit Committee in case the same has not been constituted earlier.

iii. He/She shall also hold interactions with prominent citizens, frontline government functionaries, NGOs/ social organisation representative citizens of the area and the general public.

iv. He/She shall also visit schools, health institutions besides important village assets/ amenities related to village services.

v. The visiting officer shall also make longitudinal projects, inaugurate playgrounds (if any), cut cake in exhibition mela, distribution of certificates, etc.

vi. The officer shall during all his interactions emphasize on education, nutrition and health of children, empowerment of women, general cleanliness, solid waste management, organic farming, vermi-composting, rain water harvesting and water conservation.

vii. The visiting officer shall assess the ground situation of allotted Panchayat vis-a-vis perception of local public, data provided by different Departments, inputs shared by the PRI/ prominent citizens and his own observations.

viii. Any conclusions drawn shall include a holistic view point of the general public. Efforts shall be made to bring out general highlights of the area based on consensus.

ix. The visiting officer shall restrain himself/ herself from giving or offering any commitment on behalf of the government.

x. The visiting officer shall adopt an unbiased attitude in reporting issues.

xi. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer shall exercise all care and objectivity while filling up the relevant form.

Suggested Activity Schedule for the Visiting Officer

Day-01

- Arrival in the Gram Panchayat (by 10:00 a.m.)
  - Capture picture at 10:00 a.m.
  - Interaction with
    - no members for an hour atleast)
    - frontline government functionaries (Doctor/ Teacher/ Patwari/ Anganwadi Workers/ ASHA/ANMs/ Village PDS storekeeper/ representatives of PHE, PDD, R&D Agriculture Animal Husbandry, etc.)
    - Social activists/ NGOs
    - Prominent citizens/ retired teachers/ govt. employees/ ex-servicemen, etc.
  - Visit to local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises
  - Visit to important ongoing and languishing projects/ works
  - Inauguration of playfield/ any other building/ work
  - Visit other villages in the Panchayat
  - Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/ issues being faced by the locals of the Gram Panchayat.
  - Capture evening interaction picture by 8:00 p.m.

Day-02

- Capture picture at 7:00 a.m.
- Participation in the Gram Sabha meeting
- Participation in Women Gram Sabha meeting
- Constitution of Social Audit Committee by the Gram Panchayat, if not constituted already
- Reading out the letter by Hon'ble PM to all Sarpanchs and discussion on water conservation issues
- Visit to and participation in Exhibition/ Mela
- Distribution of certificates/ benefits/ opening of accounts, insurance policies, filling of application forms for various schemes
- Enrolment of beneficiaries under PM KISAN and PM Shram Yogi Maandhan schemes
- Shramdan/ cleanliness drive within the Gram Panchayat
- Visit other villages in the Panchayat
- Capture picture at 6:00 pm

Departure

Back to the Village Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Gram Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: Dr. Mahesh Ahmad Tak

ii. Designation: Poultry development officer Doda

iii. Department/ place of posting: Animal husbandry / Doda

iv. Mobile No: 9419185504

v. Email Id: maheshtak@gmail.com

vi. Home District: Doda

vii. Dates of visit: 20/21/22/23/24/25/26/27 June 2018

B) LOCATIONAL DETAILS OF GRAM PANCHAYAT:

i. Name of the Gram Panchayat (GP): Kilkotkaw

ii. Local Government Directory (LGD) code of the GP: 7031

(To be sourced from Rural Development Department/ by DC)

iii. Name of CD Block: Chirgam

iv. Name of Tehsil: Bhandak

v. Name of District: Doda

C) PANCHAYAT PROFILE:

i. Name(s) of revenue villages in the Gram Panchayat:

1. Kilkotkaw
2.
3.
4.
5.
6.
7.

ii. No. of hamlets in the GP: 7

iii. No. of households in the GP: 528

iv. Population (approx) of the GP: 2000

v. Significant geographical feature of the GP (hilly/ sandy/ plain): ✓

vi. Key natural resources of the GP (forest/ water bodies/ minerals/ others/ None): ✓

[illegible] AMENITIES IN THE GRAM PANCHAYAT

A. STATUS OF ROADS

i. Whether Gram Panchayat is connected with road: [✓ Yes] / No

ii. [illegible] roads [illegible]

[illegible] ✓ [illegible] ✓ [illegible]

Remarks: Needs some repair work & complete metting & Black topping

iii. [illegible]

[illegible] ✓ [illegible]

Remarks: Repair needed

iv. [illegible] ✓ [illegible] ✓ [illegible]

Remarks: Quality [illegible]

v. [illegible] with names

a) Number: Nil

b) Names: i) ______ ii) ______

iii) ______ iv) ______ v) ______

vi. [illegible] ✓ [illegible]

[illegible]

1. Foot bridge at [illegible]
2. [illegible] at [illegible] [illegible]
3. [illegible] road [illegible]

B. DRINKING WATER: WATER SOURCES

i. [illegible]

a) [illegible] ✓ [illegible] ✓ [illegible]

b) Other [illegible] ______

ii. Is the availability of drinking water sufficient? [✓ Yes] / No

iii. Quality of drinking water in the Gram Panchayat (tick one)

a) Very Good / [✓ Average] / Not fit for consumption

b) Remarks: Water Pipes are [illegible]

iv. Complaints [illegible] water supply [illegible]

a) Number: nil

b) Names: i) ______ ii) ______

iii) ______ iv) ______ v) ______

v. Coverage of households through piped water

a) Fully covered / Partially covered / [illegible] ✓ [illegible] / [illegible]

b) Remarks: Delay in completion of water schemes

vi. Frequency of water supply for connected households (tick one)

(i) Daily 2 hrs/day ✓

(ii) Thrice a week ___ hrs/day

(iii) Twice a week ___ hrs/day

(iv) Weekly ___ hrs/day

(v) Remarks: Pending Schemes should be completed

vii. Incidence of diseases on account of [illegible] water [illegible]

a) [✓ Frequently] / Sometimes / Never

viii. Untapped water source details if any

i) Spring water ii) Nallah water

iii) Rain water iv) ______

ix. Necessity and further need for [illegible] drinking water supply

a. [illegible] length 3-4 kms

[illegible]

Sub-Center

[illegible]

Primary Health Centre

[illegible]

General Health Parameters

[illegible]

	PS1	PS2	PS3	PS4

Facility available in PS	PS1	PS2	PS3	PS4
[illegible]	9			
[illegible]	2			
[illegible]	5			
[illegible]	5			
[illegible]	[illegible]			
[illegible]	[illegible]			
[illegible]	[illegible]			
[illegible]	[illegible]			
[illegible]	Good			
[illegible]	[illegible]			

Facilities available in MS	MS1	MS2	MS3
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	5		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	Yes		

	MS 1	MS 2	MS 3
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		
[illegible]	[illegible]		

[illegible]

	MS 1	MS 2
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	

	MS 1	MS 2
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	[illegible]	

[illegible]

Mode of transport: On foot / Public bus / Other vehicle [illegible]

[illegible]

Mode of transport: On foot / Public bus / Other vehicle [illegible]

[illegible]

Mode of transport: On foot / Public bus / Other vehicle [illegible]

[illegible]

(vii) Distance of nearest College from Dare University: 2 Kms

Mode of transport: On Foot / Public bus / Other vehicle

(x) Private Schools in the Given Placement Area: Number only

Primary Schools: 3 Middle Schools: 2 High Schools: 1

(xi) Why do parents prefer private schooling for children:

Due to more staff and infrastructure

(xii) Is the Dare Kaid aware that the NGM schools shall be expected to be [illegible]

Yes / No

(xiii) Any requirements pertaining to establishing such schools given the [illegible]

1. More teaching staff required
2. Improvement in setting management bodies
3. Repair & renovation of buildings required
   Space for all classes insufficient

A. ECONOMY / LIVELIHOODS

i. Primary source of livelihood

Farming

ii. Non-farming: Weaving/ Embroidery/ Cobbling/ other [illegible]

Labour

iii. Major crops grown in the

a. Rain-fed Crops: Millet

b. Short Summer Crops: Maize

iv. Major livestock owned by the HH: Goats / Sheep / Cattle / Poultry / Donkeys

Goat

v. Availability of veterinary services noted in the GP: Yes / No

vi. Are there veterinary clinics accessible to pastoral/ farm families within reasonable distance: Yes / No

vii. Main sources of drinking water:

a. River
b. Ponds
c. Dam wells
d. Springs
e. Bore-hole
f. Others

viii. Whether water harvesting or conservation measures are being practiced in the village or the GP: Yes / No

ix. Does number of water harvesting structures in the GP meet the [illegible]

x. Distance of water source from the GP: [illegible]

xi. Whether Dare residents face any difficulties in accessing water in the GP: Yes / No

xii. Which are the major crops in the GP:

a. Agriculture: Maize
b. Horticulture: Cucumbers / Mangoes
c. Medicinal: Aloe Vera Plants
d. Cash crop: Maize & beans
e. Annual Cereal Harvest: Groundnuts
f. Horticulture: Cucumbers / Peas
g. Agroforestry: Trees [illegible]
h. Silviculture: Not Planting the Plantations required
i. Agroforestry [illegible]

xiii. Do farmers sell agricultural produce/ [illegible] Yes / No

p. SPORTS:

1. Popular sports in the Town/Municipality: Cricket, volley ball
2. Number of playfields in the Town/Municipality: [illegible]
3. Whether the available playfields require further improvement: [illegible]

[illegible]

8. LIBRARY

1. Availability of Library in the GP: Yes/ No ✓

Reasons for improvement: [illegible]

2. Visit Statistics to the nearest Library: [illegible] km

9. ENTERTAINMENT

1. Source of Information/ Entertainment: Radio/ Television/ Local Traditional Art and Culture/ Theatres/ Others please specify: [illegible]

10. TELECOM CONNECTIVITY

1. Whether mobile connection is available in all hamlets of the GP: Yes/ No ✓
2. No. of hamlets with having mobile connectivity: [illegible]
3. Name of service providers: BSNL/ Others: [illegible] / None
4. Name/ Brands of handsets: Nokia/ Samsung/ [illegible]
5. Whether internet connectivity (2G/3G/4G) available: Yes/ No
6. Whether Community TV signal is available in the GP: Yes/ No ✓
7. Availability of Common Service Centre: Yes/ No ✓

11. BANKING (FINANCIAL INCLUSION)

1. Whether banking facility available in the GP: Yes/ No ✓

If yes, tick the services as required: Post Office/ Bank/ Micro Finance/ Internet Banking

- Nearest ATM in km: [illegible] km
- Nearest Bank/ BC Agent name and distance: [illegible]

[illegible]

- Payment mode of subsidies to villagers:
  - Cash/ Cheque/ Direct Bank/ NRI
  - Net Banking: Yes/ No
  - Mobile wallet: Yes/ No
  - Any other mode of payment/ remit: [illegible] (specify)
- Beneficiaries receive direct benefit transfer (DBT) under various government schemes: Yes/ No/ Not applicable

Remarks: [illegible]

- Any section utilizing facility for remittance from other states and usage of mobile money as NEFT:
  - ICICI
  - Bank of India
  - Money order
  - Family & friends

Remarks: [illegible]

12. HOUSING

1. Number of families who received financial assistance under Pradhan Mantri Awas Yojana (PMAY) for construction of pucca dwelling units with toilet facility: [illegible]
2. Percentage/ number of beneficiaries who have availed housing loan under PMAY in GP: Poor/ Satisfactory/ Good
3. Whether financial assistance under PMAY been availed in time: Delayed/ [illegible]
4. Any difficulty faced in availing financial assistance under PMAY, pls specify: [illegible]

[illegible]

12. EDUCATION

[illegible]

13. [illegible]

[illegible]

14. PUBLIC DISTRIBUTION SYSTEM FACILITY

- Whether PDS outlet available in the village: Yes/No
- Whether capacity of food grains is made available regularly: Yes/No
- Quality of PDS grain: Poor/ Average/ Good/ Very Good
- Whether PHH/ AAY/ [illegible] card holder category are informed at the PDS outlet/ Panchayat Ghar: Yes/ No
- Whether [illegible] displayed at the PDS outlet: Yes/ No
- Whether [illegible] installed at PDS outlet: Yes/ No
- Condition of PDS [illegible]

Suggestions [illegible]

15. WOMEN AND CHILD DEVELOPMENT

1. No. of Anganwadi Centres (AWCs) [illegible]

i. Availability of [illegible] / [illegible]

ii. Quality of [illegible]: Poor/ Good

iii. General assessment about the performance of the ASHA: Poor/ Average/ Good

iv. Is the [illegible]: Yes/ No

v. Whether Village Health and Nutrition Day (VHND) is being conducted in the village: [illegible]

vi. General assessment about the performance of [illegible] village: [illegible]/ Satisfactory/ Good

vii. [illegible]: Yes/ No

PUBLIC TRANSPORT SYSTEM

i. Is [illegible] connected by public transport: Yes/ No

Type: Bus/ Others

ii. Public transport fulfils the requirements of the GP: Yes/ No

iii. [illegible]: Kods Eost

[illegible] vehicles, are [illegible]

RURAL DEVELOPMENT

i. Is there any [illegible] programme/ institution [illegible] in the Panchayat: Yes/ No

ii. [illegible]

Urban [illegible] = Satisfactory ; Complete

[illegible] = Running

COVERAGE OF PENSION SCHEME:

1. Old Age Pension Scheme:
   a. Are all eligible [illegible] covered: Yes/ No
      Number left out: 2
   b. [illegible]: Monthly/ Quarterly/ Yearly
   c. Mode of payment: Bank/ Post office/ [illegible]/ Other
2. Widow Pension Scheme:
   a. Are all eligible beneficiaries covered: Yes/ No
      Number left out: 25
   b. [illegible]: Monthly/ Quarterly/ Yearly
   c. Mode of payment: Bank/ Post office/ [illegible]/ Other
3. Disability Pension Scheme:
   a. Are all eligible beneficiaries covered: Yes/ No
      Number left out: 10
   b. [illegible]: Monthly/ Quarterly/ Yearly
   c. Mode of payment: Bank/ Post office/ [illegible]/ Other
4. Is the list of beneficiaries being [illegible] Gram Panchayat/ Gram Sabha: Yes/ No

OTHERS:

1. Whether community hall is available in GP: Yes/ No [illegible]
2. Whether [illegible] is available in GP: Yes/ No [illegible]

[illegible] available for construction of the [illegible]: Yes/ No

3. Whether [illegible] facility has been [illegible]: Yes/ No
4. Whether electricity has been provided [illegible]: Yes/ No
5. Is there any heritage building in the GP? NA

[illegible]

[illegible]

[illegible]

1. [illegible] [illegible] ✓ [illegible]

2. [illegible] ✓ [illegible]

3. [illegible] ✓ [illegible]

[illegible] ✓ [illegible] / Low / High / Very High

[illegible]

[illegible] Nil

[illegible]

a. [illegible] Poor/ ✓ Good/ Very Good

b. [illegible] ✓ Good/ Very Good

[illegible] R&D and Health

[illegible] = Agriculture and [illegible]

[illegible]

As per the public many [illegible] regarding Pension are lying with Social welfare department [illegible] at [illegible] in [illegible] of [illegible] public.

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8) GENERAL ASSESSMENT OF THE VISITING OFFICER

1. [illegible] (Max. 05)

1. Horticulture
2. Animal Husbandry (Dairy and Poultry)
3. Agriculture
4. Sheep Husbandry
5. Labour

2. Major potential areas which can be used to improve [illegible] in the GP (Max. 05)

1. Horticulture
2. Animal Husbandry (Dairy and Poultry)
3. Agriculture
4. Fisheries
5. Sericulture

3. Major problems confronting the people in the GP (Max. 05)

1. Poor condition of Govt School buildings
2. [illegible]
3. Service of doctors at health centre [illegible]
4. Completion of different [illegible] projects
5. Pension cases of different nature [illegible] disposed.

[illegible]

1. Regularization of [illegible] with teaching staff & equipment
2. Expansion/Renovation of [illegible] Schools in existing [illegible]
3. Mobile [illegible] for [illegible] Panchayat
4. Skill development training for [illegible] Entrepreneurship [illegible]
5. Early [illegible] to [illegible] Programme through [illegible]
6. [illegible]
7. Establishment of [illegible] in [illegible] Panchayat
8. [illegible]

Provision [illegible] of children/women/[illegible]/old age [illegible] schemes by Social Welfare department

[illegible]

Overall [illegible] of Public Education in Good [illegible] Agri department, Social welfare department and [illegible] dept

Self [illegible] which is initiated in the [illegible] Education [illegible] [illegible]

[illegible]

Principal [illegible] in [illegible], [illegible] [illegible] of Regional [illegible] [illegible] [illegible] [illegible] [illegible]

Signature of [illegible]
Name Dr. Mathew Alias [illegible]
Designation [illegible]