

10. Overall assessment of work (in case of projects under 100)

- 1. Health
- 2. Road connectivity
- 3. Education
- 4. Health

11. Any other comments brought to notice

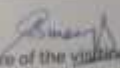
- MGNREGS payment problem since 2014
- Free gas connection to SC/BPL households
- JAY payment pending since 2013
- Public use of ration cards (before Covid 2-11 cases)

12. Overall assessment of work (Public Services): Please mention best practices, if any, observed

Mid day meal items required to be distributed as per table  
 It is observed that Anganwadi Centre provides items like  
 irregular items like Rice, Soya and Sugar like Soya-

13. Overall assessment of work (Participative Functioning)

For basic needs/facilities

  
 Signature of the visiting officer  
 Name: Suresh Singh  
 Asst Transport Commissioner  
 of Transport Commission

- 1. Type whether each item is being properly maintained (Yes/No) N/A
- 2. Name of major and minor drainage systems which are undergoing for completion
- 3. Name of major and minor drainage systems which are undergoing for completion
- 4. Name of major and minor drainage systems which are undergoing for completion
- 5. Name of major and minor drainage systems which are undergoing for completion
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- 12. Name of major and minor drainage systems which are undergoing for completion
- 13. Name of major and minor drainage systems which are undergoing for completion
- 14. Name of major and minor drainage systems which are undergoing for completion
- 15. Name of major and minor drainage systems which are undergoing for completion
- 16. Name of major and minor drainage systems which are undergoing for completion
- 17. Name of major and minor drainage systems which are undergoing for completion
- 18. Name of major and minor drainage systems which are undergoing for completion
- 19. Name of major and minor drainage systems which are undergoing for completion
- 20. Name of major and minor drainage systems which are undergoing for completion

**28** **2. GOOD GOVERNANCE**

- 1. Public perception on
  - a. Overall accessibility of departmental staff: Poor/ Good/ Very Good ✓
  - b. Overall responsiveness of departmental staff: Poor/ Good/ Very Good ✓
- 2. Best performing department(s): Agriculture, Livestock
- 3. Department(s) with most complaints against staff: \_\_\_\_\_ or \_\_\_\_\_
- 4. Any specific observation regarding any particular department.

**29** **3) GENERAL ASSESSMENT OF THE VISITING OFFICER**

- 1. How successful is the local economy of the GP (Max. 100)
  - 1. Agriculture production like wheat, maize, paddy, etc.
  - 2. fulfill the requirement of their own household
  - 3. Rainfall is the only source of irrigation
  - 4. Labour
  - 5. Job
- 2. Major potential areas which can be used to improve economic conditions in the GP (Max. 100)
  - 1. \_\_\_\_\_
  - 2. \_\_\_\_\_
  - 3. \_\_\_\_\_
  - 4. \_\_\_\_\_
  - 5. \_\_\_\_\_
- 3. Major problems confronting the people in the GP (Max. 100)
  - 1. Water
  - 2. Road Connectivity
  - 3. Education
  - 4. Health
  - 5. \_\_\_\_\_

- 4. Availability of health services (check)  Yes /  No
- 5. Quality of health services (check)  Good
- 6. Services provided about the performance of the SWC (check)  Average /  Good
- 7. Is the Panchayat aware that the village implementing the ICDS scheme also has a health centre?  Yes
- 8. Whether Village Health and Nutrition Day (VHND) is being observed in your village?  No
- 9. General assessment about the performance of the services provided on Village Health and Nutrition Day (check)  Good
- 10. Are any health workers (such as ASHA) in the village?  Yes /  No

**19. PUBLIC TRANSPORT SYSTEM**

- 1. Is Panchayat connected by public transport?  Yes /  No
- 2. If yes, how?  Bus /  Motor /  Cycle
- 3. If yes, does it fulfill the requirements of the GP?  Yes /  No
- 4. General problems related to public transport if any? Connectivity of lands

**20. SKILL DEVELOPMENT**

- 1. Is there any existing skill development programme / institution operational in the Panchayat?  Yes /  No
- 2. Institute/particular sector where there is demand for vocational training (Max. 09)
  - 1. \_\_\_\_\_
  - 2. \_\_\_\_\_

**21. COVERAGE OF PENSION SCHEMES**

- 1. Old Age Pension Scheme
  - a. Are all eligible beneficiaries covered?  Yes /  No
  - Number left out: 105
  - b. Beneficiaries receiving pension: Monthly / Quarterly / Yearly
  - c. Mode of payment: Bank / Post office / Postal money order / Other
- 2. Widow Pension Scheme
  - a. Are all eligible beneficiaries covered?  Yes /  No
  - Number left out: \_\_\_\_\_
  - b. Beneficiaries receiving pension: Monthly / Quarterly / Yearly
  - c. Mode of payment: Bank / Post office / Postal money order / Other
- 3. Disability Pension Scheme
  - a. Are all eligible beneficiaries covered?  Yes /  No
  - Number left out: 10
  - b. Beneficiaries receiving pension: Monthly / Quarterly / Yearly
  - c. Mode of payment: Bank / Post office / Postal money order / Other
- 4. Is the list of beneficiaries being shared with Gram Panchayat / Gram Sakshar?  Yes /  No

**22. OTHERS**

- 1. Whether Community Hall is available in GP?  Yes /  No /  under construction
- 2. Whether Panchayat Ghar is available in GP?  Yes /  No /  under construction
- If no, is land available for construction of the Panchayat Ghar?  Yes /  No
- 3. Whether internet facility has been provided in the Panchayat Ghar?  Yes /  No
- 4. Whether electricity has been provided in the Panchayat Ghar?  Yes /  No
- 5. Is there any heritage building in the GP (If yes specify)? \_\_\_\_\_



10. Whether the population in the village is aware of the availability of financial assistance of Government of India? Yes

11. LIBRARY  
Availability of Library in the GP? Yes  
Suggestion for improvement: Re-establishment of library  
If Yes, mention in the report the way left over

12. ENTERTAINMENT  
Source of recreation: Rural sports: Football / Local Park / Amateur Club or Others: None  
Please specify: Local fairs, village festivals

22 13. TELECOM CONNECTIVITY  
Whether Mobile connectivity is available in all hamlets of the GP? Yes/No  
a. No. of hamlets not having mobile connectivity: 15 / None  
b. Name of service providers: BSNL / Others: 2 / None / None  
c. Type quality of network: Very Good / Average / Poor  
d. Whether internet connectivity (Wi-Fi) available: Yes / No  
e. Whether Dendrochan TV (DSTV) available in the GP: Yes / No  
f. Availability of Common Service Centre: Yes / No

14. BANKING (FINANCIAL INCLUSION)  
Whether banking facility available or not in the GP? Yes/No  
If yes, type/for as many as needed: Post Office / Branch / Micro Branch / Financial Centre  
a. Number of ATM in area: 0 / 7 / None  
b. Individuals 60-75 age having Jan Dhan Accounts: Approx 50 %

15. Payment mode of a transaction by villagers  
a. Cash/ Digital cash: Yes/ No  
b. Post banking: Yes/ No  
c. Mobile wallet: Yes/ No  
d. Any other online payment mode: None / Others  
e. General statement about Direct Benefit Transfer (DBT) under various government schemes: Satisfactory / Not Satisfactory

16. Any source of lending facility for agriculture, horticulture and allied activities back as many as required:  
a. KCC  
b. Bank loan  
c. Money Lender  
d. Family & friends  
Networks: KCC / Bank loan

23 17. HOUSING  
a. Number of families who received financial assistance under Pradhan Mantri Awas Yojana (PMAY) for construction of houses during financial year 2020-21: 215 / None  
b. General statement of beneficiaries who have availed assistance under PMAY in GP: Good / Satisfactory / Good  
c. Whether financial assistance under PMAY been provided in time? Delayed  
d. Any difficulty faced in availing financial assistance under PMAY, pls specify: Delay in Payment

iii. How many 5 and 10 rupee notes are there in Gram Panchayat? (Mention date & time)  
 iv. How many 5 and 10 rupee notes are there in Gram Panchayat? (Mention date & time)

- v. Number of extension agents (Number in the GP)
- a. UCI Nil
  - b. Panchayat 300
  - c. Other 150
  - d. Total 450

vi. Other (Specify) \_\_\_\_\_ No. 1 (Total)

vii. Total number of extension agents in the GP Nil (Total)

viii. Nearest primary Centre (distance from Panchayat) 3 km

ix. Nearest State Extension Centre (distance from Panchayat) 7 km

x. How many extension agents to the GP (Regularly/ Sometimes/ Never/ Not Applicable)

xi. Average quantity of cow dung in kg produced per day in the GP 9000

How is the cow dung used? As fuel/ Manure/ vermin-composting/ Biogas/ Not used/ In other use (specify) Nil

xii. Potential for art activities/ traditional crafts - specify details Nil

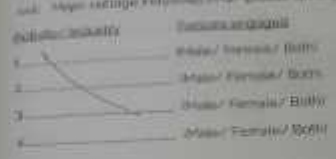
xiii. Number of Self Help Groups active in the GP (Please mention activities)

a. Number 16

b. Activities Loan for marriages, schools & other works

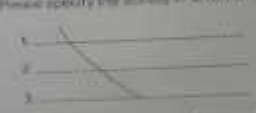
c. Any problems being faced by the SHG \_\_\_\_\_

iii. Major caste categories in GP (Please specify)



iv. Number of small enterprises/ industries/ shops/ others in the GP  
 Number Nil Employees 11

v. Please specify the activity in which small scale industrial units are mostly in



vi. Number of persons engaged in government service 3 (approx number)

vii. Potential for village tourism (Pleasure/ Religious/ Historic/ Adventure/ Others)  
 (Please specify) Pleasure & Adventure

viii. What can be done to promote tourism if possible  
Road connectivity

ix. Is there any public/ common/ forest/ waste land available in the GP for afforestation?  
 If yes, approx area 100 Hectares

**7. SPORTS**

i. Popular sports in the Gram Panchayat Cricket, Kabaddi, volleyball

ii. Number of playfields in the Gram Panchayat Nil (None)

iii. Whether the available playfields require further development? Yes/ No Yes

No. of people  
...

16. Consider the following information and answer the questions for the handloom industry.
- Number of weavers (including their own handlooms) ... 5000
  - Number of handlooms (including their own handlooms) ... 10000
  - Number of handlooms (including their own handlooms) ... 10000
  - Number of handlooms (including their own handlooms) ... 10000
  - Number of handlooms (including their own handlooms) ... 10000
  - Number of handlooms (including their own handlooms) ... 10000
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  - Number of handlooms (including their own handlooms) ... 10000
  - Number of handlooms (including their own handlooms) ... 10000
  - Number of handlooms (including their own handlooms) ... 10000

8. ECONOMY/LIVELIHOODS

- Primary source of livelihood
  - Farming ✓
  - Non-farming: Weaving/Embroidery/Carpentry/ others (specify) Farming, Carpentry
- Major agr crops grown in GP
  - Wet/Winter Crops: wheat
  - Wet/Summer Crops: Maize + Paddy
- Major horticulture crops grown in GP: Apple/ Walnut/ Cherries/ Mangoes/ Bananas/ Others: Mangoes, Lemon, Green Aonch
- Availability of fertilizer/ pesticides outlet in the GP: Yes/ No ✓

- Any organized institution/ agency providing loans/ credit to farmers/ producers? Yes/ No ✓
- Major source of irrigation water supply
  - Canal ...
  - Ponds ...
  - Tube wells ...
  - Canals ...
  - Wells ...
  - Others ...
- Whether the state government/ institution/ agency provides any of the following?
  - If you number of water harvesting tanks in the GP: 200
  - Coverage of MGNREGS work in GP: 80%
  - Whether Crop Insurance Card are being issued to the farmers in the GP? Yes/ No ✓
- Whether Micro/Small business potential for typically decided
  - Agriculture: Garage, Dairy (Non-Commercial)
  - Horticulture: \_\_\_\_\_ (crop)
  - Mariculture: \_\_\_\_\_ (crop)
  - Dairy farming: \_\_\_\_\_ (type)
  - Animal/ Sheep Husbandry: \_\_\_\_\_ (type)
  - Horticulture: \_\_\_\_\_ (crop)
  - Fisheries/ Aquaculture: \_\_\_\_\_ (species)
  - Silk rearing: \_\_\_\_\_ (species)
  - Any other (specify): \_\_\_\_\_
- Do farmers sell agriculture/ horticulture/ other produce? Yes/ No ✓

	HS 1	HS 2	HS 3
Water supply available to HS			
Electricity supply available to HS			
Telephone supply available to HS			
Computer supply available to HS			
Books supply available to HS			
Medical supply available to HS			
Drinking water supply available to HS			
Sanitation supply available to HS			
Condition of the surrounding road good			
Condition of the surrounding road poor			

A. No. of High Schools in the Gram Panchayat

	HS 1	HS 2
Available available to HS	1	-
Water supply available	Good	
Electricity supply available	175	
Telephone supply available		
Books supply available		
Medical supply available	4	
Drinking water supply available	No	
Sanitation supply available	Yes	

Total no. of plots 18  
 Filled 11  
 Vacant 7

	HS 1	HS 2
Water supply available to HS		
Electricity supply available to HS	Y	
Telephone supply available to HS		but frequent drinking water
Books supply available to HS	No	
Medical supply available to HS	Yes	
Drinking water supply available to HS	No	
Sanitation supply available to HS	Good	
Condition of the surrounding road good	No	
Condition of the surrounding road poor		

iv. In case Primary School is not available in the Gram Panchayat, distance to the nearest  
 (in) \_\_\_\_\_ kms

Mode of transport: On foot/ Public bus/ Other vehicle  
 v. In case Middle School is not available in the Gram Panchayat, distance to the nearest  
 HS: 2 kms

Mode of transport: On foot/ Public bus/ Other vehicle  
 vi. In case High School is not available in the Gram Panchayat, distance to the nearest  
 HS: 10 kms

Mode of transport: On foot/ Public bus/ Other vehicle  
 vii. Distance of nearest Higher Secondary school from Gram Panchayat: 7 kms  
 Mode of transport: On foot/ Public bus/ Other vehicle



- 4. Number of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 5. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 6. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 7. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 8. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 9. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 10. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 11. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 12. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 13. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
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- 15. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 16. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 17. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 18. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 19. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000
- 20. No. of houses in the GP situated along existing or any stretch of main road/road junction and Governmental office building/clubhouse ..... 2000

Ans: Not required

Ans: Appendix of Sub Centre

3. EDUCATION

1. No. of Government Primary Schools in the Gram Panchayat

Facilities available in PS	PS 1	PS 2	PS 3	PS 4
Name of Primary school	Gov. Pgs.	Gov. Pgs.	Gov. Pgs.	Khatikla
Building (✓/not)	✓	✓	✓	✓

Facilities available in PS	PS 1	PS 2	PS 3	PS 4
Building				Close
No. of teachers available	1	2	2	
No. of operational classes				
No. of classrooms available				
Component with (New/ Not)				
Water facility available (New/ Not)				
Electricity facility (New/ Not)				
Mobile internet facility (New/ Not)				
Quality of food served (Poor/ Satisfactory)	✓	✓	✓	✗
Condition of the connecting road (Good/ Average/ Disconnected)				
No road connectivity				

2. No. of Middle Schools in GP

Facilities available in MS	MS 1	MS 2	MS 3
Name of Middle school			
Building (✓/not)			
Equipment			
No. of teachers available			
No. of operational classes			
No. of classrooms available			
Component with (New/ Not)			
Water facility available (New/ Not)			

**4. Health  
Sub-Center**

- 1. Number of sub-centers in the Gram Panchayat \_\_\_\_\_ 1
- 2. Total number of sub-centers present including health \_\_\_\_\_ 3
- 3. Total number of sub-centers including health \_\_\_\_\_ 2
- 4. Are medicines available in Sub-Centers? Yes/No? \_\_\_\_\_

**Primary Health Centre**

- a. Whether PHC is available within the Gram Panchayat? Yes/No \_\_\_\_\_
- b. How distant is the nearest PHC from the Gram Panchayat? \_\_\_\_\_ 7 km
- c. PHC is available within the Gram Panchayat? Yes/No \_\_\_\_\_ No
- d. Whether housed in govt or rented building Govt./Rented \_\_\_\_\_
- e. In case of Govt building, address/ equipment of accommodation, if any \_\_\_\_\_
- f. Adequacy of critical medical equipments, if any \_\_\_\_\_
- g. Actual number of doctors attending the patients in the PHC \_\_\_\_\_
- h. Vacancy \_\_\_\_\_
- i. Are adequate medicines available in PHC? Yes/ No \_\_\_\_\_
- j. Availability of ambulance in the PHC? Yes/ No \_\_\_\_\_
- k. Whether power supply backup is available in the PHC? Yes/ No/ Non-Functional \_\_\_\_\_
- l. Whether separate toilet facility is available in the PHC for females? Yes/ No/ Non-Functional \_\_\_\_\_
- m. Whether lab facility is available in the PHC? Yes/ No \_\_\_\_\_
- n. Whether institutional deliveries are conducted in the PHC? Yes/ No \_\_\_\_\_

**General Health Parameters**

- 1. Exposure to the nearest secondary health institution (District Hospital/ Sub-district Hospital/ Community Health Centre from the Gram Panchayat) \_\_\_\_\_ km
- 2. Institutional deliveries percentage reported \_\_\_\_\_ %
- 3. Whether the pregnant women are aware of the routine Antenatal Care (ANC) schedule? Yes/ No \_\_\_\_\_
- 4. Whether pregnant women are required to get an ANC during her pregnancy? \_\_\_\_\_
- 5. Whether pregnant women are receiving Rs 1200/- under Janani Suraksha Yojana (JSY) at the time of delivery in Govt health institutions. Or later/ Delayed/ Never \_\_\_\_\_
- 6. Whether pregnant women/ their infants are getting their treatment under Janani Shiksha Yojana (JSY) in Govt health institutions? Yes/ No \_\_\_\_\_
- 7. Mode of transport for bringing patients, especially pregnant women, to the nearby Hospital in case of non-availability of ambulance \_\_\_\_\_
- 8. General awareness of parents of the Gram Panchayat about the immunisation programme of their children (ask only) Poor/ Good/ Excellent \_\_\_\_\_
- 9. Wide Aujer immunisation schedule of children to be administered at birth (BCG-OPV-2, Hepatitis B) after 24 weeks (OPV-1, Pentavalent-2) after 24 weeks (OPV-2, Pentavalent-3) after 24 weeks (OPV-3, Pentavalent-3), PHC of the age of 09 months (Measles, Rubella (MR-2, Vitamin A) and between 18-24 months (Measles, Rubella (MR-2, Vitamin A), OPV Booster, DTP-1/ Booster) \_\_\_\_\_
- 10. Whether children are being screened/ examined in Anganwadis Centres by the team of doctors and paramedics under Rashtriya Bal Swasthya Karyakram (RBSK) Yes/ No \_\_\_\_\_
- 11. Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other \_\_\_\_\_
- 12. Whether children are being screened/ examined in schools by the team of doctors and paramedics under RBSK? Yes/ No \_\_\_\_\_
- 13. Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other \_\_\_\_\_

1. How often is the power supply checked? *once a day*  
 2. How often is the power supply checked? *once a day*  
 3. How often is the power supply checked? *once a day*

Water meters in the 100 buildings		Water meters in the Open Residential		
No	Type of water meter	Total number	Maintained	Requiring conversion/ replacement
1	meter			
2	meter	20	Small amount of water	
3	meter			
4	no meter			leaky, heavy recaps amount of water in summer

2. POWER SUPPLY

- 1. Are all houses connected with power supply? *Yes/No*
- 2. How often is the power supply checked?  
 a) Number: *20*  
 b) Name: \_\_\_\_\_

4. How often is the power supply checked?  
 a) Number: \_\_\_\_\_  
 b) Name: \_\_\_\_\_

- 5. Number of transformers at the Open Residential? *6*
- 6. Approximate number of transformers overloaded during the year? *N/A*
- 7. Average time taken to PEG for repair of transformer? *10-15 min*

8. General assessment about quality of work?  
 a) Good  
 b) Satisfactory  
 c) Poor

9. Registration of domestic consumers with PEG supplied back over?  
 a) Yes  
 b) No

10. Percentage of households metered? *90%*

11. Are there any instances where lines are being used for supporting H.V.L.T. or conductor? *Yes/No*

12. If yes, requirement of approximate number of additional poles?

13. Are there any critical basic wiring/ conductors which are threat to human life?  
 a) Yes  
 b) No

14. Any additional transformer/ appurtenance if facility required?

Number: *5* Details: \_\_\_\_\_

**20 KEY INDICATORS IN THE GRAM PARISHCAMP**

**1. STATUS OF ROADS**

- a. Whether/connected/connected to connected with road? Yes/No ✓
- b. If yes, type of road? connecting to GPT/Other road  
 to Remarks: Asphalt Asphalt Asphalt Asphalt Asphalt
- c. Condition of existing road connecting to GPT/Other road  
 to Remarks: Asphalt Asphalt Asphalt Asphalt Asphalt
- d. General condition of road Very maintainability of road  
 to Remarks: Asphalt Asphalt Asphalt Asphalt Asphalt
- e. Unimproved/roadways having population of 100 or more roads with paving  
 to Number: \_\_\_\_\_  
 to Number: 22 \_\_\_\_\_  
 to \_\_\_\_\_
- f. Requirement of need for construction/upgrade of roads/bridges/culverts  
 with name/length/width of road  
 Name of the road: Asphalt Asphalt Asphalt Asphalt Asphalt  
 1. Most major Regia college for Kari Sandome 100m  
 2. Demand of road from Nalan road to Morka Garhi Sun  
 3. Demand of road from Langa to Morka Tallian via Hassan  
San

**2. DRINKING WATER/ WATER BODIES**

- a. Source of drinking water (Tick as many as needed)
  - to Tapped water/ Tube well/ Dug well/ Natural Source (spring/ well/ bore)
  - to Hand Pump
  - to Other (please specify) Not

**3. Is the availability of drinking water sufficient? Yes/ No ✓**

- a. Quality of drinking water in the Gram Parishcamp (Tick one)
  - to Very Good/ Average/ Not fit for consumption
  - to Remarks: Supply of water after 6 days
- b. Homestead without tapped water supply with number  
 to Number: \_\_\_\_\_  
 to Number: 55 \_\_\_\_\_  
 to \_\_\_\_\_
- c. Coverage of homestead through tapped water  
 to Fully covered/ Substantially covered/ Partially covered/ Not covered  
 to Remarks: \_\_\_\_\_
- d. Frequency of water supply for agricultural/industrial/other use  
 to Daily (\_\_\_\_ times/day)  
 to Three a week (\_\_\_\_ times/week)  
 to Twice a week (\_\_\_\_ times/week)  
 to Weekly (\_\_\_\_ times/week)  
 to Remarks: Supply of water after 6 days for 30 minutes
- e. Presence of shortage on account of unimproved water supply to reported date and  
 to Frequency/ Sometimes/ Never
- f. Untapped water sources, details if any  
 to \_\_\_\_\_  
 to \_\_\_\_\_

g. Necessity and further need regarding drinking water supply  
 to Demand for pipes length \_\_\_\_\_ 5000 5000 5000 5000 5000  
Required water reservoir after 50,000 gallons at chowdhi  
Required water reservoir 20,000 gallons

## Suggested Activity Schedule for the Visiting Officer

Day-01

- Arrive in the Gram Panchayat by 10:00 am
- Register at the Gram Panchayat
- Introduction to the Gram Panchayat
- Meet with the Gram Panchayat members/ Sarpanch/ Anganwadi workers/ Health workers/ PDS representatives/ representatives of PHE, PDD, PDD, Agriculture, Animal Health, Horticulture, etc.
- Meet with school teachers/ govt. employees/ ex-servicemen, etc.
- Visit to local schools/ health institutions, NGOs, government offices, banks, water supply, telephone, electric supply, important private enterprises.
- Visit to members engaged in land reclamation projects/ works.
- Investigation of panchayat/ any other building/ works.
- Visit other villages in the Panchayat.
- Evening informal interaction with PHE representatives, horticulture government employees and government officers to discuss and deliberate upon the core problems/ issues being faced by the locals of the Gram Panchayat.
- Capture evening relaxation picture by 8:00 pm.

Day-02

- Capture picture at 7:00 am.
- Participation in the Gram Sabha meeting.
- Participation in Women Gram Sabha meeting.
- Constitution of Social Audit Committee by the Gram Panchayat, if not constituted already.
- Reading out the letter by honorable PM to all Sarpanchs and discussion on water conservation issues.
- Visit to and participation in Exhibition/ Melas.
- Distribution of certificates/ benefits/ opening of accounts, insurance policies, filling of application forms for various schemes.
- Enrolment of beneficiaries under PM Kisan and PM Stream Yogi Mandhan schemes.
- Shramik/ cleanliness drive within the Gram Panchayat.
- Visit other villages in the Panchayat.
- Capture picture at 8:00 pm.
- Departure.

## Back to the Village Report

It should be filled up by the Reporting Officer during his/her last day visit to the Gram Panchayat.

### A) DETAILS OF REPORTING OFFICER

- Name: Suman Singh
- Designation: Sub. Transport Officer, Bikaner
- Department/ office of posting: MVD O/o Transport, Bikaner
- Mobile No: 94121 76175
- Email id: suman.singh1983@gmail.com
- Home Contact: Junior
- Date of visit: 10/01/2019 to 11/01/2019 June 2019

### B) LOCATIONAL DETAILS OF GRAM PANCHAYAT

- Name of the Gram Panchayat (GP): Jhankar Bhanu
- Local Government Directory (LGD) code of the GP: 2140336
- (To be obtained from Rural Development Department/ by DO)
- Name of CD Block: Bhanu
- Name of Tehsil: Bhanu
- Name of District: Vijayanagar

### C) PANCHAYAT PROFILE

- i. Name(s) of revenue villages in the Gram Panchayat:
 

1. <u>Hanabali</u>	2	3
4	5	
- ii. No. of hamlets in the GP: One consisting of seven wards
- iii. No. of households in the GP: 352
- iv. Population (approx) of the GP: 1700 approx
- v. Significant geographical features of the GP (hills/ rivers/ plains)
- vi. Key natural resources of the GP (forest/ water bodies/ minerals/ others/ etc.)

## Mission Statement

In a bid to extend the Government of Kerala and Kuzhni's reach, emphasis on its activities and extensive programmes of reaching out to the people of the government level to create in the rural masses a better desire to obtain standard of living.

The Back to Village programme is aimed to involve the people of the state and government officials in a bid to deliver the mission of equitable development. The programme is aimed at empowering Panchayats and assisting development efforts in rural areas through community participation.

As part of the programme, civil servants will have to reach out to each Panchayat of the State, where they will stay for a specific period to interact and gather feedback from the grassroots as to how to improve efforts in improving delivery of village-specific services.

The Back to Village programme has been conceived with the objective of ensuring that developmental initiatives are built on the feedback and cooperation of the people, thus being more result oriented with greater probability of success than those which are top down.

The programme revolves around the concept that while the official machinery has to guide and assist, the primary responsibility to improve local conditions rests with the people themselves. Therefore, they must be encouraged to own a programme so that benefits are maximised.

The life of a person living in a rural area is not cut into segments in the way the Government activities are prone to be. The approach at the village level, therefore, has to be a coordinated, focusing all aspects of village life. Such an approach has to be made, not through a multiplicity of governmental officials, but through Panchayats.

The essence of the Back to Village programme is to emphasize the importance of ensuring right from the beginning, people's participation, not merely as an agent in the execution of the development work, but as owners of the entire programme.

We hope this initiative will go a long way in achieving long term objective of grassroots democracy.

**BVR Subrahmanyam, IAS**  
Chief Secretary

## General Instructions for the Visiting Officer

1. A suggested Activity Schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out, covered fully.
2. The officer shall participate in the Gram Sabha, discuss the concept of Gram Panchayat Development Plan and also visit the Gram Panchayat to constitute Gram Audit Committee in case the same has not been constituted earlier.
3. The officer shall also hold interactions with government citizens, freedom government 'lecturers', NGOs, social organisation, respectable citizens of the area and the general public.
4. He/she shall also visit schools, health institutions besides important village affairs/ activities related to various sectors.
5. The visiting officer shall visit major language projects, inaugurate playgrounds of girls, participate in exhibition/meets, distribution of certificates, etc.
6. The officer shall, during all his interactions emphasize on education, nutrition and health of children, empowerment of women, general cleanliness, solid waste management, organic farming, water-conserving, rain water harvesting and water conservation.
7. The visiting officer shall assess the ground situation of allotted Panchayat vis-à-vis provision of local public data provided by different Departments, inputs shared by the PFI/ government citizens and his own observations.
8. Any conclusions drawn shall include a holistic view point of the general public. Efforts shall be made to bring out general highlights of the area based on consensus.
9. The visiting officer shall refrain himself/ herself from giving or offering any commitment on behalf of the government.
10. The visiting officer shall adopt an unbiased attitude in reporting issues.
11. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer shall exercise all care and objectivity while filling up the relevant form.

# Jammu and Kashmir New Vision New Horizon



GOVERNMENT OF JAMMU & KASHMIR

Mr. Deputy Commissioner

No. 25/640(Am)/49/247-W  
Dated: June 15, 2019

Dear Deputy Commissioner,

The true spirit of democracy lies in the active involvement of people in decision making processes to fulfil their area specific needs. During the last one year, the Government has taken various steps in this direction. After the successful conduct of elections to Panchayats and Urban Local Bodies, we have gone a step further by devolving funds, functions and facilities to Panchayats, mandating implementation of important schemes through them and empowering them in every possible way.

2. Continuing with our endeavours in this direction, the government is initiating an ambitious Back to the Village programme whereby every gazetted officer of the state will be allocated one of the 440 Panchayats of the state where he/she would visit and spend two days including a night halt and interact closely with the people. This would be the first initiative of its kind in our state.

3. We are hopeful that this interaction between officers and people will not only strengthen the bonds between the Government and the citizens but also make participatory planning a reality. The wealth of first hand information which an officer will be able to collect from these interactions will help us appreciate local problems better and come up with appropriate interventions.

4. The smooth conduct of this ambitious programme, hinges on the Deputy Commissioner who is the most vital link. Therefore, the success of the programme will squarely rest upon your commitment and coordination with various state bodies.

5. I am thankful, writing to draw your attention to ensure the success of this programme. I urge you to dedicate your time and resources and carry out all such activities as may be necessary to realize the objectives that we have envisaged while conceiving this programme.

6. I am sure that working together, through this programme, we will be able to bring about a discernible and positive change in the rural landscape of the state and leave an indelible impression on the lives of the people residing in our villages.

With warm regards,

Yours sincerely,

*[Signature]*



Ppt - JANDRAJ  
BLOCK - Rammagar.

# Back to Village

*Governance at the Doorstep*

June 20-27, 2019



Government of Jammu & Kashmir