

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

1. Name N. K. Manhas
2. Designation Associate Professor
3. Department/Place of posting Higher Education / Govt. Degree College Education
4. Mobile No. 9906391311
5. Email id n.k.manhas1@gmail.com
6. Home District Doda
7. Dates of visit 25/07/2019 to 26/07/2019 November 2019

B) LOCAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat Namkoria
2. Local Government Directory (LGD) code of the Panchayat 7198
(To be sourced from Rural Development Department by DC)
3. Name of CD Block Thohini
4. Name of Tehsil Phoglu
5. Name of District Doda

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat 04
2. No. of hamlets in the Panchayat 20
3. No. of households in the Panchayat 579
4. Population (approx.) of the Panchayat 2651

10

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	CD Block Head P.E.B
2	P.H.E	Asst. Engineer in Charge Supervisor
3	Fire Station	Asst. Fire Head Quarters
4	Police	Asst. Station Officer T.F
5	Animal Husbandry	Asst. Station Officer
6	Sheep Husbandry	Asst. Station Officer
7	Health	Asst. Station Officer
8	Co-Operative	Asst. Station Officer
9	Food	Asst. Station Officer
10	Revenue	Asst. Station Officer

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat Yes/No/Under construction
2. If yes, whether functioning in Own building/Other government building/Private building Yes, under construction. It is in the process of construction.
3. If no, whether land is available for construction of the Panchayat Ghar Yes/No
4. Whether the BDC office has been established (in case the officer visits Block Panchayat) Yes/No/Not applicable No/Yes

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11



4. Facilities available in the Participating Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printers	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

10. Whether Infrastructure and Assets Register has been prepared Yes/No

(Visiting Officers to physically check the register)

2 no. Visiting Officer to get the register prepared in his/her presence and confirm with both units in the presence of both of them

2. FUNCTIONALITY

✓ **Westend Cream Partnership** meeting is being held regularly on monthly basis
✓ **Yasho** **Net**

Date of last meeting held 15-09-2019

4. Whether Curran Staffing meeting is being held regularly on quarterly basis. Yes/No ☒
 Date of last meeting held 19-11-2019

Whether the Bureau register is being maintained by the Parichayal Secretary

(Officer to inspect the register)

Is Whether The Signature/Address and/or digital Signature Yes/No	Secretary Name	digital

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Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signature either than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Yes/No ✓	Yes/No ✓	11.95.547	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Yes/No ✓	Yes/No ✓	17.330	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Yes/No ✓	Yes/No ✓	1.38.100	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Yes/No ✓	Yes/No ✓	1.38.100	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Yes/No ✓	Yes/No ✓	1.38.100	Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi Whether Panchayati Biodiversity Committee has been constituted Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in proper presence and confirm notified

vii. 14th Finance Commission Award

a. Whether a year Action Plan 2016-20 has been prepared Yes ☒ No ☐

b Whether the detailed estimates for all works have been prepared? Yes/No

c. No. of works for which estimates have been prepared — No. $\frac{80}{100}$
to total) Ed. mts. h'rs = $75 \times 100 \div 80 = 93.75$

DZVZPOLAMDZ2019

d. Whether Action Plan has been approved by the DDC Yes/No ☒
 If no, reason thereof As stated by V.C.W. Panchayat approved a sample of 1 day work and carrying out - recorded

e. Whether the works have been started Yes/No ☒

No. of works started - nil No. 1 % to total

If no, reason thereof Work will be started after the receipt of approved action plan of estimates

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch ☐

2) BDO ☒

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No ☒

If no, reason thereof Steps will be initiated shortly

Also mention if it is being purchased by someone else C.D.P. concerned

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No ☒

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level Yes/No ☒

If no, reason thereof not yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No ☒

If no, reason thereof Jointly Sarpanch & ZEO. but ZEO's office work is more than

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No ☒

If no, reason thereof being provided by the school BDO dept directly

Also mention if it is being provided by someone else School BDO dept (ZEO, AM etc)

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat Rs 34.10 lakh

✓ No. of works approved 33

✓ No. of works started 27

✓ No. of works completed 11

✓ No. of Job Card holders in the Panchayat 1441

✓ No. of man days generated 1200

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No ☒ (matter under consideration)

If yes, whether approved by the Gram Sabha Yes/No

If no, reason thereof _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer. Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BOO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue		
Faiwan	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No ✓

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long 22 days (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground ^{the work} inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released Rs. _____ lakh.

Whether works identified in B2V1 have been started. Yes/No ✓

Likely date of completion. _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	
P.W.D.	Work of road at Chavara	Yes	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwan Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

As it was

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1 _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 None

B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Regarding Education	School Education	Yes/No ✓	As it was
Drinking water	P.W.E	Yes/No ✓	As it was
Electricity	P.D.D	Yes/No ✓	As it was
Health		Yes/No ✓	As it was
Road connectivity		Yes/No ✓	As it was

B2V2/PD&MD/2019

C) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no reason thereof _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat were disappropration of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers? Yes/No

If no reason thereof _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Gram or at some prominent place? Yes/No

If no, the officer should get it installed and confirm _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the meeting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

vi. Whether the minutes/workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (DoT functionaries) in the last two meetings

1 st Meeting Date (19-11-2019)		2 nd Meeting Date (29-11-2019)	
S. No	Department Designation	S. No	Department Designation
1	P.S.D. V.L.W.-G.F.S.	1	P.S.D. V.L.W.-G.F.S.
2	P.S.D. S.E.	2	P.S.D. P.M.

1st Meeting Date (19-11-2019)

2nd Meeting Date (29-11-2019)

S. No	Department	Designation	S. No	Department	Designation
1	Agriculture	N.E.P.	1	Agriculture	N.E.P.
2	Sanitation	P.M.	2	Sanitation	P.M.
3	Shrimp	Section	3	Shrimp	Section
4	Feed	Feed Guard	4	Feed	Feed
5	Feed	Feed Guard	5	Feed	Feed
6	Feed	Feed Guard	6	Feed	Feed
7	Feed	Feed Guard	7	Feed	Feed
8	Feed	Feed Guard	8	Feed	Feed
9	Feed	Feed Guard	9	Feed	Feed
10	Feed	Feed Guard	10	Feed	Feed
11	Feed	Feed Guard	11	Feed	Feed
12	Feed	Feed Guard	12	Feed	Feed
13	Feed	Feed Guard	13	Feed	Feed
14	Feed	Feed Guard	14	Feed	Feed
15	Feed	Feed Guard	15	Feed	Feed
16	Feed	Feed Guard	16	Feed	Feed
17	Feed	Feed Guard	17	Feed	Feed
18	Feed	Feed Guard	18	Feed	Feed
19	Feed	Feed Guard	19	Feed	Feed
20	Feed	Feed Guard	20	Feed	Feed

If no, reason thereof _____

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, reason thereof _____

vii. Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof _____

viii. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

- * Whether the critical gaps identified in the Panchayat during Mission Amiyodhya Survey 2019 are being bridged while preparing GPDP plan for 2020-21 Yes/No
if no reason termed _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit Yes/No
if no reason termed _____
2. Is the Social Audit Committee formed in BZY1 conducting social audit Yes/No (formed in 3rd year)
if no reason termed _____
3. Whether the issues raised during the audit are being redressed by the department concerned Yes/No
if no reason termed _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether the capacity building and training has been imparted to the elected representatives Yes/No
if yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
02 (Members)	Sanjaynagar	Capacity Building	02
11 (Sarpanch)	Sanjaynagar	Capacity Building	04

2. Quality of training Poor/Satisfactory/Very Good/Excellent
if yes, Whether any exposure visit within J&K/Outside has been conducted Yes/No
if yes, Visiting Officer to record the experience/views of the elected representatives about the visit Poor/Satisfactory/Very Good/Excellent
3. Whether any digital literacy training has been conducted for Sarpanches Yes/No
if yes, Quality of training Poor/Average/Good/Excellent
4. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives Poor/Satisfactory/Good/Excellent
- b. General Public Poor/Satisfactory/Good/Excellent
- (Visiting officer to record the experience from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out

Schemes/Services	Beneficiaries covered (Nos)	Pendency (applied but not sanctioned) (Nos)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos)
Scholarship for SC/ST/OBC students	100	15	Not sanctioned	Nil
Scholarship for Minority students	260	21	Not sanctioned	Nil
Pension Old Age	6000 (22)	41	Under process	Nil
Pension Widow	1000 (10)	02	Not sanctioned	Nil
Pension Disability	4000 (10)	06	Not sanctioned	Nil
PIM Kissan Nidhi	294	00	Not sanctioned	Nil
Ayushman Bharat	45	Exemption status, 3 people to 132	Not sanctioned	132
PIM Jeevan Jyoti Bina Yojana	Nil	Nil	Not sanctioned	Nil
PIM Surashra Bina Yojana	Nil	Nil	Not sanctioned	Nil
PIM Awas Yojana - Gramin	Nil	154	Not sanctioned	154
State Marriage Assistance Scheme	Nil	39	Under process	Nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	461	15	under process	—
Ladli Beti	—	—	—	—
Sanskrit Bharat Mission- Individual Household Toilets	—	155	under process	—
PM Ujjwala Yojana	Some people have got the benefit but exact figure could not be ascertained	—	—	—
Ujala	—	—	—	—
Jandhan Account	478	—	—	—
PM Matru Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	01	under process	— nil —
Electricity connection	—	—	—

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat. Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation. Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) Spring - Ponds - Rainfed ✓
- Status of adequacy of irrigation facility in the Panchayat. Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat. Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/no ✓
 If yes, please specify _____
- Whether the Panchayat has potential for drips/sprinkler irrigation. Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat. nil
- No. of farmers who intend to use drip/sprinkler irrigation. nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat.

Irrigation left should be started & detailed survey of the Panchayat

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 35 %age)
- Are adequate HYV seeds available to the farmers. Yes/No ✓
- If no, reasons thereof _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 115 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
115 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ✓
 - Delay by concerned Deptt. because deptt. ~~is~~
 - Delay by bank concerned ✓
 - Any other problem, please specify delay on the part of concerned deptt. & bank authorities
- Suggestions for improving the process of availing loan under KCC
There is delay in Agriculture, because of banks should jointly work with the deptt. of village & village of work in tandem

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) ✓
 - Through un-organized market ✓
 - Any other please specify local weekly markets
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing
better road connectivity
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
only if better road connectivity

B2V2/PO&MD/2019

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
		<u>Fruit</u> <u>apple</u>	<u>—</u>

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>100</u>	<u>—</u>
2	Dairy units	<u>15</u>	<u>—</u>
3	Sheep Units	<u>260</u>	<u>—</u>
4	Fish Ponds	<u>NO</u>	<u>02</u>

B2V2/PO&MD/2019

27



6. Suggestions for encouraging more households/farmers to set-up new units

Answer & facility

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1	Bee keeping
2	Horticulture
3	Sheep rearing
4	Dairy units
5	Poultry farm

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card 27

ii. Overall satisfaction level of the people about the ration shops
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|----------|
| a) Irregular opening | Yes/No ✓ |
| b) Inadequate stock | Yes/No ✓ |
| c) Overcharging | Yes/No ✓ |
| d) Rude behaviour of store owner | Yes/No ✓ |
| e) Long distance to be covered to reach the store | Yes/No ✓ |
| f) Non-display of rates | Yes/No ✓ |
| g) POS machine not working | Yes/No ✓ |

h) any other ✓

iii. Number of FIRs registered in last 3 months - Nil -

a) Are people generally satisfied by response of Police to complaints. Yes/No ✓

b) Is copy of FIR given to people. Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat. Yes/No ✓

d) Any suggestions Enough staff (Ptd)

iv. Public perception

a. Are departmental staff available. Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive. Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month ✓ - More than 1 month - Never	
Social welfare	- Within 1 month ✓ - More than 1 month - Never	
Police Station	- Within 1 month ✓ - More than 1 month - Never	
PHE	- Within 1 month ✓ - More than 1 month - Never	

