



PANCHAYAT
JIG
YANSHAD

Back to Village-3

BZV3

October 02-12, 2020
Governance at Peoples' Doorstep

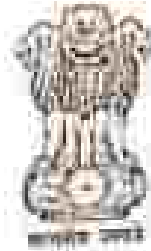


Government of Jammu & Kashmir

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and lauded by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness".

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Surtiwal (Awami Surwal) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dahi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

(Manoj Sinha)

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their construction in 2018. Through the first of its kind initiative - Back to Village - and the Government's decision of delegating funds, functions and functionaries to PRs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalisation of PRs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRs and focusing on situation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awam Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRR interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Poshan newsletter. The proceedings of Gram Sabha shall be recorded and read out. A copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold card or any other distribution scheme that the district administration has arranged to.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filing the booklet shall make a brief assessment of functionality of the Panchayat body and the impact of various schemes of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bai Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremony of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PFI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and enter of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PUC/ other government relief etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed. resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of Panchayat department, with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chaupat - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasz beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awasz Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involving individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of BAV's booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be forwarded over to DC.
2. Visits and inaugurations (along with Sarpanch/ Pancha/ EDC Chairman):
 - Languishing projects
 - Projects completed in last month under 14th FC, MGNREGA, BAV or any other CSS/ District/ State Sector scheme.
 - Ghar Prवेश ceremonies of Houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BAV and inaugurates them. He/ She has to ensure that **AT LEAST ONE work** has definitely been completed under BAV both physically and financially.
- b. Visiting Officer to ensure that **AT LEAST ONE new work** under BAV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSVI and BSV2 booklets as filled in by the visiting officer in April/December 2021
2. Two copies of BSV3 booklet with basic data in bolds marked with red ink. It already filled in
3. Duty validated Mission Antyodaya form and case of living survey data
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BSVI and BSV2
 - List of new works started/ ongoing/ completed after BSVI and BSV2 under the following heads:
 - ✓ 14th FC
 - ✓ BSV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSVI
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSVI
5. Plans/ beneficiary lists:
 - MGNREGS draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awasas beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer
 - when Gram Prवेश ceremonies have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Ward Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awasas beneficiaries
4. Representations received, if any
5. MGNREGS plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortfalls noticed if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and case of living survey data

Back to Village (B2V3)

October 02-12, 2020

This form filled up by the Reporting Officer showing details of this House visit and to the Panchayat
with matching with the details of the form to be filled by the District Panchayat from the Census
Number given to the reporting officer

A) Details of Reporting Officer:

- Name: Dr. Karanade, Vyasa
- Description: Additional District Officer
- Department/ place of posting: Additional (Web Support)
- Mobile No: 9171131313 (910911411)
- Email ID: vyasa.karanade@mah.nic.in
- Home District: badga
- Contact No: 02-10-2020

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B) Locational details of Panchayat:

- Coordinates: Dr. Karanade
- Local Government Directory: Area code of the Panchayat: 281051
The location from Rural Development Department of MCA
- Name of District: Rayas
- Name of Taluk: Rayas
- Name of Taluqa: Champur

C) Panchayat Profile:

- No. of natural villages in the Panchayat: Two villages
- No. of hamlets in the Panchayat: Seven villages
- No. of households in the Panchayat: 149
- Population of the Panchayat: 1224

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	ROD	Harshvardhan	Officer	7018636813
2	Health & Family Welfare	Kanaka	Officer	7066720177
3	Extension	Umesh	Officer	9441313550
4	Physical Education	Arjun	Officer	7005102201
5	Labour Dept	Pratik	Officer	7008222015
6	Social Welfare (NCS)	Prakash	Officer	1706111110
7	Health Dept	Geeta	Officer	6002771130
8	- do -	Arjun	Officer	9550940047
9	DDO	Sham	Officer	080117731
10	PO	Prakash	Officer	2008221101

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	DDO Dept		
2	Social Welfare		
3	Labour Dept		
4	Physical Education		
5	NCS		
6	Social Welfare		

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Office is available in the Panchayat. Yes/ No/ Under construction
 If yes whether functioning in Own building/ Other government building/ Private building
 If no whether land is available for construction of Panchayat Office. Yes/ No

ii. Facilities available in the Panchayat Office:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/No	
Computer/ printer in Panchayat Office	Yes/No	
Telephone in Panchayat Office	Yes/No	
Toilet facility available in Panchayat Office	Yes/No	
Electricity available in Panchayat Office	Yes/No	
Water connection available in Panchayat Office	Yes/No	
Bank Branch available in the Panchayat	Yes/No	

16. Whether Infrastructure and Assets Register has been prepared. Yes/No
 (Visiting Officer to physically check the register)
 If Not, Visiting Officer to get the register prepared in his/her presence and submit

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings/Assembly held. Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception 10 times
- iii. No. of Gram Sabhas conducted since inception 02 times
- iv. Date of last Gram Sabha 27-09-2020 01-02-10-2020
- v. Are all plans approved in Gram Sabha. Yes/No ✓
- vi. Is the minimum of 1/100 being ensured in all Ward / Gram Sabha. Yes/No ✓
- vii. Are Ward / Gram Sabha resolutions attached with all plans. Yes/No ✓
- viii. Is the Accountability concerning Ward Sabha / Gram Sabha resolutions. Yes/No ✓
- ix. Has Social Audit certified been framed. Yes/No ✓
- x. Is social audit conducted by the Committee. Yes/No ✓
- xi. No. of works audited by the Social Audit Committee _____
- xii. Has Panch Samiti been constituted. Yes/No ✓
- xiii. Has the Panch Samiti approved the village Action Plan. Yes/No ✓
- xiv. No. of meetings of Panch Samiti held _____
- xv. Is Biodiversity Management Committee constituted. Yes/No ✓
- xvi. No. of BMC meetings held Nil
- xvii. Is a register of all previous works/ assets in the Panchayat being maintained. Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No ✓
- xix. Are Panch Abhiyan activities being held in the Panchayat. Yes/No ✓
- xx. What and where was the last activity held in field
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch. Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held _____
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all PDS schemes. Yes/No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities. Yes/No ✓

- xxx Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No ✓
- xxx Whether grievance redressal box is installed. Yes/No
- xxx No of grievances received pertaining to Panchayat level _____
- xxx No of grievances disposed of at Panchayat level _____
- xxx Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No ✓
- xxx Whether all MGNREGS/ LA/ FC payments are being made by Sarpanch through Digital Signature Certificate (DSC). Yes/ No ✓
- xxx Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
UP Finance Commission	Yes/ No ✓	_____	Yes/ No ✓	7.62 lakh	Yes ✓
ICDS (Nutrition)	Yes/ No ✓	Bimala	Yes/ No ✓	5147	Yes
ICDS (Honorarium)	Yes/ No ✓	Bimala	Yes/ No ✓	0/1	Yes
Mid-Day Meal (MDE)	Yes/ No ✓	_____	Yes/ No ✓	—	—
Other resources of Panchayat	Yes/ No	—	Yes/ No	—	—
Any other Scheme, if yes indicate name:	—	—	—	—	—

Working Officer to personally check the Passbook and enter the above details. He/she will also check that the Bank account is in the name of the Panchayat and operated by Sarpanch.

2.2. Integrated Child Development Scheme (ICDS):

i) Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No ✓
 If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

ii) Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No ✓
 If no, reason thereof: _____

iii) Expenditure incurred on procurement through Sarpanch Rs. 12180 lakh (0.1218 lakh) ✓

iv) Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level. Yes/ No ✓

8 (iii) Reason thereof _____

Expenditure incurred on paying of honorarium through Sarpanch Rs. 90725/- (0-90725/-)

- Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat. Yes/ No
- Visiting Officer to check the register and verify the signature of the Sarpanch on the same

23. Midday Meal (MDM) Scheme

- Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No
- If no reason thereof Department supplying ration at his own level

- Expenditure incurred on Mid-Day Meal/ food come through Sarpanch Rs. _____ Lakh
- Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No
- If no reason thereof Department supplying ration
- Are marketable items being provided by someone else _____

- Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No
- Visiting Officer to check the register and verify the signature of the Sarpanch on the same
- Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. _____ Lakh
- Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/ No
- If yes, whether approved by the Gram Sabha. Yes/ No
- If no reason thereof _____

24. Challenges

- Major challenges being faced by the Panchayat in functioning and execution of works Road Connectivity in the major portion of area. Work of 2019-20 road work for the Grampanch is started, but construction is not taking its course as a result of farmers' land grabbing projects of Panchayat.

F) Jan Abhiyan/ Awami Muhim activities:

(This to be filled by the District Administration before the booklet is handed over to the visiting social working officer and confirm the figures provided by the administration by conducting local enquiry during the/ her stay in the village.)

1. Domicile Certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	700	50	50	650	
Non-PRC :	Nil	Nil	Nil	Nil	
WPR	—	—	—	—	
Students	—	—	—	—	
Officers	—	—	—	—	

2. Category certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jomabandi				
Nakal/ Girdawari				
Fanai/ Inkhajab				
Mutations				

4. Birth/ Death/ Disability Certificates * (to be filled beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	10	Nil	06	04	
Birth Certificates	20	Nil	08	12	
Disability Certificates	35	Nil	09	16	

5. Actual seeding of Ration Card :

Category	Target	No. of total Ration Cards/Aadhar seeded	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Male	130	99	nil	31	
Female	170	22	nil	148	
Total	300	121	nil	179	

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Apurba (MCH) Families with ration cards	180	nil	57	123	
Apurba (MCH) Population cards	1200	nil	285	915	
Janakalyan (MCH)	92	nil	11	81	

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	35	nil	17	18		nil	17
Widow Pension	26	nil	10	16		nil	10
Disability Pension	25	nil	09	16		nil	09

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awam Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awam Muhim	Total Aadhar seeding
Old Age Pension							
Assistance to Workers in Districts							
Assistance to Physically Challenged Persons							

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awam Muhim	Total covered	Pendency (No.)	Reasons of pendency
Prati Matri Vandana Yojana (PMVY)	06	04	02	04	Reasons of pendency
National Family Benefit Scheme (NFBS)					
PM Garib Kalyan Ansh Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awam Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	47	04	—	
Pre-Matric for ST	79	04	69	Reasons of pendency
Pre-Matric for OBC	04	04	—	
Pre-Matric for MINORITY	10	04	—	
Post-Matric for SC	—	—	—	—

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Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Metric for ST				
Post Metric for OBC				
Post Metric for Minorities				
Dr Ambedkar EDC				
National Merit cum Means (NAMES)				
Merit cum Means Minority				
PM's Special Scholarship for JAK (PMSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
Kisan Kalyan Samman Yojna (KKS Yojana)	109	-	109	Nil	-
Kisan Credit Card	107	-	90	17	Not available

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Abhyaan/ Aardra Mission:	Pendency (No)	Reasons of pendency
Jan Health Scheme	—	—	—	—

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 03 only
- ii. No. of schools with Ramp Facility for Children with Specific needs: 03/03
- iii. No. of schools with drinking water facility: 03/03
- iv. No. of schools with electricity connection: 03/03
- v. No. of schools with toilet facility
- a. For Boys: Two only
- b. For Girls: Two only
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 03/03 All are co-ed
- vii. No. of such schools installed with Sanitary Napkin Washing Machines: 03/03
- viii. No. of such schools installed with Incinerators: 03/03

15. Basic Services:

- i. No. of habitations with over 250 souls: Two only
- ii. No. of habitations with over 250 souls in the GP without road connectivity: Road under construction by PDS
- iii. If yes, whether these roads have been surveyed Yes/No
- iv. No. of habitations with less 250 souls in the GP without fair weather road: Two only
- v. Is there any habitation or mohalla which is yet un-electrified Yes/No
- If yes, names and approx no. of households
- (a) _____ name _____ households
- (b) _____ name _____ households
- (c) _____ name _____ households
- Remarks/ explanation _____

- 14. Total no. of households without electricity connection in the GP: Nil
- 15. If there are any habitation/ area where the use of wooden poles are used for electric supply: Yes/No ✓
- 16. If yes, details: _____
- 17. Approximate no. of wooden poles: Nil
- 18. Are there any areas where buried wire is used for electric supply: Yes/No ✓
- 19. If yes, name of the habitation: _____
- 20. Approximate length: _____ meters
- 21. Approximately what %age of total wire length in GP is buried wire: Nil
- 22. No. of households without tap water supply in the GP: 42, No. 13

16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative Target: 126 (No.)
- ii. No. of households sanctioned with welfare accounts during Jan Abhiyan/ Awas Mubim: Nil
- iii. No. of households to which 1st instalment released during Jan Abhiyan/ Awas Mubim: Nil
- iv. No. of houses completed in 2020-21: Nil
- v. No. of houses completed during Jan Abhiyan/ Awas Mubim: Nil
- vi. No. of houses under construction: Nil

17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat: Yes/No ✓
- ii. If yes, has the CSC been constructed: Yes/No
- iii. Whether the CSC is functional: Yes/No
- iv. No. of CSCs taken up during Jan Abhiyan/ Awas Mubim: Nil
- v. No. of CSC completed during Jan Abhiyan/ Awas Mubim: Nil
- vi. Any issue regarding water connection and sewage disposal in CSC

Water connection is major issue of the GP and water supply is in poor condition

18. MGNREGA:

- i. Whether MGNREGA Plan 2020-21 has been approved: Yes/No
- ii. If yes:

a) Funds allocated to the Panchayat: Rs. 19.80 lakh

b) No. of works approved: 20 No. 13

c) No. of works started during Jan Abhiyan/ Awami Muhim: 0/0

d) No. of works completed during Jan Abhiyan/ Awami Muhim: 0/0

e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 0/0

f) Wages due for 'e' above: Rs. 0/0 lakh

g) Wages paid out of 'f' above: Rs. 0/0 lakh

h) Any grievance related to MGNREGS: _____

19. 14th FC Award:

i) Allocation under 14th FC for four years: Rs. 7.00 lakh

ii) Whether Action plan prepared for all years: Yes No

iii) No. of works as per the Action Plan: Yes No

iv) Whether approval accorded to the whole Plan by the DPC: Yes No

v) No. of works for which technical sanction accorded by the Xer: Zero only

vi) No. of works authorized by the Halqa Parishad: 0/0

vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: 0/0

viii) No. of works completed during Jan Abhiyan/ Awami Muhim: 0/0

ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs. 0/0 lakh

x) Total expenditure on PRASRI (at on date): Rs. 2.00 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDO	0/0	0/0	0/0	
2	PAID	0/0	0/0	0/0	
3	JL Shakti	0/0	0/0	0/0	
4	PDD	0/0	0/0	0/0	
5	Others	0/0	0/0	0/0	

b. UT Capex

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	RDD				nil
2	PWD				
3	JL/SHK				
4	POD				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakhs)	Remarks
1	Sarva Shiksha				nil
2	PMDSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (ISFC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received: nil
- ii. No. of complaints resolved: nil
- iii. Constraints faced in delivery of services:

22. Others:

1. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No? Yes
4. If yes, total number of beneficiaries identified in the Panchayat: 25 *of these 20 are*

b. UT Capex*

S No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in Lakh)*	Remarks
1	POD				
2	PWD				
3	Jal Shakti				
4	POD				
5	Others				

c Centrally Sponsored Schemes (CSS)*

S No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in Lakh)*	Remarks
1	Samagra Shiksha				
2	PMOSY				
3	Jal Shakti Mission (JHE)				
4	Jal Shakti Mission (SFC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received: Nil
- ii. No. of complaints resolved: Nil
- iii. Constraints faced in delivery of services:

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No Yes
- ii. If yes, total number of beneficiaries identified in the Panchayat: 25 of which 03 are female

G) Activities during B2V3:

DAY 1:

1. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No

2. No. of Panchayat Members present: all 10

3. Issues raised during the meeting:

- 1. Requirement of Drinking water, because main pipe
- 2. Delay in construction
- 3. Requirement of PHC and Ambulance
- 4. Requirement of Primary School at Rajpur

iv) Important establishments/ institutions visited: (Please tick)

Schools

PHC/CHC

Veterinary clinic

Anganwari centre

PDS ration/ depot

Any industrial establishment

7. Government offices:

(a) ~~_____~~

(b) ~~_____~~

(c) ~~_____~~

8. Any other: _____

Total number of wards in the Panchayat: 7

No. of Wards Sabha held: 10

No. of villagers present during the Ward Sabha: 50

Whether any resolution passed: Yes/ No

Citizen Information Board visited: Yes/ No

Wall painting of works of 2019-20 inspected: Yes/ No

Name of the departments whose works displayed in the paintings:

1. R.R.D.

1. Prigasi

DAY 2:

1. Gram Sabha

Location of Gram Sabha Middle Jhosi, Prigasi

No. of villagers present during the Gram Sabha 50 only

Whether resolution passed for MGNREGS Plan Yes / No

Whether resolution passed for 15th FC Plan Yes / No

Whether list of Awas+ beneficiaries read out Yes / No

No. of ineligible beneficiaries removed 3/2000

Whether list of pension beneficiaries read out Yes / No

Whether people made aware about the Covid-19

- Use of masks: Yes / No

- Sanitizers: Yes / No

- Social distancing: Yes / No

Whether Panchayat Newsletter distributed Yes / No

Whether any mega cultural/ social/ sports event held: Yes / No

Details thereof: _____

Details of scheme benefits extended/ services distribution

a) No. of Domicile certificates distributed _____

b) No. of sports kits distributed _____

c) No. of students distributed uniforms/ bags/ books _____

- iv. No. of tricycles/motocycles/autos distributed not
- v. No. of wheelchairs distributed not
- vi. No. of Ayushman Bharat - golden cards distributed not
- vii. No. of JAK Health Cards distributed not
- viii. Others Blankets, all items of Rs 20, 100, 500.

ix. Whether any water conservation work started, Yes/No No

Details thereof: _____

x. Whether any mega event of any other department, especially those intended to involve beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handloom, Handicraft, Floriculture, etc. held Yes/No No

Details thereof: _____

xi. Whether Poshan Abhiyan activity held Yes/No No

xii. Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

- i. Attendance: Attended by 30 members
- ii. Resolution passed, if any: Yes
- iii. Issues raised:
 1. Requirement of PUC and Gram Panchayat Scheme
 2. Provision of drinking and sanitary facilities
 3. Education and nutritional care to ^{175 girls} school children
 4. Control over alcoholism - so that social & economic status of area can be uplifted

II. Bal Sabha:

- i. Attendance: Attended by 20 children
- ii. Resolution passed, if any: _____

1. Requirement of May ground in Jijulal
2. /
3. /
4. /

III. Works completed/inaugurated under BzV:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Waste water treatment plant	4.00	20-08-2020	NO	Under process
2	Water supply scheme (NHBB)	2.00	21-08-2020	YES	YES
3	Water supply tanks	2.80	20-08-2020	YES	YES
4	Water supply	6.54	31-08-2020	YES	YES
5					

Important Note: At least one work /demand as reflected in BzV1/BzV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Road from MS to Jijulal	3.00	Sanctioned	Proposed	---
2	Road from Durgam to Eng. (RDP)	2.94	Sanctioned	Proposed	---
3	Play ground	5.00	Sanctioned	Proposed	---
4	MS Jijulal (RDP)				
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether Identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No status
1	Road from Bagpur to Bahalla, Rajapur (R.O.S)	3.00	NO	NO	NO	done
2						
3	PUC work (Imbalance health)	100.00	Yes	NO	NO	Pending
4	water Project	100.00	Yes	NO	NO	Pending
5	(PHE) Transmeters (R.O.S)	30.00	Yes	NO	NO	Pending
	Important Note: 15.00		NO	NO	NO	done

IMPORTANT NOTE

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- b. At least one work to be identified and started - foundation stone to be laid by the Village Officer

VI. Griha-Pravesh of PMAY beneficiaries

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Mr. Jaidish Kumar & Pooja Devi S.P. 7/3	Yes
2	Mr. Pradip Singh & Anirupa Devi S.P. Goushad	Yes
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	Particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands - B2V1			
1	water supply project from Khand to Bagan via J.P. well/boiler	DPR, framed	Pending
2	Street Tanks capacity 1000 Gallons (PWS Dept)		
3	Transitional + Street Road widening (PWS Dept)	Pending	Pending
4	DPR for ambulance service (Health Dept)	Pending	Pending
5			
II. Urgent Public Requirements/ Demands - B2V2			
1	PRICSY Road from Chaurand to Chaff via Bagan	Pending	Pending
2	streetlights provided on road (to J.P. well)	Pending	Pending
3	(PRICSY Dept)		
4	water supply project from Khand to Bagan via J.P. (PWS Dept)	DPR, framed	Pending
5			
6			
7			

S. No.	Particulars	Action Taken	Remarks
III. Major Problems - BSV1			
1	Water Supply (PHE Dept)	DPR, Drawn	Pending
2	Manholes with wire treatment	Pending	Pending
3	PUC with Ambulance (Health Dept)	Pending	Pending
4			
5			

IV. Major Problems - BSV2			
1	Road connectivity in Major Problems	Pending	Pending
2	PUC with Ambulance (Health Dept)	Pending	Pending
3	Water Supply Project (PHE Dept)	DPR Drawn	Pending

V. Major Complaints - BSV1			
1	Drainage Road from Jig to Ganshad	under construction	—
2			

VI. Major Complaints - BSV2			
1	Drainage Road from Jig to Kalkarodh & Ganshad (R.O.D)	Sanctioned	Pending
2	Road from Dikpadi to Broyla (R.O.D)	Sanctioned	Pending

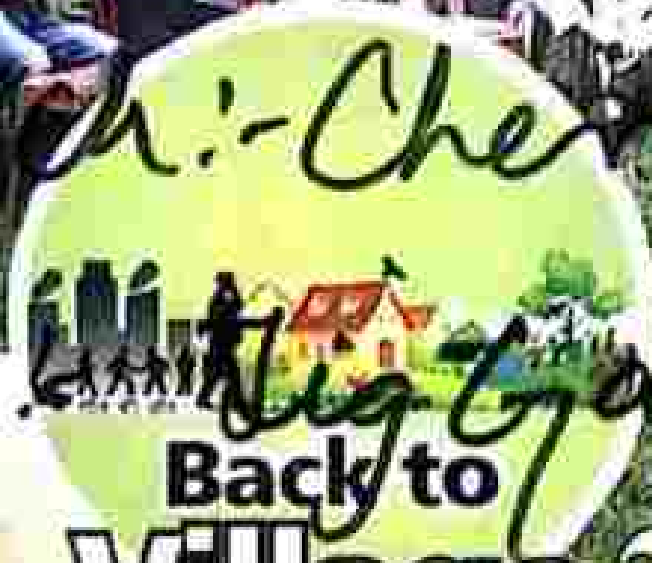
† Please indicate whether action taken in 2020 or 2021 or during Jan Abhiyan/ Aarati Mahin.

D) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer <i>Construction of primary road has not progressed work progressively as a result this becomes a hindrance for growth of Panchayat and hindering development of Panchayat.</i>
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far. <i>water supply is the main demand and till now.</i>
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Signature of the visiting officer

Name *Ravinder Kumar*



Back to Village 2

B2V2

Governance at the Doorstep



November 25-30, 2019



Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and audacious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Unfazed by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, hosted and honored. The affection and respect with which officers were received across geographical was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food, and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the arrival here of nature brought here to them the banalities of things; for others was a humbling experience as it failed to turn the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Dierpin District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann ki Baat Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, merging and institutionalizing the functioning of Panchayat Raj institutions, invariably they will succede Panchayats/Sapanchayats. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



**Chief Secretary
Jammu and Kashmir**

**B. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4453 Panchayats focused on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj institutions (PRIs) at the grassroots level vis-a-vis the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Haldas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- I. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- II. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- III. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. He/she must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- IV. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- V. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also store the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- VI. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- VII. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filed in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha.
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and infrastructure register, if the same is not available, the officer will get it prepared.

- o Collect copy of Panchayat Plastic Collection and Disposal plan.
- o Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- o Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- o Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water hoses, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PR representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - o Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - o Inspect the farwal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - o Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - o Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - o Frontline government functionaries (Doctor/Teacher/Patwari/Anganwad Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - o Social activists/NGOs.
 - o Prominent citizens-retired teachers/Govt. employees/ex-servicemen etc.

B2V2/PD&MO/2019

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board of land identified for Panchayat Ghar.
- Lead Grab Pravash Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: RAVINDER KUMAR.
- ii. Designation: ~~Assistant~~ Development Officer
- iii. Department/place of posting: ~~Assistant~~ Uthampur
- iv. Mobile No.: 8492912899.
- v. Email id: ravinderkumar140.76@gmail.com
- vi. Home District: Doda
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Jig Gashad
- ii. Local Government Directory (LGD) code of the Panchayat: 289051
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Chanaur
- iv. Name of Tehsil: Chanaur
- v. Name of District: Uthampur

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 02 nos
- ii. No. of hamlets in the Panchayat: 07 nos
- iii. No. of households in the Panchayat: 149.
- iv. Population (approx.) of the Panchayat: 1024.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	LEA
2	Horticulture	HOO
3	R.O.S	NYC
4	Education	Teacher
5	Forest	Forest Guard.
6	Criminal Jurisdiction	Officer/SA
7	POC	Lineman
8	ECADP	A.W.W
9	Sheep Jurisdiction	ASD
10	Health	PHD

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether infrastructure and Assets Register has been prepared. Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 09-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: _____

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No		✓ Yes/No		✓ Yes/No
ICDS (Nutrition)	✓ Yes/No		✓ Yes/No		✓ Yes/No
ICDS (Honorarium)	✓ Yes/No		✓ Yes/No		Yes/No
Mid Day Meals (MDM)	✓ Yes/No		✓ Yes/No		✓ Yes/No
Own resources of Panchayat	✓ Yes/No		✓ Yes/No		✓ Yes/No
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

v. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vi. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 6 No. (95 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 02 No. (33 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO (✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

k. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Still mid day meal items are supplied through department.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Department purchased all the

Also mention if it is being provided by someone else: over Govt

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

k. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: _____

✓ No. of works started: _____

✓ No of works completed: _____

✓ No of Job Card holders in the Panchayat: _____

✓ No. of man days generated: _____

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<input checked="" type="checkbox"/> Yes/No	
VLW	RDD	<input checked="" type="checkbox"/> Yes/No	
JE	RDD	<input checked="" type="checkbox"/> Yes/No	
COPO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
TSWO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Anganwadi Supervisor	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Headmaster/Principal/ZEO	School Education	<input checked="" type="checkbox"/> Yes/No	
I/o MDM	School Education	<input checked="" type="checkbox"/> Yes/No	
BMO	Health	<input checked="" type="checkbox"/> Yes/No	
Tahsildar/Naib-Tahsildar	Revenue	<input checked="" type="checkbox"/> Yes/No	
Patwari	Revenue	<input checked="" type="checkbox"/> Yes/No	
Agriculture Extension Officer	Agriculture	<input checked="" type="checkbox"/> Yes/No	
Horticulture Extension Official	Horticulture	<input checked="" type="checkbox"/> Yes/No	
Village functionaries		<input checked="" type="checkbox"/> Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Road from Jd to Goshant 6.8 Km

(2) Sanction of Panchayat

(3) Sanction by court from Dabguda
Rs. 1000000

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Construction of water tank (10000)	NO	Ready for construction
RDD	Construction of water tank	NO	— do —
Prirgy	Construction of 10000 canal Road	NO	Ready for construction

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JEs/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Water supply department is continuously providing
instruction to farmers
Any department whose staff is absent most of the time: nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: social welfare

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Water Development Commission
organized training camp at school
6-11-2019
B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Fix of Ganshand	PHS	Yes/No ✓	Drinking water is Major Problem of area
Fix of Ganshand	PHS	Yes/No ✓	Requirement of PWC
Fix of Ganshand	PHS	Yes/No ✓	Requirement of ambulances

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Construction of road from Ganshand	PHS	Yes/No ✓	Under construction but not complete
Construction of road from Ganshand to Chaji	PHS	Yes/No ✓	
Construction of road from Ganshand to Rajpur	PHS	Yes/No ✓	
Via road to Chaji, Kalk, Nali		Yes/No	
Requirement of 104 nos 2kva transformers	POD	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (1 st of Month)			2 nd Meeting Date (15 th of Month)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RSD	ADPW NYC	1	RSD	ADPW NYC
2	Ward Committee	WMC-15	2	Ward Committee	WMC-15

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Office/...	AEA	3	Office/...	AEA
4	ICDS	...	4	ICDS	...
5	...	Teacher	5		
6	POD	Line-Man	6	POD	Line-Man
7			
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPOD Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLM to demonstrate the reports to the Visiting Officer)

- i. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No

If no, reason thereof: Under progress

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit? Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
One NO Sarpanch	Chenani	Computer handling	20-12

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

L Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	011	190	Financial help not received from department	011
Scholarship for Minority students	011	11	-do-	011
Pension - Old Age	62	/	already sanctioned	011
Pension - Widow	20		from higher authority	011
Pension - Disability	23	14	already sanctioned	011
PM Kisan Nidhi	703	08	new entries	011
Ayushman Bharat	641	011	-	011
PM Jeevan Jyoti Bina Yojana	28	011	-	011
PM Suraksha Bima Yojana	12	120	Policies not completed	011
PM Awas Yojana - Gramin	02	011	-	011
State Marriage Assistance Scheme	011	70	not sanctioned from Dept. authority	011

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	135	14	Documents not complete	nil
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	119	28	Beneficiaries not interested	nil
PM Ujjwala Yojana	52	25	others submitting	nil
Ujala	95	04	others submitting	nil
Jandhan Account	95	-	-	nil
PM Matru Vandana Yojana	03	04	Particulars not attached or date	nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	149	no person condition visit by the department	20 nil
Electricity connection	04	Requirements not submitted	nil

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand Udry
- Major sources of Irrigation: Canal/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Other (please specify) Ring
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) near by water (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 - If yes, please specify (No) water conserved in water
all water can be used
- Whether the Panchayat has potential for developing irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 05/Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 05 (No.)
- Any suggestions to improve irrigation facilities in the Panchayat:
 - Completion of canal under construction from Baradali to Gaudan under Shiksha
 - Sanction of canal from Baradali to Broya under Shiksha
 - Sanction of canal from Baradali to Broya

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx) 90 %/100%
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Requirement not fulfilled by supplies

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Khasan Credit Card 45 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
10 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures: _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned Due to formalities required by the department.
 - d) Any other problem, please specify: Some authorities are not cooperating with farmers
- v. Suggestions for improving the process of availing loan under KCC
Yards should be provided to banks as per their profit

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Ans. Open fair, under vegetable self-grow scheme in area. About 45 km. Bus can provide facilities & processing units should be provided to farmers of area.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce.
Transportation and improvement in road connectivity can help in marketing of surplus produce

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Garlic	30000 acres	Summer production of garlic was observed by 10% in area. By a. Melishim process that for better farmers can get a guarantee for their produce.

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor Satisfactory Good Excellent

2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	50	20
2	Dairy units	10	30
3	Sheep Units	12	50
4	Fish Ponds	ovrl	20.

ii. Suggestions for encouraging more households/farmers to set up new units:

Fishing & Dairy units can be set up in
area for business purpose

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Setting up of fishing units, because of availability of water.
2.	Construction of irrigation canals can increase productivity of area.
3.	Completion of Jir to Gramsad road can help in lifting produce from area.
4.	Setting up of dairy units.
5.	Setting up of poultry units, because of availability of poultry feed can help in increasing income of area.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 100/105

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) PDS machine not working: Yes/No ✓

h) any other: _____

iii. Number of FIRs registered in last 3 months: 01

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/ Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/ Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input checked="" type="checkbox"/> Never	

PGD	<ul style="list-style-type: none"> • Within 1 month • <input checked="" type="checkbox"/> More than 1 month • Never 	
Any other:	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

Drinking water supply is major problem of area

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/ No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/ No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 235

iv. Number of children in the age group of 4-14 years enrolled in the schools: 205

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/ No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/ No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/ No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1	1. Requirement of Ambulance
2	2. Requirement of PUC at Jig
3	3. Construction of Bitassy Road from Ganshand to Chaji via Rajen over the ^{galla} _{ridge}
4	4. Construction of adjustable bridge at river Tansi from over the chaji
5	5. Construction of drinking water project from Ganshand to Rajen via Jig Ganshand with
6	6. water storage tank of 1000 Gallon at Jig
7	7. Construction of drinking water project from Chunde to Ganshand with water storage tank of 1000 Gallon capacity at Ganshand
II	Any major complaint brought to notice of the Visiting Officer.
	No major complaint was noticed except some soft issues which were telephonically discussed with head of the department and assured addressed with in near time by the departments.

III	Overall perception of functioning of the government:
	<p>Panchayat govt Gramshabd is a newly created Panchayat and yet is need more attention from government. Many irrigation & connectivity works are started but stopped due to some objection. Health & PDS services are very poor in area</p>
IV	<p>Overall assessment of visit and suggestions:</p> <p>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p>
	<p>After visiting area / inhabitants of Panchayat is assessed that 70% population is dependent on agriculture occupation and development can be created by introducing beneficiary schemes, improving irrigation, improved transportation & marketing facilities to their product</p>



Signature of the visiting officer
 Name: **RAVINDER KUMAR,**
 District Officer, Jhansi
 Uthampur

Block - Chenani
Pvt - Jig Ganshad



Back to Village

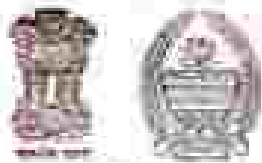
Governance at the Doorstep

June 20-27, 2019



Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon



GOVERNMENT
ASSAM & SACISTIA

RAJ BHAJAN
ERINAGAR-100001

No:GS/GAD(ALM)69/2019-W
Date: June 13, 2019

Dear Deputy Commissioner,

The true spirit of democracy lies in the active involvement of people in decision making processes to fulfill their area specific needs. During the last one year, the Government has taken umpteen steps in this direction. After the successful conduct of elections to Panchayats and Urban Local Bodies, we have gone a step further by devolving funds, functions and functionaries to Panchayats, mandating implementation of important schemes through them and empowering them in every possible way.

2. Continuing with our endeavours in this direction, the government is initiating an ambitious Back to the Villages programme whereby every gazetted officer of the state will be allocated one or two Panchayats of the state where he/she would visit and spend two days including a night halt- and interact closely with the people. This would be the first initiative of its kind in our state.

3. We are hopeful that this interaction between officers and people will not only strengthen the bonds between the Government and the citizens but also make participatory planning a reality. The wealth of first hand information which an officer will be able to collect from these interactions will help us appreciate local problems better and come up with appropriate interventions.

4. The smooth conduct of this ambitious programme, hinges on the Deputy Commissioner who is the most vital link. Therefore, the success of the programme will squarely bank upon your commitment and coordination with various stake holders.

5. I am therefore, writing to draw your attention to ensure the success of this programme. I urge you to dedicate your time and resources and carry out all such activities as may be necessary to realize the objectives that we have envisaged while enouncing this programme.

6. I am sure that working together, through this programme, we will be able to bring about a discernible and positive change in the rural landscape of the state and leave an indelible impression on the lives of the people residing in our villages.

With warm regards,

Yours sincerely,

Balija Pal Mallik
(Balija Pal Mallik)

Mission Statement

In a first of its kind, the Government of Jammu and Kashmir has embarked on an ambitious and extensive programme of reaching out to the people at the grassroots level to create in the rural masses an earnest desire for decent standard of living.

The 'Back to Village' programme is aimed to involve the people of the state and government officials in a joint effort to deliver the mission of equitable development. The programme is aimed at energising Panchayats and directing development efforts in rural areas through community participation.

As part of this programme, civil servants will have to reach out to each Panchayat of the State, where they will stay for a specific period to interact and obtain feedback from the grassroots so as to tailor government efforts in improving delivery of village-specific services.

The 'Back to Village' programme has been conceived with the objective of ensuring that developmental initiatives are built on the feedback and cooperation of the people, thus being more result oriented with greater probability of success than those which are top down.

The programme revolves around the concept that while the official machinery has to guide and assist, the primary responsibility to improve local conditions rests with the people themselves. Therefore, they must be encouraged to own a programme so that benefits are maximized.

The life of a person living in a rural area is not cut into segments in the way the Government activities are prone to be. The approach at the village level, therefore, has to be a coordinated, touching all aspects of village life. Such an approach has to be made, not through a multiplicity of departmental officials, but through Panchayats.

The essence of the 'Back to Village' programme is to emphasize the importance of ensuring, right from the beginning, people's participation, not merely as an agent in the execution of the development works but as owners of the entire programme.

We hope this initiative will go a long way in achieving long term objective of grassroots democracy.

B V R Subrahmanyam, IAS
Chief Secretary

General Instructions for the Visiting Officer

- i. A suggested Activity Schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
- ii. The officer shall participate in the Gram Sabha, discuss the concept of Gram Panchayat Development Plan and also ask the Gram Panchayat to constitute Social Audit Committee in case the same has not been constituted earlier.
- iii. He/She shall also hold interactions with prominent citizens, frontline government functionaries, NGOs/ social organization, respectable citizens of the area and the general public.
- iv. He/She shall also visit schools, health institutions besides important village assets/ amenities related to various sectors.
- v. The visiting officer shall visit major languishing projects, inaugurate playgrounds (if any), participate in exhibition meets, distribution of certificates, etc.
- vi. The officer shall during all his interactions emphasize on education, nutrition and health of children, empowerment of women, general cleanliness, solid waste management, organic farming, vermi-composting, rain water harvesting and water conservation.
- vii. The visiting officer shall assess the ground situation of allotted Panchayat vis-à-vis perception of local public, data provided by different Departments, inputs shared by the PPT/ prominent citizens and his own observations.
- viii. Any conclusions drawn shall include a holistic view point of the general public. Efforts shall be made to bring out general highlights of the area based on consensus.
- ix. The visiting officer shall restrain himself/ herself from giving or offering any commitment on behalf of the government.
- x. The visiting officer shall adopt an unbiased attitude in reporting issues.
- xi. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer shall exercise all care and objectivity while filling up the relevant form.

Suggested Activity Schedule for the Visiting Officer

Day-01:

- Arrival in the Gram Panchayat (by 10:00 a.m.)
- Capture picture at 10:00 a.m.
- Interaction with:
 - PRI members (for an hour atleast)
 - Frontline government functionaries (Doctor/ Teacher/ Patwar/ Anganwadi Workers/ ASHAs/ ANMs/ PDS storekeeper/ representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture, etc.)
 - Social activists/ NGOs.
 - Prominent citizens/ retired teachers/ govt. employees/ ex-servicemen, etc.
- Visit to local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises
- Visit to important ongoing and languishing projects/ works.
- Inauguration of playfield/ any other building/ work.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/ issues being faced by the locals of the Gram Panchayat.
- Capture evening interaction picture by 8:00 p.m.

Day-02:

- Capture picture at 7:00 a.m.
- Participation in the Gram Sabha meeting.
- Participation in Women Gram Sabha meeting.
- Constitution of Social Audit Committee by the Gram Panchayat, if not constituted already.
- Reading out the letter by Honble PM to all Sarpanchs and discussion on water conservation issues.
- Visit to and participation in Exhibition/ Mela.
- Distribution of certificates/ benefits/ opening of accounts, insurance policies, filling of application forms for various schemes.
- Enrolment of beneficiaries under PM-KISAN and PM Shram Yogi Mandhan schemes.
- Shramdan/ cleanliness drive within the Gram Panchayat.
- Visit other villages in the Panchayat.
- Capture picture at 6:00 p.m.
- Departure.

Back to the Village Report

(Format to be filled up by the Reporting Officer during

his/her two day visit to the Gram Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Ravinder Kumar
- ii. Designation: Horticulture Development Officer
- iii. Department/ place of posting: H.O. Mounshi/Panchayat
- iv. Mobile No: 8492917899.
- v. Email id: ravinderkumar10.76@gmail.com
- vi. Home District: Doda (PHK)
- vii. Dates of visit: 20/21/22/23/24/25/26/27 June 2019

B) LOCATIONAL DETAILS OF GRAM PANCHAYAT:

- i. Name of the Gram Panchayat (GP): Jig Gauthad
- ii. Local Government Directory (LGD) code of the GP: 289051

(To be sourced from Rural Development Department/ by DC)

- iii. Name of CD Block: Chenuani
- iv. Name of Tehsil: Chenuani
- v. Name of District: Udhampur

C) PANCHAYAT PROFILE:

- i. Name(s) of revenue villages in the Gram Panchayat:
1. Jig 2. Gauthad 3.
- ii. No. of hamlets in the GP: 7. 000's
- iii. No. of households in the GP: 147.
- iv. Population (approx) of the GP: 1227. ✓
- v. Significant geographical feature of the GP (hill/ Rander/ plain):
- vi. Key natural resources of the GP (forest/ water bodies/ minerals/ other/ none): ✓

DI KEY AMENITIES IN THE GRAM PANCHAYAT:

1. STATUS OF ROADS

i. Whether Gram Panchayat is connected with road (Yes/No) Yes

ii. If yes, type of existing road connecting to GP (Tick one)

a) Back topped Metalled Shingled Fair-weather

b) Remarks: _____

iii. Condition of existing road connecting to GP (Tick one)

a) Good Average Dilapidated

b) Remarks: _____

iv. General condition of intra-village/ link roads inside the GP (Tick one)

a) Good Average Dilapidated No internal roads as the area is hilly

b) Remarks: Romans Road linking Hauli, under construction by PMSU

v. Uncollected habitations having population of 250 or more plus (with name)

a) Number: Two

b) Names: (i) Ganshad (ii) Bujan Masoo

(iii) Bhaya (iv) _____ (v) _____

vi. Requirement of/ need for construction/ up-gradation of roads/ bridges/ culverts

(with name/ length (Max 03 work))

Name of the road/ bridge/ culvert, Approx. Length in Km/ Mts

1) Ganshad via Bujan Masoo to Chajj (4KM)

2) Bridge at Tani River, connecting Masoo to Chajj

3) Construction of road from M.S. Jid to Ganshad via Masoo Kalka via Masoo Masoo (15KM)

2. DRINKING WATER/ WATER BODIES

i. Source of drinking water (Tick as many as needed)

a) Tapped Water Tube well Dug well Natural Source (spring, nallah, borell, river) Hand Pump

b) Others (please specify): Bores are to be upgraded

ii. Is the availability of drinking water sufficient? Yes/ No ✓

iii. Quality of drinking water in the Gram Panchayat (Tick one)

a) Very Good/ Average/ Not fit for consumption

b) Remarks: Drinking water supplied by Odisha

iv. Hamlets without tapped water supply (with name)

a) Number: 3/100

b) Names: (i) Gurudhat (ii) _____

(iii) _____ (iv) _____

v. Coverage of households through tapped water

a) Fully covered/ Substantially covered/ Partially covered/ Not covered ✓

b) Remarks: _____

vi. Frequency of water supply (for connected habitations) (fill one)

a) Daily (____ hrs/day)

b) Thrice a week (120 hrs/day)

c) Twice a week (____ hrs/day)

d) Weekly (____ hrs/day)

e) Remarks: _____

vii. Prevalence of diseases on account of unhygienic water supply (as reported) (tick one)

a) Frequently/ Sometimes/ Never ✓

viii. Untapped water sources, details if any

i) Berakoti (ii) Supply of water from Odisha

(iii) _____ (iv) _____

ix. Necessity and further need regarding drinking water supply

a. Demand for pipes length: 15 km

b. New schemes needed/ required (Max 3, give details)

1. Establishment of Borewell to Rajan Gollu via 1/2" Gaucha water supply scheme.
2. Borewell tank of 10,000 gallon capacity at source.
- 3.

c. Upgradation of existing schemes required (name of scheme with nature of upgradation required)

1. Needs replacement of existing damaged pipes.
- 2.
- 3.

k. Water bodies in the GP (Numbers)

S.No	Type of water body	Water bodies in the Gram Panchayat		
		Total number	Maintained	Requiring conservation/restoration
1	Ponds	03	02	01
2	Springs/ Borewells	12	01	12
3	Wells	01	01	-
4	Any other (specify)	-	-	-

3. POWER SUPPLY

i. Are all hamlets connected with power supply. Yes/No

ii. Hamlets not having power connectivity

a) Number: 01

b) Names: (i) _____ (ii) _____

(iii) _____ (iv) _____ (v) _____

iv. Overall availability of daily power supply:

During winter

During summer

a. 0-6 hrs

a. 0-6 hrs

b. 6-12 hrs

b. 6-12 hrs

c. 12-18 hrs

c. 12-18 hrs

d. 18-24 hrs

d. 18-24 hrs

iv. Number of transformers in the Gram Panchayat: 54 (25 kv)

v. Approximate number of transformers damaged during the year: Zero

vi. Average time taken by PDD for repair of damaged transformer tick one!

a. Week / 15 days / One month / More than one month

b. Remarks: _____

vii. General assessment about quality of voltage:

During winter

During summer

a. Good

a. Good

b. Average

b. Average

c. Below Average

c. Below Average

viii. Registration of domestic consumers with PDD (approx) tick one!

a. 50% b. 50-75% c. 75-95% d. 95-99.9% e. 100%

ix. Percentage of households metered: 95 %

x. Are there any instances where trees are being used for supporting HT/D line conductor: Yes No

ai. If yes, requirement of approximate number of additional poles: 60 nos

bi. Are there any critical loose wiring/ conductors which are threat to human life:

Yes No

ci. Any additional transformer/ upgradation of facility required

Number of details: Each should be repaired not less than 25 kv.

4. HEALTH:

Sub-Centre:

- i. Number of Sub Centres in the Gram Panchayat: Nil
- ii. Total number of sanctioned posts (including NPM): Nil
- iii. Total number of posts filled up (including NPM): Nil
- iv. Are medicines available in Sub Centres: Yes/ No Nil

Remarks: Immediate need of PHC

Primary Health Centre:

- i. Whether PHC is available within the Gram Panchayat: Yes/ No No
- ii. If no, distance (in Kms) of nearest PHC from the Gram Panchayat: 20 Kms
- iii. If PHC is available within the Gram Panchayat: Nil

a) Whether housed in govt or rented building: Govt/ Rented

b) In case of Govt building, additional requirement of accommodation, if any:

c) Deficiency of critical medical equipments, if any: _____

d) Actual number of doctors attending the patients in the PHC: _____

Vacancy: _____

e) Are adequate medicines available in PHC: Yes/ No

f) Availability of ambulance in the PHC: Yes/ No

g) Whether power supply backup is available in the PHC: Yes/ No/ Non-Functional

h) Whether separate toilet facility is available in the PHC for females: Yes/ No/ Non-functional

i) Whether lab facility is available in the PHC: Yes/ No

j) Whether institutional deliveries are conducted in the PHC: Yes/ No

General Health Parameters:

- i. Distance to the nearest secondary health institution (District Hospital/ Sub-district Hospital/ Community Health Centre) from the Gram Panchayat: 45 Kms ✓
- ii. Institutional deliveries percentage (approx): 50%
- iii. Whether the pregnant women are aware of the routine Antenatal Care (ANC) checkups: Yes/ No ✓

Note: A pregnant lady is required to get 4 ANCs during her pregnancy

- iv. Whether pregnant women are receiving Rs. 1400/- under Janani Suraksha Yojna (JSY) at the time of delivery in govt health institutions: On time/ Delayed/ Never ✓
- v. Whether pregnant women/ sick infants are getting free treatment under Janani Shishu Suraksha Karyakaram (JSK) in govt health institutions: Yes/ No
- vi. Mode of transport for ferrying patients, especially pregnant women, to the nearby hospital in case of non-availability of ambulance: Private vehicle
- vii. General assessment of people of the Gram Panchayat about the immunisation programme of their children: Not Poor/ Good/ Excellent ✓

Note: As per immunisation schedule, a child is to be immunised at birth (BCG/OPV-0, Hepatitis B) after 46 weeks (OPV-1, Pentavalent-1) after 10 weeks (OPV-2, Pentavalent-2) after 14 weeks (OPV-3, Pentavalent-3) (PVI) at the age of 09 months (Measles Rubella (MR) + Vitamin A) and between 18-24 months (Measles Rubella (MR) + Vitamin A, OPV Booster, DTP-1 Booster)

- viii. Whether children are being screened/ examined in Anganwadi Centres by the team of doctors and paramedics under Rastriya Bal Swasthya Karyakaram (RBSK) Yes/ No ✓

Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other: One time in year

- ix. Whether children are being screened/ examined in schools by the team of doctors and paramedics under RBSK: Yes/ No ✓

Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other: One time in year

ix. Number of children in the GP identified during screening for any defects at birth, deficiencies, diseases and developmental delays including disability: No

x. How many of them have been referred to higher institutions for treatment: 4 (No)

xi. General awareness about the Ayushman Bharat Programme/ Golden Insurance Card: Good / Poor / Very Good

a. Has anybody in the GP availed benefit under Ayushman Bharat Programme: Yes / No

b. If yes, satisfaction level: Good / Poor / Very Good

xii. No. of infant (0-1 year age) deaths in the GP during last year (January, 2018 to December, 2018): 05 (approx)

xiii. No. of maternal deaths (during pregnancy period or within 42 days of delivery) in the GP during last year (January, 2018 to December, 2018): 01 (approx)

xiv. Overall satisfaction level about the performance of ASHA workers among the locals: Good / Poor / Very Good

Remarks: _____

xv. Any requirements pertaining to health sector (please give details - maximum 03):

4) = Immediate need of PUC at Jrg
 5) = Immediate need of ambulance
 3

5. EDUCATION:

i. No. of Government Primary Schools in the Gram Panchayat: _____

Facilities available in PS	PS 1	PS 2	PS 3	PS 4
Name of Primary school	Bajen	Ganeshad		
Building (Govt/ rented)	Rented	Building owned		

Facilities available in PS	PS 1	PS 2	PS 3	PS 4
Enrollment	35	19		
No. of teachers available	02	02.		
No. of operational classes	06	05		
No. of classrooms available	Functioning in open shed	01		
Compound wall (Yes/ No)	nil	nil		
Toilet facility available (Yes/ No)	no	yes		
Drinking water facility (Yes/ No)	no	yes		
MDM served regularly (Yes/ No)	no	no		
Quality of food served (Poor/ Good/ Very Good)	Good	Poor		
Condition of the connecting road (good/ average/ dilapidated)	nil	nil		

ii) No. of Middle Schools in GP: 01/00

Facilities available in MS	MS 1	MS 2	MS 3
Name of Middle school	Pals Jig		
Building (Govt/ Private)	Govt		
Enrollment	144.		
No. of teachers available	06.		
No. of operational classes	09.		
No. of classrooms available	05.		
Compound wall (Yes/ No)	nil		
Toilet facility available (Yes/ No)	yes		

Facilities available in MS	MS 1	MS 2	MS 3
Separate toilet facility for girls (Yes/ No/ NA)	Yes		
Drinking water facility (Yes/ No)	Yes		
Playground available (Yes/ No)	Yes		
MCM served regularly (Yes/ No)	NO		
Quality of food served (Poor/ Average/ Good/ Very Good)	Average		
Condition of the connecting road (good/ average/ disjuncted)			

ii. No. of High Schools in the Gram Panchayat: 0/1

Facilities available in HS	HS 1	HS 2
Name of High school		
Building (Govt/ non Govt)		
Enrollment		
No. of teachers available		
No. of operational classes		
No. of classrooms available		
Compound wall (Yes/ No)		
Toilet facility available (Yes/ No)		

Facilities available in HS	HS 1	HS 2
Separate toilet facility for girls (Yes/ No/ NA)		
Drinking water facility (Yes/ No)		
Playground available (Yes/ No)		
Electricity available (Yes/ No)		
Computer facility available (Yes/ No)		
Condition of Science Laboratory (Fair/ Good/ Very Good)		
Condition of the connecting road (good/ average/ dilapidated)		

iv. In case Primary School is not available in the Gram Panchayat, distance to the nearest PS: Kms

Mode of transport: On foot/ Public bus/ Other vehicle

v. In case Middle School is not available in the Gram Panchayat, distance to the nearest MS: Kms

Mode of transport: On foot/ Public bus/ Other vehicle

vi. In case High School is not available in the Gram Panchayat, distance to the nearest HS: 4 Kms

Mode of transport: On foot/ Public bus/ Other vehicle

vii. Distance of nearest Higher Secondary school from Gram Panchayat 20 Kms

Mode of transport: On foot/ Public bus/ Other vehicle

vi. Condition of the road connecting HSS (please specify): Poor quality road

vii. Distance of nearest College from Gram Panchayat: 4.5 Kms

Mode of transport: On foot/ Public bus/ Other vehicle

viii. Private Schools in the Gram Panchayat, if any. (Number only)

Primary school: Nil Middle school: Nil High school: Nil

ix. Why do parents prefer private schools for children?

Only Govt. School are present in area

x. Is the Gram Panchayat aware that the MDM scheme shall be implemented through them? Yes/ No

xi. Any requirements pertaining to education sector (please give details - maximum 02)

- 1) Upgradation of govt. school to High school
- 2) Construction of school building at P.S. Rajpur
- 3) Construction of school building at P.S. Jig

6. ECONOMY/ LIVELIHOODS:

i. Primary source of livelihood

Farming

Non-farming - Weaving/ Embroidery/ Carpentry/ others (please specify)

ii. Major agri crops grown in GP:

a. Rabi/Winter Crops: wheat, mustard, Gram

b. Kharif/Summer Crops: Main Paddy, Tomato

iii. Major Horticulture Crops grown in GP: Apple/ Walnut/ Dates/ Mangoes/ Bananas/

Others: Walnut & Apple

iv. Availability of fertilizer/ pesticides outlet in the GP: Yes/ No

v. Any organic fertilisers/ vermi-composting being used/ done by farmers: Nobody/
Few/ Many/ All

vi. Major source of irrigation (with %age):

- a. Canal 0%
- b. Ponds 0%
- c. Tube wells 0%
- d. Springs 0%
- e. Rainfed 0%
- f. Others ----- (details)

vii. Whether rain water harvesting/ conservation measures are being adopted by the locals in the GP: Yes/No

viii. If yes, number of water harvesting tanks in the GP: 02 (No.)

ix. Coverage of soil health cards in GP: 2

x. Whether Crop Insurance Cards are being issued to the farmers in the GP:

Yes/ No

xi. Whether Panchayat has potential for (specify details)

- a. Agriculture Maize, wheat, Sorghum crop
- b. Horticulture Walnut, Apple, Pear crop
- c. Plantation walnut & apple crop
- d. Dairy farming Muzakam cow type
- e. Animal/ Sheep Husbandry Sheep type
- f. Horticulture Peach, Plum, Apricot crop
- g. Fisheries/ Aquaculture nil initiated
- h. Silk (cocoon) nil (details)
- i. Any other (please specify) -----

xii. Do farmers sell agriculture/ horticulture/ other produce: Yes/ No

xii. If yes, how is it sold. In organised market/ in unorganised market/ Wasted due to non-availability of any marketing facility

xiii. Visits by agriculture extension officials to the GP Regularly/ Sometimes/ Never/ Not Applicable

xiv. Livestock population (approx. numbers) in the GP:

a. Cattle 450 (Nos.)

b. Buffaloes 135 (Nos.)

c. Sheep 600 (Nos.)

d. Goat 400 (Nos.)

e. Total Horses 20 (Nos.)

f. Others (Detail) _____ (Nos.)

xv. Total poultry population (in numbers) in the GP. 300 (Nos.)

xvi. Nearest Veterinary Centre (distance from Panchayat Hq in Kms) 4 Kms

xvii. Nearest Sheep Extension Centre (distance from Panchayat Hq) 4 Kms

xviii. Visits by veterinary extension officials to the GP Regularly/ Sometimes/ Never/ Not Applicable

xix. Average quantity of cow dung (in Kg) produced per day in the GP 250 Kg

How is the cow dung used. As fuel/ Manure/ vermin-composting/ Biogas/ Not used/

Any other use, pls specify _____

xx. Potential for skill activities/ traditional crafts - specify details _____

xxi. Number of Self Help Groups active in the GP (PLZ mention activities)

a. Number 05 only

b. Activities weaving, printing.

c. Any problems being faced by the SHGs no branch of Bank is functional in Panchayat.

xxii. Major cottage industries in GP (please specify) nil

Activity/ Industry	Persons engaged
1. _____	(Male/ Female/ Both)
2. _____	(Male/ Female/ Both)
3. _____	(Male/ Female/ Both)
4. _____	(Male/ Female/ Both)

xxiii. Number of small enterprises/ industries/ shops/ others in the GP.

Number 07 Employees 07

xxiv. Please specify the activity in which small scale industrial units are mainly in:

1. _____
2. _____
3. _____

xxv. Number of persons engaged in government service 22 (approx. number)

xxvi. Potential for village tourism: Pleasure/ Religious/ Historic/ Adventure/ Others (Please specify) _____

xxvii. What can be done to promote tourism (if possible):

xxviii. Is there any public/ common/ forest/ waste land available in the GP for afforestation? nil
If yes, approx. area: _____ Kanals

7. SPORTS

- Popular sports in the Gram Panchayat: nil
- Number of playfields in the Gram Panchayat: nil (No)
- Whether the available playfields require further development? No

iv. In case no playfield is available, please indicate the availability of land for development of playfield in the GP (give details) State road at Gramshiksha Bhawan
Approx 1/2 kgudh, needs development for play field

B. LIBRARY:

i. Availability of Library in the GP: Yes/No

Suggestions for improvement: Needs library in this GP

ii. If no, distance to the nearest library: 1 km

C. ENTERTAINMENT:

i. Source of recreation: Rural sports/ Festivals/ Melas/ Local Folk/ Artistic/ Open air

(theatres)/ Others, please specify: Melanchhina Gana at Kalika Mahal
Sanghar, Dhanu Rathi Gana

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10. TELECOM CONNECTIVITY:

i. Whether Mobile connectivity is available in all hamlets of the GP: Yes/No

ii. No. of hamlets not having mobile connectivity: Nil

iii. Name of service providers: BSNL/ Others: Reliance, Idea, Vodafone

iv. If yes, quality of network: Very Good/ Average/ Poor

v. Whether internet connectivity (2G/3G/4G) available: Yes/No

vi. Whether Doodhcharan TV signal is available in the GP: Yes/ No

vii. Availability of Common Service Centres: Yes/ No

11. BANKING (FINANCIAL INCLUSION):

i. Whether banking facility available or not in the GP: Yes/No

If yes, type (tick as many as needed): Post Office/ Branch/ Micro Branch/ Kiosk Centre

ii. Nearest ATM in GP: 10 km

iii. Individuals (20-65 age) having Jan Dhan Accounts: Approx 30%

iv. Frequent mode of e-transaction by villagers:

a. Credit/ Debit card Yes/ No ✓

b. Net banking Yes/ No ✓

c. Mobile wallet: Yes/ No ✓

d. Any other online payment mode Nil (details)

v. General assessment about Direct Benefit Transfer (DBT) under various government schemes: Satisfied/ Not Satisfied ✓

Remarks: _____

vi. Key source of lending facility for agriculture, horticulture and allied activities: tick as many as needed:

KCC

Bank loan

Money Lender

Family & friends

Remarks: _____

12. HOUSING

i. Number of families who received financial assistance under Pradhan Mantri Awas Yojana (PMAY) for construction of houses during financial year 2018-19: 02 (Nos.)

ii. General assessment of beneficiaries who have availed assistance under PMAY in GP: Poor/ Satisfactory/ Good ✓

iii. Whether financial assistance under PMAY been provided: In time/ Delayed ✓

iv. Any difficulty faced in availing financial assistance under PMAY, plz specify: Nil

v. No of identified eligible households yet to be covered under PMAV

75.00

13 SANITATION:

i. General assessment of the visiting officer about the cleanliness in the Gram

Panchayat Poor / Satisfactory / Good ✓

ii. Availability of Community Sanitary Complexes in Halqa Panchayat: Yes/No ✓

iii. Whether maintained by public: Yes/ No ✓

iv. Whether all households are having toilet facility: Yes/No ✓

v. Whether toilet facility is being used by the locals: Yes/No ✓

vi. Is Open Defecation still prevalent in the Panchayat: Yes/ No ✓

vii. If yes, percentage of Open Defecation 25%

Reason: Due to damage of 20% toilets

viii. Any facility for Solid Waste Management existing in the Panchayat: Yes/No ✓

ix. In case the facility of Solid Waste Management is not available is the Panchayat willing to undertake the activity along with provision of land: Yes/No ✓

14. RURAL DEVELOPMENT AND PRI:

MGNREGA:

i. Are job cards available with all eligible households: Yes/No ✓

ii. When were the job cards last verified: April (Month) ✓

iii. Are seven registers being maintained and verified: Yes/No ✓

iv. Has Social Audit Committee been formed in the GP: Yes/No ✓

v. In case no. was it constituted in the Gram Sabha meeting held in presence of the visiting officer: Yes/No ✓

vi. Are Community Information Boards being installed on MGNREGA works: Yes/No ✓

Panchayati Raj Institutions:

- i. Whether Gram Sabhas are being conducted regularly. Yes/No ✓
- ii. Whether women/ reserved category members of Gram Sabha do participate in the meetings. Yes/No ✓
- iii. Whether all departmental plans are being prepared in Gram Sabha. Yes/No ✓
- iv. Are the members of the GP aware about the funds received under 14th Finance Commission. Yes/No ✓
Officer should read out amount in Gram Sabha and explain.
- v. Has 14th FC plan been prepared and approved by the Gram Sabha. Yes/ No ✓
- vi. Has Gram Panchayat Development Plan been prepared. Yes/ No ✓
- vii. Does Panchayat have a bank account. Yes/ No ✓
Balance in the account, Rs _____
Account operated by: Sarpanch/ VLW/ Others (specify) _____

13. PUBLIC DISTRIBUTION SYSTEM FACILITY

- i. Whether PDS outlet available in the GP. Yes/No ✓
- ii. Whether supply of food grains is made available regularly. Yes/ No ✓
- iii. Quality of PDS grain: Poor/ Average/ Good/ Very Good ✓
- iv. Whether PHH/ NPHH/ exclusion category list is displayed at the PDS outlet/ Panchayat Ghar. Yes/ No ✓
- v. Whether Rate list is displayed at the PDS outlet. Yes/ No ✓
- vi. Whether PoS machine installed at PDS outlet. Yes/ No ✓
- vii. Coverage of LPG connections under UJJWALA: Partially/ Fully ✓
Refr by UJJWALA uses: Once in 1/ 2/ 3/ 4/ 5/ 6/ 7 months (approx)

14. WOMEN AND CHILD DEVELOPMENT:

- i. No. of Anganwadi Centres (AWCs) in the GP. 01 (Nos)

- i. Availability of nutrition items in the AWC: Always/ Not-regularly ✓
- ii. Quality of food served to the children: Poor/ Good ✓
- iii. General Assessment about the performance of the AWC: Poor/ Average/ Good ✓
- iv. Is the Panchayat aware that they shall be implementing the ICDS schemes now? Yes/ No ✓
- v. Whether Village Health and Nutrition Day (VH&ND) is being observed at AWC Regularly/ Not regularly ✓
- vi. General assessment about the performance of the services provided on Village Health & Nutrition Day: Poor/ Satisfactory/ Good ✓
- vii. Has any lady received cash assistance of Rs 5000/- for her 1st hour under Pradhan Mantri Matru Vandana Yojana in the GP? Yes/ No ✓

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17. PUBLIC TRANSPORT SYSTEM:

- i. Is Panchayat connected by public transport: Yes/ No ✓
Type: Bus/ Matkotar/ Sumo ✓
- ii. If yes, does it suffice the requirements of the GP: Yes/ No ✓
- iii. General problems related to public transport of area: Require a bus service from Udhampur to Ratti al Garam from Udhampur ✓

18. SKILL DEVELOPMENT:

- i. Is there any existing skill development programme/ institution operational in the Panchayat? Yes/ No ✓
- ii. Indicate particular sectors where there is demand for vocational training (Max 05) ✓
Cutting tailoring, Sewing, Training of children
Preservation of vegetables & fruits

19. COVERAGE OF PENSION SCHEMES:

i. Old Age Pension Scheme:

- a. Are all eligible beneficiaries covered? Yes/ No ✓
Number left out: 42
- b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly
- c. Mode of payment: Bank/ Post office/ Postal money order/ Other

ii. Widow Pension Scheme:

- a. Are all eligible beneficiaries covered? Yes/ No ✓
Number left out: 28
- b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly
- c. Mode of payment: Bank/ Post office/ Postal money order/ Other

iii. Disability Pension Scheme:

- a. Are all eligible beneficiaries covered? Yes/ No ✓
Number left out: 25
- b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly
- c. Mode of payment: Bank/ Post office/ Postal money order/ Other
- iv. Is the list of beneficiaries being shared with Gram Panchayat/ Gram Sabha? Yes/ No ✓

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20. OTHERS:

- i. Whether Community Hall is available in GP: Yes/ No / under construction ✓
- ii. Whether Panchayat Ghar is available in GP: Yes/ No / under construction ✓
- iii. If no. ii and available for construction of the Panchayat Ghar: Yes/ No ✓
- iv. Whether internet facility has been provided in the Panchayat Ghar: Yes/ No ✓
- v. Whether electricity has been provided in the Panchayat Ghar: Yes/ No ✓
- vi. Is there any heritage building in the GP? If so specify: Nil ✓

- vi. If yes, whether said building is being properly maintained Yes/ No
- vii. Number of major and critical projects/ works which are languishing for completion for more than three years (Plz specify three major works, if any):

Name of the work	Department concerned
1. <u>Drainage Road from PWD/ PHE/ Health/ School/ Other</u> <u>Specify: Health is crashed</u>	
2. _____	PWD/ PHE/ Health/ School/ Other
(Specify)	
3. _____	PWD/ PHE/ Health/ School/ Other
(Specify)	

- viii. Prevalence of drug menace in the GP: Nil ✓ / Very Low / Low / High / Very High
- ix. Is there any unused government building in the GP which can be put to productive use (Plz specify): Nil

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21. GOOD GOVERNANCE:

- i. Public perception on
- Overall accessibility of departmental staff: Good ✓
 - Overall responsiveness of departmental staff: Good ✓
- ii. Best performing departments: a) PWD b) Education c) Revenue
- iii. Departments with most complaints against staff: a) PHE b) _____ c) _____
- iv. Any specific observation regarding any particular department:

Construction of school building at P.S. Rajew
missing + P.S. Garshand

E) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Main economic activities/ source of livelihood in the GP (Max. 05)
1	Improving Horticulture / ^{Agri} ^{economic} ^{condition} ^{can} ^{improve} ^{here} ^{country} ^{under} ^{agriculture} ^{sector}
2	Improving ^{market} ^{exchange} ^{under} ^{agriculture} ^{sector}
3	Introducing dairy & poultry ^{keeping} ^{concept} ^{among} ^{habitant}
4	By providing ^{marketing} ^{facilities} ^{to} ^{farmers} ^{for} ^{their} ^{produce}
5	Improved ^{connectivity} ^{to} ^{market} ^{&} ^{marketing} ^{facility}
ii	Major potential areas which can be used to improve economic condition in the GP (Max. 05)
1	Horticulture / ^{agri} ^{culture} ^{has} ^{good} ^{potential}
2	Agriculture also has ^{good} ^{potential}
3	Dairy / Poultry can be improved in ^{area} ^{for} ^{improving} ^{economic} ^{condition}
4	
5	
iii	Major problems confronting the people in the GP (Max. 05)
1	Road connectivity is the major problem of the area
2	No sub-center / PSC is functioning in Panchayat
3	Availability of drinking water is major problem
4	Power supply needs to improve
5	Upgradation of ^{road} ^{to} ^{high} ^{level}

IV Urgent public requirements in order of priority (PMS - OTC)

1. The will Ambulance Service.
2. Completion of PHC/SH Road from Mahalsi to Gramda
Gyelanah etc from lowest depth.
3. Construction of Road from NIS Jig to Noman Kalka etc
S. Road (NIS/SH)
4. Construction of Road from Outgarden to Bayal in road etc.
5. Junction of water supply project from Khand to Bayal
Vig Jig Ghand etc. Demand rate of 1000 gallon
Capacity at source.
6. Construction of NIS for buildings.
7. Installation of poles of transmission for improving
power supply in area.

V Any major complaint brought to notice:

NIL

VI Overall assessment of visit (Public Services): Please mention best practices, if any, observed.

Public Services needs to improve in area.

VII Overall assessment of visit (Panchayat Functioning):

It is found that the inhabitants of the area are poor community and needs proper implementation of Govt Schemes. Though various dept is improve Economic conditions.

Signature of the visiting officer

Name: Ravinder Kumar