



~~Melhu~~ Back to village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **PARVAIZ SAGAD**
- ii. Designation: **LECTURER**
- iii. Department/Place of posting: **SCHOOL EDUCATION / DIET SHOPIAN**
- iv. Mobile No: **7006832725 / 949803625**
- v. Email id: **Psagad84@gmail.com**
- vi. Home District: **SHOPIAN**
- vii. Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **MELHURA**
- ii. Local Government Directory (LGD) code of the Panchayat: **274555**
(To be sourced from Rural Development Department/By DC)
- iii. Name of CD Block: **ZAINAPORA**
- iv. Name of Tehsil: **ZAINAPORA**
- v. Name of District: **SHOPIAN**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **1**
- ii. No. of hamlets in the Panchayat: **07**
- iii. No. of households in the Panchayat: **700**
- iv. Population (approx.) of the Panchayat: **3600 (approx)**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev. DEPT. (CD)	JPT. SECRETARY GAS
2	AGRICULTURE / Horticulture	JAO STG-4
3	ICDS / DEPT. of women & child social welfare	AWW's / SW
4	ANIMAL HUSBANDRY / SHEEP HUSBANDRY	V.P.
5	PHE	LINE MAN
6	FISHERIES	F.E.O.
7	Flood control irrigation	WORKS SUPERVISOR / irrigation-PRWARI
8	REVENUE	G.O.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
If yes, whether functioning in: Own building/Other government building/Private building
- ii. Whether the BDC office has been established (in case the officer visits Block Panchayat): **Yes/No/Not applicable**

- iii. If not, whether the building for BDC office has been identified: Yes/No/not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	OLD FURNITURE HAVE TO BE REPLACED.
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
- Date of last meeting held: 01-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
- Date of last meeting held: During last 7 months I on 25-6-2019
- iii. Whether the Kewal register is being maintained by the Panchayat Secretary: Yes/No
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Administrator	Yes/No ✓	29.98	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	- Do -	Yes/No ✓	-	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	-	Yes/No ✓	-	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Administrator	Yes/No		Yes/No
Own resources of Panchayat	Yes/No ✓	- Do -	Yes/No ✓	1.40	Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: The Committee constituted on 25-6-2019
- vii. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
- c. No. of works for which estimates have been prepared: 05 No. 70 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: The prevailing Circumstances

e. Whether the works have been started: Yes/No ✓

No. of works started: No. (% to total)

If no, reason thereof: The Circumstances Just Aug 15, 2019.

⑦ Who is Issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

(✓)

3) Others (specify):

⑧ Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Since the Centre of Panchayat is in its scheme no.

Also mention if it is being purchased by someone else: Since Panchayat have been made beneficiary

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof:

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof:

The Panchayat delayed due to the
Circumstances that provided extra to the staff.
First August 05, 2019.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: The Circumstances were verifiable for the delay.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Again the Panchayat could not afford due to
Circumstances.

Also mention if it is being provided by someone else:

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2015-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 2.5 lakh

✓ No. of works approved: 69

✓ No. of works started: NIL

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 421

✓ No. of man days generated: NIL

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof:

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ✓

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib Tehsildar	Revenue		
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: ✓

Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

Non disclosure of funds available/schemes by officials: Yes/No ✓

Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

Any other difficulty, give details: Non-availability of Broad-band Connecting @ GPD Block level

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Development of Play-field near middle school.

(2) Construction of Protection Boundary of Zupant-Sharif.

(3) Construction of fence of Shalpora.

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
R&B		NO.	only 11. He proposed

v. Whether any improvement in attendance of following Government functionalities has been noticed after BZV1:

- Doctors/Paramedics/other Health staff (Yes/No)
- Teachers/Ret Teachers (Yes/No)
- Anganwadi Workers/Helpers (Yes/No)
- RDD staff (Yes/No)
- JEs/other engineering staff (Yes/No)
- Agriculture/Horticulture staff (Yes/No)
- Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

R&B

Any department whose staff is absent most of the time: —

Any department whose officers/officials has not visited the Panchayat even once since BZV1: *NO*

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 *NIL*

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vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
CONTROL OF DIFFERENT DEPTTS. FROM THREE DIFFERENT DISTRICTS VIZ, SHRIJAN/PUNAWMA VIZ, & WUDHANT.	GRD	Yes/No ✓	NEED TO BE WORKS CUT & THE GRP BE IMPLANTED IN ONE DISTRICT ONLY
LIVELIHOOD OF PEOPLE HEAD OF THE PEOPLE WITH SUSTAINABLE & ECONOMICALLY VIABLES CULTURAL PRACTICES	CHIEF SECRETARY/ DISTRICT ADMINISTRATION.	Yes/No ✓	PLANNING NEED TO BE DONE EFFORTS EXPLORED
FLOOD PROTECTION CANALS NOT BEING CONSTRUCTED/ AUGMENTED	Flood Protection & Irrigation	Yes/No ✓	PEOPLE ALWAYS AT THEFT DUE TO FLOODS/ DEBRIS

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Non-Availability of Flood Protection BUNDH ALONGSIDE OF RAINFALL.	Flood Protection	Yes/No ✓	
INSUFFICIENT & UNPLANNED IRRIGATION SYSTEM.	Irrigation	Yes/No ✓	
INDUSTRIES DEPTTS. IN-ACCESSIBILITY & THE QUALITY ASUR Schemes	INDUSTRIES/ Commerce/ HANDICRAFTS	Yes/No ✓	
DN-COVERAGE OF BSN FIDE BSN- PICTURES (OLD AND/ WIDOWS, OTHERS)	Social Welfare	Yes/No ✓	DSWD had promised to organize a camp but no reply given so far.
DE-LIVELIHOOD OF DEPTTS. FROM THREE DISTRICTS BIFURCATION OF GRP INTO TWO UNITS	GRD/ P.D.D.	Yes/No ✓	

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G) PLANNING, EXECUTION AND TRAININGS:
1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Overall Constraints

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Char or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Installed and Confirmed

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in higher presence and confirm: Meeting Scheduled Gram Sabha confirmed

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Social welfare Supervisor	1	RDD VLV
2	ICDS Supervisor	2	PHE works supervisor

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Health	CHD	3	Animal Husbandry	Doctor
4	Forest	Forest Guard	4	Education	Teacher
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Due to the circumstances, Gram Sabha could not be called.

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Due to non-availability of internet facility VLV to demonstrate the reports to the Visiting Officer

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- x. Whether the critical gaps identified in the Panchayat during Mission Anudaya Survey, 2019 are being bridged while preparing GDDP plan for 2020-21: Yes/No
If no, reason thereof: The Plan has not been framed yet.

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: Due to circumstances from which could not.
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
If no, reason thereof: no audit has been done.

3. CAPACITY BUILDING & TRAININGS:

- ① Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives: : Poor/Satisfactory/Good/Excellent
b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	nil	nil	nil	nil
Scholarship for Minority students	nil	nil	nil	nil
Pension - Old Age	66	76	Target - Constraints	nil
Pension - Widow	59	01	- do -	nil
Pension - Disability	39	03	- do -	nil
PM Kissan Nidhi	351	284	non-Production of documents	nil
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	25	-	-	-
PM Suraksha Bima Yojana	40	-	-	-
PM Awas Yojana - Grameen	nil	26 (now Secd)	Funds out available	nil
State Marriage Assistance Scheme	nil	nil	nil	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to officer (Nos.)
NREGA Job Card	421	NIL	-	NIL
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	135	60	Not existing in Back-line Survey	NIL
PM Ujjwala Yojana	-	-	-	-
Ujala	NIL	-	-	-
Jandhan Account	1000	NIL	-	-
PM Mahu Vandana Yojana	17	10	non-avail-ability of interest paying	NIL

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	60%	Low Flow of water	NIL
Electricity connection	NIL	-	-

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
- If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: NIL (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
 - CONSTRUCTION OF LIFT IRRIGATION STATIONS.
 - AUGMENTATION/EXPANSION/DREDGING OF CANALS.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. To %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card 204 (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019 20 Nos.

iii. No. of farmers who applied for KCC loan but not provided so far NIL Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)

a) Difficult processes and procedures ✓

b) Delay by concerned Deptt ✓

c) Delay by bank concerned ✓

d) Any other problem, please specify: Acquiring of Revenue extract.

v. Suggestions for improving the process of availing loan under KCC

Agriculture deptt. to keep the land/cultivation records more clear and this to be made only required

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant)

a) Through organized market (mandi) ✓

b) Through un-organized market ✓

c) Any other, please specify: ✓

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Encouraging small self help groups (SHGs) on the basis of co-operatives to promote/ sell the surplus produce.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Establishment of feed-mills & Composting unit

So as to make the production at a minimum cost with making the produce price attractive for the farmers

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No

✓ If yes, please specify:

Sr. No.	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01)	Paddy		Need to be marketed at higher level.
2)	Gm		-

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	03	04
2	Dairy units	NIL	NIL
3	Sheep Units	01	05
4	Fish Ponds	-	-

- iii. Suggestions for encouraging more households/farmers to set up new units.
- Organising Awareness Camps for the farmers.
 - Making easy the procedure for setting up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. COMPREHENSIVE PLANNING AT THE HIGHER LEVEL WITHIN THE VILLAGE AGRICULTURE/AGRI/AGRI CULTURAL PRACTICES.
2. INTRODUCTION OF SMALL SCALE INDUSTRIES.
3. UPLIFTING THE EDUCATIONAL BACKGROUND/STATUS OF THE VILLAGE BY PROVIDING FACILITIES OF SCHOOLS (HIGH SCHOOL).
4. TRAINING THE HUMAN RESOURCE FOR DIFFERENT SKILLS.
5. ESTABLISHMENT OF PUBLIC/PRIVATE SECTOR UNEMPLOYMENT UNITS IN AND AROUND THE VILLAGE IN ORDER TO PROVIDE JOBS TO THE LOCAL POPULACE.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 10-20%
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) POS machine not working: Yes/No ✓

h) any other: Left over households need to be included in PNH's list.

iii. Number of FIRs registered in last 3 months: _____

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	• URGENT DECISION REQUIRED • SOME CASES NEED TO BE CANCELLED
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	• THE WATERBILLS ARE NOT GIVEN WATER DUE TO LOW FLOW • NEED TO BE PROVIDED A RELIEF IN ASPECT OF WATER SUPPLY • SOME LENGTH OF PIPES BE REPAIRED TO HELP THE NEEDY/DETERIORATED

POD	• Within 1 month • More than 1 month • Never	• Some immediate problems of households identified by the V.O. not addressed/solved yet
Any other	• Within 1 month • More than 1 month • Never	THE LANE IDENTIFIED FOR THE IMMEDIATE ATTENTION BY THE NOT TAKE UP SO FAR
RDD		

vi. Any specific observation or complaint regarding any particular department
 • PHE debit not taking steps to solve the problems
 • PDS dept. not keen to address the problem
 • Some households / markets.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 362

iv. Number of children in the age group of 4-14 years enrolled in the schools: 340

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

✓ Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max 07)
1.	CONSTRUCTION OF BRIDGE AT MELHURA NEAR ZIYARAT SHARIF (CR20)
2.	UPGRADATION OF ROAD FROM HOUSE OF MOHD. AMIN DNR TO PRTY. SCHOOL VANDHA.
3.	IMPROVEMENT OF LT. LINES AT MELHURA.
4.	RAISING OF CONCRETE FLOOD PROTECTION BUND ADJOINING CANAL AND, SURROUNDING FARMERS AREAS.
5.	INSTALLATION OF WATER PUMP AT M/S MELHURA
6.	CONSTRUCTION OF FLOOD PROTECTION BUND NEAR ZIYARAT SHARIF / KANAWAR.
7.	INSTALLATION OF SOLAR LIGHTS AT ZIYARAT SHARIF / ASTAN / MASJID / DRUG-ULAM.
II	Any major complaint brought to notice of the Visiting Officer:
1	INSUFFICIENT WATER SUPPLY FOR HABITATIONS LIKE MALKI, MOTALA, VANDHA, ALIJE, MOTALA & PARTICULARLY IN VANDHA, CR 20.
2	DILAPIDATED ELECTRIC CABLES/OLDLY LT LINES SYSTEM.
3	LEGIONATION CANALS IN SUMMABLES
4	DISPOSAL OF DOMESTIC WASTE WATER NOT BEING MANAGED.
5	A PRIMARY HEALTH CENTRE EQUIPPED WITH AN X-RAY APPARATUS
6	SERVICE ROAD TO BE PROVIDED AS THE RESIDE ARE SURROUNDING A RECREATIONAL PARK IN THE GOV. NORTH PLACE, DUE TO WHICH THE PEOPLE ARE VIOLENTLY AFFECTED OF SUCH FACILITIES.
7	LOCAL MINOR SCHOOL NOT MANAGED PROPERLY.

III Overall perception of functioning of the government

- Govt. Functioning in this Remote Corner of Dist. is not satisfactory.
 - AUTHORIZED COMPETENT OFFICERS NOT VISITING THE GP ONLY THE LOWER LEVEL FUNCTIONARIES WOULD ATTEND THE B.Y. PROGRAMME FOR ATTENDANCE PURPOSES.
 - Govt. AT THE HIGHER LEVEL NEED TO ADDRESS THE PROBLEMS OF THE PEOPLE. LOW RANK OFFICIALS ALWAYS EXPRESS THEIR COMPLAINTS TO THE GP LEADER AFTER AN ORAL DIFF. THIS IN RESPECT OF DIFF. DEPTTS. HENCE THE FUNCTIONING OF GOVT HERE IS NOT SATISFACTORY.
- Overall assessment of village is not satisfactory.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- PRACTICAL STEPS AFTER BAYI SHOULD HAVE BEEN TAKEN TO MEET THE PUBLIC DEMANDS—WHICH HOWEVER WERE NOT TAKEN INTO ACCOUNT.
- HAD THE DIFFERENT LINE DEPTS. WOULD HAVE BEEN TAKEN TO ABOUT THEIR ROLE/RESPONSIBILITIES & LIABILITIES AFTER BAYI THE SOLUTION & ANSWERS TO VARIOUS PROBLEMS/QUESTIONS WOULD HAVE BEEN EASIER.
- THE VERNINGS ON THE WALL NEED TO BE MADE COMPULSORY FOR AUTUMNISED/COMPARTMENT OFFICES FOR READING/PLANNING AND THE RITUALS OF THE FUTURE BAYI PARAGRAPHS SHALL BEING LIFTED. VISITING OFFICERS NEED TO MAKE SOUND TO SUBMIT MONTHLY DIARIES TO THE PLACE OF THE FUNCTIONING OF THE GOVERNMENT.

Signature of _____

Name

Paviz Saitan

✓

24P. Mellin

Steve Thompson

Disruption