

## Suggested Activity Schedule for the Visiting Officer

### Day-01:

- Arrival in the Gram Panchayat (by 10:00 a.m.)
- Capture picture at 10:00 a.m.
- Interaction with:
  - PRI members (for an hour atleast).
  - Frontline government functionaries (Doctor/ Teacher/ Patwari/ Anganwadi Workers/ ASHAs/ ANMs/ VLW/ PDS storekeeper/ representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture, etc.)
  - Social activists/ NGOs.
  - Prominent citizens/ retired teachers/ govt. employees/ ex-servicemen, etc.
- Visit to local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit to important ongoing and languishing projects/ works.
- Inauguration of playfield/ any other building/ work.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/ issues being faced by the locals of the Gram Panchayat.
- Capture evening interaction picture by 8:00 p.m.

### Day-02:

- Capture picture at 7:00 a.m.
- Participation in the Gram Sabha meeting.
- Participation in Women Gram Sabha meeting.
- Constitution of Social Audit Committee by the Gram Panchayat, if not constituted already.
- Reading out the letter by Hon'ble PM to all Sarpanchs and discussion on water conservation issues.
- Visit to and participation in Exhibition/ Mela.
- Distribution of certificates/ benefits/ opening of accounts, insurance policies, filling of application forms for various schemes.
- Enrolment of beneficiaries under PM-KISAN and PM Shram Yogi Mandhan schemes.
- Shramdan/ cleanliness drive within the Gram Panchayat.
- Visit other villages in the Panchayat.
- Capture picture at 6:00 p.m.
- Departure.

## Back to the Village Report

(Format to be filled up by the Reporting Officer during

his/her two day visit to the Gram Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: M. Yaqub Sheikh
- ii. Designation: Sub-Divisional Agri. Officer/ Subject Matter Specialist
- iii. Department/ place of posting: Agriculture/ Pattan
- iv. Mobile No: 7006319037/ 9906538182
- v. Email id: myaqubsheikh222@gmail.com
- vi. Home District: Srinagar
- vii. Dates of visit: 20/21/22/23/24/25/26/27. June 2019 24/6 to 25/6 - 2019

### B) LOCATIONAL DETAILS OF GRAM PANCHAYAT:

- i. Name of the Gram Panchayat (GP): Matipora
- ii. Local Government Directory (LGD) code of the GP: 291916  
(To be sourced from Rural Development Department/ by DC)
- iii. Name of CD Block: Singpora
- iv. Name of Tehsil: Singpora
- v. Name of District: Baramulla

### C) PANCHAYAT PROFILE:

- i. Name(s) of revenue villages in the Gram Panchayat:
  1. Matipora
  2. Kripalgad
  3. -
  4. -
  5. -
- ii. No. of hamlets in the GP: 02
- iii. No. of households in the GP: 500
- iv. Population (approx) of the GP: 3450
- v. Significant geographical feature of the GP (hilly/ kandi/ plain): Plain
- vi. Key natural resources of the GP (forest/ water bodies/ minerals/ others/ None): -

# D) KEY AMENITIES IN THE GRAM PANCHAYAT:

## 1. STATUS OF ROADS:

- Whether Gram Panchayat is connected with road (Yes/No):
- If yes, type of existing road connecting to GP (Tick one):
  - Black topped/ Metalled/ Shingled/ Fair-weather
  - Remarks: \_\_\_\_\_
- Condition of existing road connecting to GP (Tick one):
  - Good/ Average/ Dilapidated
  - Remarks: \_\_\_\_\_
- General condition of internal roads/ link roads inside the GP (Tick one):
  - Good/ Average/ Dilapidated/ No internal roads as the area is hilly.
  - Remarks: Needs upgradation
- Unconnected habitations having population of 250 or more souls (with name):
  - Number: Nil
  - Names- (i) \_\_\_\_\_ (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_ (iv) \_\_\_\_\_ (v) \_\_\_\_\_
- Requirement of/ need for construction/ up-gradation of roads/ bridges/ culverts (with name/ length (Max. 03 works)):
 

Name of the road/ bridge/ culvert Approx. Length in Kms/ Mtrs

  - Bridge on Nonpara road connecting Patten & Narbal.
  - Bridge from Barichukal to Baliharan.
  - Metalling/macadmization of inner/link roads.

## 2. DRINKING WATER/ WATER BODIES:

- Source of drinking water (Tick as many as needed):
  - Tapped Water/ Tube well/ Dug well / Natural Source (spring, nallah, bowl/ river)/ Hand Pump
  - Others (please specify): Ferozpur nallah dredging/desilting/ bunding, etc.

- Is the availability of drinking water sufficient? Yes/ No ☒

## iii. Quality of drinking water in the Gram Panchayat (Tick one)

- Very Good/ Average / Not fit for consumption.
- Remarks: Non-potable; needs treatment

## iv. Hamlets without tapped water supply (with name): All area w/o tap water.

- Number: 08
- Names- (i) Feel Mohalla (ii) School Mohalla  
(iii) Charaj Mohalla (iv) Band M. (v) Rangpur M./etc.

## v. Coverage of households through tapped water:

- Fully covered/ Substantially covered/ Partially covered/ Not covered ☒
- Remarks: No sources or proper piping for tapped water

## vi. Frequency of water supply (for connected habitations) (fill one):

- Daily (\_\_\_ hrs/day)
- Thrice a week (\_\_\_ hrs/day)
- Twice a week (\_\_\_ hrs/day)
- Weekly (01 hrs/day)
- Remarks: Actually, no tapped water except at one place.

## vii. Prevalence of diseases on account of unhygienic water supply (as reported) (tick one):

- Frequently/ Sometimes / Never ☒

## viii. Untapped water sources, details if any: NA

- (i) \_\_\_\_\_ (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

## ix. Necessity and further need regarding drinking water supply:

- Demand for pipes (length): 08 (Kms)

b. New schemes needed/ required (Max 3, give detail(s))

1. Potable water supply scheme
2. Water treatment plant
3. Water harvesting tanks/dubwells

c. Upgradation of existing schemes required (name of scheme with nature of upgradation required): Nil (No schemes existing here)

1. -
2. -
3. -

x. Water bodies in the GP (Numbers):

S.No	Type of water body	Water bodies in the Gram Panchayat		
		Total number	Maintained	Requiring conservation/restoration
1	Ponds	Nil	-	-
2	Springs/ Bowls	Nil	-	-
3	Wells	Nil	-	-
4	Any other (specify) Dug well	40	20	20

### 3. POWER SUPPLY:

i. Are all hamlets connected with power supply: Yes/No

ii. Hamlets not having power connectivity:

a) Number: 03

b) Names- (i) Charai Mohalla (ii) Hajam Mohalla

(iii) New Colony (iv) - (v) -

iii. Overall availability of daily power supply:

During winter

✓ 0-6 hrs

b. 6-12 hrs

c. 12-18 hrs

d. 18-24 hrs

During summer

✓ 0-6 hrs

b. 6-12 hrs

c. 12-18 hrs

d. 18-24 hrs

iv. Number of transformers in the Gram Panchayat: 07

v. Approximate number of transformers damaged during the year: 02

vi. Average time taken by PDD for repair of damaged transformer (tick one):

a. Week / 15 days / One month / More than one month

b. Remarks: PDD officials not performing duties in the area.

vii. General assessment about quality of voltage:

During winter

a. Good

✓ b. Average

✓ c. Below Average

During summer

a. Good

✓ b. Average

c. Below Average

viii. Registration of domestic consumers with PDD (approx.) (tick one):

0-50% 50-75% 75-95% 95-99.9% 100% ✓

ix. Percentage of households metered: 0 %

x. Are there any instances where trees are being used for supporting HT/LT line conductor: Yes/ No

a) If yes, requirement of approximate number of additional poles: 200

b) Are there any critical loose wiring/ conductors which are threat to human life: Yes/ No

c) Any additional transformer/ upgradation of facility required:

Number: 02; Details: Repairing = 02; Upgradation = 02  
(Upgradation @ 100-250 kVA)

viii. Condition of the road connecting HSS (please specify): Good

ix. Distance of nearest College from Gram Panchayat: 10 Kms

Mode of transport: On foot/ ☒ Public bus/ Other vehicle

x. Private Schools in the Gram Panchayat, if any: (Number only)

Primary School: 02 Middle School: \_\_\_\_\_ High School: \_\_\_\_\_

xi. Why do parents prefer private schools for children:

For better education & facilities

xii. Is the Gram Panchayat aware that the MDM scheme shall be implemented through them: Yes/ No ☒

xiii. Any requirements pertaining to education sector (please give details- maximum 03):

1. Computer Lab.

2. Science Lab.

3. Sports facility

#### 6. ECONOMY/ LIVELIHOODS:

i. Primary source of livelihood:

☒ Farming

b. Non-farming - Weaving/ Embroidery/ Carpentry/ others (please specify):

ii. Major agri crops grown in GP:

a. Rabi (Winter Crops) NA

b. Kharif (Summer Crops) Paddy, vegetables

iii. Major Horticulture Crops grown in GP: Apple/ Walnut/ Cherries/ Mangoes/ Bananas/

Others \_\_\_\_\_

iv. Availability of fertilizer/ pesticides outlet in the GP: Yes/ No ☒

v. Any organic fertilisers/ vermi-composting being used/ done by farmers: Nobody/ Few/ Many/ All Nil

vi. Major source of Irrigation (with %age):

a. Canal 100%

b. Ponds \_\_\_\_\_%

c. Tube wells \_\_\_\_\_%

d. Springs \_\_\_\_\_%

e. Rainfed \_\_\_\_\_%

f. Others \_\_\_\_\_% (details)

vii. Whether rain water harvesting/ conservation measures are being adopted by the locals in the GP: Yes/ No ☒

viii. If yes, number of water harvesting tanks in the GP: Nil (No.)

ix. Coverage of soil health cards in GP: 90%

x. Whether Crop Insurance Cards are being issued to the farmers in the GP:

☒ Yes/ No

xi. Whether Panchayat has potential for: (specify details)

a. Agriculture Paddy/vegetables (crop)

b. Horticulture Apple/ Pear/ walnut (crop)

c. Plantation Willows (crop)

d. Dairy farming Yes/ Intensive (type)

e. Animal/ Sheep Husbandry Yes (type)

f. Horticulture and Yes (crop)

g. Fisheries/ Aquaculture Yes/ No/ Nil (details)

h. Silk (cocoons) Yes/ 10% (details)

i. Any other (please specify) -

xii. Do farmers sell agriculture/ horticulture/ other produce: Yes/ No ☒



vi. If yes, whether said building is being properly maintained: Yes/ No ☒ NA

vii. Number of major and critical projects/ works which are languishing for completion for more than three years (Plz specify three major works, if any):

Name of the work	Department concerned
1. <u>Panchayat Ghar</u>	PWD/ PHE/ Health/ School/ Other <input checked="" type="checkbox"/>
(Specify)	
2. <u>Satras Khona</u>	PWD/ PHE/ Health/ School/ Other <input checked="" type="checkbox"/>
(Specify)	
3. <u>Fencing</u>	PWD/ PHE/ Health/ School/ Other <input checked="" type="checkbox"/>
(Specify)	

viii. Prevalence of drug menace in the GP: Nil/ Very Low/ Low/ High/ Very High

ix. Is there any unused government building in the GP which can be put to productive use (Plz specify): No.

## 21. GOOD GOVERNANCE:

i. Public perception on:

- Overall accessibility of departmental staff: Poor/ Good/ Very Good ☒
- Overall responsiveness of departmental staff: Poor/ Good/ Very Good ☒

ii. Best performing departments: a) RDD b) Revenue c) -

iii. Departments with most complaints against staff: a) PHE b) I & FC c) PDD

iv. Any specific observation regarding any particular department.

Revenue Village Montipora may be re-organized into number of revenue villages as it consists of six (6) habitations spread over a radius of 05 kms & functioning as a separate revenue village in itself. This will boost the overall development of these habitations at the grassroots level.

## E) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Main economic activities/ source of livelihood in the GP (Max. 05):
1.	<u>Agriculture</u>
2.	<u>Horticulture</u>
3.	<u>Labour (Manual)</u>
4.	<u>Handicrafts</u>
5.	<u>Cattle rearing</u>
II	Major potential areas which can be used to improve economic conditions in the GP (Max. 05):
1.	<u>Agriculture</u>
2.	<u>Horticulture</u>
3.	<u>Irrigation &amp; flood control</u>
4.	<u>Skill development</u>
5.	<u>Sericulture</u>
III	Major problems confronting the people in the GP (Max. 05):
1.	<u>Drinking water</u>
2.	<u>Electricity</u>
3.	<u>Irrigation/ flood control</u>
4.	<u>Education (lack of adequate staff)</u>
5.	<u>Health (lack of manpower/machinery/etc)</u>

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IV	Urgent public requirements in order of priority (Max. 07):
1.	Drinking water (Supply/networking of pipes)
2.	Flood (Narbal FS channel / Ferozpur Nallah bunding & dredging)
3.	Electricity (Networking of wires, poles & augmentation of transformers)
4.	Health (Creation of sub centre/PHC/etc.)
5.	Education (Detachment of teachers/other facilities/ manpower)
6.	Creation of G Q Circle Matipora
7.	Construction/renovation of Panchayat Ghar and Patwar Khane.
V	Any major complaint brought to notice:
	Against I & FC Deptt... Renovation of Narbal Flood Spill Channel; and construction of bunds on Ferozpur Nallah & dredging there for stoppage of floods everytime...
VI	Overall assessment of visit (Public Services): Please mention best practices, if any, observed
	Poor public services in major sectors like health/education/sports/skill development/etc.
VII	Overall assessment of visit (Panchayat Functioning):
	Panchayat is functioning well; however there is lack of awareness about many programs. Accordingly they need counselling/trainings/etc. for smooth functioning of the panchayat body.

Signature of the visiting officer

Name : M. Yaqub Sheikh

25/6/19